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SKAMANIA COUNTY BOARD OF COMMISSIONERS
240 NW Vancouver Ave.
Stevenson, WA 98648
Agenda for March 29, 2022

Commissioner Meetings are open to public attendance with limited available seating to ensure physical distancing. Meeting attendees must wear a proper face covering regardless of vaccination status and maintain 6 feet of physical distance between other persons. Seating will be on a first come, first serve basis. If there is more attendance than seating, you will be asked to leave the Courthouse and phone in using ZOOM with the following numbers:

1 346 248 7799 US 1 312 626 6799 US
1 646 558 8656 US 1 669 900 9128 US
1 301 715 8592 US

Meeting ID: 889 0632 1210 – New Meeting ID as of 06/01/2021

[Join Zoom Meeting](#)

- Audio only from your computer <https://us02web.zoom.us/j/88906321210>

WRITTEN PUBLIC COMMENTS ACCEPTED AND ENCOURAGED BY MONDAY PRECEDING THE MEETING AT NOON. If you wish written comments to be listed on the agenda, they need to be submitted to the Clerk of the Board by noon on Thursday preceding the Tuesday/Wednesday meeting, otherwise they will be held for the following Tuesday/Wednesday. Email comments to: slack@co.skamania.wa.us When a holiday falls on Monday, the regular meeting is held on Wednesday of that week.

Tuesday, March 29, 2022

9:30 AM Call to Order

Pledge of Allegiance

Public Comment (3 minutes)

Written Public Comment received from Mitch Patton regarding landfill in Stevenson

Consent Agenda. Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the agenda prior to approval. (10 items)

1. Request for termination of membership on the Homeless Housing Council
2. Resolution 2022-22, Adopting a Homeless Housing and Assistance Fund Financial Reserves Policy
3. Resolution 2022-21 Amending the Carson Subarea Comprehensive Plan Map for Property along Smith-Beckon Road Between Wind River Highway and Metzger Road in Carson and Ordinance 2022-02, Amending the Zoning Map for Property along the Smith-Beckon between Wind River Highway and Metzger Road
4. 2021 annual reports for CRAB and authorize the Chair to sign the Submittal Certification Form
5. Letter of support for Neal Sacon for a position on the Wildland Fire Mitigation and Management Commission
6. Letter of support to the Skamania County PUD applications for the FY 2022 Congressionally Directed Spending Request for its Advanced Metering Infrastructure, Phase I of the Carson Water Treatment Plant and new Underwood Pressure Zone 3 Water Storage Tank
7. Public Hearing Notice to set public hearing for Ordinance 2022-02 Expanded Local Board of Health
8. Public Notice to solicitate application for the 2022/2023 Title III project funding applications
9. Contract with Area Agency on Aging & Disabilities for SW WA for MIPPA outreach
10. Contract Amendment #1 with USDA Forest Service for noxious weed control on the Gifford Pinchot National Forest

Voucher Approval

Meeting Updates

Note: Agenda subject to change. Times listed are estimates only. The Commission reserves the right to move agenda items as needed and during the meeting, and may add and act on any item not included in the above agenda. Minutes are available at www.skamaniacounty.org on the Commissioners web page. If necessary, the Board may hold executive sessions on scheduled meeting days. \Board of Commissioner meetings are recorded, and audio may be heard at www.skamaniacounty.org

10:00 AM Department Head Reports


11:00 AM Executive Session pursuant to RCW 42.3630.110(1) potential litigation

Noon Bid Opening for Official County Newspaper for July 1, 2022 - June 30, 2023 (Chair and Clerk of the Board, Commissioners' Office)

1:30 PM Consideration of bid award for Official County Newspaper

Adjourn

COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|---|---|
| <u>SUBMITTED BY</u> | Community Health Department | Signature  |
| <u>AGENDA DATE</u> | BOCC, March 29 th , 2022 | |
| <u>SUBJECT</u> | Skamania County Homeless Housing Council Membership | |
| <u>ACTION REQUESTED</u> | Approve | |

SUMMARY/BACKGROUND

The attached (1) one letter have been submitted to request resignation of Christopher Clines membership based on the Homeless Housing Council By-Laws.

FISCAL IMPACT

None

RECOMMENDATION

Approve

LIST ATTACHMENTS

Letter of resignation of Membership

1. Christopher Cline, Public position #2



**SKAMANIA COUNTY
BOARD
OF COMMISSIONERS**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648

(509)427-3700
(509) 427-3708 Fax

Richard Mahar
District 1

Tom Lannen
District 2

Bob Hamlin
District 3

To Whom It May Concern,

I'm writing to request that the commissioners approve Christopher Cline's removal from the Homeless Housing Council.

For at least the past four months, he has failed to attend any meeting.

The Homeless Housing Council By-Laws state, "Membership shall be dropped after three consecutive absences".

I tried multiple times to contact Christopher Cline via email and other council members but received no answer.

Thank you for your time,

A handwritten signature in black ink, appearing to read "Heather Trollier".

Heather Trollier

Developmental Disability Coordinator
Skamania County Community Health
710 SW Rock Creek Ave/P.O. Box 1492
Stevenson, WA 98648
509-427-3970
trollier@co.skamania.wa.us



Dated this ____ day of _____ 2022.

ATTEST:

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Richard Mahar, Chairman

T.W. Lannen, Commissioner

Debbie Slack, Clerk of the Board


Robert Hamlin, Commissioner

Approved as to form only:

Adam Kick,
Skamania County Prosecuting Attorney

Aye _____
Nay _____
Abstain _____
Absent _____

COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|---|---|
| <u>SUBMITTED BY</u> | Community Health Department | Signature  |
| <u>AGENDA DATE</u> | BOCC, March 29 th , 2022 | |
| <u>SUBJECT</u> | Skamania County Homeless Housing Council Resolution | |
| <u>ACTION REQUESTED</u> | Approve | |

SUMMARY/BACKGROUND

The attached (1) one letter has been submitted to request Skamania County Resolution to the Homeless Housing Council Financial Reserve Policy.

FISCAL IMPACT

None

RECOMMENDATION

Approve

LIST ATTACHMENTS

Skamania County Resolution

1. Homeless Housing Council Financial Reserve Policy

SKAMANIA COUNTY
RESOLUTION NO. ~~XXXXXX~~ 2022-22

**A RESOLUTION OF SKAMANIA COUNTY ADOPTING THE HOMELESS HOUSING
AND ASSISTANCE FUND FINANCIAL RESERVES POLICY**

WHEREAS, the Board of County Commissioners recognize the need to establish a Financial Reserve Policy for the Homeless Housing and Assistance Fund; and

WHEREAS, the financial health and welfare of the Homeless Housing and Assistance Fund is highly dependent upon establishing and maintaining sound, financial-planning objectives and strategies of implementation; and

WHEREAS, these policies also provide guidelines for evaluating both current activities and proposals for future programs and direct the County's financial resources toward meeting the goals and programs of the 5-Year Homeless Housing Plan; and

WHEREAS, the implementation of wise fiscal policies enables County officials to protect the public interest and ensure public trust and confidence.

NOW, THEREFORE, be it resolved that the Board of Commissioners, Skamania County, Washington, hereby adopts the following policies as described in Exhibit A, attached hereto and incorporated by reference.

APPROVED AND PASSED by the Board of Commissioners of Skamania County, Washington at its regular meeting this ____ day of _____, 2022.

BOARD OF COUNTY COMMISSIONERS,
SKAMANIA COUNTY, WASHINGTON

Chairman

ATTEST:

Commissioner

Clerk of the Board

Commissioner

APPROVED AS TO FORM:

Prosecuting Attorney

For _____
Against _____
Abstain _____
Absent _____

**Skamania County Homeless Housing Council
Financial Reserve Policy**

I. Reserve Policies

Maintain the reserves, contingencies, and ending fund balance of the Homeless Housing and Assistance fund (Fund) at levels sufficient to protect the current operations as well as its financial position from emergencies.

1. At each fiscal year end the remaining dollars left in each fund that are undesignated and unencumbered constitute available reserves of the Fund.
2. The County will include the Fund balance in the annual budget.

Strategic Reserve

3. The County's goal shall be to establish and maintain a Fund Reserve of at least one year of the adopted operating expenditures.
4. The reserve is defined as an emergency or cash flow reserve to fund one-time, emergency, or unanticipated expenditure requirements or offset unanticipated revenues fluctuations occurring in the fiscal year or one-time revenue losses.
5. Annual contributions will be budgeted from the Fund resources as available to establish and maintain the target reserve level.
6. All expenditures drawn from the reserve account shall require prior Homeless Housing Council approval unless authorized by the County Commissioners for expenditure in the annual Homeless Housing budget for Homeless Housing needs.

Additional Reserves

7. Additional reserve accounts may be created by the County to be set aside for specific purposes or special projects, or for known significant future expenditures for the Fund.

COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|---|-------------------------------|
| <u>SUBMITTED BY</u> | <u>Community Development</u> Department | <u>Mike Beck</u> Signature |
| <u>AGENDA DATE</u> | <u>March 29, 2022</u> | |
| <u>SUBJECT</u> | <u>Planning Commission Recommendations on Comprehensive Plan and Zoning Map Amendments for properties on the south side of Smith-Beckon Road between Wind River Road and Metzger Road, Carson</u> | |
| <u>ACTION REQUESTED</u> | <u>Place proposed Resolution 2022-21 and Ordinance 2022-01 on the March 29, 2022 Consent Agenda for approval.</u> | |

SUMMARY/BACKGROUND

Kurtis Krall, property owner of 511 Metzger Road in Carson, proposed a drive-thru espresso stand on the north side of the property adjacent to Smith-Beckon Road. Existing regulations do not allow for operation of an espresso stand on this property, as expansion of commercial uses on the property does not comply with the Rural Residential zoning or the county's nonconforming use standards. The Planning Commission discussed this situation at the February 15, 2022, meeting and directed staff to schedule a public hearing to consider rezoning the subject property to Commercial. The Planning Commission also suggested the possibility of expanding this commercial rezoning westward to Wind River Road. Making this change would also require amendment of the Carson comprehensive plan map from Residential to Commercial.

The Planning Commission held a public hearing on March 15, 2022 and voted to recommend the Board of County Commissioners rezone three properties on the South side of Smith Beckon Road, between Wind River Road and Metzger Road, from Rural Residential to Commercial.

Staff recommends the Board review the Planning Commission's recommendation and schedule the proposal for adoption on March 29, 2022 consent agenda. The Board does not need hold another hearing unless the Board alters the proposal.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the Board of County Commissioners place proposed Resolution 2022-21 and Ordinance 2022-01 on the March 29, 2022 Consent Agenda for approval.

LIST ATTACHMENTS

Draft Resolution 2022-21
Draft Ordinance 2022-01
Planning Commission Recommendation
Staff Report – March 10, 2022

RESOLUTION No. 2022-21

A RESOLUTION AMENDING THE CARSON SUBAREA COMPREHENSIVE PLAN MAP FOR PROPERTY ALONG SMITH-BECKON ROAD BETWEEN WIND RIVER HIGHWAY AND METZGER ROAD IN CARSON, WASHINGTON

WHEREAS, RCW 36.70 authorizes Skamania County (the County) to adopt or amend Comprehensive Plans and Subarea Plans; and

WHEREAS, the Carson Community Subarea Plan was adopted in 1994, establishing a vision to maintain the rural residential character of the community while providing employment and recreational opportunities; and

WHEREAS, only through continued use, evaluation, and when necessary, amendment to the Comprehensive Plan can the County move toward this vision; and

WHEREAS, the Planning Commission initiated amendments to the Subarea Plan map on February 15, 2022; and

WHEREAS, the Subarea Plan map amendments are consistent with the Carson Community Subarea Plan and existing uses of the subject property and will provide employment and economic development opportunities; and

WHEREAS, the Subarea Plan map amendments protect the general health, safety, and welfare of the public; and

WHEREAS, a SEPA Mitigated Determination of Non-Significance (DNS) was issued on March 2, 2022, after environmental review of the proposed amendments was completed; and

WHEREAS, the Planning Commission, after holding a public hearing on March 15, 2022, recommended amendments to the Subarea Plan map; and

WHEREAS, the Board of County Commissioners reviewed the Planning Commission’s recommendation at a workshop on March 22, 2022; and

WHEREAS, the Board of County Commissioners approved Resolution No. 2022-21 on March 29, 2022;

NOW THEREFORE BE IT HEREBY RESOLVED, the Board of County Commissioners adopts Resolution No. 2022-21, amending the Carson Community Subarea Plan map as follows:

| Parcel Number | Owner | New Land Use Designation |
|--|------------------------|---------------------------------|
| 03-08-20-4-1-1000-00 | Krall | Carson - Business Center |
| 03-08-20-4-1-0900-00 | Thayer | Carson - Business Center |
| 03-08-20-4-1-0700-00, 03-08-20-4-1-0800-00, 03-08-20-1-4-0100-00 | Skamania County PUD #1 | Carson - Business Center |

Dated this ____ day of ____ 2022.

ATTEST:

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Richard Mahar, Chairman

T. W. Lannen, Commissioner

Clerk of the Board

Robert Hamlin, Commissioner

Approved as to form only:

Skamania County Prosecuting Attorney

Aye _____
Nay _____
Abstain _____
Absent _____

ORDINANCE No. 2022-01

AN ORDINANCE AMENDING THE ZONING MAP FOR PROPERTY ALONG SMITH-BECKON ROAD BETWEEN WIND RIVER HIGHWAY AND METZGER ROAD IN CARSON, WASHINGTON

WHEREAS, RCW 36.70 authorizes Skamania County (the County) to adopt or amend zoning regulations and a zoning map; and

WHEREAS, the Planning Commission initiated amendments to the Carson Community Subarea Plan map and Carson zoning map on February 15, 2022; and

WHEREAS, a SEPA Mitigated Determination of Non-Significance (DNS) was issued on March 2, 2022, after environmental review of the proposed amendments was completed; and

WHEREAS, the Planning Commission, after holding a public hearing on March 15, 2022, recommended amendments to the zoning map; and

WHEREAS, the Board of County Commissioners reviewed the Planning Commission’s recommendation at a workshop on March 22, 2022; and

WHEREAS, the map amendments are consistent with the Carson Community Subarea Plan and existing uses of the subject property and will provide employment and economic development opportunities; and

WHEREAS, the map amendments protect the general health, safety, and welfare of the public; and

WHEREAS, the Board of County Commissioners approved Ordinance No. 2022-01 on March 29, 2022;

NOW THEREFORE BE IT HEREBY ORDAINED AND ESTABLISHED the Board of County Commissioners adopts Ordinance No. 2022-01, amending the Carson Zoning Map as follows:

| Parcel Number | Owner | New Zoning Designation |
|--|------------------------|-------------------------------|
| 03-08-20-4-1-1000-00 | Krall | Carson - Commercial |
| 03-08-20-4-1-0900-00 | Thayer | Carson - Commercial |
| 03-08-20-4-1-0700-00, 03-08-20-4-1-0800-00, 03-08-20-1-4-0100-00 | Skamania County PUD #1 | Carson - Commercial |

ORDINANCE NO. 2022-01 PASSED INTO LAW THIS ____ DAY OF _____ 2022.

ATTEST:

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Richard Mahar, Chairman

T. W. Lannen, Commissioner

Clerk of the Board

Robert Hamlin, Commissioner

Approved as to form only:

Skamania County Prosecuting Attorney

Aye _____
Nay _____
Abstain _____
Absent _____

CONCLUSIONS

Based on public comment and staff analysis, the Comprehensive Plan map amendments and Zoning map amendments are consistent with the Carson Community Subarea Plan, will provide economic development opportunity, and protect the general health, safety, and welfare of the public, and should be recommended to the Board of County Commissioners for approval.

RECOMMENDATION

Based upon the findings of fact and conclusions, I move that the Planning Commission recommend to the Board of County Commissioners to adopt the proposed comprehensive plan map and zoning map amendments.

Motion seconded by Anita Gahimer Crow

| | AYE | NAY |
|-----------------------|-------------------------------------|--------------------------|
| Cyndi Soliz, Chair | <input checked="" type="checkbox"/> | <u>absent</u> |
| Sue Davis, Vice Chair | <input type="checkbox"/> | <input type="checkbox"/> |
| Ken Bajema | <input type="checkbox"/> | <u>absent</u> |
| Ann Cline | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| John DiPalma | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Anita Gahimer Crow | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mat Joy | <input checked="" type="checkbox"/> | <input type="checkbox"/> |



Skamania County

Community Development Department

Building/Fire Marshal • Environmental Health • Planning

Skamania County Courthouse Annex

Post Office Box 1009

Stevenson, Washington 98648

Phone: 509-427-3900 Inspection Line: 509-427-3922

STAFF REPORT

TO: Skamania County Planning Commission
FROM: Alan Peters, AICP, Community Development Director

REPORT DATE: March 10, 2022

HEARING DATE: March 15, 2022

PROPOSAL: Proposed amendments to the Carson Subarea Comprehensive Plan and Zoning Map for properties on the south side of Smith-Beckon Road, between Wind River Road and Metzger Road in Carson, WA.

Background

511 Metzger Road, Carson is a 2.59 parcel located on the southwest corner of Smith-Beckon Road and Metzger Road. Though the property has historically been used for commercial uses, it was designated Rural Residential when the Carson zoning was adopted in November 1995. The commercial uses predate this zoning. The property currently contains storage units, a truck shop, and a single-family dwelling. A hair salon previously occupied the property but has been discontinued.

The property owner has proposed to expand the commercial use of this property by operating a drive-thru espresso stand on the north side of the property adjacent to Smith-Beckon Road. Existing regulations do not allow for operation of an espresso stand on this property as expansion of commercial uses on the property does not comply with the Rural Residential zoning or the county's nonconforming use standards.

The Planning Commission discussed this situation at the February 15, 2022, meeting and directed staff to schedule a public hearing to consider rezoning of the subject property to Commercial. The Planning Commission also suggested the possibility of expanding this commercial rezoning westward to Wind River Road. Making this change would also require amendment of the Carson comprehensive plan map from Residential to Commercial.

The Planning Enabling Act enables the Board of County Commissioners to initiate changes to the County's Comprehensive Plan and Zoning when it deems to be for the public interest. In this case, providing additional land for commercial development helps facilitate the goals of the Carson Community Subarea Plan.

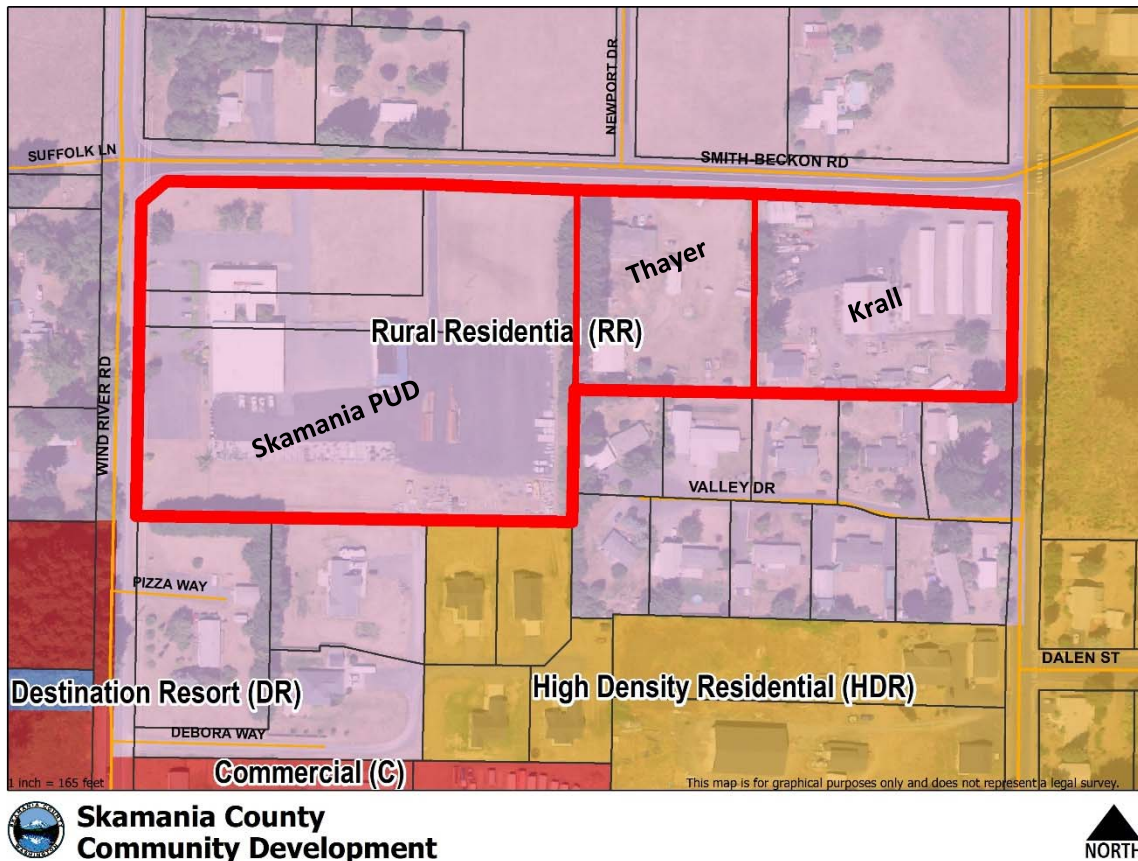


Figure 1. Area of potential rezoning.

There are three properties on the south side of Smith-Beckon Road between Wind River Road and Metzger Road which the Planning Commission could consider for rezoning and comprehensive plan amendments:

1. 511 Metzger Road, owned by Kurtis Krall, consisting of 2.59 acres
2. 1492 Wind River Road, owned by Skamania PUD, consisting of three parcels totaling 7.78 acres
3. 1201 Smith Beckon Road, owned by Lorance and Joann Thayer, consisting of 1.82 acres.

The Krall and Skamania PUD properties both consist of commercial or public facility uses, however the Thayer property is a residential property. The Planning Commission could recommend a change in zoning/comprehensive plan amendments for all or portion of this area.

Zoning Designations

The subject area is currently zoned Rural Residential. This is a residential zone that requires a minimum lot size of 1 acre. In addition to single-family residences, the zone also allows for agriculture, forestry, low-intensity recreation, and religious facilities. Professional services and multi-family residences are conditional uses.

Commercial

The subject properties could be rezoned to Commercial. This is a commercial zone that allows various commercial uses and is primarily located along the Wind River Road commercial corridor, but extends east along Cloverdale Ave and Hot Springs Ave. Most new commercial developments require administrative review, a process that requires public notice prior to project approval. Residential uses within this zone are allowed only in limited circumstances. Caretakers residences and residential uses above a commercial use are conditional uses in this zone.

Comprehensive Plan

The subject properties are under the jurisdiction of the Carson Community Subarea Plan and located in the "Rural Residential" land use designation. The proposal would require amendments to the Comprehensive Plan's land use map in addition to the proposed Zoning map amendments.

Rural Residential

The Rural Residential designation is intended to provide areas of lower residential density to preserve the rural character of the community. This designation should be applied to lands which are not now subject to intense residential or commercial development and sited in a manner which will either buffer or disburse areas designated Commercial Center or High Density Residential to break up urban densities. Lands designated Rural Residential include areas where existing parcels predominantly range from one to five acres in size.

Business Center (Commercial)

The public purpose served by the Business Center (Commercial) designation is to provide employment opportunities within the community and to increase convenience and shopping opportunities within the planning area. Lands designated Business Center should include dispersed areas which are presently subject to commercial and/or industrial development and areas which are suitable for commercial or industrial development, given their proximity to public services, major transportation corridors and infrastructure. Lands designated under this Section may also include areas that predominantly are undeveloped or sparsely developed and, therefore, may be developed for industrial or commercial purposes with minimal, if any, destruction of existing improvements.

Analysis

The Planning Enabling Act enables the Board of County Commissioners to initiate changes to the County's Comprehensive Plan and Zoning when it deems to be for the public interest (RCW 36.70.430 and 36.70.640). Property owners can also request consideration of site-specific rezones by the Hearing Examiner, but the Board has occasionally initiated such rezones when they are in the interest of the larger community.

The request would add between 2.59 acres to 11.3 acres of Commercial zoning to the Carson Subarea. This change would be supported by the Carson Subarea Plan, as it would primarily be applied to areas which are already subject to commercial development, and which are located in proximity to commercial corridors and infrastructure. The proposal is consistent with the vision statement and general goals of the Carson Subarea Plan:

Vision Statement:

To maintain the rural residential character of the community while providing employment and recreational opportunities.

General Goals:

- A. To maintain the rural residential character of the area.*
- B. To provide employment opportunities in our community.*
- C. To preserve and enhance community beauty.*
- D. To preserve and enhance public safety.*
- E. To retain the existing population and create opportunities in our community so that our children can also remain here.*

A SEPA Determination of Non-significance for the proposed comprehensive plan and zoning map amendments was issued on March 2, 2022. The proposal is scheduled for a public hearing on March 15, 2022. Notice of this hearing was published in the Skamania County Pioneer on March 2, 2022, and posted on the County's website. Following the hearing, the Planning Commission can forward a recommendation to the Board of County Commissioners.

Revised Code of Washington (RCW) 36.70 Planning Enabling Act

RCW 36.70.380

Comprehensive plan—Public hearing required.

Before approving all or any part of the comprehensive plan or any amendment, extension or addition thereto, the commission shall hold at least one public hearing and may hold additional hearings at the discretion of the commission.

RCW 36.70.390

Comprehensive plan—Notice of hearing.

Notice of the time, place and purpose of any public hearing shall be given by one publication in a newspaper of general circulation in the county and in the official gazette, if any, of the county, at least ten days before the hearing.

RCW 36.70.400

Comprehensive plan—Approval—Required vote—Record.

The approval of the comprehensive plan, or of any amendment, extension or addition thereto, shall be by the affirmative vote of not less than a majority of the total members of the commission. Such approval shall be by a recorded motion which shall incorporate the findings of fact of the commission and the reasons for its action and the motion shall refer expressly to the maps, descriptive, and other matters intended by the commission to constitute the plan or amendment, addition or extension thereto. The indication of approval by the commission shall be recorded on the map and descriptive matter by the signatures of the chair and the secretary of the commission and of such others as the commission in its rules may designate.

RCW 36.70.410

Comprehensive plan—Amendment.

When changed conditions or further studies by the planning agency indicate a need, the commission may amend, extend or add to all or part of the comprehensive plan in the manner provided herein for approval in the first instance.

Staff Findings:

The proposal requires amendments to the comprehensive plan (land use map) and official controls (zoning map). The amendment process was initiated at the direction of the Planning Commission. The proposal is scheduled for a public hearing on March 15, 2022. Notice of this hearing was published in the Skamania County Pioneer on March 2, 2022, and posted on the County's website. The Planning Commission may vote on an amendment following the hearing.

36.70.580 Official controls—Public hearing by commission.

Before recommending an official control or amendment to the board for adoption, the commission shall hold at least one public hearing.

36.70.590 Official controls—Notice of hearing.

Notice of the time, place and purpose of the hearing shall be given by one publication in a newspaper of general circulation in the county and in the official gazette, if any, of the county at least ten days before the hearing. The board may prescribe additional methods for providing notice.

36.70.600 Official controls—Recommendation to board—Required vote.

The recommendation to the board of any official control or amendments thereto by the planning agency shall be by the affirmative vote of not less than a majority of the total members of the commission. Such approval shall be by a recorded motion which shall incorporate the findings of fact of the commission and the reasons for its action and the motion shall refer expressly to the maps, descriptive and other matters intended by the commission to constitute the plan, or amendment, addition or extension thereto. The indication of approval by the commission shall be recorded on the map and descriptive matter by the signatures of the chair and the secretary of the commission and of such others as the commission in its rules may designate.

Staff Findings:

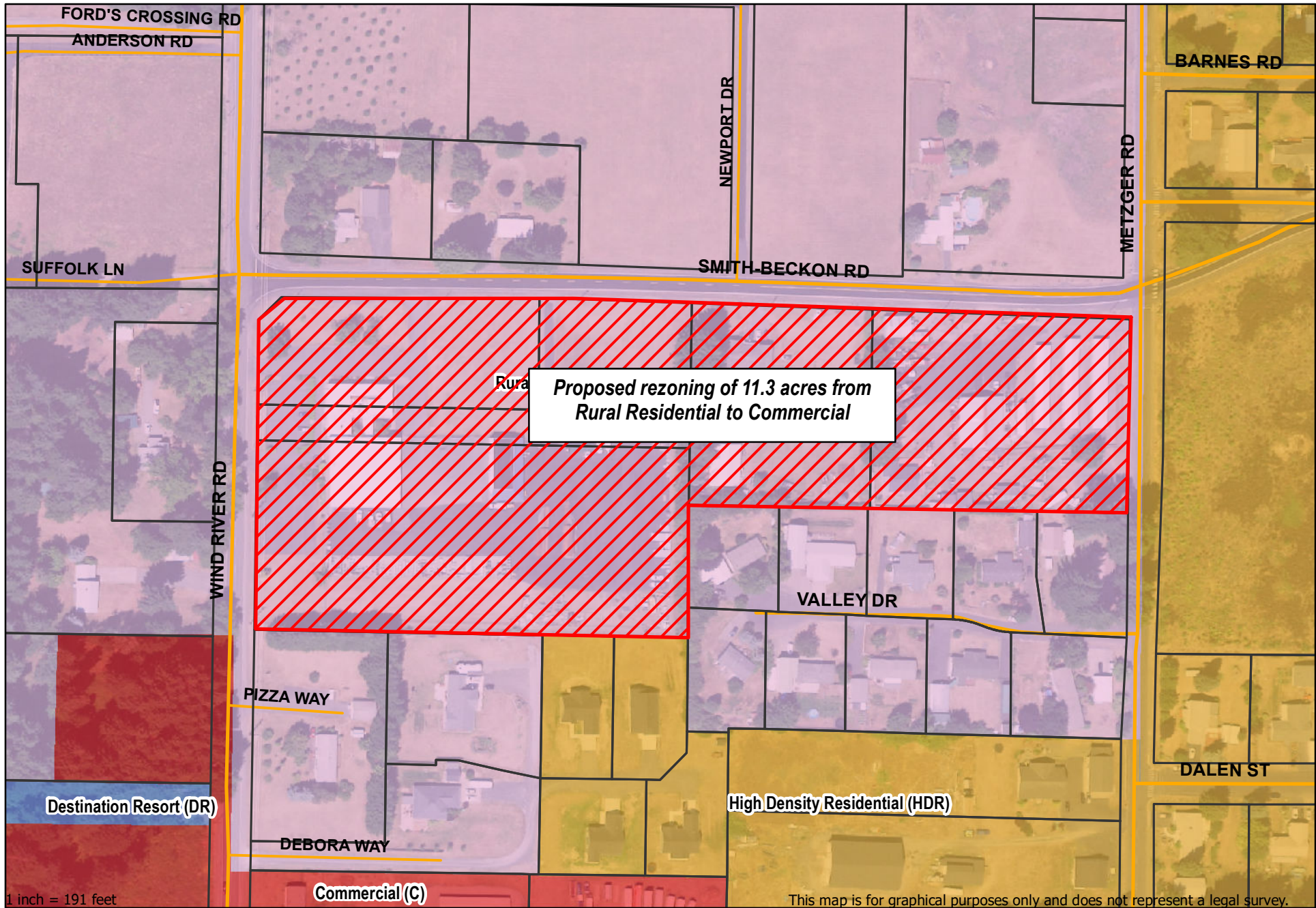
The proposal is scheduled for a public hearing on March 15, 2022. Notice of this hearing was published in the Skamania County Pioneer on March 2, 2022, and posted on the County's website. The Planning Commission may vote on a recommendation following the hearing.

Recommendation

Planning Staff recommends that the Planning Commission hold a public hearing and consider the proposed rezoning, then forward a positive recommendation to the Board of County Commissioners to approve Comprehensive Plan Map and Zoning Map Amendments for all or a portion of the proposed area. A model motion is attached.

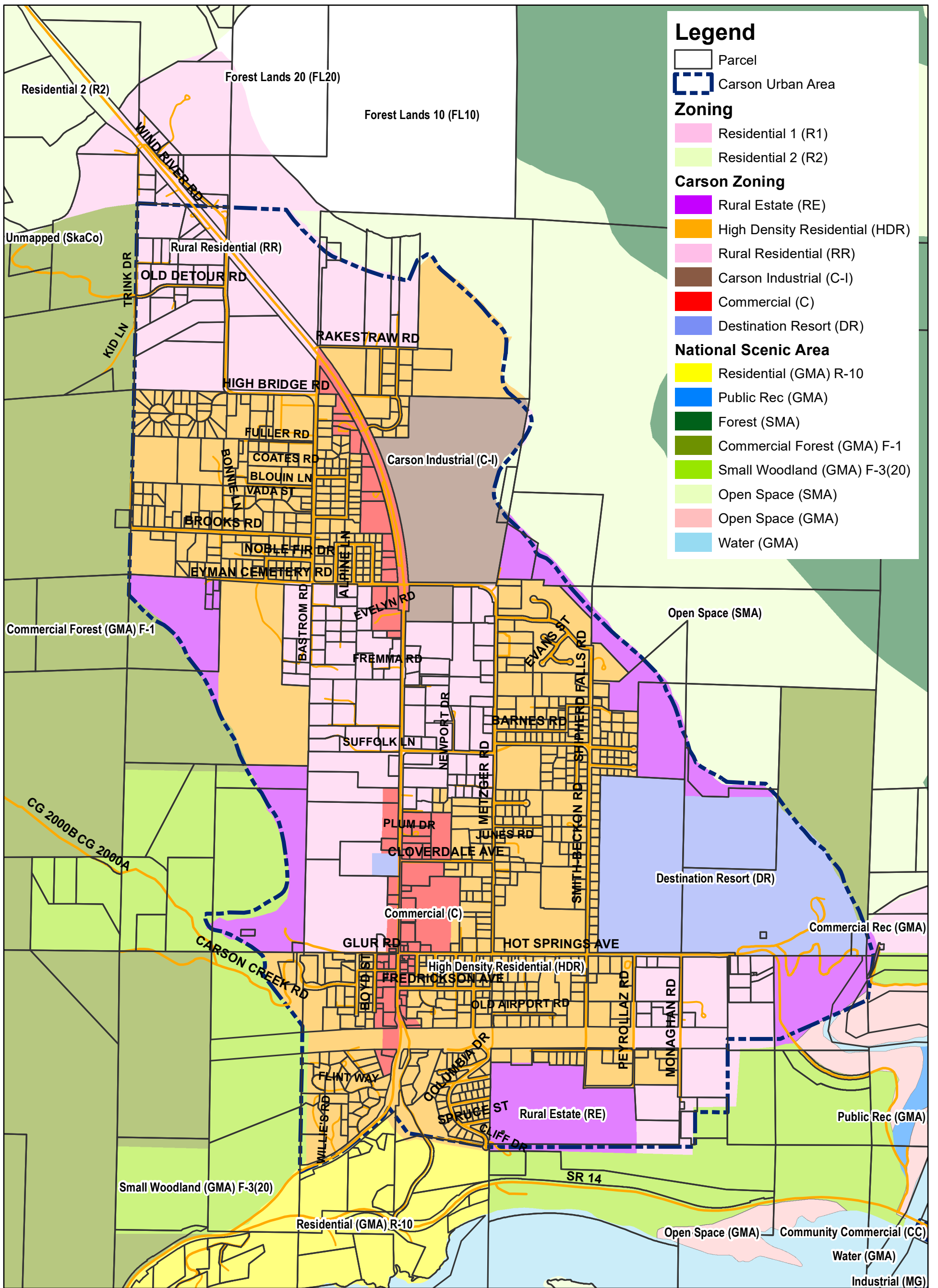
Recommendation

1. Map of Proposed rezoning area
2. Map of Carson zoning
3. Rural Residential (SCC 21.65.070) and Commercial Zoning Code (SCC 21.65.090)
4. Model Motion



Potential Carson Commercial Rezoning





DISCLAIMER: This map product was prepared by Skamania County and is for information purposes only. It may not have been prepared for, or be suitable for legal, engineering, or surveying purposes.

CARSON AREA ZONING MAP

SKAMANIA COUNTY
Community Development Department



21.65.070 Rural residential zone classification (RR).

A. Allowable Uses.

1. Single-family dwellings.
2. Domestic agriculture.
3. Industrial forestry.
4. Public facilities.
5. Outdoor recreational facilities.
6. Advertising signs; on-premises advertising only.
7. Accessory equipment structures.
8. Attached communication facilities located on BPA towers (in accordance with Section 21.70.160).
9. Religious facilities.
10. Light home industry, consistent with Chapter 21.70.
11. Cottage occupations, consistent with Chapter 21.70.

B. Administrative Review Uses.

1. *Repealed by Ord. 2020-06.*
2. *Repealed by Ord. 2020-06.*
3. Commercial agriculture.
4. Residential care facilities, consistent with Chapter 21.85.
5. Child care facilities, consistent with Chapter 21.86.
6. Safe homes.
7. Cluster developments.
8. Attached communication facilities not located on BPA towers, (in accordance with Section 21.70.160).

C. Conditional Uses.

1. Multifamily housing units.
2. Mobile home parks.
3. Professional services.
4. Commercial agriculture.
5. Communication towers (in accordance with Section 21.70.160).
6. Co-location of communication towers (in accordance with Section 21.70.160).
7. Campgrounds.

D. Temporary Uses. Uses allowed subject to the requirements of Section 21.70.120 of this title.

E. Prohibited Uses. Any uses not listed above are prohibited, including but not limited to:

1. Small-scale and large-scale recreational vehicle parks;
2. Commercial uses;
3. Industrial uses;
4. Billboards;
5. Above ground utility lines, unless no practical alternative exists;
6. Unconcealed, outdoor storage of nonfunctioning vehicles and parts thereof, appliances, construction materials, debris and household garbage.

F. Minimum Development Standards.

1. Lot Size. The standard minimum lot size, dimensions and proportions shall be as follows:
 - a. The minimum lot size shall be one acre;
 - b. Lot depth shall not exceed lot width by more than a ratio of four to one, respectively;
 - c. Access panhandles shall not be taken into account as part of the area calculations relative to minimum lot size.

2. Density Requirements.

- a. Single-Family. Each single-family housing unit shall require minimum lot area of one acre.
- b. Duplex. Each duplex shall require one and one-half of an acre.
- c. Triplex. Each triplex shall require one two acres.
- d. Fourplex. Each fourplex shall require two and one-half acres.
- e. Apartment Complexes Greater than Fourplex. Each apartment complex shall require a minimum of three acres. Additional land may be required to ensure adequate parking, landscaping and buffers.

3. Setbacks.

- a. Front Yard. No building or accessory building shall be constructed closer than forty-five feet from the centerline of the public road right-of-way or thirty-five feet from the centerline of a private road (not including private driveways), or fifteen feet from the front property line, whichever is greater.
- b. Side Yard. No building or accessory building shall be constructed closer than fifteen feet from the property line on each side of the structure.
- c. Rear Yard. No building or accessory building shall be constructed closer than twenty-five from the rear property line.
- d. Yards Fronting on Two Roads. In addition to the required front yard setback, on lots fronting two roads, no building or accessory building shall be constructed closer than fifteen feet from any established public road right-of-way or private road easement.
- e. Setbacks from cul-de-sacs and hammerhead turn arounds shall be twenty feet from the property line, or the edge of the public road right-of-way or private road easement, whichever is greater.
- f. No building or structure may be located within any easements. (Ord. 2021-04, 11-30-21; Ord. 2021-02, 6-22-21; Ord. 2020-06, 9-29-20; Ord. 2018-03, 4-17-18; Ord. 2005-02 (part))

21.65.090 Commercial (C).

A. Allowable Uses.

1. Professional services.
2. Advertising signs; on-premises advertising only.

3. Accessory equipment structures.
4. Attached communication facilities located on BPA towers (in accordance with Section 21.70.160).
5. New commercial uses or expansion of existing commercial uses inhabiting existing commercial buildings.
6. New commercial uses or expansion of existing commercial uses located wholly or partially outside of an existing commercial structure.
7. Accessory uses normally associated with the primary use of the property.

B. Administrative Review Uses.

1. New commercial uses, unless specifically listed in subsection (A), (B) or (C) of this section.
2. Attached communication facilities not located on BPA towers (in accordance with Section 21.70.160).
3. Communication towers (in accordance with Section 21.70.160).
4. Co-location of communication towers (in accordance with Section 21.70.160).
5. New commercial uses located wholly or partially outside of an existing noncommercial structure.
6. New commercial buildings and expansions of existing commercial buildings.

C. Conditional Uses.

1. Residential use above/over a commercial use; street level floor must be commercial/professional use only.
2. Owner/caretaker residence in conjunction with commercial use.
3. Small- and large-scale recreational vehicle parks.

D. Temporary Uses. Uses allowed subject to the requirements of Section 21.70.120.

E. Prohibited Uses. Any uses not listed above are prohibited, including but not limited to:

1. Residential uses.
2. Billboards.

3. Mobile home parks.

4. Above ground utility lines, unless no practical alternative exists.

5. Unconcealed, outdoor storage of nonfunctioning vehicles and parts thereof, appliances, construction materials, debris and household garbage.

F. Minimum Development Standards.

1. Lot Size. The standard minimum lot size, dimensions and proportions shall be as required to accommodate the use, including landscaping, open space and parking requirements.

2. Setbacks. The setbacks will be established by the review of the listed criteria for each use or the following, whichever is greater:

a. No building or structure may be located within any easements.

b. No building or accessory building shall be constructed closer than twenty feet from a property line that is adjacent to land that is used for or suitable for residential use. (Ord. 2014-02, 1-28-14; Ord. 2005-02 (part))



Skamania County
Community Development Department
Building/Fire Marshal • Environmental Health • Planning
Skamania County Courthouse Annex
Post Office Box 1009
Stevenson, Washington 98648
Phone: 509-427-3900 Inspection Line: 509-427-3922

**SKAMANIA COUNTY PLANNING COMMISSION
MOTION TO RECOMMEND APPROVAL OF
AMENDMENTS TO THE CARSON COMPREHENSIVE PLAN AND ZONING MAP**

The Skamania County Planning Commission conducted a public hearing to consider proposed amendments to the Carson Comprehensive Plan and Zoning Map.

I, _____, do hereby move that the Skamania County Planning Commission make the following Findings of Fact, and Conclusions.

FINDINGS OF FACT

- A. RCW 36.70 authorizes counties to adopt or amend comprehensive plans and zoning designations.
- B. The vision statement of the Carson Community Subarea Plan is to maintain the rural residential character of the community while providing employment and recreational opportunities.
- C. Amending the Comprehensive Plan and Zoning Map to add additional commercial zoning will provide opportunity for economic development within Carson.
- D. The proposed amendments are consistent with RCW 36.70 and the County's Comprehensive Plan.
- E. The Planning Commission, having provided proper notice in the Skamania County Pioneer, and with a quorum present, conducted a public hearing at its March 15, 2022, meeting.

CONCLUSIONS

Based on public comment and staff analysis, the Comprehensive Plan map amendments and Zoning map amendments are consistent with the Carson Community Subarea Plan, will provide economic development opportunity, and protect the general health, safety, and welfare of the public, and should be recommended to the Board of County Commissioners for approval.

RECOMMENDATION

Based upon the findings of fact and conclusions, I move that the Planning Commission recommend to the Board of County Commissioners to adopt the proposed comprehensive plan map and zoning map amendments.

Motion seconded by _____.

| | AYE | NAY |
|-----------------------|-------|-------|
| Cyndi Soliz, Chair | _____ | _____ |
| Sue Davis, Vice Chair | _____ | _____ |
| Ken Bajema | _____ | _____ |
| Ann Cline | _____ | _____ |
| John DiPalma | _____ | _____ |
| Anita Gahimer Crow | _____ | _____ |
| Mat Joy | _____ | _____ |

COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|--|---|
| <u>SUBMITTED BY</u> | Public Works _____ Department |  Signature |
| <u>AGENDA DATE</u> | March 29, 2022 _____ | |
| <u>SUBJECT</u> | CRAB Report Certification _____ | |
| <u>ACTION REQUESTED</u> | Approve and Sign CRAB Certification Form _____ | |

SUMMARY/BACKGROUND

Submittal of the annual reports for the 2021 calendar year to the County Road Administration Board at the April 1, 2022 deadline requires a review and signature by the Board of Commissioners. The County Engineer has completed all of the required reports and is ready to send the digital submittals to meet the CRAB deadline. Skamania County did not have a Road Levy shift in 2021 and did not make a diversion from the Road Funds for Traffic Law Enforcement in 2021. Therefore the signatures of the County Sheriff and County Auditor are not necessary for this year's reporting document.

FISCAL IMPACT

None

RECOMMENDATION

It is recommended that the Board of Commissioners approve the 2021 Annual Reports for CRAB and authorize the Chairman to sign the Submittal Certification Form.

LIST ATTACHMENTS

- 2022 Signature Certification Form (For signature)
- 2021 Annual Certification Form
- 2021 Bridge Inspection Report
- 2021 Annual Construction Report
- 2021 CAPP_MVA Accomplishments Form
- 2021 Maintenance Management Certification Form
- 2021 Fish Passage Expenditure Certification Form

**Skamania County
Reports for 2021
Digital Submittal Certification
for Forms Due April 1st**

The documents checked below are hereby submitted from Skamania County for the review and acceptance of the County Road Administration Board.

2021 RAP Certification of Diversion and Road Fund Expenditures for Traffic Law Enforcement

I hereby certify that the above report is true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with [WAC 136](#).

Signed: _____ Date: _____
County Sheriff

Signed: N/A _____ Date: _____
County Auditor

Signed: _____ Date: _____
Chair / Executive

2021 Certification of Road Fund Expenditures for Fish Passage Barrier Removal

2021 Annual Certification

I hereby certify that the Fish Passage Removal and Annual Certifications are true and accurate and that I have reviewed and approved the report for submission to the County Road Administration Board in accordance with [WAC 136](#).

Signed: _____ Date: _____
Chair / Executive

Signed: [Signature] _____ Date: 3/17/22
County Engineer

2021 County Ferry System Operations Report

2021 Annual Construction Report

2021 County Arterial Preservation Report

2021 Certification of Road Fund Expenditures for Marine Navigation and Moorage

2021 Maintenance Management Annual Certification

I hereby certify that the County Ferry System Operations Report, Annual Construction Report, County Arterial Preservation Report, Marine Navigation and Moorage Certification, and Maintenance Management Certification are true and accurate and that I have reviewed, approved, and submitted said reports to the County Road Administration Board in accordance with [WAC 136](#).

Signed: [Signature] _____ Date: 3/17/22
County Engineer

Skamania County Annual Certification For Calendar Year 2021
WAC 136-04

MANAGEMENT AND ADMINISTRATION

A. During 2021 the County Engineer performed the duties and had the responsibilities specified in RCW 36.80.030. Yes

Explanation:

B. At any time during 2021 was there a vacancy/change in the position of County Engineer? If so, were the procedures in WAC 136-12 followed?

Explanation:

C. The processing of County Road Accident Reports during 2021 complied with WAC 136-28. Yes

Explanation:

D. Priority Programming techniques were applied to the ranking of all potential projects on the arterial road system in 2021 per WAC 136-14-020. Yes

Explanation:

E. As of December 31, 2021 the management of the county road department was in accordance with policies set by the county legislative authority including, but not limited to, the following specific policies required by WAC 136-50-050:

*Has your agency sent the most recently adopted version to CRAB WAC 136-50-051?

| POLICY | WAC | DATE OF CURRENT VERSION |
|---------------------------|------------|-------------------------|
| Re: Organization | 136-50-051 | 12/14/2021 |
| Re: Personnel Practices | 136-50-052 | 02/25/2020 |
| Re: Complaint Handling | 136-50-053 | 03/17/2020 |
| Re: Work for Others | 136-50-054 | 01/01/1988 |
| Re: Utility Accommodation | 136-50-055 | 03/02/2010 |
| Re: Priority Programming | 136-14-030 | 10/01/2020 |

Explanation:

F. The following were submitted to CRAB in a timely manner:

| DOCUMENT | WAC | DUE DATE | DATE OF ADOPTION / PREPARATION | DATE SENT TO CRAB |
|---|-------------|-----------|--------------------------------|-------------------|
| '21 Six-Year Program | 136-15-050 | 31-DEC-20 | 12/15/2020 | 12/21/2020 |
| '21 Annual Construction Program | 136-16-040 | 31-DEC-20 | 12/15/2020 | 12/21/2020 |
| '21 CAPP Program | 136-300-060 | 31-DEC-20 | 12/15/2020 | 12/21/2020 |
| '21 Road Fund Budget | | 31-DEC-20 | 12/15/2020 | 12/21/2020 |
| '21 Maintenance Management Work Plan & Budget | 136-11-040 | 31-DEC-20 | 12/15/2020 | 12/21/2020 |
| '21 Road Levy | 136-150-021 | 01-FEB-21 | 01/12/2021 | 01/13/2021 |
| '20 Certification of Diversion and Road Fund Exp. For Traffic Law Enforcement | 136-150-022 | 01-APR-21 | 03/23/2021 | 03/29/2021 |
| '20 Engineer's Certification of Fish Barrier Removal Costs | 136-150-023 | 01-APR-21 | 03/23/2021 | 03/29/2021 |
| '20 Certification of Road Fund Exp. for Marine Navigation and Moorage | 136-150-025 | 01-APR-21 | | |
| '20 Annual Construction Report | 136-16-050 | 01-APR-21 | 03/16/2021 | 03/17/2021 |
| '20 CAPP Report | 136-300-090 | 01-APR-21 | 03/16/2021 | 03/17/2021 |
| '20 Maintenance Management Certification | 136-11-050 | 01-APR-21 | 03/16/2021 | 03/17/2021 |
| '20 Annual Certification | 136-04-030 | 01-APR-21 | 03/23/2021 | 03/29/2021 |
| '20 Road Log Update | 136-60-030 | 01-MAY-21 | 04/28/2021 | 06/01/2021 |
| '21 PMS Certification for CAPA Eligibility | 136-70-070 | 31-DEC-21 | 12/15/2021 | 12/21/2021 |

Explanation:

G. Projects to which construction expenditures were charged were all on the originally adopted 2021 Annual Program or as amended per WAC 136-16-042 - Attach Amendments. (If No, please attach a brief explanation.) Yes

Explanation:

H. The County's construction by county forces limit for 2021 computed in accordance with RCW 36.77.065: \$805,081.60

I. The actual expenditure for construction by county forces as reported in the 2021 Annual Const. Report: \$0.00

J. As required by WAC 136-20-060, a written Bridge and Inspection Report for 2021 was furnished to the legislative authority on (attach a copy): 12/07/2021
of NBI Bridges as of December 31, 2021: 27

Skamania County
2021
Annual Construction Report
WAC 136-16

(A) TOTAL CONSTRUCTION DONE (total sum of column 15 + column 16): \$0.00
 (B) COMPUTED COUNTY FORCES LIMIT: \$805,081.60
 (C) TOTAL COUNTY FORCES CONSTRUCTION (total sum of column 16): \$0.00

| (1) | (2) | (3) | (4) | (5) | | | | (6) | (7) | (8) | (9) | (10) | (11) | | (12) | (13) | (14) | (15) | (16) | (17) |
|-------------------------|------------|----------------|---------------------------------|--------|--|-----|-----|-----|-------------------|------------------------------------|-------------------------------|-------------------|-----------------------|----------|---------------------|------------------------|-----------------------|---------------|--------------------------------|-----------------------|
| Annual Program Item No. | C.B.F. No. | Project Status | Project Name | Road # | Road Segment Information | | | | Project Type Code | County Forces Project Anticipation | County Forces Project Closure | County Road Funds | Sources of Funds | | P.E. C.F. (\$95,10) | Right of Way (\$95,10) | Construction Contract | County Forces | Estimated Expenditures Deficit | Grand Total (All 199) |
| | | | | | Road Name | RMP | KMP | FFC | | | | | Completed Length(MiL) | Amount | | | | | | |
| 1 | 2020-02 | Open | County Wide Safety Improvements | | | | | | | | \$4,100 | \$14,343.00 | HSIP | \$38,703 | \$0 | \$0 | \$0 | \$0 | \$38,703 | |
| 2 | 2020-01 | Open | Mezger Road | 20490 | Road Name: Mezger Road From: Wind River Road To: Wind River Road | | | | SR | | | \$13,225 | | | \$13,225 | \$0 | \$0 | \$0 | \$13,225 | |
| | | | | | | | | | | | \$17,585 | \$14,343 | | \$51,928 | \$0 | \$0 | \$0 | \$51,928 | | |

Skamania County
2021

County Arterial Preservation Accomplishment Report
WAC 136-300-090

CAPA CARRIED OVER FROM 2020:
\$353,981.43
CAPA RECEIVED IN 2021:
\$101,975.09
CAPA SPENT IN 2021:
\$452,023.84
CAPA BALANCE CARRIED INTO 2022:
\$3,932.68

MVA CARRIED OVER FROM 2020:
\$0.00
MVA RECEIVED IN 2021:
\$57,034.16
MVA SPENT IN 2021:
\$57,034.16
MVA BALANCE CARRIED INTO 2022:
\$0.00

CAPP Eligible Activities

| (1) ITEM NO. | (2) Project/Road Name | (3) Road # | (4) BMP | (5) EMP | (6) # Lanes | (7) From | (8) To | (9) FFC | (10) TRC | (11) C/L MILES | (12) LANE MILES | (13) FREIGHT & GOODS MILES | (14) Type of Work (fill) MVA \$s | (iv) Other \$s | (v) % by Contract |
|--------------------|--------------------------|---------------|------------|------------|----------------|-------------------------------|---------------|------------|-------------|----------------------|-----------------------|----------------------------------|---|-------------------|-------------------------|
| 1 | Washougal River road | 11060 | 8.87 | 10.78 | 2 | Skamania/Clark County Line | Change in TRC | 07 | T3 | 1.91 | 3.82 | 1.91 | \$10,966 | \$0 | 0 |
| 2 | Washougal River Road | 11060 | 10.78 | 11.62 | 2 | TRC | Fanning Hill | 07 | T4 | 0.84 | 1.68 | 0.84 | \$43,003 | \$0 | 0 |
| 3 | Washougal River Road | 11060 | 13.32 | 15.45 | 2 | Fanning Hill Slide | End of TRC | 07 | T4 | 2.13 | 4.26 | 2.13 | \$29,905 | \$0 | 0 |
| 4 | Washougal River Road | 11060 | 15.45 | 17.32 | 2 | TRC | End of Road | 07 | 99 | 1.87 | 3.74 | 0.00 | \$10,730 | \$0 | 0 |
| 5 | Skye Road | 11080 | 0.00 | 3.73 | 2 | Washougal River Road | County Line | 07 | T4 | 3.73 | 7.46 | 3.73 | \$75,832 | \$0 | 0 |
| | | | | | | | | | | 10.48 | 20.96 | 8.61 | \$32,150 | \$0 | 0 |
| | | | | | | | | | | | | | \$66,576 | \$0 | 0 |
| | | | | | | | | | | | | | \$24,596 | \$0 | 0 |
| | | | | | | | | | | | | | \$132,795 | \$0 | 0 |
| | | | | | | | | | | | | | \$25,071 | \$0 | 0 |
| | | | | | | | | | | | | | \$452,023.84 | \$0 | 0 |
| | | | | | | | | | | | | | \$57,034.16 | \$0.00 | |

Non-CAPP Eligible Activities

| Description | Work Code | Centerline Lane Miles | FFC | TRC | \$s |
|--|-----------|--------------------------|-------|---|----------|
| Various Local Access Roads County Wide 4 - Preparation for seals and overlays (crack sealing, digouts, patching, prelevel) | | 8.27 | 16.54 | 09 - Rural Local Access Non Truck Route | \$11,179 |

FISH PASSAGE CERTIFICATION

WAC 136-150-023

Submitting County: **Skamania** Budget Year: **2021**

Fish Passage Barrier Removal Projects

Project Name Total Project Cost Cost Outside of ROW % of Total Cost (25% Allowed by WAC)

Total Expenditures for Fish Passage Barrier Removal Outside County Rights-of-Way

Total Annual Road Construction Budget: \$750,655.00

~~X 0.005~~

1/2% of Total Annual Road (Limit of "Outside of Right-of-Way" expense) = \$3,753.28

Total Expenditure for Fish Passage Barrier Removal Outside County Right-of-Way \$0.00

RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including removal of barriers to fish passage and accompanying streambed and stream bank repair as specified and limited by RCW 36.82.070 , as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

**ANNUAL CERTIFICATION - STANDARD OF GOOD PRACTICE
MAINTENANCE MANAGEMENT WAC 136-11**

The following information is provided for the annual review of county compliance with the requirements of WAC 136-11-040. The information provided herein is current as of December 31, 2021, and summarizes Maintenance Management activities for Calendar Year 2021.

In accordance with WAC 136-11-040, maintenance management procedures have been used by this county to guide cost-effective maintenance and preservation activities on county roads in the previous calendar year. **Yes**

Skamania County's maintenance management practices meet the following requirements, in accordance with WAC 136-11-040:

- (1) An inventory of significant maintainable road features (physical assets) has been prepared and/or updated. **Yes**
- (2) Activity Guidelines have been prepared, reviewed and/or updated for all significant maintenance activities. **Yes**
- (3) A work program and budget has been prepared for maintenance activities planned in the year. This work program and budget is based upon the road features to be maintained, the types and amounts of maintenance work planned and the costs for the labor, equipment and materials needed to complete the work. **Yes**
- (4) Labor, equipment and material resource requirements needed to accomplish the planned workload are identified. **Yes**
- (5) Work scheduling procedures are identified, documented, and utilized in carrying out the maintenance work program. **Yes**
- (6) Reports showing work accomplishment and cost have been prepared and reviewed by managers and supervisors. **Yes**

Skamania County 2021
CERTIFICATION OF DIVERSION AND ROAD FUND EXPENDITURES FOR TRAFFIC LAW ENFORCEMENT
WAC 136-150-022

Total Road Levy:

| | |
|--|----------------|
| Budgeted Road Levy revenue (as listed on the Road Levy Certification - WAC 136-150-021): | \$1,991,172.00 |
| Actual Road Levy revenue produced: | \$2,045,605.47 |

Road Levy Diversion:

| | |
|--|--------|
| Budgeted Road Levy Diversion (as listed on the Road Levy Certification - WAC 136-150-021): | \$0.00 |
| Actual amount of Diverted Road Levy: | \$0.00 |
| Was Diverted Road Levy deposited in a specific and identifiable account (RCW 36.82.040): | N/A |

Traffic Law Enforcement Paid by Road Fund Expenditures:

| | |
|---|--------|
| Budgeted cost reimbursements and/or operating transfers from the Road Fund: | \$0.00 |
| Actual total amount of cost reimbursements and/or operating transfers from the Road Fund: | \$0.00 |

Total Road Portion Traffic Law Enforcement Expenditures:

\$0.00

Total Traffic Law Enforcement Expense (ALL COUNTY FUNDS):

\$2,165,117.00

RCW 36.79.140 provides that only those counties that during the preceding twelve months have spent all revenues collected for road purposes only for such purposes, including traffic law enforcement, as are allowed by Article II, Section 40 of the Washington State Constitution, are eligible to receive funds from the Rural Arterial Trust Account.

This form must be reviewed and certified (on the "Engineer's Certification Form") by:

- County Sheriff
- County Auditor OR Charter designated Chief Financial Officer
- Chair, Board of County Commissioners OR County Executive



**SKAMANIA COUNTY
BOARD
OF COMMISSIONERS**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648

(509)427-3700
(509) 427-3708 Fax

Richard Mahar
District 1

Tom Lannen
District 2

Bob Hamlin
District 3

March 24, 2022

Secretary Deb Haaland
U.S Department of Interior
1849 C Street N W
Washington, DC 20240

Secretary Tom Vilsack
U.S. Department of Agriculture
1400 Independence Ave. S.W.
Washington, DC 20250

Deanne Criswell
Administrator
Federal Emergency Management Agency
500 C Street NW
Washington, DC 20024

Dear Secretary Haaland, Secretary Vilsack, and Administrator Criswell:

The Board of Commissioners for Skamania County, Washington is pleased to recommend Mr. Neal Sacon, a longtime resident of Mill A, Skamania County, for a position on the Wildland Fire Mitigation and Management Commission. Mr. Sacon is in an excellent position to be representative of rural counties and communities in the consideration of both short-term and long-term federal policy recommendations for improved prevention, mitigation, suppression, and management of wildfires and rehabilitation of affected lands.

In his professional career, Mr. Sacon is an accomplished attorney with a long history of expertise in the community development sector, most recently as the Chief Financial Officer of a Portland Oregon based community investment bank and financial consultant to non-profit organizations developing housing, acquiring timberlands in the Pacific Northwest, and financing infrastructure projects on Tribal Lands, as well as financing innovative wood processing facilities in economically distressed communities in Washington and Oregon.

In addition, and most germane to our recommendation, Mr. Sacon retired in 2019 as Chief of the Mill A Fire Department, having served in that capacity for over 15 years. Like most of the rural fire districts





throughout the Pacific Northwest, Mr. Sacon's protection area included residential property, large tracts of private timberland, county-owned recreational sites, state-owned timberlands, critical power and communications infrastructure and National Forests, all within the Wildland-Urban Interface. He was one of the principal authors of the Little White Salmon River Valley Community Wildfire Protection Plan and continues to work closely with both federal and state officials in connection with wildland fire suppression and protection plans in the Little White Salmon River Valley.

Mr. Sacon's commitment to civic service spans decades and we have no doubt that he will bring the same level of focus and diligence to this civic undertaking - he was instrumental in 'professionalizing' the Skamania County's Emergency Operations Center (EOC) Radio Room, the legacy of which the County continues to benefit from to this day and as a volunteer with Wind River Search and Rescue (WRSAR), he constantly stepped up to assist with trainings, team governance and, of course many SAR missions. Whether as a Ground Searcher or as a Ropes Rescue Technician Neal always held himself to the highest standards, leading by example.

The Skamania County Commissioners feel strongly that an exceptional candidate such as Mr. Sacon is exactly the type of representation rural communities need. We are confident that Mr. Sacon is uniquely qualified to provide constructive and balanced input from a rural perspective at a national level, and we strongly encourage his selection for a position on the Wildland Fire Mitigation and Management Commission.

Sincerely,

Richard Mahar
Chair

T.W. Lannen
Commissioner

Robert Hamlin
Commissioner



**SKAMANIA COUNTY BOARD
OF COMMISSIONERS**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648

(509)427-3700
(509) 427-3708 Fax

Richard Mahar
District 1

Tom Lannen
District 2

Bob Hamlin
District 3

March 24, 2022

Skamania County PUD #1
Attn: Randy Payne
PO Box 500
Carson, WA 98610

Re: Letter of Support

Dear Randy,

The Skamania County Board of Commissioners fully supports the Skamania PUD's applications for the FY 2022 Congressionally Directed Spending Request for its Advanced Metering Infrastructure, Phase I of the Carson Water Treatment Plant, and new Underwood Pressure Zone 3 Water Storage Tank. The financial support of the projects is critical to the stakeholders of Skamania County and the economic development of the region.

Skamania County recognizes that a reliable and responsive infrastructure system is one of the essential elements for existing residents and businesses to thrive and expand as well as create continued economic growth. Skamania PUD has our full support in its efforts to make required upgrades to its water and energy infrastructure through its Advanced Metering Infrastructure, Phase I of the Carson Water Treatment Plant, and new Underwood Pressure Zone 3 Water Storage Tank. These projects will produce important assets and improve resiliency for our communities and be important assets.

Skamania County fully supports these three projects and Skamania PUD's efforts as they work towards project completion. These projects will be of great benefit to the community.

Sincerely,

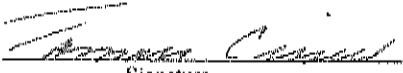
Richard Mahar
Chair

T.W. Lannen
Commissioner

Robert Hamlin
Commissioner



COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|---|---|
| <u>SUBMITTED BY</u> | <u>Community Health</u> Department |  Signature |
| <u>AGENDA DATE</u> | <u>March 29, 2022</u> | |
| <u>SUBJECT</u> | <u>Set Public Hearing on Ordinance 2022-02 – Expanded Local Board of Health</u> | |
| <u>ACTION REQUESTED</u> | <u>Set for public hearing</u> | |

SUMMARY/BACKGROUND

E2SHB 1152 was passed by legislature during the 2021 legislative session requiring that local boards of health expand the composition to include an equal number of members who are nonelected officials. The statute specifies groups of individuals that must be represented on the expanded local board of health.

FISCAL IMPACT

Ordinance 2022-02 may include a stipend for each non-elected board of health member, per meeting.

RECOMMENDATION

It is the recommendation of Community Health that the Board of County Commissioners approve advertising for a public hearing set for April 19, 2022 to take public comment and consider approval of ordinance 2022-02.

LIST ATTACHMENTS

Public Hearing Notice

NOTICE OF PUBLIC HEARING
Before the
Board of Skamania County Commissioners

PURPOSE: Skamania County Board of Commissioners hereby gives notice that a public hearing will be held to consider Ordinance 2022-02 amending Skamania County Code Title 8 – Health and Safety; Chapter 8.04.040 Board of Health.

E2SHB1152 was passed by legislature during the 2021 legislative session requiring that local boards of health expand the composition to include an equal number of members who are nonelected officials. The statute specifies groups of individuals that must be represented on the expanded local board of health. (*RCW 70.05.030 Counties – Local Board of Health – Jurisdiction, Effective July 1, 2022*).

Written testimony/comments to be considered at the public hearing by the Board of Commissioners must be received by the Clerk of the Board by 12:00 PM on the Monday preceding the date of the public hearing. Send to Skamania County Board of Commissioners, Attn: Clerk of the Board, PO Box 790, Stevenson, WA 98648 or slack@co.skamania.wa.us Anyone interested may appear and be heard.

Copies of Ordinance 2022-02 are available to the public in the Commissioners' Office, Room 15, 240 NW Vancouver Avenue, Stevenson, WA or may be viewed on our website at www.skamaniacounty.org

DATE: Tuesday, April 19, 2022
TIME: 5:30 PM
PLACE: Skamania County Courthouse, Room No. 18 (lower level)
240 NW Vancouver Avenue
Stevenson, WA.

Skamania County Courthouse is accessible for persons with disabilities. Please let us know if you will need any special accommodations in order to attend the meeting. (509) 427-3700.

DATED this 29th day of March 2022

Debbie Slack
Clerk of the Board

Publish: April 6, 2022

COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|---|--|
| <u>SUBMITTED BY</u> | Commissioners Staff |  |
| | Department | Debbie Slack |
| <u>AGENDA DATE</u> | March 29, 2022 | Signature |
| <u>SUBJECT:</u> | 2022/2023 Notice to public for 2022/2023 Title III Applications | |
| <u>ACTION REQUESTED</u> | Approve notice to public for solicitation of 2022-2023 Title III projects | |

SUMMARY/BACKGROUND

Skamania County is soliciting Title III project applications from the public and various agencies for 2022-2023 pursuant to the Secure Rural Schools and Community Self Determination Act

FISCAL IMPACT

Cost of Advertising

RECOMMENDATION

That the Board by motion action approve notice to advertise for 2020-2021 Title III Project applications

LIST ATTACHMENTS

Notice to Public
Pioneer Transmittal

NOTICE TO PUBLIC
SOLICITATION FOR 2022/2023 TITLE III PROJECTS

Skamania County is soliciting applications for 2022/2023 Title III projects. The federal funding source is the reauthorization of the Secure Rural Schools and Community Self-determination Act.

The following is a listing of the only allowed uses for Title III funds:

- (1) To carry out activities under the Firewise Communities program.
- (2) To reimburse the participating county for search and rescue and other emergency services, including firefighting and law enforcement patrols
- (3) to cover training costs and equipment purchases directly related to the emergency services described in paragraph 2 above.
- (4) To develop and carry out community wildfire protection plans in coordination with the appropriate Secretary.

Application instructions and forms for 2022/2023 Title III projects are available at Skamania County Commissioner's Office, 240 NW Vancouver Avenue, Room 15, Stevenson, WA 98648 or on the County's website at www.skamaniacounty.org. Title III project applications must be received by Skamania County Board of Commissioners, Attn: Debbie Slack, P.O. Box 790, Stevenson, WA, or slack@co.skamania.wa.us by April 28, 2022.

For questions, please contact Debbie Slack at 509-427-3706.

Debbie Slack
Clerk of the Board

Publish: April 6th and April 13th, 2022

Send to recipients
post on web
Send to Pioneer

DATE: March 29, 2022

TO: The Skamania County Pioneer
PO Box 250
Stevenson, WA 98648

FROM: Skamania County Commissioners
Clerk of the Board
PO Box 790
Stevenson, WA 98648

Please publish the following documents on the dates indicated:

1. Solicitation of Title III applications for 2022-2023 projects – legal notice – publish April 6th and April 13th, 2022
Send bill to: Commissioners

SKAMANIA COUNTY, WASHINGTON
Title III Project Submission Form
For Projects in 2022-2023

Secure Rural Schools and Community Self-Determination Act
Public Law 005-141

Submission deadline: April 28, 2022

Submit to: Skamania County Board of Commissioners
PO Box 790
Stevenson, WA 98648 or email: slack@co.skamania.wa.us

| |
|--|
| 1. Project Number: (assigned by County) |
| 2. Project Name: |
| 3. Project Sponsor: |
| 4. Sponsor's Contact Information |
| a. Contact Name: |
| b. Contact Address: |
| c. Contact Phone: |
| d. Contact Email: |
| e. Contact Fax: |

| |
|---|
| 5. a. Project Location: (attach project area map if applicable) _____ |
| b. National Forest/District (if applicable) _____ |
| c. Other Lands? State <input type="checkbox"/> Tribal <input type="checkbox"/> Federal <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Private <input type="checkbox"/> |

| |
|--|
| 6. Project meets following authorized use of funds* (check all applicable uses) |
| <input type="checkbox"/> Reimbursable Search, Rescue, and Emergency Services on National Forest Lands |
| <input type="checkbox"/> Firewise Activities |
| <input type="checkbox"/> Training Costs and Equipment Purchases directly related to emergency services |
| <input type="checkbox"/> Community Wildfire Protection Plans |
| <input type="checkbox"/> |
| <small>*See application instructions package for expanded definition of authorized uses</small> |

7. Project Description (Address each question)

- a. Describe the project
- b. Identify project readiness
- c. Identify project partners and how they will work together
- d. Identify if this is a continuation of a previously funded Title III project.

8. Statement of Project Goals and Objectives (address each question)

- a. What are the expected outcomes of the project?
- b. How does the project meet the purposes of the legislation
- c. How is the project in the best public interest? Identify benefits to community and federal lands.

9. Measurement of Project Accomplishments/Expected Goals:

| OUTCOME | Explanation |
|--------------------------------|--------------------|
| Total Miles: | |
| Total Acres: | |
| Number of Labor Days: | |
| Estimated Participants: | |
| Other (Specify): | |

10. Estimated Project Start Date:

11. Estimated Project Completion Date:

12. Readiness to Proceed: Are permits, environmental clearances, signed agreements, volunteers, etc. in place? Yes No (if No, explain)

13. Applicants qualifications and past experience with similar type projects (describe)

14. Title III Funding Request:

a. Total Skamania County 2022-2023 Title III Funds Requested: _____

15. Monitoring Plan:

a. How will you measure your project success and the quantifiable outcomes identified in Question 8?

b. How will you report this information back to the Skamania County Commissioners:

PROJECT WORK PLAN

16. Lists the tasks and time frame. Name Individual(s), consultant(s), organization(s) responsible

| <u>Tasks</u> | <u>Time Frame – Dates</u> | <u>Responsible Party/Name</u> |
|--------------|---------------------------|-------------------------------|
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Project Budget (Include any in-kind personnel, good, services)

| Item | County Title III Funds Requested | Other County Or Local agency Funds | State, Federal Or Other Contributions | Total Available Funds |
|--|---|---|--|--------------------------------------|
| 17. Salaries | | | | |
| 18. Benefits | | | | |
| 19. Materials & Supplies | | | | |
| 20. Contracted Services | | | | |
| 21. Travel | | | | |
| 22. Interfund Costs | | | | |
| 23. Other operating Costs | | | | |
| 24. Operations Subtotal | | | | |
| 25. Indirect Sponsor Costs for non-county projects (non-profits, other government agencies, etc) (project administration/ overhead not to exceed 12.5%) | N/A | N/A | N/A | N/A |
| 26. Capital Costs (specify) _____ _____ _____ | | | | |
| 27. Total Project Budget | | | | |

28. Identify Source(s) and amounts of other County or local agency contributions in budget:

29. Identify Source(s) of state, federal, and other contributions in budget:

30. Attach a worksheet that shows calculations for budget line items (i.e. personnel positions, hours, rates of pay, benefits, listing of contracted services and amounts.)

SKAMANIA COUNTY
TITLE III APPLICATION FORM INSTRUCTIONS
For Projects funded for 2022

GENERAL INSTRUCTIONS

1. Complete all questions on the application form, except #1.
2. Submit completed 2022 Title III application to:
Mailing address: Skamania County Board of Commissioners
Attn: Debbie Slack
P.O. Box 790
Stevenson, WA 98648

Delivery address: Skamania County Board of Commissioners
Skamania County Courthouse
240 NW Vancouver Avenue
Room 15
Stevenson, WA 98648

Email address: slack@co.skamania.wa.us
3. All applications must be received in the Skamania County Commissioners Office by April 28, 2022

SPECIFIC INSTRUCTIONS

1. Project Number: Leave Black
2. Enter a title that is short, but descriptive.
3. List name of agency, organization, or individual sponsoring the project.
4. Provide information about the primary project contact for the sponsoring organization.
5. Project Location:
 - a. Identify where the project will be located or the area to be served in Skamania County. Attach map if the projects has a specific location.
 - b. If the project is located on the Gifford Pinchot National Forest, identify the ranger district(s) the project serves.
 - c. If the project is located on or serves locations other than the National Forest, identify the type of land the project will serve.

6. Check the appropriate uses that your project addresses. Your project must fit into at least one of the following categories to be eligible for funding:

SEARCH, RESCUE, AND EMERGENCY SERVICES: An applicable county or sheriff's department may use these funds as reimbursement for search and rescue and other emergency services, including firefighting, and law enforcement patrols performed on Federal lands and paid for by the county. To cover training costs and equipment purchases directly related to emergency services described in first sentence.

FIRE PREVENTION AND COUNTY PLANNING: A county may use these funds for (a) efforts to educate homeowners in fire-sensitive eco-systems about the consequences of wildfires and techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires; and (b) planning efforts to reduce or mitigate the impact of development on adjacent Federal lands and to increase the protection of people and property from wildfires.

7. Project Description: Describe the project in detail by addressing a. – d.
8. Describe the goals and objectives of the project by addressing a. – c.
9. Quantify what the project will accomplish and explain each anticipated accomplishment. This information will be used to help evaluate the program for selection and will be used to monitor the progress and success of the project.
10. List the date when you anticipate the project to start
11. List the date when you anticipate the project to end.
12. List any steps which must be accomplished before the project can proceed.
13. Describe the qualifications of the sponsor to conduct the project. List other similar or related projects that the sponsor has conducted.
14. List your total funding request for 2022-2023
15. Project Monitoring:
 - a. Describe the quantifiable measures you will use to determine if you have met the goals and objectives of the project.
 - b. Describe how often you will report to the Board of Commissioners and in what format (i.e. written report only, written report/public meeting presentation, site visit)

16. Work Plan will be used to evaluate the applicant's understanding and planning for the project. It will also be used to form the basis of the scope of work in contracts with sponsors.
- 17– 27. Project Budget: This page is a summary of the project budget costs by type expenditure and by source of funding.
28. Local Project Contributions: If other agencies, organizations, individuals are providing funding for the project, identify the source and what the source is providing (amount of funding, in-kind services such as labor, materials, equipment).
29. State and Federal Contributions: If state or federal funds (other than Title III) will be used for the project, identify the source and what the source is providing (amount of funding, in-kind services such as labor, materials, equipment).
30. Attach a worksheet that shows the calculations for the budget line items (i.e. personnel positions, hours of work, personnel benefits, listing of contracted services and mounts, equipment usage and costs).

COUNTY FACE SHEET FOR CONTRACTS/LEASES/AGREEMENTS

1. Contract Number _____

2. Contract Status: (Check appropriate box) Original Renewal Amendment

3. Contractor Information: Contractor: Area Agency on Aging & Disabilities for SW WA
Contact Person: Nellya Zornes
Title: Contracts & Data Support Specialist
Address: 201 NE 73rd Street, Suite 201
Address: Vancouver, WA 98665
Phone: 360-735-5713

4. Brief description of purpose of the contract and County's contracted duties:
AAADSW contract for MIPPA outreach

5. Term of Contract: From: 1/1/2022 To: 12/31/2022

6. Contract Award Process: (Check appropriate box) N/A
General Purchase of materials, equipment or supplies - RCW 36.32.245 & 39.04.190

- Exempt (Purchase is \$2,500 or less upon order of the Board of Commissioners)
- Informal Bid Process (Formal Quotes between \$2,500 and \$25,000)
- Formal Sealed Bid Process (Purchase is over \$25,000)
- Other Exempt (explain and provide RCW) _____

Public Works Construction & Improvements Projects – RCW 36.32.250 & 39.04.155 (Public Works, B&G, Capital Improvements Only)

- Small Works Roster (PW projects up to \$200,000)
- Exempt (PW projects less than \$10,000 upon order of the Board of Commissioners)

7. Amount Budgeted in Current Year: \$0
Amount Not Budgeted in Current Year: \$1500
Total Non-County Funds Committed: \$1500 Source: AAADSW- state and fed


Total County Funds Committed: \$0
TOTAL FUNDS COMMITTED: \$1500

8. County Contact Person: Name: Sophie Miller
Title: Program Manager

9. Department Approval: 
Department Head or Elected Official Signature

10. Special Comments: _____

COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|---|---|
| <u>SUBMITTED BY</u> | Skamania County Senior Services Department | Signature  |
| <u>AGENDA DATE</u> | March 29, 2022 | |
| <u>SUBJECT</u> | MIPPA Outreach | |
| <u>ACTION REQUESTED</u> | Approve Contract | |

SUMMARY/BACKGROUND

This contract is to provide outreach for Medicare Improvement for Patients and Providers Act (MIPPA). MIPPA provides funding for outreach to eligible Medicare beneficiaries about Medicare Part D benefits and to provide application assistance to individuals who may be eligible for Medicare Low Income Subsidy and Medicare Savings Program.

FISCAL IMPACT

\$1500 no County match

RECOMMENDATION

Approve the contract

LIST ATTACHMENTS

AAADSW Contract Signature page, Statement of Work and Special Terms & Conditions
Board Signature page

Dated this ____ day of _____ 2022.

ATTEST:

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Richard Mahar, Chairman

T.W. Lannen, Commissioner

Debbie Slack, Clerk of the Board

Robert Hamlin, Commissioner

Approved as to form only:

Adam Kick,
Skamania County Prosecuting Attorney

Aye _____
Nay _____
Abstain _____
Absent _____

Sophie Miller

From: Zornes, Nellya P. (DSHS/ALISA/AAADSW) <nellya.zornes@dshs.wa.gov>
Sent: Thursday, March 17, 2022 11:16 AM
To: Sophie Miller
Cc: Debbie Slack; Mandy Hertel; Springob, Mikayla A. (DSHS/ALISA/AAADSW); Oswald, Whitney N. (DSHS/ALISA/AAADSW)
Subject: AAADSW's January through September 2022 MIPPA Contract
Attachments: 1_MIPPA_SCSS_Jan_2022_Sig_Page.doc; 2_MIPPA_SCSS_Jan_2022_GTC.doc; 3_MIPPA_SCSS_Jan_2022_SOW.doc; 4_MIPPA_SCSS_Jan_2022_STC.doc; 5_MIPPA_SCSS_Jan_2022_Exh_A_Budget_Staffing_Forms_NA.docx; 6_MIPPA_SCSS_Jan_2022_Exh_B_Contractor_Profile_02.07.2018.pdf; 7_MIPPA_SCSS_Jan_2022_Exh_C_Invoice_Form.xls; 8_MIPPA_SCSS_Jan_2022_Exh_D_Disqualifying_Crimes.docx; 9_MIPPA_SCSS_Jan_2022_Exh_E_Outreach_Plan_Temp.docx

WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Sophie,

Enclosed is the above-referenced contract.

Please print the signature page, sign, and date. Then return to me for processing to the address below.

Thank you,

Nellya Zornes
Contracts & Data Support Specialist
Area Agency on Aging & Disabilities of Southwest Washington
201 NE 73rd Street
Vancouver, WA 98665
Phone (360) 735-5713
Fax (360) 696-4905
<http://www.HelpingElders.org>



CONFIDENTIALITY NOTICE: This communication, including any attachments, contains information that may be confidential or privileged, and is intended solely for the entity or individual to whom it is addressed. If you are not the intended recipient, please contact the sender and delete the message. Any unauthorized disclosure, copying, or distribution of this message is strictly prohibited. Please note that all emails and attachments sent to and from AAADSW are public records and may be subject to disclosure pursuant to the Public Records Act (RCW 42.56).

Contract Signature Page

| | | | |
|---------------------------------|---|--------------------------|--|
| Service: | Medicare Improvement for Patients and Providers Act for Beneficiary Outreach and Assistance (MIPPA) | Contractor: | Skamania County Senior Services |
| Performance Period: | January 1, 2022 through December 31, 2022 | Address: | PO Box 369 Stevenson, WA 98648 |
| Contract Type: | Professional Services Contract | Contact: | Sophie Miller |
| Non-Medicaid Allocation: | \$1,500 (See Special Terms & Conditions) | E-mail: | miller@co.skamania.wa.us |
| Funding Source(s): | MIPPA | Phone: | 509-427-3985 |
| Subrecipient or Vendor: | Subrecipient | Fax: | 509-427-0139 |
| Required match: | None | Counties Served: | Skamania |
| | | UBI: | n/a |
| | | Federal Tax ID #: | 91-6001363 |

AAADSW Contacts

| | |
|--|---|
| Program: Mikayla Springob email: Mikayla.Springob@dshs.wa.gov Telephone: 360-735-5780 Fax: 360-696-4905 | Contracts: Whitney Oswald Nellya Zornes email: Whitney.Oswald@dshs.wa.gov Nellya.Zornes@dshs.wa.gov Telephone: 360-992-4073 360-735-5713 Fax: 360-696-4905 |
|--|---|

The terms of this Contract are set out in and governed by the following, which are incorporated herein by reference (for consent purposes, please review all documents before signing below):

- | | |
|--|--|
| <input checked="" type="checkbox"/> General Terms and Conditions <input checked="" type="checkbox"/> Statement of Work <input checked="" type="checkbox"/> Special Terms and Conditions <input type="checkbox"/> Exhibit A: Budget and Staffing Forms | <input checked="" type="checkbox"/> Exhibit B: Contractor Profile <input checked="" type="checkbox"/> Exhibit C: Invoice Form <input checked="" type="checkbox"/> Exhibit D: Senior Vulnerability Criteria and Disqualifying Crimes List <input checked="" type="checkbox"/> Exhibit E: Contractor Outreach Plan Template |
|--|--|

This contract, including all exhibits and other documents incorporated by reference, contains all of the terms and conditions agreed upon by the parties and supersedes all previous agreements. No other understandings or representations, verbal or otherwise, regarding the subject matter of this contract shall be deemed to exist or bind the parties. The parties signing below warrant they have read and understand all the terms of the contract, and have the authority to enter into this contract.

Skamania County Senior Services

Area Agency on Aging & Disabilities of Southwest Washington

Signature: _____
 Name: _____
 Title: _____ Date: _____

Signature: _____
 Name: Mike Reardon
 Title: Executive Director Date: _____

Medicare Improvement for Patients and Providers Act for Beneficiary Outreach and Assistance (MIPPA)

STATEMENT OF WORK

Skamania County Senior Services (Contractor)

1. SERVICE DESCRIPTION

MIPPA provides funding for outreach to eligible Medicare beneficiaries about Medicare Part D benefits and activities that encourage Medicare beneficiaries to access Medicare disease prevention and wellness benefits; and to provide application assistance to individuals who may be eligible for Medicare Low Income Subsidy (LIS) or Medicare Savings Program (MSP).

2. SERVICES TO BE PROVIDED

A. Outreach and Enrollment Activities

1. Contractor will conduct outreach to add an additional 100 County residents to receive the Senior Newsletter, which is currently mailed to 277 seniors. The newsletter is a vital source of information for seniors especially during this time.
2. Outreach will be done through posting flyers in post offices and grocery markets and on Facebook. MIPPA information will be sent through the Senior Newsletter and on Facebook.
3. Contractor shall conduct Medicare and Medicare Part D outreach, with special attention to those potentially eligible for the Medicare Savings Program (MSP), and the Low Income Subsidy for drugs (LIS).
4. Contractor shall assist Medicare beneficiaries to enroll in Medicare Part D.
5. Contractor shall assist potentially eligible Medicare beneficiaries to apply for the Low Income Subsidy (LIS) through the Social Security Administration or *Benefits Checkup*.
6. Contractor shall assist potentially eligible Medicare beneficiaries to apply for the Medicare Savings Program through the website www.washingtonconnection.org, or a local DSHS office.

7. Contractor will conduct outreach to encourage Medicare beneficiaries to access Medicare disease prevention and wellness benefits.

B. Reporting Requirements

1. Contractor shall ensure that MIPPA-related individual and event data are entered into the STARS database before the tenth day following each service month.
2. Contractor shall upload event and publicity documents into the STARS database in conjunction with individual and event data reporting.

C. Publications

1. On all publications funded solely or in part by MIPPA funds, Contractor shall include the following acknowledgement in a font size not less than 10 point on the first page:

“This project was supported, in part, by grants number 1701WAMIAA-01 and 1701WAMIDR-01 from the U.S. Administration for Community Living, Department of Health and Human Services, Washington, D.C. 20201. Grantees undertaking project with government sponsorship are encouraged to express freely their findings and conclusions. Points of view or opinions do not, therefore, necessarily represent the official Administration for Community Living policy.”

End

Medicare Improvement for Patients and Providers Act for Beneficiary Outreach and Assistance (MIPPA)

SPECIAL TERMS AND CONDITIONS

Skamania County Senior Services (Contractor)

1. Purpose

The purpose of MIPPA program is to increase enrollment in Medicare Part D, Medicare Low Income Subsidy and/or Medicare Savings Programs; and to encourage Medicare beneficiaries to access Medicare disease prevention and wellness benefits.

Contractor shall provide the services and staff and otherwise do all things necessary for, or incidental to, the performance of work as set forth in the Contract's Statement of Work.

2. Period of Performance

The Period of Performance is January 1, 2022 through December 31, 2022 provided neither party elects to amend the implementation timeframe, or terminate this Contract as outlined in Section M of this Contract's General Terms and Conditions.

3. Service Area

The geographic service area in which Contractor shall provide the defined services is Skamania County, Washington.

4. Outreach Plan

Contractor shall complete and submit a draft Contractor Outreach Plan to AAADSW within 30 days of entering into this Contract. AAADSW shall acknowledge, review and approve (or request modifications) in response to the Outreach Plan within 14 days of receiving it.

Contractor shall provide written attestation to AAADSW when all Outreach Plan goals are met.

5. Consistent Level of Service

Funds awarded under this Contract are intended to provide a consistent level of service throughout this Contract's Period of Performance. Contractor agrees that if funds are paid prior to the Contract end date, Contractor will continue to provide services for the duration of the Contract in at least the average monthly level of service for the previous three (3) months, unless otherwise approved in writing by AAADSW.

6. Funding Sources

Funding source for this program is Federal Medicare Improvements for Patients and Providers Act for Beneficiary Outreach and Assistance.

7. Basis for Reimbursement

This is a Professional Services Contract with a total maximum limit. Contractor may bill for one-half (½) of the funding allocation upon approval of Contractor Outreach Plan and one-half (½) of allocation upon written attestation that Contractor Outreach Plan is completed.

Contractor specifically agrees to participate in contract monitoring processes as described in relevant OMB circulars and CFRs, the General Terms and Conditions of this Contract, ADSA Management Bulletins and AAADSW Program Instructions. Contractor shall comply with required corrective actions listed in the monitoring reports.

Contractor specifically agrees that it will:

1. Maintain internal controls that provide reasonable assurance that Contractor is managing of Federal awards in compliance with laws, regulations, and provisions of contracts or grant contracts that could have a material effect on each of its Federal programs.
2. Ensure that audits are performed by a Certified Public Accountant or the State Auditor's Office. Contractor is responsible for the cost of the audit(s).
3. Submit copies of the required audit report and any management letters issued by the auditor to AAADSW within nine (9) months after the close of Contractor's fiscal year.
4. Maintain a complete set of financial records sufficient to withstand a full audit during this Contract's Period of Performance and for the full Record Retention Period thereafter as outlined in this Contract's General Terms and Conditions.
5. Permit AAADSW or its auditor to have access to the records and financial statements necessary for AAADSW to comply with Title 2 CFR 200.
6. Comply with the Omnibus Crime Control and Safe Streets Act of 1968, Title VI of the Civil rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, The Age Discrimination Act of 1975, and the Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C, D, E, and G, and 28 CFR Part 35 and Part 39.
7. Maintain documentation for bi-annual inventory tallies for fixed assets, including any discrepancies.
8. Obtain property insurance if government funds are used to purchase assets.

In addition to the policies listed in Section F13 of this Contract's General Terms and Conditions, Subrecipient contractors shall have written fiscal policies and procedures for the following:

- Fixed Assets
- Internal Control (in a separate section)
- Petty Cash
- Cash Disbursements (approvals)
- Private Client Payments

8. Allowable Costs

Allowable costs are those costs that are necessary and reasonable for proper and efficient performance of this Contract. If it is determined by AAADSW, or during the course of a required audit, that the Contractor has been paid unallowable costs under this Contract, the Contractor will be required to reimburse AAADSW for those costs.

9. Maintenance and Protection of DSHS or AAADSW Property

Contractor shall take reasonable steps to protect and maintain all DSHS or AAADSW property in its possession against loss or damage, and shall return any such property to DSHS or AAADSW upon termination and non-renewal of this Contract. Reasonable wear and tear of any such property is acceptable. Contractor shall maintain records and keep a written, physical inventory of all real property, equipment and supplies provided by DSHS/AAADSW.

10. Compliance with Davis-Bacon and Related Acts for Any Construction

Contractor shall receive prior written approval from AAADSW before authorizing any Construction work deemed necessary for delivery of services under this Contract. "Construction" for this purpose is defined as all types of work done on a particular building or work at the site thereof, including, without limitation, altering, remodeling, painting and decorating, the transporting of materials and supplies to or from the building or work site by the employees of a construction subcontractor, and the manufacturing or furnishing of materials, articles, supplies, or equipment on the site of the building or work, by a person employed at the site by the construction subcontractor.

If construction work is approved by AAADSW, all laborers and mechanics employed by Contractor to work on construction projects in excess of \$2,000 financed by Federal funds (in whole or in part) must be paid wages not less than those established for the locality of the project (prevailing wage rates) by the U.S. Department of Labor under the Davis-Bacon and Related Acts. Additional information on Contractor's requirements for construction work will be provided to Contractor at the time of AAADSW's approval.

11. Consideration

The maximum allocation payable to Contractor for satisfactory delivery of MIPPA Program, including all allowable expenses as follows:

| Description | Allocation | Total | Funding Source |
|----------------------------------|------------|---------|----------------|
| Outreach Plan Approved by AAADSW | \$750 | \$1,500 | MIPPA |
| Outreach Plan Accomplished | \$750 | | |

12. Matching Fund Requirements

There is no requirement for Contractor to provide matching funds.

13. Supplanting

Funds provided through this Contract shall be used to expand services to new clients only, and shall not supplant other Federal and State funding used for these same services.

14. Use of Program Income and Unearned Income

Contractor shall ensure that Clients have the opportunity to make voluntary, confidential contributions for services as outlined in this Contract's General Terms and Conditions.

Contractor shall report to AAADSW all Program Income received each month and shall ensure these funds are expended within this Contract's Period of Performance and in accordance with this Contract's objectives. Contractor shall provide verification that it has written procedures for the receipt and use of Program Income.

Contractor shall identify all revenue in excess of expenses. AAADSW must approve the use of unearned income such as interest on Federal funds received by Contractor in the same or following Period of Performance, or recover the unearned income.

15. Fraud, Theft, Waste, Abuse or Misuse of Government Funding

Contractor shall investigate a report or suspicion of fraud, theft, waste, abuse or misuse of government funds, and shall submit to AAADSW a written description of the circumstances immediately upon Contractor's decision to investigate the report or suspicion.

16. Billing and Payment

Contractor shall not bill and AAADSW shall not pay for the delivery of additional services not authorized by AAADSW or for services that have not already been provided.

Contractor shall request payment for services by submitting invoices in paper or electronic copy to AAADSW by the 15th calendar day of the month following the month in which services were provided as outlined in this Contract's General Terms and Conditions.

AAADSW's mailing address for invoices is:

Area Agency on Aging & Disabilities of Southwest Washington
Attn: Matt Gustofson
201 NE 73rd Street
Vancouver, WA 98665-8343
Matt.Gustofson@dshs.wa.gov

AAADSW submits correct Official Invoices and Transaction Information for payments to be made to contractors per the following schedule:

| Transaction Information received by AAADSW staff | Payments are issued |
|---|---|
| Between the 1 st and the 15 th day of a month | Last working day of the same month |
| Between the 16 th and the last day of a month | 15 th day of the following month (or last working day prior to the 15 th) |

End

COUNTY FACE SHEET FOR CONTRACTS/LEASES/AGREEMENTS

1. Contract Number 21-PA-11060300-008

2. Contract Status: (Check appropriate box) Original Renewal Amendment

3. Contractor Information: Contractor: USDA Forest Service
Contact Person: David Blair
Title: Grants Management Specialist
Address: 501 E 5th Street Bldg 404
Address: Vancouver, WA 98661
Phone: 360-891-5168
E-mail: David.blair@usda.gov

4. Brief description of purpose of the contract and County's contracted duties:
Modification to participating agreement for noxious weed control on the Gifford Pinchot National Forest and in Skamania County

5. Term of Contract: From: Date of Last Signature To: 12/31/2024

6. Contract Award Process: (Check appropriate box)
General Purchase of materials, equipment or supplies - RCW 36.32.245 & 39.04.190

- Exempt (Purchase is \$2,500 or less upon order of the Board of Commissioners)
- Informal Bid Process (Formal Quotes between \$2,500 and \$25,000)
- Formal Sealed Bid Process (Purchase is over \$25,000)
- Other Exempt (explain and provide RCW) Chapter 39.34, Interlocal Cooperation Act

Public Works Construction & Improvements Projects – RCW 36.32.250 & 39.04.155 (Public Works, B&G, Capital Improvements Only)

- Small Works Roster (PW projects up to \$200,000)
- Exempt (PW projects less than \$10,000 upon order of the Board of Commissioners)

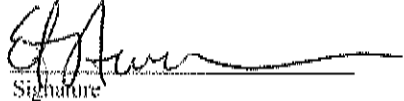
7. Amount Budgeted in Current Year: \$ 100,000
Amount Not Budgeted in Current Year: \$ Source:
Total Non-County Funds Committed: \$ 100,000 Source: USDA Forest Service
Total County Funds Committed: \$ 28,000 In-kind or cash match
TOTAL FUNDS COMMITTED: \$ 128,000

8. County Contact Person: Name: Emily Stevenson
Title: Program Coordinator

9. Department Approval: 
Department Head or Elected Official Signature

10. Special Comments: One signed copy to email to Forest Service; email: David.blair@usda.gov

COMMISSIONER'S AGENDA ITEM COMMENTARY

| | | |
|--------------------------------|---|--|
| <u>SUBMITTED BY</u> | Noxious Weed |  |
| <u>AGENDA DATE</u> | Department 3/29/2022 | Signature |
| <u>SUBJECT</u> | Noxious Weed Control_21-PA-11060300-008_001 | |
| <u>ACTION REQUESTED</u> | Approval/Signature | |

SUMMARY/BACKGROUND

Modification to participating agreement between Skamania County and USDA Forest Service for noxious weed control in Skamania County

FISCAL IMPACT

Agreement includes \$100,000 cash to county with a 20% match from county.

RECOMMENDATION

Approval.

LIST ATTACHMENTS

One copy to be scanned and emailed to David.blair@usda.gov



MODIFICATION OF GRANT OR AGREEMENT

| | |
|------|----------|
| PAGE | OF PAGES |
| 1 | 2 |

| | | |
|---|---|---------------------------------------|
| 1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 21-PA-11060300-008 Ecosystem Enhancement Through Noxious Weed Control | 2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY. | 3. MODIFICATION NUMBER: 001 |
|---|---|---------------------------------------|

| | |
|---|--|
| 4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Gifford Pinchot National Forest 987 McClellan Rd Vancouver, WA 98661 | 5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Mt Adams Ranger District 2455 Hwy 141 Trout Lake, WA 98650 |
|---|--|

| | |
|---|--|
| 6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Skamania, County of 240 NW Vancouver Ave Stevenson, Washington 98648-6447 | 7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (if for HHS payment use only): |
|---|--|

8. PURPOSE OF MODIFICATION

| | |
|-------------------------------------|--|
| CHECK ALL THAT APPLY: | This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above. |
| <input type="checkbox"/> | CHANGE IN PERFORMANCE PERIOD: |
| <input checked="" type="checkbox"/> | CHANGE IN FUNDING: Add \$100,000.00 for continuation of the project. |
| <input type="checkbox"/> | ADMINISTRATIVE CHANGES: |
| <input type="checkbox"/> | OTHER (Specify type of modification): |

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

10. ATTACHED DOCUMENTATION (Check all that apply):

| | |
|-------------------------------------|------------------------|
| <input type="checkbox"/> | Revised Scope of Work |
| <input checked="" type="checkbox"/> | Revised Financial Plan |
| <input type="checkbox"/> | Other: |

11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

| | | | |
|--|--------------------------|--|--------------------------|
| 11.A. COUNTY SIGNATURE | 11.B. DATE SIGNED | 11.C. U.S. FOREST SERVICE SIGNATURE | 11.D. DATE SIGNED |
| (Signature of Signatory Official) | | (Signature of Signatory Official) | |
| 11.E. NAME (type or print): RICHARD MAHAR | | 11.F. NAME (type or print): ERIC VEACH | |
| 11.G. TITLE (type or print): Chairman, Skamania County Board of Commissioners | | 11.H. TITLE (type or print): Forest Supervisor, Gifford Pinchot National Forest | |



USDA Forest Service

OMB 0596-0217
FS-1500-19

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by:

DAVID BLAIR Digitally signed by DAVID BLAIR
(Date: 2022.03.15 14:54:45 -07'00')

DAVID BLAIR (21-PA-11060300-008 Mod 001)
U.S. Forest Service Grants & Agreements Specialist

**12.B. DATE
SIGNED**

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Dated this ____ day of _____ 2022.

ATTEST:

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Richard Mahar, Chairman

T.W. Lannen, Commissioner

Debbie Slack, Clerk of the Board

Robert Hamlin, Commissioner

Approved as to form only:

Adam Kick,
Skamania County Prosecuting Attorney

Aye _____
Nay _____
Abstain _____
Absent _____

Attachment: A

USFS Agreement No.: 21-PA-11060300-008

Mod. No.: 1

Cooperator Agreement No.:

Agreements Financial Plan (Short Form)

Financial Plan Matrix: Note: All columns may not be used. Use depends on source and type of contribution(s).

| COST ELEMENTS | FOREST SERVICE CONTRIBUTIONS | | | COOPERATOR CONTRIBUTIONS | | (e) Total |
|-----------------------------|------------------------------|------------------------------|----------------|--------------------------|--------------|--------------|
| | (a) Noncash | (b) Cash to Cooperator | (c) Noncash | (d) In-Kind | (e) Total | |
| Direct Costs | | | | | | |
| Salaries/Labor | \$6,473.46 | \$83,597.40 | \$16,604.00 | \$0.00 | \$106,674.86 | |
| Travel | \$450.00 | \$2,749.50 | \$0.00 | \$0.00 | \$3,199.50 | |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Supplies/Materials | \$0.00 | \$2,938.81 | \$0.00 | \$0.00 | \$2,938.81 | |
| Printing | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | |
| Other | \$0.00 | \$0.00 | \$8,462.00 | \$0.00 | \$8,462.00 | |
| Other | | | | | \$0.00 | |
| Subtotal | \$6,923.46 | \$89,285.71 | \$25,066.00 | \$0.00 | \$121,275.17 | |
| Coop Indirect Costs | | \$10,714.29 | \$3,007.92 | | \$13,722.21 | |
| FS Overhead Costs | \$900.05 | | | | \$900.05 | |
| Total | \$7,823.51 | \$100,000.00 | \$28,073.92 | \$0.00 | \$135,897.43 | |
| Total Project Value: | | | | | | |

| Matching Costs Determination | |
|---|----------------|
| Total Forest Service Share = (a+b) ÷ (c) = (f) | (f) 79.34% |
| Total Cooperator Share (c+d) ÷ (c) = (g) | (g) 20.66% |
| Total (f+g) = (h) | (h) 100.00% |

WORKSHEET FOR

FS Non-Cash Contribution Cost Analysis, Column (a)

Salaries/Labor

| Standard Calculation | | | | |
|-----------------------------|--|----------|-----------|-------------------|
| Job Description | | Cost/Day | # of Days | Total |
| GP Botany Technician | | \$307.01 | 10 | \$3,070.10 |
| GP Data Specialist | | \$400.54 | 2 | |
| GP District Botanist | | \$482.74 | 5 | \$2,413.70 |
| GP Forest Biologist | | \$494.83 | 2 | \$989.66 |
| Total Salaries/Labor | | | | \$6,473.46 |

Travel

| Standard Calculation | | | | |
|----------------------|-----------|-----------|------------|-----------------|
| Travel Expense | Employees | Cost/mile | # of Miles | Total |
| GP Vehicle | 1 | \$0.30 | 1500 | \$450.00 |
| Total Travel | | | | \$450.00 |

Supplies/Materials

| Standard Calculation | | | | |
|---------------------------------|--|------------|-----------|---------------|
| Supplies/Materials | | # of Items | Cost/Item | Total |
| Total Supplies/Materials | | | | \$0.00 |

Other Expenses

| Standard Calculation | | | | |
|----------------------|--|------------|-----------|---------------|
| Item | | # of Units | Cost/Unit | Total |
| Total Other | | | | \$0.00 |

Subtotal Direct Costs

\$6,923.46

Forest Service Overhead Costs

| Current Overhead Rate | Subtotal Direct Costs | | Total |
|--------------------------------|-----------------------|--|-----------------|
| 13.00% | \$6,923.46 | | \$900.05 |
| Total FS Overhead Costs | | | \$900.05 |

TOTAL COST

\$7,823.51

WORKSHEET FOR

FS Cash to the Cooperator Cost Analysis, Column (b)

Salaries/Labor

| Standard Calculation | | | | |
|---------------------------------|----------|-----------|--|-------------|
| Job Description | Cost/Day | # of Days | | Total |
| Program Coordinator | \$474.40 | 30 | | \$14,232.00 |
| Partnership Specialist | \$419.30 | 28 | | \$11,740.40 |
| Lead Natural Resource Worker | \$265.10 | 50 | | \$13,255.00 |
| Natural Resource Worker | \$254.50 | 100 | | \$25,450.00 |
| Natural Resource Aide | \$189.20 | 100 | | \$18,920.00 |
| Non-Standard Calculation | | | | |

| | |
|-----------------------------|--------------------|
| Total Salaries/Labor | \$83,597.40 |
|-----------------------------|--------------------|

Travel

| Standard Calculation | | | | |
|---------------------------------|-----------|-----------|------------|------------|
| Travel Expense | Employees | Cost/mile | # of miles | Total |
| County Vehicle Travel | | \$0.585 | 4700 | \$2,749.50 |
| Non-Standard Calculation | | | | |

| | |
|---------------------|-------------------|
| Total Travel | \$2,749.50 |
|---------------------|-------------------|

Supplies/Materials

| Standard Calculation | | | | |
|---|------------|-----------|--|------------|
| Supplies/Materials | # of Items | Cost/Item | | Total |
| Herbicide | 32 | \$57.81 | | \$1,849.92 |
| Miscellaneous supplies and PPE: such as gloves, respirators, masks, sanitizer, etc. | | | | \$1,088.89 |
| Non-Standard Calculation | | | | |

| | |
|---------------------------------|-------------------|
| Total Supplies/Materials | \$2,938.81 |
|---------------------------------|-------------------|

Other Expenses

| Standard Calculation | | | | |
|---------------------------------|------------|-----------|--|--------|
| Item | # of Units | Cost/Unit | | Total |
| | | | | \$0.00 |
| Non-Standard Calculation | | | | |

| | |
|--------------------|---------------|
| Total Other | \$0.00 |
|--------------------|---------------|

| | |
|------------------------------|--------------------|
| Subtotal Direct Costs | \$89,285.71 |
|------------------------------|--------------------|

Cooperator Indirect Costs

| Current Overhead Rate | Subtotal Direct Costs | | Total |
|-----------------------------------|-----------------------|--|--------------------|
| 12.00% | \$89,285.71 | | \$10,714.29 |
| Total Coop. Indirect Costs | | | \$10,714.29 |

| | |
|-------------------|---------------------|
| TOTAL COST | \$100,000.00 |
|-------------------|---------------------|

WORKSHEET FOR

Cooperator Non-Cash Contribution Cost Analysis, Column (c)

Salaries/Labor

| | | | | |
|---------------------------------|--|----------|-----------|-------------|
| Standard Calculation | | | | |
| Job Description | | Cost/Day | # of Days | Total |
| Program Coordinator | | \$474.40 | 35 | \$16,604.00 |
| | | | | \$0.00 |
| Non-Standard Calculation | | | | |

| | |
|-----------------------------|--------------------|
| Total Salaries/Labor | \$16,604.00 |
|-----------------------------|--------------------|

Travel

| | | | | |
|---------------------------------|-----------|-----------|------------|--------|
| Standard Calculation | | | | |
| Travel Expense | Employees | Cost/Trip | # of Trips | Total |
| | | | | \$0.00 |
| Non-Standard Calculation | | | | |

| | |
|---------------------|---------------|
| Total Travel | \$0.00 |
|---------------------|---------------|

Supplies/Materials

| | | | | |
|---------------------------------|--|------------|-----------|--------|
| Standard Calculation | | | | |
| Supplies/Materials | | # of Items | Cost/Item | Total |
| | | | | \$0.00 |
| Non-Standard Calculation | | | | |

| | |
|---------------------------------|---------------|
| Total Supplies/Materials | \$0.00 |
|---------------------------------|---------------|

Other Expenses

| | | | | |
|--|--|------------|-----------|------------|
| Standard Calculation | | | | |
| Item | | # of Units | Cost/Unit | Total |
| Unemployment Insurance: previous year expenses, approximately 10 employees | | | | \$8,462.00 |
| | | | | \$0.00 |
| | | | | \$0.00 |
| Non-Standard Calculation | | | | |

| | |
|--------------------|-------------------|
| Total Other | \$8,462.00 |
|--------------------|-------------------|

| | |
|------------------------------|--------------------|
| Subtotal Direct Costs | \$25,066.00 |
|------------------------------|--------------------|

Cooperator Indirect Costs

| | | | |
|-----------------------------------|-----------------------|--|-------------------|
| Current Overhead Rate | Subtotal Direct Costs | | Total |
| 12.00% | \$25,066.00 | | \$3,007.92 |
| Total Coop. Indirect Costs | | | \$3,007.92 |

| | |
|-------------------|--------------------|
| TOTAL COST | \$28,073.92 |
|-------------------|--------------------|