

IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON
IN AND FOR KLICKITAT/SKAMANIA COUNTY

MODEL STANDING ORDER – with Exhs. A & B

Eviction Resolution Pilot Program (ERPP)¹

Effective September 20, 2021 through June 30, 2023².

1. **Findings.** It is recognized that:

- A. Since late February 2020, the COVID-19 public health and economic crisis have combined to cause great health, social and economic harm to the people of the state of Washington, rendering many thousands unable to meet basic living expenses, including but not limited to rent expenses.
- B. Responding to the public health and economic emergency, on March 18, 2020, Governor Inslee issued Proclamation No. 20-19 imposing a moratorium on most residential evictions in Washington State. This Proclamation was renewed and the eviction moratorium was extended on multiple occasions. The most recent extension (Proclamation 20-19.6) expires June 30, 2021 pursuant to ch.115, Laws of 2021, sec. 4(1).
- C. Anticipating significant numbers of unlawful detainer filings upon anticipated expiration of the Governor’s eviction moratorium, the Superior Court Judges’ Association asked its Unlawful Detainer Work Group to develop a means of diverting nonpayment of rent cases away from the courts and into a collaborative resolution process that brings together landlords and their attorneys, tenants, legal aid and housing justice projects, administrators of state and local rent assistance programs, and trained eviction resolution specialists employed by community-based dispute resolution centers. The pre-5160 SCJA Pilot Eviction Resolution Programs (ERPs) and related operating protocols were established in King, Snohomish, Pierce, Thurston, Clark, and Spokane Counties, and conciliation/mediation services commenced in November 2020.

¹ ERP changed to ERPP given language in ch. 115, Laws of 2021, Sec. 7.

² Per ch. 115, Laws of 2021, Sec. 7(9).

- D. Current estimates indicate that more than 160,000 individual households are currently in rent arrears and face the prospect of potential eviction after the current moratorium expires.
- E. On April 22, 2021, Governor Inslee signed Engrossed Second Substitute Senate Bill 5160 into law (ch.115, Laws of 2021, sec. 4(1)) which took effect that day. This legislation substantially changes the law governing landlord-tenant relations, generally prevents eviction for failure to pay unpaid rents accrued during the Governor's eviction moratorium, changes unlawful detainer practice and procedure, provides statewide authorization and support for court-established Eviction Resolution Pilot Programs (ERPPs) beyond the initial six pilot programs established pre-5160 by the SCJA and establishes a right to counsel for indigent tenants in unlawful detainer proceedings.
- F. The final FY 2021-23 operating budget enacted by the Washington State Legislature provides funding to underwrite ERPP operations, implement the right to counsel program for indigent tenants, and includes \$658,000,000 for rent assistance payments to tenants and landlords, offering landlords and tenants significantly expanded opportunities to resolve rent related disputes that might otherwise lead to the filing of an unlawful detainer action following expiration of the eviction moratorium.
- G. Court operations have been substantially curtailed since April 2020 due to the COVID-19 pandemic. Mandatory orders issued by the Washington Supreme Court and the need to comply with essential public health and safety protocols have caused this court to suspend a range of operations, delay criminal and civil trials, and establish other procedures that have had profound negative impact on this court's ability to provide timely consideration and render judgments in cases in virtually all dockets. This has resulted in a continuing substantial backlog of civil, criminal, juvenile, and child welfare matters. The COVID-19 challenges have been compounded by the anticipated new demands on this court resulting from *State v. Blake*, 197 Wash.2d 170, 481 P.3d 521 (2021).
- H. Given the administrative backlog this court is facing, the anticipated deluge of unlawful detainer filings following expiration of the eviction moratorium presents a continuing

threat to the ability of this court to timely hear and fairly decide such cases consistent with statutory deadlines, due process and mandated procedures.

- I. State and local rent-assistance programs offer the opportunity for immediate assistance in addressing rent arrearages (or portions thereof) and avoiding the need to seek recourse through the unlawful detainer process. Even in unlawful detainer cases that are filed, it is in this court's interest in managing its docket, facilitating just outcomes, and wisely utilizing scarce judicial resources and capacity to divert cases away from the contested unlawful detainer process where there is a reasonable likelihood of a just resolution.
- J. Sec. 7(2) of ch. 115, Laws of 2021 requires that, where an ERPP is established under authority of a standing judicial order, landlords use that program before filing an unlawful detainer action. Section 7(3) requires that the landlord provide an ERPP-approved notice to the tenant of the eviction resolution program prior to filing an unlawful detainer action. The Court adopts and requires the Landlord to use the form Notice developed by AOC in collaboration with the Office of the Attorney General. See *Exhibit A* hereto.
- K. It is understood that the local Dispute Resolution Center (DRC) and local Housing Justice Project (HJP) or legal aid program are prepared to assist tenants facing the threat of eviction and help tenants resolve that threat through non-judicial processes including the Eviction Resolution Program (ERPP).
- L. This court has determined it appropriate to issue this standing order to establish an eviction resolution pilot program to divert unlawful detainer cases from the docket and facilitate both pre-filing and post-filing resolution of cases where the principle issue in context is non-payment of rent. The court designates that Randall C. Krog and/or Jeffrey J. Baker will serve as the procedural point persons to work with relevant stakeholders on the implementation and ongoing administration of the ERPP and such designation has been provided to the Administrative Office of the Courts.

2. **Order**

- A. **Landlord/Landlord counsel's Obligations regarding Eviction Resolution.** Prior to serving and/or filing a summons and complaint for nonpayment of rent *post-moratoria* the landlord or landlord's counsel shall:(i) *strictly comply with* the notice, service, and certification requirements of Sec. 7(3), (4), and (5) of Chapter 115, Laws of 2021, (ii)

meet and confer with the local DRC and the tenant and tenant's attorney to facilitate the resolution of the issue of nonpayment of rent; and (iii) file the ERPP DRC Certification Form attached as *Exhibit B* at the time of filing a summons and complaint with the court.

- B. DRC Certification of ERPP.** The local DRC may add relevant language to a certificate of ERPP participation prior to its issuance to a landlord that details: whether rent assistance was available at the time of the engagement (*for example*, did the tenant qualify for rent assistance and was rent assistance available in the relevant locality at this time), the date the DRC received the notice and the date on the notice, whether the tenant participated in ERPP efforts, whether the tenant had counsel during ERPP, whether the DRC was able to conduct conciliation efforts, and any other relevant information to help the court determine whether the matter is ripe for adjudication.
- C. DRC Reporting Obligations.** On a quarterly basis, the local DRC shall provide to the Court Administrator the ERPP data/information required by Sec. 7 (b)-(f) in a useable and readable format.
- D. Initial Hearing Procedures for Unlawful Detainer Cases.**
- i. *Upon implementation of the right to counsel plan for this court by OCLA pursuant to Secs. 8 and 9 of Chapter 115, Laws of 2021, the following provision will take effect:* At the first hearing, the court will advise the tenant of their right to appointed counsel if indigent and inquire whether they wish to assert that right. If so, the court shall refer the tenant to the county-specific entity designated by the Office of Civil Legal Aid (OCLA) for eligibility screening and/or appointment of counsel (*e.g.* Eviction Defense Hotline or legal aid program) by sharing the name and contact number for said entity, unless counsel has previously been appointed for the tenant prior to filing of the case with the court. If a tenant is referred for appointment of counsel, the Court will continue the initial hearing as appropriate to allow the litigant to receive assistance from assigned counsel within appropriate timeframes as allowed by law and/or court rule.
 - ii. *In non-payment of rent cases in which a DRC Certification was issued after expiration of the Governor's eviction moratorium:* At the first hearing, the court shall determine: (a) whether the landlord has complied with the notice, service, participation, and certification filing requirements of Sec. 7 of Chapter 115, laws of 2021, and (b) whether the landlord and tenant met and conferred with the local DRC for purposes of

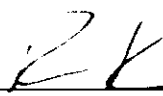
resolving the issue of nonpayment of rent. Sanctions available for the landlord's noncompliance with notice, service, or certification filing requirements include but are not limited to: awarding attorney's fees and costs, granting a continuance, redirecting the parties back to the DRC for attempted resolution, and any other relief as allowed by law and/or court rule;

iii. *In non-payment of rent cases in which a DRC Certification was issued during the Governor's eviction moratorium:* At the first hearing, the court will inquire as to the circumstances surrounding the issuance of the DRC Certification.³ The court may continue the matter and redirect the parties back to the DRC for attempted resolution prior to conducting a hearing on the merits or grant a continuance or consider and grant other relief as allowed by law and/or court rule.

iv. In non-payment of rent cases where a DRC Certification was issued along with an agreement between the parties, the court reserves its ability to enforce such agreements, including those that reached agreement on matters addressed by the rental agreement beyond nonpayment of rent.

E. **Superseding Effect.** This order supersedes all prior standing orders issued with respect to the practice and procedure relating to the pilot Eviction Resolution Program, if any.

DATED this 13th day of September, 2021.



The Honorable Randall C. Krog
Presiding Judge

³ E.g., whether rent assistance was available at the time of the engagement (*for example*, did the tenant qualify for rent assistance and was rent assistance available in the relevant locality at this time), the date the DRC received the notice and the date on the notice, whether the tenant participated in ERPP efforts, whether tenant had counsel during ERPP, whether DRC was able to conduct conciliation efforts, and any other relevant information to help the court determine whether the matter is ripe for adjudication.

ERPP Notice and Resource Information

Use this form after the eviction moratorium ends.

Important! Landlords: Fill out page 1 completely and correctly with all the information that you know. Your information and your attorney's information, if you have one, must be included. At the time of service or mailing of the pay or vacate notice and this form to the tenant, you must also send a copy to the local dispute resolution center serving the area where the property is located (see page 2). You should retain proof of service.



Behind on rent? Here is a chance to resolve the dispute with your landlord

Superior Court Eviction Resolution Pilot Program (ERPP)

Tenants: To participate see below and respond by (date): _____ !
(14 days after this notice is given to tenant)

Important! Tenants: Failure to respond to this notice within 14 days may result in the filing of a summons and complaint for an unlawful detainer action with the court (eviction).

To:

Tenant's Name:	
Property Address:	
Tenant's Phone:	Tenant's Email:

From:

Landlord's Name:	
Landlord's service address:	
Landlord's Phone:	Landlord's Email:
Landlord's Lawyer (if any) Name:	
Lawyer's Address:	
Lawyer's Phone:	Lawyer's Email:



Your landlord is asking you to take part in the Eviction Resolution Pilot Program

⚠ Do not wait! You can get help.

What is the Eviction Resolution Pilot Program (ERPP)?

Your county's Superior Court uses this program. ERPP requires landlords to try to reach agreements with tenants about unpaid rent before they can ask for eviction in court. You may be eligible for **rent assistance and legal help** through the ERPP.

If you participate in the ERPP, your landlord must work with you and a specialist from your local **Dispute Resolution Center (DRC)**. If that solves the problem, great! If not, the DRC will offer free mediation. Mediation is voluntary – it only happens if both sides agree to do it.

You have a right to negotiated **payment plan** that works for you.

Why should I participate?





If you get this notice and do **not** respond or try to reach an agreement, your landlord may file for eviction in court. You can get help from a **free lawyer** if you are not sure what to do.

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- Rent assistance
- Free mediation
- Free legal help

What is mediation? It is when a trained person (a mediator) helps you solve a problem or reach an agreement with someone else. You can ask for mediation at your local **Dispute Resolution Center**. Mediators are impartial and help all participants reach resolution.

Get help now! Contact these free resources in Skamania/Klickitat County.

	<p>Rent Assistance</p> <p>Washington Gorge Action Program (WAGAP) www.wagap.org (509) 493-2662 info@wagap.org</p>
	<p>Dispute Resolution Centers</p> <p>Six Rivers Dispute Resolution Center outreach@6rivers.org (541) 386-1283 or (888) 628-8788</p>
	<p>Lawyers</p> <p>Eviction Defense Screening Line 1-855-657-8387</p>
	<p>Free interpreter services are available at all these programs</p> <p>The Washington State Office of the Attorney General has this notice in multiple languages on its website: www.atg.wa.gov/landlord-tenant. You will also find information there on how to find a lawyer or advocate at low or no cost and any available resources to help you pay your rent. Alternatively, you may find additional information to help you at www.washingtonlawhelp.org and www.courts.wa.gov.</p>

I want to take part in the Eviction Resolution Pilot Program. What do I do now?

You can start the process by doing one of these things:

- Contact the Dispute Resolution Center in your county.
- Fill out and return this form to your landlord at the address on page 1. Keep a copy.

You can also get a lawyer, whether or not you participate in the ERPP.

<input checked="" type="checkbox"/> Yes, I want help resolving my unpaid rent. Contact me at:	
Tenant's Name:	
Tenant's Address:	
Tenant's Phone:	Tenant's Email:

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SUPERIOR COURT OF THE STATE OF WASHINGTON, IN THE COUNTY OF _____

CASE NO.

Plaintiff/Landlord, **DISPUTE RESOLUTION CERTIFICATE (CR) vs.**

EVICTIION RESOLUTION PILOT PROGRAM (ERPP)
#: _____)

Defendant(s)/Tenant(s).
(DRC Case

Certification Delivery Type:	<p style="text-align: center; font-size: 48pt;">P</p> <table><tr><td>Landlord:</td><td>Email</td><td>Postal mail</td><td>In Person</td></tr><tr><td>Tenant:</td><td>Email</td><td>Postal mail</td><td>In Person</td></tr></table>	Landlord:	Email	Postal mail	In Person	Tenant:	Email	Postal mail	In Person
Landlord:	Email	Postal mail	In Person						
Tenant:	Email	Postal mail	In Person						
City & County of Property/Dwelling:									
Landlord/Landlord Representative Name & Role (e.g., owner, property manager):									

M

Property Name, Address, or Legal Description (if applicable):

Tenant Name(s):

YES NO **A**

Did Landlord have counsel?
Counsel Name:

Did Tenant have counsel? YES NO
Counsel Name:

Counsel Referred? Landlord
Tenant

Date DRC received notice:

DRC Tried to Contact Tenant on:

Date: Date: Date:

Conciliation Occurred YES NO

Date:

S

Meet & Confer Occurred YES NO

Date:

Mediation Occurred YES NO

Date:

Resolution Achieved NO Check if Additional Information Attached (Page 2 is optional. If this box is not checked, there is no second page.)

I declare under penalty of perjury under the laws of the state of Washington that the statements on this form are true and correct. By certifying herein, the Dispute Resolution Center (DRC) is not making any certification as to whether the parties acted in good faith.

Signed at _____, Washington. Date: _____

DRC Representative Printed name Signature of

DISPUTE RESOLUTION CERTIFICATE (CR)-Pg.

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Additional Information:

Rental Assistance

Rental assistance was not available in the county at the time of the engagement Tenant did not qualify for rental assistance

Rental assistance application remained pending throughout the engagement Landlord declined to accept available rental assistance

SAMPLE

ERPP Process - Notice & Intake

DRC received the ERPP Notice on _____ (date) while the Tenant response date on the ERPP notice was _____ (date)

ERPP Notice did not include a valid ____ phone or ____ email address for Tenant; signed certified USPS mail attempt to contact Tenant ____ was ____ was not received by the DRC

Tenant did not respond to DRC's attempts to contact

Tenant declined to participate in ERPP services or withdrew from further participation Upon conversation with the Tenant, the DRC determined the case is infeasible for ERPP services

ERPP Process - Conciliation

DRC did not receive necessary information from the parties to facilitate conciliation (e.g., rental assistance availability, lease, ledger, or repayment plan offer) during

conciliation stage

ERPP Process - Meet-and-Confer/Mediation

Tenant did not appear at the meet-and-confer/mediation

Landlord appeared only through counsel at the meet-and-confer/mediation

DRC did not receive necessary information to facilitate negotiation (e.g., rental assistance availability, lease, ledger, or repayment offer) at the meet-and confer/mediation

Other: _____

DISPUTE RESOLUTION CERTIFICATE (CR)-Pg.

2 Last Updated: 10/08/2021