

SKAMANIA COUNTY BOARD OF COMMISSIONERS
240 NW Vancouver Ave.
Stevenson, WA 98648
Agenda for February 23, 2021

Commissioner Meetings are open to public attendance with limited available seating to ensure physical distancing. Meeting attendees must wear a proper face covering and maintain 6 feet of physical distance between other persons. Seating will be on a first come, first serve basis. If there is more attendance than seating, you will be asked to leave the Courthouse and phone in using ZOOM with the following numbers:

1 346 248 7799 US 1 312 626 6799 US
1 646 558 8656 US 1 669 900 9128 US
1 253 215 8782 US
1 301 715 8592 US

Meeting ID: 813 4248 1018

[Join Zoom Meeting](#)

- Audio only from your computer <https://us02web.zoom.us/j/81342481018>

WRITTEN PUBLIC COMMENTS ACCEPTED AND ENCOURAGED BY MONDAY PRECEDING THE MEETING AT NOON. If you wish written comments to be listed on the agenda, they need to be submitted to the Clerk of the Board by noon on Thursday preceding the Tuesday/Wednesday meeting, otherwise they will be held for the following Tuesday/Wednesday. slack@co.skamania.wa.us When a holiday falls on Monday, the regular meeting is held on Wednesday of that week.

Tuesday, February 23, 2021

9:00 AM Staff Meeting

9:30 AM Call to Order, Pledge of Allegiance
Public Comment (3 minutes)

1. Proclamation declaring March 2021 as American Red Cross Month in Skamania County
2. Proclamation declaring February 22-February 28, 2021 as Invasive Species Awareness Week in Skamania County

Consent Agenda Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the agenda prior to approval.

1. Minutes of January 20, 2021 meeting
2. Acknowledge receipt of Capital Assets Inventory
3. Request from Sheriff's Office to surplus/release 10 items in accordance with Skamania County Code 2.56
4. Appointment letter to Tiffany Pearsall for the tenant position on the Wind River Advisory Committee
5. Contract Amendment A with Washington State Military Department for supplemental funding to primary EMPG grant to support emergency management with their response to COVID-19
6. Contract Amendment #3 with Area Agency on Aging and Disabilities of Southwest Washington to provide additional funds for the Home Delivered Meal Program and Senior Transportation, funding provided by CARES Act
7. Contract with Thyssenkrupp Elevator for modernization of the Courthouse Elevator and Authorization to Purchase

Voucher Approval

Payroll Approval

(CONTINUED NEXT PAGE)

SKAMANIA COUNTY BOARD OF COMMISSIONERS
240 NW Vancouver Ave.
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(CONTINUED FROM PREVIOUS PAGE)

Consider approval of increasing a current Office Assistant position in the Community Health Department from a 50% position to a fulltime position with benefits, covered by agency grants revenue contracts, effective March 1, 2021.

WSU Extension Report – Hannah Brause, Extension Director

Meeting Updates (May continue updates later in meeting if more time is needed)

10:00 AM Department Head Reports
10:30 AM Safety Committee Report
11:00 AM Discussion of restructuring Staff and Department Head reporting to Board of Commissioners

Lunch

1:30 PM Executive Session pursuant to RCW 42.30.110(1) (c), Real Estate

Wednesday, February 24, 2021

9:00 AM Workshop to discuss Human Resources Department

Adjourn



**SKAMANIA COUNTY BOARD
OF COMMISSIONERS**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648

(509)427-3700
(509) 427-3708 Fax

Richard Mahar
District 1

Tom Lannen
District 2

Bob Hamlin
District 3

**PROCLAMATION
American Red Cross Month
March 2021**

WHEREAS, The American Red Cross is a humanitarian organization that eases people’s suffering during life’s emergencies throughout Southwest Washington, Oregon, across the United States and around the world. Our **Red Cross, Cascades Region and SW Washington Chapter, has a long history of helping our neighbors in need by delivering shelter, care and hope during disasters, making our community safer through providing lifesaving blood; teaching skills that save lives; and supporting military, veterans and their families; and**

WHEREAS, Last year, in the Cascades Region, more than 3,000 volunteers helped the families affected by over 650 home fires by addressing their urgent needs like food and lodging and providing recovery support. Meanwhile, when large disasters like the fall wildfires devastated our region, volunteers from our area and across the country provided 173,489 overnight stays, 387,590 meals and snacks, 9,955 relief items, emotional support, recovery planning and other assistance: and

WHEREAS, The Red Cross continues to carry out the organization’s 140-year mission of preventing and alleviating suffering. During the trying times of the COVID-19 pandemic, people have stepped up to help others in need, whether it was responding to this year’s record-breaking disasters across the country or rolling up their sleeves to give more than 148,500 units of blood in the Cascades Region when our country faced a severe blood shortage. This lifesaving work is vital to strengthening our community’s resilience. Nearly 200 years since the birth of American Red Cross by founder Clara Barton, we dedicate this month of March to all those who continue to advance her noble legacy, and we ask others to join in their commitment to care for people in need.

NOW THEREFORE, we, the Board of County Commissioners of Skamania County, Washington hereby proclaim March 2021 to be **RED CROSS MONTH** in Skamania County and encourage all its citizens to join in this observance.

Signed this 23rd day of February 2021.

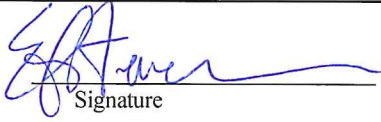
T.W. Lannen
Chair

Richard Mahar
Commissioner

Robert Hamlin
Commissioner



COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Noxious Weed Department	 Signature
<u>AGENDA DATE</u>	2/23/2021	
<u>SUBJECT</u>	Invasive Species Awareness Week in Skamania County	
<u>ACTION REQUESTED</u>	Approve/Sign	

SUMMARY/BACKGROUND

February 22 – February 28, 2021 is National Invasive Species Awareness Week. Governor Jay Inslee has formally proclaimed Feb 22- Feb 28 Washington Invasive Species Awareness Week (WISAW), in conjunction with the national event. WISAW will promote numerous events statewide and will include information on ways that the public can help our efforts in their own communities. One of those events, the Columbia Gorge Invasive Species and Exotic Pest Workshop, will occur on February 25th.

FISCAL IMPACT

Every year, invasive species cost the nation an estimated \$137 billion. Bringing awareness of invasive species to our county can help minimize their effects. (This is no impact to the county government.)

RECOMMENDATION

Sign and declare February 22 - February 28, 2020 Invasive Species Awareness Week in Skamania County.

LIST ATTACHMENTS

2 copies of proclamation



Invasive Species Awareness Week

February 22 – February 28, 2021

WHEREAS, invasive aquatic and terrestrial species, including noxious weeds, damage our land and water, harm our wildlife and the productivity of our natural resources; and inhibit those resources in Skamania County; and

WHEREAS, every year, the costs to prevent, monitor, and control invasive species, combined with the costs from damage to crops, fisheries, forests, and other resources cost the nation an estimated \$137 billion per year; and

WHEREAS, invasive species are recognized to be the second greatest threat to biodiversity worldwide, after habitat destruction from human development; and

WHEREAS, invasive species threaten the survival of native plants and animals and are a significant threat to almost half of the native species listed as federally endangered, including salmon; and

WHEREAS, invasive species interfere with ecosystem services by changing natural processes such as fire, nutrient flow, water availability, and flooding; and

WHEREAS, invasive species impede industry, threaten agriculture, endanger human health, and are becoming increasingly harder to prevent and control as a result of global commercialization and human travel; and

WHEREAS, prevention is far less expensive than trying to remove species once they arrive and an educated and aware public is highly effective at detecting introduced species early;

NOW, THEREFORE, WE, the BOARD OF COUNTY COMMISSIONERS of SKAMANIA COUNTY, do hereby proclaim February 22 – February 28, 2021 as

Invasive Species Awareness Week

In SKAMANIA COUNTY, and encourage all people in SKAMANIA COUNTY to learn more about preventing invasive species by visiting invasivespecies.wa.gov.

DATED: _____

SKAMANIA COUNTY BOARD OF COMMISSIONERS APPROVED AS TO FORM ONLY:

Chairman

Prosecuting Attorney

Commissioner

ATTEST:

Commissioner

Clerk of the Board

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Skamania County Courthouse
240 NW Vancouver Ave. Lower Level, Room 18
Stevenson, WA 98648
Minutes for Meeting of January 20, 2021

The Commissioners' business meeting was called to order at 9:30 a.m. on Wednesday, January 20, 2021 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Richard Mahar, Robert Hamlin, and T.W. Lannen, Chair present.

The Pledge of the Allegiance was led by Debbie Slack, Clerk of the Board.

There was no public comment.

Commissioner Mahar moved, seconded by Commissioner Hamlin to approve the Consent Agenda as follows:

1. Memorandum of Agreement with Evergreen Forest County Group, for 2021 County Annual Dues for Public Land, Environmental & Natural Resources work by Robert K. Weidner on behalf of Skamania County in Washington D.C.
2. Interlocal Agreement with the City of Stevenson for promotion of events and design/engineering of a permanent outdoor theatrical stage
3. Interlocal Agreement with the City of Stevenson for hotel/motel tax funds to use as a match for Federal Lands Act funding and for promotional/marketing costs regarding the Dog Mountain Shuttle
4. 2021 Road Levy Certification
5. Notification from the Washington State Liquor and Cannabis Board of a liquor license renewal application for Backwoods Brewing Company

Commissioner Hamlin moved, seconded by Commissioner Mahar and the motion carried unanimously to approve vouchers for the period dated January 20, 2021 in the total amount of \$187,356.22 with \$64,534.69 being Current Expense, covering warrant numbers 180008 through 1800078.

Commissioner Hamlin moved, seconded by Commissioner Mahar and the motion carried unanimously to approve payroll for the period dated January 25, 2021 in the amount of \$612,667.36 with \$357,444.82 being Current Expense, covering payroll warrant numbers 67828 through 68004 and direct deposit number 43053 through 43071.

Emily Stevenson, Project Manager of the Noxious Weed Department reported to the Board about the upcoming 10th Annual Invasive Species and Exotic Pest conference. She also reported she will be a speaker at the Underwood Conservation District winter workshop. She reported on grant proposals, the Noxious Weed website, Facebook page, steering committees, and the State Noxious Weed Board.

The Board reported on various meetings they attended. Commissioner Mahar reported on a Rural Voices Conservation Council (RVCC) meeting, a Governor Jay Inslee media call, and a tour of the local warming shelter he took part in. Commissioner Hamlin reported on meetings of Legislative Steering Committee, Bi-State Recreational group, and an interview for a state Building Code group. He also reported on calls he received from constituents regarding COVID 19 vaccines, contacting legislators regarding grant funding for projects such as upgrading the Courthouse and Jail elevators. Commissioner Lannen reported on the State Parks Beacon Rock project, a tour he took of the local warming shelter, and a meeting with Community Health. He also reported on discussing a land use issue with a constituent and discussed a sewer easement with Tim Elsea, Public Works Director, and Lean Kinley of the City of Stevenson. He also reported on

American Forest Resource Council, Economic Development Council, and a Risk Pool Situational Awareness training.

The meeting recessed at 9:54 a.m. and reconvened the same day at 10:00 a.m. with Commissioners Richard Mahar, Robert Hamlin, and T.W. Lannen, Chair present.

The Board met for Department Head reports.

- Tim Elsea, Public Works Director/County Engineer submitted a report on Engineering, County Road, ER & R, Solid Waste, Planning, Environmental Health, Building & Fire Safety, Information Technology, Buildings and Grounds and Wind River Business Park. He also reported on Big Buck Creek Bridge scour fix, safety project for HSIP, and IT server progress. He also discussed the need to have a decision from the Board on how to proceed with elevator replacement or repairs soon.
- Tamara Cissel, Community Health Deputy Director submitted a report on Behavioral Health, Public Health, Mental Health and Developmental Disabilities. She also the Governor's press release now included people 65 years and older for COVID 19 vaccinations. She also discussed concerns regarding facilities and volunteers for when vaccines are in supply. An Incident Command was formed in which Kirby Richards and John Carlson are part of. Logistics for the vaccines, partners, volunteers, space for vaccine sites, and supply of vaccines were discussed.

Commissioner Hamlin moved, seconded by Commissioner Mahar, and the motion carried unanimously to approve a contract with DocuSign for the District Court department.

The meeting recessed at 10:46 a.m. and reconvened the same day at 11:15 a.m. with Commissioners Richard Mahar, Robert Hamlin, and T.W. Lannen, Chair present.

The Board participated in a ZOOM call with Leana Kinley of the City of Stevenson administrator, and Tim Elsea, Public Works Director to discuss sewer easement for Rock Creek Pump Station Improvements. Leana gave an overview and background of the project, including the 2015-2017 Wastewater Treatment Plan, a flooding emergency in 2017. She showed them the location map, project site map, proposed access easement, fencing, and insurance.

The meeting recessed at 11:36 a.m. and reconvened the same day at 1:36 p.m. with Commissioners Richard Mahar, Robert Hamlin, and T.W. Lannen, Chair present.

The Board met for updates from Erin Black, Mt. Adams Ranger District Manager. She reported on hiring, timber sales, recreation and other uses and restoration planning.

The meeting recessed at 1:52 p.m. and reconvened the same day at 2:31 p.m. with Commissioners Richard Mahar, Robert Hamlin, and T.W. Lannen, Chair present.

The Board met with for Washington Gorge Action Program updates with Leslie Naramore, Executive Director. She reported on the Food Bank, housing program, warming shelter, donations, COVID relief fund, COID CARES funding, and Pathways program.

The meeting adjourned at 2:43 p.m.

ATTEST:

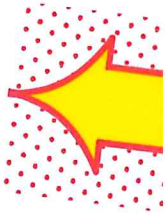
**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Commissioner

Commissioner

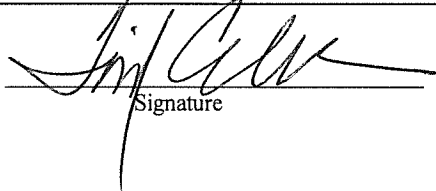
Commissioner

Clerk of the Board



Aye _____
Nay _____
Abstain _____
Absent _____

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	<u>Public Works</u> Department	 Signature
<u>AGENDA DATE</u>	<u>February 23, 2021</u>	
<u>SUBJECT</u>	<u>Skamania County Capital Assets Inventory</u>	
<u>ACTION REQUESTED</u>	<u>Acknowledge Receipt of Capital Asset Inventory</u>	

SUMMARY/BACKGROUND

RCW 36.32.210 states, in part:

- (1) Each board of county commissioners of the several counties of the State of Washington shall, on the first Monday of March of each year, file with the Auditor of the County a statement verified by oath showing for the twelve month period ending December 31st of the preceding year, the following:
 - a. A full and complete inventory of all capitalized assets shall be kept in accordance with standards established by the State Auditor.

For the purpose of this requirement, capital assets are defined within Skamania County as:

1. Physical items whose value at time of purchase was equal to or greater than \$5,000 and
2. Items which have a life expectancy of one year or more, and
3. Items which are currently under control of the respective Elected Official or Department Head, regardless of location,

Each department having capital assets as described herein submitted a worksheet and certification to the Financial Management Office, who has compiled the information for submission to the Board of County Commissioners.

Departments without capital assets as described herein have submitted a certification form, specifically listing the fact that they do not have any capital assets for record keeping purposes only.

FISCAL IMPACT

None

RECOMMENDATION

Acknowledge receipt of Capital Assets Inventory



**SKAMANIA COUNTY BOARD
OF COMMISSIONERS**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648

(509)427-3700
(509) 427-3708 Fax

Richard Mahar
District 1

Tom Lannen
District 2

Bob Hamlin
District 3

The Board of County Commissioners hereby acknowledge receipt of the 2020 Capital Asset List to be forwarded to the Skamania County Auditor's office prior to the first Monday of March each year.

DATED THIS _____ day of February, 2021.

T.W. Lannen, Chair

Richard Mahar, Commissioner

Robert Hamlin, Commissioner

Attest:

Debbie Slack, Clerk of the Board



CERTIFICATION OF CAPITALIZED EQUIPMENT

January 1-December 31, 2020

This is to certify that I have reviewed the Capital Assets Inventory Worksheet submitted herewith and to the best of my knowledge and belief:

1. All items included within are recorded in accordance with the requirements of RCW 36.32.210 "Inventory of County Capitalized Assets"
2. Purchases for items with an individual value at or above \$5,000 have been included.
3. Equipment sold or disposed of is included by details, as attached.

I declare that the foregoing is true and correct.

Department: Commissioners

Signature: _____



Printed Name of Official: Robert Hamlin

Title: Commissioner

Date: February 10, 2021

CERTIFICATION OF CAPITALIZED EQUIPMENT


January 1-December 31, 2020

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I declare that the foregoing is true and correct.

Department: PROBATION

Signature: 

Printed Name of Official: TONI FARRIS

Title: ADULT PROBATION OFFICER

Date: 02.10.2021

PROBATION HAS NO CAPITAL ASSETS

CERTIFICATION OF CAPITALIZED EQUIPMENT

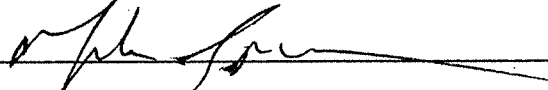
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I declare that the foregoing is true and correct.

Department: Assessor

Signature: 

Printed Name of Official: Gabe Spencer

Title: Assessor

Date: 02/10/2021

CERTIFICATION OF CAPITALIZED EQUIPMENT

January 1-December 31, 2020

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I declare that the foregoing is true and correct.

Department: _____ County Clerk _____

Signature: Grace D. Cross

Printed Name of Official: _____ Grace D. Cross _____

Title: _____ County Clerk & Clerk of the Superior Court _____

Date: 02/10/2021

*****No Capital Assets

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I declare that the foregoing is true and correct.

Department: Human Resources

Signature: Debra Van Camp

Printed Name of Official: Debra Van Camp

Title: HR Administrator

Date: 2/10/21

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January 1-December 31, 2019

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I declare that the foregoing is true and correct.

Department: Juvenile

Signature: 

Printed Name of Official: Angie Hollis

Title: Juvenile Court Administrator

Date: 02-10-2021

***The Juvenile Department has no capital assets that meet the definition**

CERTIFICATION OF CAPITALIZED EQUIPMENT

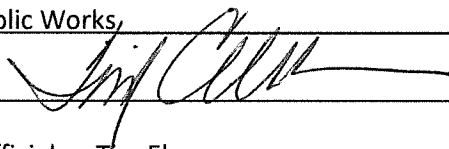
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I declare that the foregoing is true and correct to the best of my knowledge.

Department: Public Works

Signature: 

Printed Name of Official: Tim Elsea

Title: Public Works Director/County Engineer

Date: February 16, 2021

CERTIFICATION OF CAPITALIZED EQUIPMENT

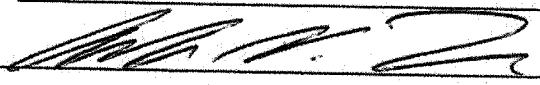
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I declare that the foregoing is true and correct.

Department: Prosecutor's Office

Signature: 

Printed Name of Official: Adam Rick

Title: Prosecuting Attorney

Date: 2-16-21

CERTIFICATION OF CAPITALIZED EQUIPMENT

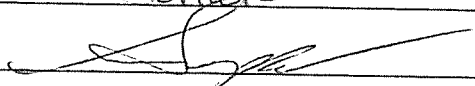
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I declare that the foregoing is true and correct.

Department: Seniors

Signature: 

Printed Name of Official: Sophie Miller

Title: Program Manager

Date: 2/16/21

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I declare that the foregoing is true and correct.

Department: Assessor

Signature: 

Printed Name of Official: Gabe Spencer

Title: Assessor

Date: 02/10/2021

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I declare that the foregoing is true and correct.

Department: _____ County Clerk _____

Signature: Grace D. Cross

Printed Name of Official: _____ Grace D. Cross _____

Title: _____ County Clerk & Clerk of the Superior Court _____

Date: 02/10/2021

*****No Capital Assets

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Department: Commissioners

Signature: _____



Printed Name of Official: Robert Hamlin

Title: Commissioner

Date: February 10, 2021

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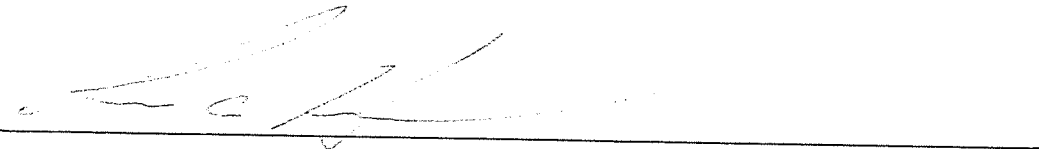
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I declare that the foregoing is true and correct.

Department: Community Events and Recreation

Signature: 

Printed Name of Official: Alex Hays

Title: Program Manager

Date: 2/16/21

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I declare that the foregoing is true and correct.

Department: Human Resource

Signature: Debra Van Camp

Printed Name of Official: Debra Van Camp

Title: HR Administrator

Date: 2/10/21

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I declare that the foregoing is true and correct.

Department: Juvenile

Signature: 

Printed Name of Official: Angie Hollis

Title: Juvenile Court Administrator

Date: 02-10-2021

***The Juvenile Department has no capital assets that meet the definition**

CERTIFICATION OF CAPITALIZED EQUIPMENT


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I declare that the foregoing is true and correct.

Department: PROBATION

Signature: 

Printed Name of Official: TONI FARRIS

Title: ADULT PROBATION OFFICER

Date: 02.10.2021

PROBATION HAS NO CAPITAL ASSETS

CERTIFICATION OF CAPITALIZED EQUIPMENT

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I declare that the foregoing is true and correct.

Department: Prosecutor's Office

Signature: 

Printed Name of Official: Adam Kick

Title: Prosecuting Attorney

Date: 2-16-21

CERTIFICATION OF CAPITALIZED EQUIPMENT

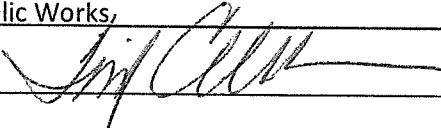
January 1-December 31, 2020

This is to certify that I have reviewed the Capital Assets Inventory Worksheet submitted herewith and to the best of my knowledge and belief:

1. All items included within are recorded in accordance with the requirements of RCW 36.32.210 "Inventory of County Capitalized Assets"
2. Purchases for items with an individual value at or above \$5,000 have been included.
3. Equipment sold or disposed of is included by details, as attached.

I declare that the foregoing is true and correct to the best of my knowledge.

Department: Public Works

Signature: 

Printed Name of Official: Tim Elsea

Title: Public Works Director/County Engineer

Date: February 16, 2021

CERTIFICATION OF CAPITALIZED EQUIPMENT

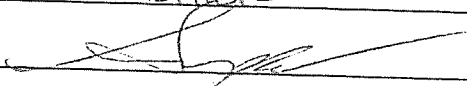
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2. Purchases for items with an individual value at or above \$5,000 have been included.
3. Equipment sold or disposed of is included by details, as attached.

I declare that the foregoing is true and correct.

Department: Seniors

Signature: 

Printed Name of Official: Sophie Miller

Title: Program Manager

Date: 2/16/21

CERTIFICATION OF CAPITALIZED EQUIPMENT

January 1-December 31, 2020

This is to certify that I have reviewed the Capital Assets Inventory Worksheet submitted herewith and to the best of my knowledge and belief:

1. All items included within are recorded in accordance with the requirements of RCW 36.32.210 "Inventory of County Capitalized Assets"
2. Purchases for items with an individual value at or above \$5,000 have been included.
3. Equipment sold or disposed of is included by details, as attached.

I declare that the foregoing is true and correct.

Department: Skamania County Treasurer

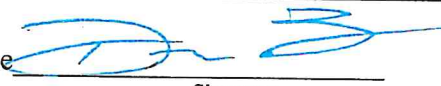
Signature: 

Printed Name of Official:

Title: Skamania County Treasurer

Date: February 10, 2021

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Sheriff's Office	
	Department	Signature
<u>AGENDA DATE</u>	_____ 2/23/2021 _____	
<u>SUBJECT</u>	_To declare identified surplus items and prepare to traded- in in accordance with Skamania County Code 2.56. _____	
<u>ACTION REQUESTED</u>	_____ Authorize Request _____	

SUMMARY/BACKGROUND

The Sheriff's Office has identified 10 items we wish to surplus. These items will be disposed of in accordance with Skamania County Code 2.56 which details the procedure for disposing of surplus county property.

FISCAL IMPACT

Items to be traded to licensed FFL to update current equipment.

RECOMMENDATION

Approve request to surplus items.

LIST ATTACHMENTS

See attached list.

FIREARMS FOR SURPLUS/RELEASE

MAKE	MODEL	SERIAL NUMBER	CALIBER
1) Smith & Wesson	Model 5906	Serial # TBZ7868	9mm
2) Smith & Wesson	Model 5906	Serial # TDL1394	9mm
3) Smith & Wesson	Model 5906	Serial # TCK5685	9mm
4) Smith & Wesson	Model 5906	Serial # TCK2281	9mm
5) KAHR	Model P45	Serial # SA9146	Caliber .45
6) KAHR	Model P45	Serial # SB0164	Caliber .45
7) KAHR	Model P45	Serial # SB0064	Caliber .45
8) Olympic Arms	AR-15 MFR97	Serial # H3110	Caliber .223/ 5.556mm
9) Olympic Arms	AR-15 MFR97	Serial # UK0178	Caliber .223/ 5.556mm
10) Bushmaster	XM15-E2S	Serial # L104941	Caliber .223/ 5.556mm



**SKAMANIA COUNTY BOARD
OF COMMISSIONERS**

Skamania County Courthouse
240 NW Vancouver Ave | PO Box 790
Stevenson, WA 98648

(509)427-3700
(509) 427-3708 Fax

Richard Mahar
District 1

Tom Lannen
District 2

Bob Hamlin
District 3

February 23, 2021

Tiffany Pearsall
271 Carson Depot Road
Carson, WA 98610

Dear Tiffany:

We are pleased to inform you that on February 23, 2021 the Skamania County Board of Commissioners appointed you to position #4, representing tenants, on the Wind River Business Park Advisory Committee. This is a three-year expired term that expires July 25, 2023.

Thank you for your interest in serving on this Board.

Sincerely,

T.W. Lannen
Chair

cc: Amanda Hertel,
Chairman of the Wind River Advisory Committee



Skamania County Board of Commissioners

Wind River Business Park Advisory Committee

Application Form

Before you submit this application please read the attached Wind River Business Park Advisory Committee background information (back page).

Please return your completed application to:

Skamania County Board of Commissioners
Attn: Debbie Slack, Clerk to the Board
PO Box 790
Stevenson, WA 98648
Or email at slack@co.skamania.wa.us

Applications are due by **5:00 pm January 20, 2021**.

If you have any questions, please contact Commissioner Bob Hamlin at (509) 427-3703.

Name (print clearly) Tiffany Pearsall

Residence Address* [REDACTED]

Phone [REDACTED]

Email [REDACTED]

Position being applied for: **Tenant**

**Please note that volunteer members must reside in Skamania County*

Please answer the following questions. You may submit your answers on additional separate sheets or include by attaching any additional supporting information.

1. Why do you want to serve on the Wind River Business Park's Advisory Committee?

I am interested in the position on this Committee for several reasons. First, I am deeply in love with the old Wind River Nursery and surrounding lands. My favorite place in the whole world to be is sitting on the foot bridge in the arboretum with sunshine and laughing children all around! Second, I am a current tenant in the space and will do what it takes to stay connected to the Nursery out here forever. The trails, the woods, the history makes for an incredibly unique child care and education setting. This means it is in my best interest to do whatever is best for the Business Park as a whole. I want to see it well maintained, well planned, and well loved. I want children in my care to be able to return with their children, and still see the magical place they grew up alive and kicking.

Third, I believe it is my duty as a community member, tenant, and educator to help uplift my county by doing the work. Being on this advisory committee would allow me to combine my working knowledge of the space with a responsibility to see the Wind River Business Park thrive.

2. What kinds of issues or concerns are you interested in? (For example, recreation opportunities, housing, traffic, business development and jobs, etc.)

My career has focused thus far on education of children and adults, and my main focus is always on family and child advocacy. Specific to the Business Park, I am interested in giving it sustainable life again through recreation, historic restoration, business development, and community outreach. Additionally, I see the WRBP as a hidden gem! Many families come out here, some having lived in the county their whole lives, and have never even heard of the Nursery. It really is a beautiful and historic place, and I'd love to see it thriving once more!

3. Why would you like to be on this committee? What interests, strengths and/or experience do you have to contribute to the success of the committee?

Founding and operating a nonprofit has given me many new skills regarding community engagement, grant seeking, grant reporting, I have a hobbyist background in building and development, in addition to the skills required to run a school at the systems level, like budgeting, staff management, advertising and outreach, and the continuous effort that is maintaining a healthy school culture and community. As a tenant in the WRBP, I am on site daily and like to be in the know. We walk and hike with our classes daily as well, and frequently see all the sights there are to see!

I am also deeply invested in seeing the WRBP maintain its historic significance, as it is an integral part of our local history. I love old buildings, and am particularly drawn to the stories they tell for future generations. I'd love to see the space be a benefit to the county as a whole, and gain from sustainable business practice and infrastructure along the way.

4. Please submit two (2) *non-family* references. List them below with their name, email addresses and phone number(s).


Alyssa Johnson, Board President, Play Frontier.

Alyssa@playfrontier.org | 503-318-5699

Kim Puckett, Birth-3 coordinator, Skamania County ESD 112

Kim.s.puckett@gmail.com | 971-222-7498

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Skamania County Sheriff	
	Department	Signature
<u>AGENDA DATE</u>	_____	
<u>SUBJECT</u>	EMPG-S Grant E20-267A	
<u>ACTION REQUESTED</u>	____ Authorize contract _____	

SUMMARY/BACKGROUND

DHS provided funds through Washington State Military Department to support emergency management response to COVID-19.

FISCAL IMPACT

Amendment adds an additional \$2,823.00 for a total of \$16,967.00

RECOMMENDATION

Sign contract x 2

LIST ATTACHMENTS

Face sheet
Contract with attachments x 2
Email Instructions

SIGNATURE AUTHORIZATION FORM


WASHINGTON STATE MILITARY DEPARTMENT
Camp Murray, Washington 98430-5122

Please read instructions on reverse side before completing this form.

NAME OF ORGANIZATION Skamania County Sheriff	DATE SUBMITTED 02/17/2021
PROJECT DESCRIPTION Skamania County Emergency Management Performance Grant Supplemental	CONTRACT NUMBER E20-267A

1. AUTHORIZING AUTHORITY		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE
	Bob Hamlin	Skamania County Commissioner
	Richard Mahar	Skamania County Commissioner
	Tom Lannen	Skamania County Commissioner Chair

2. AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS		
SIGNATURE	PRINT OR TYPE NAME	TITLE
	Bob Hamlin	Skamania County Commissioner
	Richard Mahar	Skamania County Commissioner
	Tom Lannen	Skamania County Commissioner Chair

3. AUTHORIZED TO SIGN REQUESTS FOR REIMBURSEMENT		
SIGNATURE	PRINT OR TYPE NAME	TITLE
	Dave Brown	Skamania County Sheriff
	Jason Fritz	Chief Civil Deputy

Preparedness Grants Section
Emergency Management Division
Washington Military Department
Office: (253) 512-7461

zoie.choate@mil.wa.gov | www.mil.wa.gov

Office hours: Tues-Fri 6:00 a.m. – 4:30 p.m.

Washington State Military Department AMENDMENT

1. Subrecipient Name and Address: Skamania, County of Emergency Management (EM) PO Box 790 200 Vancouver Avenue Stevenson, WA 98648-0790		2. Grant Agreement Number: E20-267	3. Amendment Number: A		
4. Subrecipient Contact, phone/email: John Carlson, 509-427-8076 johnc@co.skamania.wa.us		5. Department Contact, phone/email: Zoie Choate, 253-512-7461 zoie.choate@mil.wa.gov			
6. EIN: 91-1980261	7. Assistance Listings # (formerly CFDA) & Title: 97.042 (20EMPG-S)	8. Federal Funding Identification #: EMS-2020-EP-00009-S01			
9. Funding Authority: Washington State Military Department (the "DEPARTMENT") and the US Department of Homeland Security (DHS)					
10. Description/Justification of Amendment: <p>During the FY20 EMPG COVID Supplemental (20EMPG-S) allocation process, several emergency management organizations did not accept the 20EMPG-S funds. Per WAC 118-090-040(3), the Emergency Management Advisory Group recommended reallocation of the funds based on the normal EMPG allocation methodology.</p> <p>The Subrecipient has been allocated an additional \$2,823 which is added to the Budget (Attachment E). The Work Plan (Attachment C) and Timeline (Attachment D) are not affected.</p> <p>Changes are noted in strikethrough and grey highlight.</p>					
11. AMENDMENT TERMS AND CONDITIONS: <ol style="list-style-type: none"> 1. The Grant Agreement End Date of December 31, 2021 remains unchanged. 2. Change the Grant Agreement Amount from \$14,144 to \$16,967, an increase of \$2,823, as described on Page 2 of this Amendment. 3. Replace the Original Budget, Attachment E, with the attached Revised Budget, Attachment E, as described on Page 2 of this Amendment. 					
<p>This Amendment is incorporated in and made a part of the Grant Agreement. Except as amended herein, all other terms and conditions of the Grant Agreement remain in full force and effect. Any reference in the original Grant Agreement or an Amendment to the "Grant Agreement" shall mean "Grant Agreement as amended". The Department and Subrecipient acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.</p>					
<p>IN WITNESS WHEREOF, the parties have executed this Amendment:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none; vertical-align: top;"> FOR THE DEPARTMENT: <hr style="border: none; border-top: 1px solid black;"/> Signature Date Regan Anne Hesse, Chief Financial Officer Washington State Military Department BOILERPLATE APPROVED AS TO FORM: Brian E. Buchholz 7/30/2018 Assistant Attorney General </td> <td style="width: 50%; border: none; vertical-align: top;"> FOR THE SUBRECIPIENT: <hr style="border: none; border-top: 1px solid black;"/> Signature Date Tom Lannen, Chair Skamania County Board of Commissioners APPROVED AS TO FORM (if applicable): <hr style="border: none; border-top: 1px solid black;"/> Applicant's Legal Review Date </td> </tr> </table>				FOR THE DEPARTMENT: <hr style="border: none; border-top: 1px solid black;"/> Signature Date Regan Anne Hesse, Chief Financial Officer Washington State Military Department BOILERPLATE APPROVED AS TO FORM: Brian E. Buchholz 7/30/2018 Assistant Attorney General	FOR THE SUBRECIPIENT: <hr style="border: none; border-top: 1px solid black;"/> Signature Date Tom Lannen, Chair Skamania County Board of Commissioners APPROVED AS TO FORM (if applicable): <hr style="border: none; border-top: 1px solid black;"/> Applicant's Legal Review Date
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Washington State Military Department Amendments to Agreement E20-267

1. The Grant Agreement End Date of December 31, 2021 remains unchanged.
2. Change the Grant Agreement Amount from \$14,144 to \$16,967, an increase of \$2,823.
 - a. Agreement Face Sheet, Box 2 – ~~\$14,144~~ \$16,967.
3. Replace the Original Budget, Attachment E.
 - a. Original Budget, Attachment E; with Revised Budget, Attachment E.
 - b. Change the Total Match Amount. ~~\$14,144~~ \$16,967

REVISED BUDGET

FY 2020 Emergency Management Performance Grant COVID-19 Supplemental


20EMPG-S AWARD	\$	14,144.00
Modification	\$	2,823.00
20EMPG-S Amended Award	\$	16,967.00

SOLUTION AREA	BUDGET CATEGORY	EMPG-S AMOUNT	MODIFICATION	AMENDED EMPG-S AMOUNT	MATCH AMOUNT
PLANNING	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -	\$ -	\$ -
	Goods & Services	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -
ORGANIZATION	Salaries & Benefits	\$ -	\$ -	\$ -	\$ 16,967
	Overtime/Backfill	\$ -	\$ -	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -	\$ -	\$ -
	Goods & Services	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ 16,967
TRAINING	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -	\$ -	\$ -
	Goods & Services	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment	\$ 14,144	\$ 2,823	\$ 16,967	\$ -
	Subtotal	\$ 14,144	\$ 2,823	\$ 16,967	\$ -
M&A	Salaries & Benefits	\$ -	\$ -	\$ -	\$ -
	Overtime/Backfill	\$ -	\$ -	\$ -	\$ -
	Consultants/Contractors	\$ -	\$ -	\$ -	\$ -
	Goods & Services	\$ -	\$ -	\$ -	\$ -
	Travel/Per Diem	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ -	\$ -	\$ -	\$ -
	Indirect	\$ -	\$ -	\$ -	\$ -
	Indirect Cost Rate on file	0.0%			
TOTAL Grant Agreement AMOUNT:		\$ 14,144	\$ 2,823	\$ 16,967	\$ 16,967

- The Subrecipient will provide a match of at least ~~\$14,444~~ **\$16,967** 50% of the total project cost (local budget plus EMPG-S award), of non-federal origin.
- Cumulative transfers between budget categories in excess of 10% of the grant agreement amount will not be reimbursed without prior written authorization from the Department.

Funding Source: U.S. Department of Homeland Security - PI# 703PS – EMPG-S

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Senior Services Department	 Signature
<u>AGENDA DATE</u>	2/23/2021	
<u>SUBJECT</u>	AAADSW COVID-19 Funding Amendment 3	
<u>ACTION REQUESTED</u>	Sign Contract	

SUMMARY/BACKGROUND-

AAADSW Contract Amendment No.3 is to provide additional monies for the Home Delivered Meal Program, as well as Senior Transportation. Funding is provided through Coronavirus Aid, Relief and Economic Security Act (CARES).

FISCAL IMPACT –

\$58,000 -No county match required

RECOMMENDATION

Sign the contract amendment

LIST ATTACHMENTS

AAADSW Contract Amendment 3

Dated this ____ day of ____ 2021.

ATTEST:

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

T.W. Lannen, Chairman

Richard Mahar, Commissioner

Clerk of the Board

Robert Hamlin, Commissioner

Approved as to form only:

Skamania County Prosecuting Attorney

Aye _____
Nay _____
Abstain _____
Absent _____



**COVID-19 Response Senior Nutrition Services and COVID-19 Response Senior
 Transportation Services**

COVID-19 Contract Amendment No. 3

Skamania County Senior Services (Contractor)

SUBJECT: Amendment No. 3 to the COVID-19 Response Senior Nutrition Services and COVID-19 Response Senior Transportation Services contract.

PARTIES: Area Agency on Aging & Disabilities of Southwest Washington (AAADSW) and Skamania County Senior Services.

CONTRACT PERIOD OF PERFORMANCE: May 22, 2020 through September 30, 2021.

PURPOSE: The purpose of Amendment No. 3 is to increase Coronavirus Aid, Relief, and Economic Security Act (CARES) allocation.

SCOPE: Amendment No. 3 increases contractor’s CARES allocation by \$58,000, totaling \$185,576 for the contract period.

Current Allocation (FFCRA & CARES)	Amendment No. 3 CARES Allocation Increase	Total Allocation (FFCRA & CARES)
\$127,576	\$58,000	\$185,576

This allocation increase is divided between programs as shown in the table below:

Program	Current Allocation (FFCRA & CARES)	Amendment No. 3 CARES Allocation Increase	Total Allocation (FFCRA & CARES)
Congregate Nutrition Services	\$22,997	\$0	\$22,997
Home Delivered Nutrition Services	\$77,762	\$43,000	\$120,762
Transportation Services	\$26,817	\$15,000	\$41,817

COVID-19 Response Senior Nutrition Services and Senior Transportation Services
Skamania County Senior Services
Contract Amendment No. 3

To align with the allocation increase, Contractor's minimum service levels will increase as follows:

Nutrition Services (FFCRA and CARES funding)				
Current Service Level				
Program	Unduplicated Persons Served 4/1/20 to 12/31/2020	Meals	Unduplicated Persons Served 1/1/2021 to 9/30/2021	Meals
Congregate Meals	36	2520	26	1895
Home Delivered Meals	77	6500	76	6200
Amendment No. 3 Increase				
Congregate Meals	0	0	0	0
Home Delivered Meals	0	0	2	1000
Total Service Level				
Congregate Meals	36	2520	26	1895
Home Delivered Meals	77	6500	78	7200
Transportation Services (CARES funding)				
Current Service Level				
Program	Unduplicated Persons Served 4/1/20 to 12/31/2020	# 1-way trips	Unduplicated Persons Served 1/1/2021 to 9/30/2021	# 1-way trips
Senior Transportation	135	5600	134	5400
Amendment No. 3 Increase				
Senior Transportation	0	0	10	350
Total Service Level				
Senior Transportation	135	5600	144	5750

Contractor shall provide the services and staff, and otherwise do all things necessary for, or incidental to, the performance of work as set forth in the Contract. All other terms and conditions outlined in the Contract's General Terms and Conditions, Special Terms and Conditions, Statement of Work, and other relevant documents shall remain in full force and effect.

This Amendment, including any exhibits and other documents incorporated by reference, contains the entire Amendment agreed upon by the parties, and the Amendment supersedes all previous agreements regarding the subject. No other understandings or representations, verbal or otherwise, regarding this Contract or Amendment shall be deemed to exist, unless established in writing and signed by both parties.

INQUIRES: Please direct inquires to the AAADSW contacts below.

AAADSW Contact Information

Program Staff:	Mikayla Springob	Contracts Staff:	Tom Waltz/Nellya Zornes
email:	Mikayla.Springob@dshs.wa.gov	email:	waltztr@dshs.wa.gov zornenp@dshs.wa.gov
Telephone:	360-735-5780	Telephone:	360-735-5716 360-735-5713
Address: 201 NE 73 rd Street, Vancouver, WA 98665			

APPROVALS: The parties signing below warrant they have read and understand the terms of the contract amendment, and have the authority to represent the respective organizations in this matter.

Skamania County Senior Services

**Area Agency on Aging & Disabilities
of Southwest Washington**

Signature: _____

Signature: _____

Name: _____

Name: Dan Cothren, Commissioner

Title: _____ Date: _____

Title: Chair, AAADSW COG Date: _____

End

COUNTY FACE SHEET FOR CONTRACTS/LEASES/AGREEMENTS

1. Contract Number

2. Contract Status: (Check appropriate box) Original Renewal Amendment

3. Contractor Information: Contractor: Thyssenkrupp Elevator
Contact Person: Robert Johnson-Mitchell
Title: Sales Manager
Address: 14626 NE Airport Way
Address: Portland, OR 97230
Phone: 503-209-6064

4. Brief description of purpose of the contract and County's contracted duties:
On Call Surveying Services Modernizing Courthouse Elevator

5. Term of Contract: From: Upon Signature To: 12/31/2021

6. Contract Award Process: (Check appropriate box)
General Purchase of materials, equipment or supplies - RCW 36.32.245 & 39.04.190

- Exempt (Purchase is \$2,500 or less upon order of the Board of Commissioners)
- Informal Bid Process (Formal Quotes between \$2,500 and \$25,000)
- Formal Sealed Bid Process (Purchase is over \$25,000)
- Other Exempt (explain and provide RCW)

This contract was awarded under State of Washington Master Elevator Contract No. 01219

Public Works Construction & Improvements Projects – RCW 36.32.250 & 39.04.155 (Public Works, B&G, Capital Improvements Only)

- Small Works Roster (PW projects up to \$200,000)
- Exempt (PW projects less than \$10,000 upon order of the Board of Commissioners)


7. Budget Committed in Current Year: \$ Funding amounts will be dependant
Amount Not Budgeted in Current Year \$83,131.81 upon Public Works Department adopted
Total Non-County Funds Committed: \$ budget for professional services.
Total County Funds Committed: \$
TOTAL FUNDS COMITTED: \$

8. County Contact Person: Name: Tim Elsea, P.E.
Title: Public Works Director

9. Department Approval: 
Department Head or Elected Official Signature

10. Special Comments: _____

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Public Works Department	 Signature
<u>AGENDA DATE</u>	February 23, 2021	
<u>SUBJECT</u>	Enter into contract with Thyssenkrupp Elevator for the purpose of modernizing the Courthouse Elevator	
<u>ACTION REQUESTED</u>	Approve Contract with Thyssenkrupp and authorize use of Commissioners' Buildings and Grounds Reserve Fund	

SUMMARY/BACKGROUND

The Courthouse Elevator has reached the end of its useful life without a major modernization project. This contract will modernize the elevator to extend its life for approximately 20 years.

FISCAL IMPACT

\$83,131.81

RECOMMENDATION

Authorize the Chair to sign the contract with Thyssenkrupp Elevator for the modernization of the Courthouse Elevator -

LIST ATTACHMENTS

Contract with Thyssenkrupp Elevator



AUTHORIZATION TO PURCHASE

(FOR PURCHASE OF NON-BUDGETED TOOLS/EQUIPMENT OVER \$5,000.00)

SKAMANIA COUNTY

DATE OF REQUEST: 2/11/2021

ITEM REQUESTED FOR PURCHASE: Courthouse Elevator Modernization

PURPOSE OF ITEM TO BE PURCHASED: Extend the life of the Courthouse Elevator

PROPOSED VENDOR: Thyssenkrupp Elevators

APPROXIMATE AMOUNT OF PURCHASE: \$83,131.81 with tax

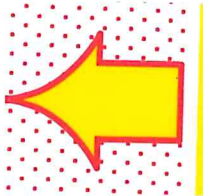
REQUESTED BY: Tim Elsea SUPERVISOR APPROVAL: _____

BUDGET OKAY: _____ SUPPLEMENTAL BUDGET YES NO

SOURCE OF FUNDING: Commissioner's Building and Grounds Reserve Fund

DEPARTMENT HEAD APPROVAL: _____

COMMISSIONER APPROVAL (2 Signatures required)



Modernization Proposal



SCOPE OF WORK

Grouping Name: 1

Equipment Type: Hydraulic	Speed: 75 fpm
3 Stops (3 Front /0 Rear)	Capacity: 2500 lbs.

Units Included

Building	Nickname	OEM Serial #	TKE Serial #	Legal ID
SKAMANIA CO COURTHOUSE		E55380	US121307	03397PH

Description of Work

Controller

- TAC 32 Controller (Includes Options listed below)
 - 24 VDC Signal Voltage
 - Auto Light and Fan Feature
 - Car Independent Service
 - Car Traveling Lantern Circuitry
 - Door Bypass Operation
 - Electronic Door Detector Interface
 - Hoistway Access and Enable
 - THY Board
- eMax Monitoring Device Provisions
- Battery Lowering in Controller
- Seismic Features
- Solid State Starters (6 or 12 leads) 208 VAC

Power Unit

- EP-60 Power Unit (Submersible)
- Seismic Requirements for EP units
- 5 gallon drum of Biodegradable oil (Citgo NZ)
- 55 gallon drum of Biodegradable oil (Citgo NZ)
- 2" Shutoff Valve Kit
- Overspeed Valve Kits for 2" (less than 150 GPM)

Car

- 21" Toe guard
- Fan: Two Speed
- Car Top Exit Switch

Hoistway

- HN Boxes (per each 2 cars, grouped)
- Steel Tape with Mounting hardware, Selector and magnets (terminal limits included)
- TAC 32 Field Friendly Wiring Package Includes single traveling cable, hoistway wiring, interlock wiring, interlock connectors, and serial wiring.
- Hoistway Duct Kit

Pit

- Pit Stop Switch
- 2" Shutoff Valve Kit
- Pit Ladder 16" Wide

Cab

Modernization Proposal



Door Equipment

- Interlock / Pick up Assemblies for existing Dover Operators. Includes closers. Front
- LD-16 Plus Drive Door Operator (FRONT)
 - includes Car Top Inspection station (w/ alarm signal)
- Micro Light Door Edge (Front)

Car Fixtures

- Main Car Station Includes Options Below
 - Applied Panel
- Vandal Resistant Floor Buttons
- Panel Screws
- Cast Braille Plates for Car Features
- Standard Key Switch Package
 - Fan
 - Light
 - Independent
 - Stop
 - Inspection/Hoistway Enable)
- Emergency Light mounted in COP
- 2004 and later Fire Service Phase II Features (includes instructions signage)
- Handicap Signal (Passing signal)
- Position Indicator (2" CE Segmented)
- ADA Phone System integral with COP (Rath)
- Speaker Pattern for Intercom System/ADA Phone
- Locked Service Cabinet
- Certificate Window
- Default Engravings
- GFI Outlet
- #4 Stainless Steel Finish (441)
- Seismic Operation Jewel
- Emergency Light Test Button (constant pressure)
- TAC Serial Boards (Main)
- Car Riding Lantern (Standard) #4 S/S (441)

Hall Fixtures

- Serial Boards for Hoistway Access
- Fire Service Phase I Key Switch
- Fire Service Phase I Engraved Instructions
- Hoistway Access Switch (in Hall Station)
- Terminal Hall Stations (Surface Mounted) with
 - Appendix O (Polycarbonate insert flame with engraved verbiage)
 - Fusion (#4 S/S (304))
- 2009 & 2010 Elevator Communications Failure add
- Serial Boards for Front Risers
- TAC Serial Boards, Base Charge
- Terminal Hall Stations (Surface Mounted) with
 - Appendix O (Polycarbonate insert flame with engraved verbiage)
 - Fusion (#4 S/S (304))
- Intermediate Hall Stations (Surface Mounted) with
 - Appendix O (Polycarbonate insert flame with engraved verbiage)
 - Fusion (#4 S/S (304))

1. Key Tasks and Approximate Lead Times

Key Tasks to be performed to be performed by Purchaser prior to equipment fabrication:

- a. Execution of this Proposal

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- b. Payment for pre-production and engineering
- c. Approval of layout (if applicable)
- d. Execution of thyssenkrupp's Material Release Form

Approximate Durations/Lead Times

Contract execution (can run concurrently with layout drawing package preparation and approval)	Varies
Survey and Order of Materials (additional time required for cab, signal, entrance preparation and approval, if applicable)	4 - 6 Weeks
Fabrication time (from receipt of all approvals, fully executed contract, Material Release Form and initial progress payment)	5 Weeks
Modernization of elevator system (Per Unit): (Upon completion of all required preparatory work by others)	3 - 5 Weeks

The durations or lead times listed above are strictly approximations that can vary due to factors both within and outside of thyssenkrupp's control, are subject to change without notice to Purchaser and shall not be binding on thyssenkrupp.

2. Payment Terms

50% of the price set forth in this Proposal as modified by options selected from the section entitled "Value Engineering Opportunities & Alternates" (if applicable) will be due and payable as an initial progress payment within 30 days from thyssenkrupp's receipt of a fully executed copy of this Proposal. This initial progress payment will be applied to project management, permits, engineering and shop drawings, submittals, drilling mobilization (if required) and raw material procurement. Material will be ordered once this payment is received and the parties have both executed this Proposal and the Material Release Form.

25% of the price set forth in this Proposal as modified by options selected from the section entitled "Value Engineering Opportunities & Alternates" (if applicable) shall be due and payable when the material described above has been furnished. Material is considered furnished when it has been received at the jobsite or thyssenkrupp staging facility. Receipt of this payment is required prior to mobilization of labor.

25% of the price set forth in this Proposal shall be made as progress payments throughout the life of the project. In the event thyssenkrupp fails to receive payment within thirty (30) days of the date of a corresponding invoice, thyssenkrupp reserves the right to demobilize until such a time that the payments have been brought up to date, and thyssenkrupp has the available manpower. It is agreed that there will be no withholding of retainage from any billing and by the customer from any payment.

Purchaser agrees that thyssenkrupp shall have no obligation to complete any steps necessary to provide Purchaser with full use and operation of the installed equipment until such time as thyssenkrupp has been paid 100% both of the price reflected in this Proposal and for any other work performed by thyssenkrupp or its subcontractors in furtherance of this Proposal. Purchaser agrees to waive any and all claims to the turnover and/or use of that equipment until such time as those amounts are paid in full.

Proposal price:		\$77,188.31
Estimated tax:	7.7000	\$5,943.50
Estimated contract price:		\$83,131.81
Initial progress payment:	(50%)	\$41,565.91
Material furnished:	(25%)	\$20,782.95
Total of remaining progress payments:	(25%)	\$20,782.95

3. Warranty

thyssenkrupp warrants any equipment it installs as described in this Proposal against defects in material and workmanship for a period of one (1) year from the date of Purchaser's execution of thyssenkrupp's "Final Acceptance Form" on the express conditions that all payments made under this Proposal and any mutually agreed-to change orders have been made in full and that such equipment is currently being serviced by thyssenkrupp. In the event that thyssenkrupp's work is delayed for a period greater than six (6) months, the warranty shall be reduced by the amount of the delay. This warranty is in lieu of any other warranty or liability for defects.

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thyssenkrupp makes no warranty of merchantability and no warranties which extend beyond the description in this Proposal, nor are there any other warranties, expressed or implied, by operation of law or otherwise. Like any piece of fine machinery, the equipment described in this Proposal should be periodically inspected, lubricated, and adjusted by competent personnel. This warranty is not intended to supplant normal maintenance service and shall not be construed to mean that thyssenkrupp will provide free service for periodic examination, lubrication, or adjustment, nor will thyssenkrupp correct, without a charge, breakage, maladjustments, or other trouble arising from normal wear and tear or abuse, misuse, improper or inadequate maintenance, or any other causes other than defective material or workmanship. In order to make a warranty claim, Purchaser must give thyssenkrupp prompt written notice at the address listed on the cover page of this Proposal and provided all payments due under the terms of this Proposal and any mutually agreed to written change orders have been made in full, thyssenkrupp shall, at its own expense, correct any proven defect by repair or replacement. thyssenkrupp will not, under any circumstances, reimburse Purchaser for cost of work done by others, nor shall thyssenkrupp be responsible for the performance of any equipment that has been the subject of service, repair, replacement, revisions or alterations by others. If there is more than one (1) unit which is the subject of work described in this Proposal, this section shall apply separately to each unit as accepted.

4. Preventative Maintenance Program

This Proposal does not include any maintenance, service, repair or replacement of the equipment or any other work not expressly described herein. thyssenkrupp will submit a separate proposal to Purchaser covering the maintenance and repair of this equipment to be supplied to Purchaser at an additional cost.

5. Work Not Included

There are certain items that are not included in this Proposal, many of which must be completed by Purchaser prior to and as a condition precedent to thyssenkrupp Elevator's performance of its work as described in this Proposal. In order to ensure a successful completion of this project, it shall be solely Purchaser's responsibility to coordinate its own completion of those items with thyssenkrupp Elevator. The following is a list of those items that are not included in this Proposal:

A. Hoistways and Equipment Rooms

1. Purchaser shall provide the following:

- a. A dry legal hoistway, properly framed and enclosed, and including a pit of proper depth and overhead. This is to include steel safety beam, inspection or access platforms, access doors, sump pump, lights, waterproofing and venting as required; dewatering of pit(s) and required permanent screening/
- b. A legal machine/control room, adequate for the elevator equipment, including floors, trap doors, gratings, access platforms, ladders, railings, foundations, lighting, ventilation sized per the thyssenkrupp shop drawings. Purchaser must maintain machine/control room temperature between 55 and 90 degrees Fahrenheit, with relative humidity less than 95% non-condensing at all times.
- c. Adequate bracing of entrance frames to prevent distortion during wall construction.
- d. All grouting, fire caulking, cutting, x-ray and removal of walls and floors, patching, coring, setting of sleeves/knockouts, penetrations and painting (except as specified) and removal of obstructions required for elevator work; along with all proper trenching and backfilling for any underground piping and/or conduit.
- e. All labor and materials necessary to support the full width of the hoistway at each landing for anchoring or welding thyssenkrupp sill supports, steel angles, sill recesses;
- f. The furnishing, installing and maintaining of the required fire rating of elevator hoistway walls, including the penetration of firewall by elevator fixture boxes;
- g. Ensuring that the elevator hoistways and pits are dewatered, cleaned and properly waterproofed;

B. Electrical and Life Safety:

1. Purchaser shall provide the following:

- a. suitable connections from the power main to each controller and signal equipment feeders as required, including necessary circuit breakers and fused mainline disconnect switches per N.E.C. prior to installation. Suitable power supply capable of operating the new elevator equipment under all conditions;
- b. piping and wiring to controller for mainline power, car lighting, and any other building systems that interface with the elevator controls per N.E.C. Articles 620-22 and 620-51;
- c. any required hoistway / wellway, machine room, pit lighting and/or 110v service outlets;
- d. conduit and wiring for remote panels to the elevator machine room(s) and between panels. Remote panels required by local jurisdictions are not included in this proposal;
- e. a bonded ground wire, properly sized, from the elevator controller(s) to the primary building ground; and all remote wiring to the outside alarm bell as requested by all applicable code provisions;

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- f. installed sprinklers, smoke/heat detectors on each floor, machine room and hoistways / wellways, shunt trip devices (not self-resetting) and access panels as may be required as well as normally open dry contacts for smoke/heat sensors, which shall be terminated by Purchaser at a properly marked terminal in the elevator controller;
 - g. a means to automatically disconnect the main line and the emergency power supply to the elevator prior to the application of water in the elevator machine room that shall not be self-resetting;
 - h. emergency power supply including automatic time delay transfer switch and auxiliary contacts with wiring to the designated elevator controller and along with electrical cross connections between elevator machine rooms for emergency power purposes;
 - i. the following emergency power provisions are not included: interface in controller, pre-testing and testing, emergency power keyswitches;
 - j. emergency power operation is included as part of the design of the elevator control system and based on each car in the group only, to properly sequence, one at a time to the programmed landing, and park. The design requires that the generator, transfer switch, and related circuitry are sufficient to run this function or any other function for any building other system that is associated with this project. In the event that the generator, transfer switch, and related circuitry are not sufficient, thyssenkrupp Elevator will provide Purchaser with a written change order for Purchaser's execution.
 - k. a dry set of contacts which close 20 seconds prior to the transfer from normal power to emergency power or from emergency power to normal power whether in test mode or normal operating conditions in the event that an emergency power supply will be provided for the elevator;
 - l. confirmation that the emergency standby power generator and/or building can accept the power generated to and from the elevator during both Hi-Speed and Deceleration. In cases where the generator and/or building load is not electrically sized to handle the power return from the regen drive, additional separate chopper and resistor units are available for purchase but not included in this proposal. The additional chopper and resistor units allow regenerated power to be dissipated in the resistor bank and not sent back into the building grid.
2. Purchaser shall provide a dedicated, analog telephone or data line to the elevator telephone or communication device; one additional data line per group of elevators for diagnostic capability wired to designated controller;

C. Miscellaneous:

1. Purchaser shall provide all work relating to the finished cab flooring including, but not limited to, the provision of materials and its installation to comply with all applicable codes;
2. Hydraulic jack replacement:
- a. the excavation of the elevator cylinder well hole in the event drilling is necessary through soil that is not free from rock, sand, water, building construction members and obstructions. Should obstructions be encountered, thyssenkrupp Elevator will proceed only after written authorization has been received from the Purchaser. The contract price shall be increased by the amount of additional labor at thyssenkrupp Elevator's standard labor rates as per the local office along with any additional expenses and materials required;
 - b. adequate ingress and egress, including ramping, for rail-mounted or truck-mounted drill rig;
 - c. Purchaser is responsible for pumping truck contractor to remove and dispose of spoils from the site. In the event that unforeseen and unfavorable below ground conditions are encountered, including but not limited to concrete around the cylinder, construction debris, adverse water and/or soil conditions, erosion, cavitations, oil contamination, or circumstances necessitating increased hole depth, etc., which require the employment of specialized contractors, thyssenkrupp shall immediately advise the Purchaser and costs will be extra to the contract;
 - d. in ground protection systems other than thyssenkrupp Elevator's standard HDPE or PVC protection system with bottomless corrugated steel casing;
 - e. any required trenching and backfilling for underground piping or casings, and conduit as well as any compaction, grouting, and waterproofing of block-out;
 - f. engineering, provision and installation of methane barriers or coordination/access;
 - g. access to 2" pressurized water supply within 100'-0" of the jack hole location;
 - h. a safe, accessible storage area for placement of D.O.T. 55 gallon containers for the purpose of spoils containment; obtaining of local environmental or disposal permits
 - i. any spoils or water testing;

6. Working Hours, Logistics and Mobilization

- a. All work described in this Proposal shall be performed during thyssenkrupp's regular working days – defined as Monday thru Friday and excluding IUEC recognized holidays – and regular working hours – defined as those hours regularly worked by thyssenkrupp modernization mechanics at the thyssenkrupp branch office that will provide labor associated with the performance of the work described in this Proposal - unless otherwise specified and agreed to in writing by both thyssenkrupp and Purchaser (hereinafter thyssenkrupp's regular working days and regular working hours shall be collectively defined as "normal working hours"). thyssenkrupp shall be provided with uninterrupted access to the elevator hoistway and machine room areas to perform work during normal working hours.
- b. Purchaser shall provide on-site parking to all thyssenkrupp personnel at no additional cost to thyssenkrupp.
- c. Purchaser shall provide traffic control, lane closures, permits and flagmen to allow suitable access/unload of tractor trailer(s).

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- d. Purchaser agrees to provide unobstructed tractor-trailer access and roll-able access from the unloading area to the elevator or escalator hoistways or wellways (as applicable).
- e. Purchaser will be required to sign off on the Material Release Form, which will indicate the requested delivery date of equipment to the site. If Purchaser is not ready to accept delivery of the equipment within ten (10) business days of the agreed upon date, Purchaser will immediately make payments due for equipment and designate an area adjacent to the elevator shaft where Purchaser will accept delivery. If Purchaser fails to provide this location or a mutually agreeable alternative, thyssenkrupp is authorized to warehouse the equipment at the thyssenkrupp warehouse or designated distribution facility at Purchaser's risk and expense. Purchaser shall reimburse thyssenkrupp for all costs due to extra handling and warehousing. Storage beyond ten (10) business days will be assessed at a rate of \$100.00 per calendar day for each unit listed in this Proposal, which covers storage and insurance of the elevator equipment and is payable prior to delivery.
- f. Purchaser agrees to provide a dry and secure area adjacent to the hoistway(s) at the ground level for storage of the elevator equipment and tools within ten (10) business days from receipt at the local thyssenkrupp warehouse. Any warranties provided by thyssenkrupp for vertical transportation equipment will become null and void if equipment is stored in any manner other than a dry, enclosed building structure. Any relocation of the equipment as directed by Purchaser after initial delivery will be at Purchaser's expense.
- g. thyssenkrupp includes one mobilization to the jobsite. A mobilization fee of \$2,500.00 per crew per occurrence will be charged for pulling off the job or for any delays caused by others once material has been delivered and thyssenkrupp's work has commenced.
- h. Access for this project shall be free and clear of any obstructions. A forklift for unloading and staging material shall also be provided by Purchaser at no additional cost.
- i. Purchaser shall provide an on-site dumpster. thyssenkrupp will be responsible for cleanup of elevator/ escalator packaging material; however, composite cleanup participation is not included in this Proposal.
- j. The hiring of a disposal company which MUST be discussed prior to any material being ordered or work being scheduled. thyssenkrupp will provide environmental services ONLY if this is specifically included under the "Scope of Work" section above. thyssenkrupp assumes no responsibility and/or liability in any way whatsoever for spoils or other contamination that may be present as a result of the cylinder breach and/or other conditions present on the work site.
- k. One or more of the units described in this Proposal will be out of service and unavailable to move passengers and/or property during entire duration of the performance of the work described in this Proposal until re-certified by the applicable authority(ies) having jurisdiction and in good standing with payment schedules.

7. Temporary Use, Inspection and Turnover

- a. Unless required by specification, thyssenkrupp will not provide for "temporary use" of the elevator(s) described in this Proposal prior to completion and acceptance of the complete installation. Temporary use shall be agreed to via a change order to this Proposal which shall require Purchaser's execution of thyssenkrupp's standard Temporary Use Agreement. Cost for temporary use of an elevator shall be \$200.00 per calendar day per hydraulic elevator and \$250.00 per calendar day for each traction elevator for rental use only, excluding personnel to operate. All labor and parts, including callbacks required during the temporary use period will be billed at thyssenkrupp's standard local billing rates. In the event that an elevator must be provided for temporary use, thyssenkrupp will require 30 days to perform final adjustments and re-inspection after the elevator has been returned to thyssenkrupp with all protection, intercoms and temporary signage removed. This duration does not include any provisions for finish work or for repairs of same, which shall be addressed on a project-by-project basis. Cost for preparation of controls for temporary use, refurbishment due to normal wear and tear, readjustment and re-inspection is \$3,500.00 per elevator up to 10 floors. For projects above 10 stops, an additional cost of \$1,500.00 / 10 floors shall apply. These costs are based on work performed during normal working hours. Temporary use excludes vandalism or misuse. Any required signage, communication devices, elevator operators, and protection are not included while temporary use is being provided. All overtime premiums for repairs during the temporary use period will be billed at thyssenkrupp's local service billing rates.
- b. The Proposal price set forth above includes one (1) inspection per unit by the applicable authority having jurisdiction if required by the government of the locality where the equipment is located. In the event the equipment fails that inspection due to no fault of thyssenkrupp, thyssenkrupp will charge Purchaser for both the cost of each re-inspection which shall be \$1,500.00 and a remobilization fee which shall be \$2,500.00 via change order prior to scheduling a re-inspection.
- c. Upon notice from thyssenkrupp that the installation and/or modernization of the equipment is complete, Purchaser will arrange to have present at the jobsite a person authorized to make the final inspection and to execute thyssenkrupp's "Final Acceptance Form." The date and time that such person will be present at the site shall be mutually agreed upon but shall not be more than ten (10) business days after the date of thyssenkrupp's notice of completion to Purchaser unless both thyssenkrupp and Purchaser agree to an extension of that ten (10) day period in writing. Such final inspection and execution of thyssenkrupp's "Final Acceptance Form" shall not be unreasonably delayed or withheld.
- d. Should the Purchaser or the local authority having jurisdiction require thyssenkrupp Elevator's presence at the inspection of equipment installed by others in conjunction with the work described in this Proposal, Purchaser agrees to compensate thyssenkrupp Elevator for its time at thyssenkrupp Elevator's current billing rate as posted at its local office.
- e. At the conclusion of its work, thyssenkrupp Elevator will remove all equipment and unused or removed materials from the project site and leave its work area in a condition that, in thyssenkrupp Elevator's sole opinion, is neat and clean.

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f. Purchaser agrees to accept a live demonstration of equipment's owner-controlled features in lieu of any maintenance training required in the bid specifications.

g. Purchaser agrees to accept thyssenkrupp's standard owner's manual in lieu of any maintenance, or any other, manual(s) required in the bid specifications.

8. MAX

MAX is a cloud based Internet of Things (IoT) platform that we, at our election, may connect to your elevators and escalators by means of installation of a remote-monitoring device or modem (each a "device"). MAX will analyze the unique signal output of your equipment 24/7 and when existing or potential outages are identified, MAX will automatically communicate with our dispatch centers. When appropriate, the dispatch center will alert our technicians during normal working hours. These MAX alerts provide the technician with precise diagnostics detail, which greatly enhances our ability to fix your equipment right the first time, MAXimizing the equipment uptime.

a. Purchaser authorizes thyssenkrupp elevator and its employees to access purchaser's premises to install, maintain and/or repair the devices and, upon termination of the service agreement, to remove the same from the premises if we elect to remove.

b. thyssenkrupp Elevator is and shall remain the sole owner of the devices and the data communicated to us by the devices. The devices shall not become fixtures and are intended to reside where they are installed. thyssenkrupp Elevator may remove the devices and cease all data collection and analysis at any time.

c. If the service agreement between thyssenkrupp Elevator and Purchaser is terminated for any reason, thyssenkrupp Elevator will automatically deactivate the data collection, terminate the device software and all raw data previously received from the device will be removed and/or expunged or destroyed.

d. Purchaser consents to the installation of the devices in your elevators and to the collection, maintenance, use, expungement and destruction of the daily elevator data as set forth in this agreement.

e. The devices installed by thyssenkrupp Elevator contain trade secrets belonging to us and are installed for the use and benefit of our personnel only.

f. Purchaser agrees not to permit purchaser personnel or any third parties to use, access, tamper with, relocate, copy, disclose, alter, destroy, disassemble or reverse engineer the device while it is located on purchaser's premises.

g. The installation of this equipment shall not confer any rights or operate as an assignment or license to you of any patents, copyrights or trade secrets with respect to the equipment and/or any software contained or imbedded therein or utilized in connection with the collection, monitoring and/or analysis of data.

9. Additional Terms and Conditions

a. In no event shall thyssenkrupp be responsible for liquidated, consequential, indirect, incidental, exemplary, and special damages associated with the work described in this Proposal.

b. This Proposal is made without regard to compliance with any special purchasing, manufacturing or construction/installation requirements including, but not limited to, any socio-economic programs, such as small business programs, minority or woman owned business enterprise programs, or local preferences, any restrictive sourcing programs, such as Buy American Act, or any other similar local, state or federal procurement regulations or laws that would affect the cost of performance. Should any such requirements be applicable to the work described in this Proposal, thyssenkrupp reserves the right to modify this Proposal or rescind it altogether.

c. thyssenkrupp is an equal opportunity employer.

d. thyssenkrupp's performance of the work described in this Proposal is contingent upon Purchaser furnishing thyssenkrupp with any and all necessary permission or priority required under the terms and conditions of government regulations affecting the acceptance of this Proposal or the manufacture, delivery or installation of the equipment. All applicable sales and use taxes, permit fees and licenses imposed upon thyssenkrupp as of the date of the Proposal are included in the price of the Proposal. Purchaser is responsible for any additional applicable sales and use taxes, permit fees and licenses imposed upon thyssenkrupp after the date of the Proposal or as a result of any law enacted after the date of the Proposal.

e. All taxes, tariffs, duties, permit and/or license fees imposed upon thyssenkrupp as of the date of the execution of this Proposal are included in the price of the Proposal. Purchaser is responsible, in addition to the Proposal price, to pay thyssenkrupp for any additional (or any increase in) applicable taxes, tariffs, duties, permit and/or license fees imposed upon thyssenkrupp after the date of acceptance of this Proposal by any governmental authority or by any of thyssenkrupp's suppliers of the materials and/or components required in connection with this Proposal.

f. Purchaser agrees to provide thyssenkrupp's personnel with a safe place in which to work and thyssenkrupp reserves the right to discontinue work at the jobsite whenever, in thyssenkrupp's sole opinion, this provision is being violated.

g. The pricing set forth in this Proposal assumes that the elevator pits will not be classified as a confined space. thyssenkrupp Elevator will follow its standard safety policy and procedures. Any job specific safety requirements over and above thyssenkrupp's standard practices and policies may require additional costs.

h. thyssenkrupp Elevator will furnish and install all equipment in accordance with the terms, conditions, scope and equipment nomenclature as noted herein. Requested changes or modifications to such provisions will require a written change order issued on the Purchaser's letterhead and accepted by thyssenkrupp in writing prior to the execution of such work. This change order shall detail the current contract price, the amount of the change, and new contract value.

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- i. This Proposal does not include a schedule for the work described and any such schedule shall be mutually agreed upon by an authorized representative of both thyssenkrupp and Purchaser in writing before becoming effective.
- j. In the event asbestos material is knowingly or unknowingly removed or disturbed in any manner at the jobsite, Purchaser shall monitor thyssenkrupp's work place and prior to and during thyssenkrupp's manning of the job, Purchaser shall certify that asbestos in the environment does not exceed .01 fibers per cc as tested by NIOSH 7400. In the event thyssenkrupp's employees or those of thyssenkrupp's subcontractors are exposed to an asbestos hazard, PCP's, lead or other hazardous substances, Purchaser agrees, to the fullest extent permitted by law, to indemnify, defend, and hold thyssenkrupp harmless from all damages, claims, suits, expenses, and payments resulting from such exposure. Identification, notification, removal and disposal of asbestos containing material, PCP's lead or other hazardous substances are the responsibility of the Purchaser.
- k. thyssenkrupp retains title to and a security interest in all equipment it supplies – which thyssenkrupp and Purchaser agree can be removed without material injury to the real property – until all payments including deferred payments and any extensions thereof, are made. In the event of any default by Purchaser on any payment, or any other provision of this Proposal, thyssenkrupp may take immediate possession of the equipment and enter upon the premises where it is located – without legal process – and remove such equipment or portions thereof, irrespective of the matter of its attachment to the real estate or the sale, mortgage or lease of the real estate. Pursuant to the Uniform Commercial Code, and at thyssenkrupp's request, Purchaser agrees to execute any financial or continuation statements which may be necessary for thyssenkrupp to file in public offices in order to perfect thyssenkrupp's security interest in such equipment.
- l. thyssenkrupp shall not be liable for any loss, damage or delay caused by acts of government, labor troubles, strikes, lockouts, fire, explosion, theft, floods, riot, civil commotion, war, malicious mischief, acts of God or any cause beyond its control.
- m. The rights of thyssenkrupp under this Proposal shall be cumulative and the failure on the part of the thyssenkrupp to exercise any rights hereunder shall not operate to forfeit or waive any of said rights. Any extension, indulgence or change by thyssenkrupp in the method, mode or manner or payment or any of its other rights shall not be construed as a waiver of any of its rights under this Proposal.
- n. In the event thyssenkrupp engages a third party to enforce the terms of this Proposal, and/or to collect payment due hereunder, either with or without suit, Purchaser agrees to pay all costs thereof together with reasonable attorney's fees. Purchaser does hereby waive trial by jury and does hereby consent to the venue of any proceeding or lawsuit under this Proposal to be in the county where the work covered by this Proposal is located.
- o. thyssenkrupp can furnish Certificate of Workers' Compensation, Bodily Injury and Property Damage Liability Insurance coverage to Purchaser upon written request.
- p. Should loss of or damage to thyssenkrupp's material, tools or work occur at the project site, Purchaser shall compensate thyssenkrupp for such loss, unless such loss or damage results from thyssenkrupp's own acts or omissions.
- q. Purchaser, in consideration of thyssenkrupp performing the services set forth in this Proposal, to the fullest extent permitted by law expressly agrees to indemnify, defend, save harmless, discharge, release and forever acquit thyssenkrupp Elevator Corporation, thyssenkrupp Elevator Manufacturing, Inc., their respective employees, officers, agents, insurers, affiliates, and subsidiaries (hereinafter singularly a "thyssenkrupp party" and collectively the "thyssenkrupp parties") from and against any and all claims, demands, suits, and proceedings for loss, property damage (including damage to the equipment which is the subject matter of this Proposal), personal injury or death that are alleged to either have arisen out of or be connected with the sale, marketing, presence, use, misuse, maintenance, installation, removal, modernization, manufacture, design, operation or condition of the equipment that is the subject matter of this Proposal or the labor and materials furnished in connection with this Proposal. Purchaser's duty to indemnify a thyssenkrupp party does not apply to the extent that the loss, property damage (including damage to the equipment which is the subject matter of this Proposal), personal injury or death is determined to be caused by or resulting from the negligence of that thyssenkrupp party. Purchaser recognizes that its obligation to defend the thyssenkrupp parties under this clause, which is separate and apart from its duty to indemnify the thyssenkrupp parties, includes payment of all attorneys' fees, court costs, judgments, settlements, interest and any other expenses of litigation arising out of such claims, demands, suits or proceedings.
- r. Purchaser further expressly agrees to name thyssenkrupp Elevator Corporation and thyssenkrupp Elevator Manufacturing, Inc. along with their respective officers, agents, affiliates and subsidiaries as additional insureds in Purchaser's liability and any excess (umbrella) liability insurance policy(ies). Such insurance must insure thyssenkrupp Elevator Corporation and thyssenkrupp Elevator Manufacturing, Inc. for those claims and/or losses referenced in the above paragraph and those claims and/or or losses arising from the negligence of thyssenkrupp Elevator Corporation and thyssenkrupp Elevator Manufacturing, Inc. Such insurance must specify that its coverage is primary and non-contributory. Purchaser hereby waives its right of subrogation.
- s. thyssenkrupp's participation in any controlled insurance program is expressly conditioned upon review and approval of all controlled insurance program information and documentation prior to enrollment. Any insurance credits if applicable, will be provided at that time.

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Acceptance

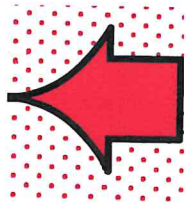
Purchaser's acceptance of this Proposal and its approval by an authorized manager of thyssenkrupp will constitute exclusively and entirely the agreement between the parties for the goods and services herein described and full payment of the sum of Seventy Seven Thousand One Hundred Eighty Eight Dollars and Thirty One Cents (\$77,188.31).

All other prior representations or regarding this work, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this Proposal will be recognized unless made in writing and properly executed by both parties as a change order. Should Purchaser's acceptance be in the form of a purchase order or other similar document, the provisions of this Proposal will exclusively govern the relationship of the parties with respect to this transaction. No agent or employee shall have the authority to waive or modify any of the terms of this Proposal without the prior written approval of an authorized thyssenkrupp manager.

This work will reference the master Elevator contract No. 01219 with the State of WA & Sourcewell #100516-TKE

Skamania County (Purchaser):	thyssenkrupp Elevator Corporation Management Approval
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By: (Signature of Authorized Individual) Tom Lannen Chair Board of County Commissioners	By: (Signature of Branch Representative) Robert Johnson-Mitchell
(Print or Type Name)	Sales Manager
(Print or Type Title)	
(Date of Acceptance)	(Date of Execution)





**SCHEDULING AND PRODUCTION
REQUEST FOR PAYMENT**

Please Remit To: thyssenkrupp Elevator
PO Box 3796
Carol Stream, IL 60132-3796

Attn: Don Clack
Skamania County
Po Box 790
Stevenson WA, 98648-0790

Date	Terms	Reference ID	Customer Reference # / PO
February 09, 2021	Immediate	ACIA-1SKEYV1	
Total Contract Price:			\$77,188.31
Estimated Tax:		7.7000	\$5,943.50
Estimated Invoice Amount (Incl. of taxes)			\$83,131.81
Initial progress payment:		(50%)	\$41,565.91

For inquiries regarding your contract or services provided by thyssenkrupp Elevator, please contact your local account manager at +1 503 2550079. To make a payment by phone, please call 770-799-0479 with the reference information provided below.

Current and former service customers can now pay online at:
<https://secure.billtrust.com/thyssenkruppelevator/ig/one-time-payment>

Thank you for choosing thyssenkrupp Elevator. We appreciate your business.

Please detach the below section and provide along with payment.

Customer Name:	Skamania County	Remit To:	
Location Name:	SKAMANIA CO COURTHOUSE	thyssenkrupp Elevator	
Customer Number:	71368	PO Box 3796	
Quote Number:	2020-2-998242	Carol Stream, IL 60132-3796	
Reference ID:	ACIA-1SKEYV1		
Remittance Amount:	\$41,565.91		

COMMISSIONER'S AGENDA ITEM

SUBMITTED BY	<i>Human Resources</i> Department	<u><i>Debi Van Camp</i></u> Signature
AGENDA DATE	<i>February 23, 2021</i>	
SUBJECT	<i>Community Health Increase from 50% to full time Office Asst 5 position</i>	
ACTION REQUESTED	<i>Approve increase in hours</i>	

SUMMARY/BACKGROUND

Due to the workload that has increased in Community Health from COVID related issues, Community Health is requesting to increase a current position that is a 50% with no benefits to a fulltime position with benefits. There will be no need to advertise due to the position being a current position that we are adding hours and benefits to the position.

FISCAL IMPACT

\$42,562 over the 2021 budget including benefits and the 2% increase that was not included in the 2021 budget. The current budget can accommodate this increase as we have a mental health and public health position that has been budgeted but not filled.

RECOMMENDATION

Approve increase in hours for current position.

LIST ATTACHMENTS

None

MOTION

The Skamania County Board of Commissioners hereby approves the request to increase the current office assistant position from a 50% position to a fulltime position with benefits. This increase will be covered by agency grants revenue contracts. Effective to begin March 1, 2021.

**SKAMANIA COUNTY
BOARD OF COMMISSIONERS**

Chairman

Date:

Commissioner

ATTEST:

Commissioner

Clerk of the Board

Commissioner ____
Commissioner ____
Commissioner ____

SAFETY COMMITTEE
REPORT TO BOARD OF COMMISSIONERS
2/23/2021

2021-01

Buildings and Grounds employee was walking between vehicles in parking lot at night in dark and tripped on downed branch falling and injury to wrist. Dr. was seen.

Safety Committee recommends and agrees with the supervisor this is a preventable accident. Employee should be more aware of surroundings and carry a flashlight.