

Site Plan Checklist

The application will NOT be accepted unless all points below are addressed. This checklist MUST be submitted with the site plan and application. The site plan must be drawn in ink.

The applicant may also submit (in addition to the site plan showing the entire parcel(s)), a more detailed drawing of the area(s) that will be affected by the proposal. Site plans that are overcrowded with information and those that are illegible will be returned to the applicant to be redrawn.

STAFF	APPLICANT	STAFF	APPLICANT		
<input type="checkbox"/>	<input type="checkbox"/>	North arrow	<input type="checkbox"/>	<input type="checkbox"/>	Property address
<input type="checkbox"/>	<input type="checkbox"/>	Tax parcel number(s) for all affected parcels	<input type="checkbox"/>	<input type="checkbox"/>	Site plan scale (ex: 1"=50')
<input type="checkbox"/>	<input type="checkbox"/>	Name of applicant and property owner (if different)	<input type="checkbox"/>	<input type="checkbox"/>	Location, depth, and extent of all clearing, grading & filling
<input type="checkbox"/>	<input type="checkbox"/>	Boundaries, lines showing the dimensions, and size of subject parcel(s)	<input type="checkbox"/>	<input type="checkbox"/>	Location and dimensions of any dedicated easements on or adjacent to the property
<input type="checkbox"/>	<input type="checkbox"/>	Location of all existing and proposed structures, including dimensions and distances from property lines, other structures and critical areas (measurement is from the eave of the structure).	<input type="checkbox"/>	<input type="checkbox"/>	Location of existing on-site septic system components, including tanks, drainfields (include dimensions for primary and reserve), pretreatment units and their distance to structures and property lines
<input type="checkbox"/>	<input type="checkbox"/>	Show general topography of the property and direction of natural drainage, significant terrain features or landforms (ex: top/toe of slope, rock outcroppings).	<input type="checkbox"/>	<input type="checkbox"/>	Location of all proposed wells and the 100' wellhead protection area radius for each
			<input type="checkbox"/>	<input type="checkbox"/>	Show all existing and proposed underground or above ground storage tanks.
<input type="checkbox"/>	<input type="checkbox"/>	Clearly identify and label the location and names of all existing and proposed roads, on or bordering the property. Show all proposed and existing driveways, trails, and parking areas on the parcel.	<input type="checkbox"/>	<input type="checkbox"/>	Any critical areas designated under the County's Critical Areas Ordinance, if known, located on or adjacent to the property (ex: landslides, wetlands, water bodies, watercourses, or possible flood zones)
<input type="checkbox"/>	<input type="checkbox"/>	Location of all wells or drinking water sources and their well head protection areas within 100 feet of the property lines (if known)	<input type="checkbox"/>	<input type="checkbox"/>	Any additional information which the applicant feels will assist in evaluating the proposal (ex: maps, drawings, photos, and plans.

PLEASE SEE NEXT PAGE FOR ADDITIONAL SITE PLAN REQUIREMENTS FOR:

- On-site Septic
- National Scenic Area
- Shorelines
- Boundary Line Adjustments

Additional Site Plan Requirements

If applicable, this information must be included in addition to the standard information required for all site plan drawings. See the previous page for a list of the standard requirements.

ON-SITE SEPTIC

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<input type="checkbox"/>	<input type="checkbox"/>	If Critical Area Review is not complete, show the <u>proposed</u> location of soil test pits and their distance to all wells, drainage ditches, and property lines.
-OR-		
<input type="checkbox"/>	<input type="checkbox"/>	If Critical Area review is complete, show the existing location of soil test pits and their distance to all wells, surface water, drainage ditches, and property lines.

NATIONAL SCENIC AREA

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<input type="checkbox"/>	<input type="checkbox"/>	Groupings and species of trees or other vegetation on the parcel.
<input type="checkbox"/>	<input type="checkbox"/>	Location and species of vegetation that would be removed or planted.
<input type="checkbox"/>	<input type="checkbox"/>	Location of existing and proposed utilities (ex: electrical lines).

SHORELINES

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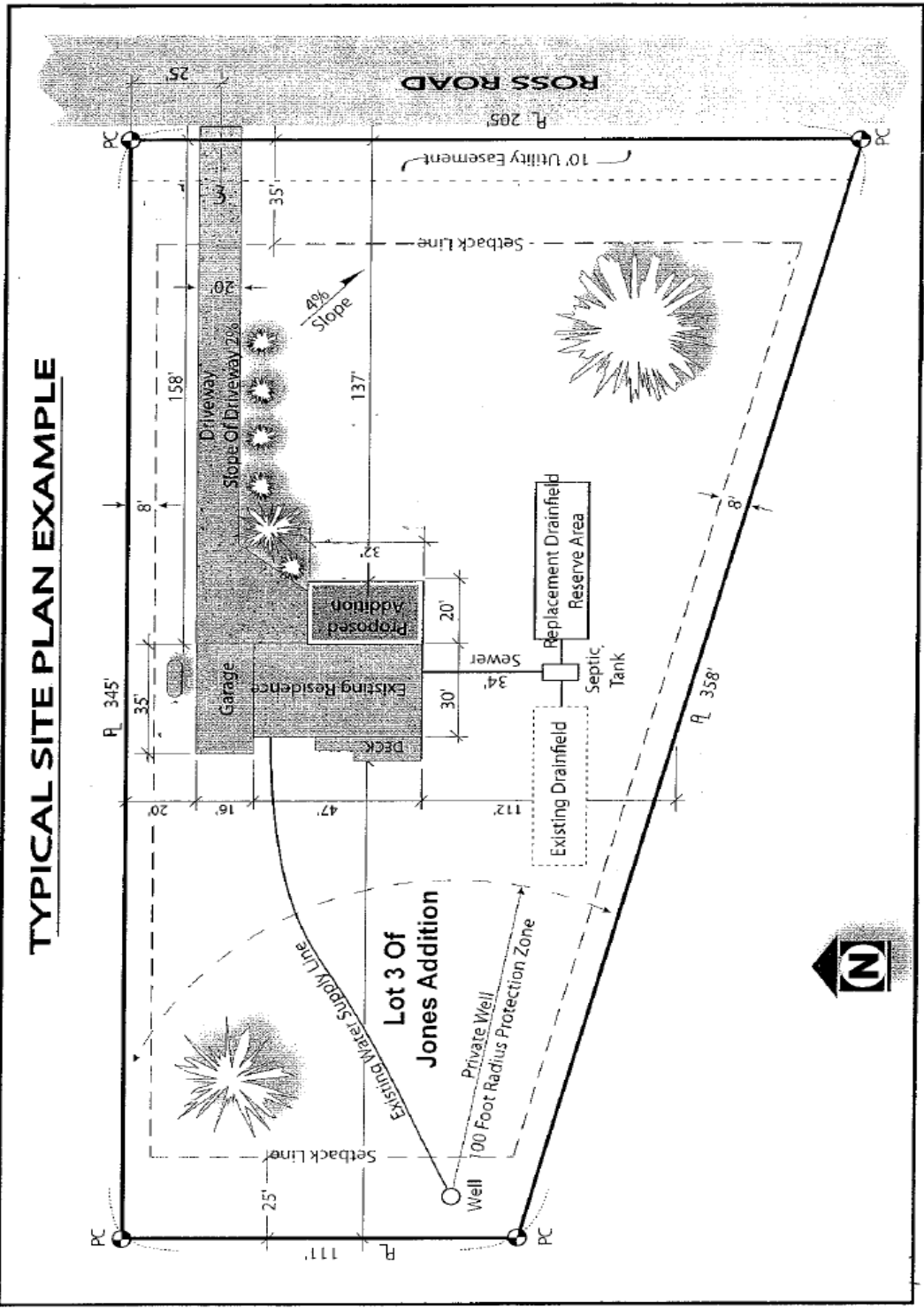
<input type="checkbox"/>	<input type="checkbox"/>	Show the Ordinary High Water Mark of the Shorelines on your property and within 300' feet from both side property lines.
<input type="checkbox"/>	<input type="checkbox"/>	Show the setbacks from the Ordinary High Water Mark of the Shorelines on your property and within 300' from both side property lines.

BOUNDARY LINE ADJUSTMENTS

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<input type="checkbox"/>	<input type="checkbox"/>	A drawing of the existing and proposed lot boundaries (Label the lots "A" and "B") <ol style="list-style-type: none"> 1. The proposed lot lines for all affected lots, indicated by heavy solid lines 2. The existing lot lines proposed to be changed, indicated by heavy dashed lines.
<input type="checkbox"/>	<input type="checkbox"/>	Area of existing parcels in acres or square feet.
<input type="checkbox"/>	<input type="checkbox"/>	Areas of adjusted parcels in acres or square feet.
<input type="checkbox"/>	<input type="checkbox"/>	Distance between existing and adjusted line(s).

TYPICAL SITE PLAN EXAMPLE



Name:	JOHN R. DOE	Address: 12345 Ross Road Stevenson, WA	Scale:	1" = 40'
Site Address:	12345 ROSS ROAD	Property ID#: 02-12-01-0-0-0111-00	Date:	10/4/2006

SITE PLAN

*Use this template or attach a separate site plan drawing.

				Name:	
Mailing Address:		Site Address:		Date:	
		Tax Parcel Number:			