

**REQUEST FOR QUALIFICATIONS
FOR BRIDGE INSPECTION SERVICES
FOR
SKAMANIA COUNTY**

WOOD TRUSS BRIDGE INSPECTION INCLUDING RESISTOGRAPH WITH REPORT

DATE OF ISSUE: July 19, 2022

CLOSING DATE AND TIME: August 17, 2022, 4:00 P.M.

SCOPE OF WORK: In accordance with RCW 39.80, the Department of Public Works for Skamania County, Washington, announces its intent to solicit engineering services related to the inspection of the Butler Eddy Bridge; Structure ID 08474400. The inspection will be performed in accordance with Federal Highway Administration (FHWA) National Bridge Inspection Standards (NBIS) and Washington State Department of Transportation (WSDOT) Bridge Inspection Manual (BIM) standards.

INSTRUCTIONS TO RESPONDENTS: Interested firms are requested to submit a Statement of Qualifications (SOQ) along with a narrative work proposal for providing the requested services. Statement of Qualifications should be no more than 10 pages. An officer of the firm must sign the SOQ/Proposal. Please provide three (3) copies of the SOQ/Proposal to expedite review. The SOQ/Proposal should include the following information:

- 1) Name, physical address, email address and telephone number of the firm
- 2) Name of the individual(s) who will represent the firm and be assigned to work with Skamania County staff
- 3) A statement of qualifications outlining the relevant experience of the firm over the last six (6) years
- 4) A list of personnel who will be assigned to the project with copy of certifications demonstrating that inspectors are trained in National Bridge Inspection Standards (NBIS) guidelines and procedures (including current refresher training)

SCHEDULE: Work required will be conducted after water is released in the Butler Slough and the water is low which will be late September or October.

SELECTION PROCESS: Skamania County will utilize the following engineering consultant selection process:

- 1) Respondent must submit three (3) copies of a written SOQ/Proposal by **2:00 p.m., Wednesday, August 17, 2022**, to

Tim Elsea, P.E., County Engineer

Skamania County Department of Public Works
PO Box 1009, Stevenson, WA 98648-1009
170 NW Vancouver Ave., Stevenson, WA 98648
509-427-3909
elsea@co.skamania.wa.us

- 2) Skamania County will evaluate the qualifications and proposals of the responding firms and establish a ranking order.
- 3) Skamania County will negotiate a services contract with the highest ranked firm.
- 4) In the event negotiations are unsuccessful negotiations would proceed with the next highest ranked firm and so on.
- 5) The evaluation of firms and their proposals will result in a contract for services providing inspections on three bridges.
- 6) Once selected, and contract executed the contracted firm will coordinate with Skamania County through Tim Elsea at (509) 427-3909 and set up the bridge inspection schedule.

LIMITATIONS: Skamania County reserves the right to reject any and all proposals. The work specified herein is subject to EEO Compliance Review; and the consultant's past performances in the use of minority or women's business enterprises as sub consultants can be part of the consideration in the selection process. Consultants shall comply with all guidelines, procedures and policies as required by Title VI of the Civil Rights Act.

GENERAL PROJECT STATEMENT FACTS:

- The required 2022 Bridge Inspection has been conducted for Butler Eddy Bridge, however, this will not be considered a special inspection. This inspection will be an additional "Routine" inspection, that will include the use of resistographs to establish the extent of rot in timber members.
- The bridge to be inspected is the Butler Eddy Bridge, Structure ID (08474400)
- Skamania County maintains a full set of bridge files, including drawings, details, history and past inspection reports on all bridges

- Previous reports can be viewed through WSDOT Bridge Works application or provided by email from Skamania County upon request
- Skamania County will provide traffic control during inspections and can also provide a co inspector.

REQUIRED CONSULTANT QUALIFICATIONS: Consulting firms will be evaluated on the demonstration of experience and knowledge of both the firm and its personnel in the following areas:

- Current Bridge Inspectors Certification from WSDOT
- Familiarity with the procedures for, Wood Bridge Inspection including Resistograph
- Familiarity with WSDOT Bridge Works application

SUGGESTED CONSULTING SERVICE TASK ASSIGNMENTS: The following task list represents the minimum services required under this engineering services contract. Tasks that may not be listed by Skamania County that a respondent determines may be necessary or desirable can be identified in the proposal for specific inclusion in a final contract.

- Review Skamania County bridge files including past inspection reports
- Inspect the Bridge to WSDOT and FHWA standards in adequate detail for inclusion in Bridge Works Inspection reporting application
- Input reports into Bridge Works or provide field reports to County for input into Bridge Works
- Provide photo documentation of all inspections
- Provide signed originals of reports once released in Bridge Works

Skamania County Title VI Policy Statement

Skamania County assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 and as amended, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Washington State Department of Transportation. Skamania County further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs or activities are federally funded or not. In the event Skamania County distributes federal aid funds to another governmental entity or other sub-recipient, Skamania County will include Title VI language in all written agreements and will monitor for compliance. Skamania County's Office of the Title VI Coordinator is responsible for initiating and monitoring Title VI activities, preparing required reports and other Skamania County responsibilities as required by 23 CFR 200 and 49 CFR 21.

DATED this 15th day of March 2022

Debbie Slack

Clerk of the Board

Publish: July 27, and August 3, 2022

Dated this 19th day of July 2022.

ATTEST:



Debbie Slack

Debbie Slack, Clerk of the Board

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

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Robert Hamlin, Commissioner

Aye mp
Nay mp
Abstain oo
Absent oo