

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Skamania County Courthouse
240 NW Vancouver Ave. Lower Level, Room 18
Stevenson, WA 98648
Minutes for Meeting of December 22, 2020

The Board of Commissioners met for a staff meeting at 9:00 a.m. on December 22, 2020 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue, Stevenson, WA with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present. Debi Van Camp, Human Resources Administrator discussed payroll and insurance issues regarding COVID-19. She also reported on Board of Equalization appeals, and Boundary Review Board regarding an annexation in the Mill A area. Sophie Miller, Senior Services Program Manager reported on transportation, a yearly contract for financial software and COVID 19 safety. Toni Farris, Probation Officer was in Court, and submitted a written report. Alex Hays, Community Events Program Manager reported on the Christmas Basket program, thanking volunteers and staff members. Three hundred baskets were delivered by drivers, one third of which had never delivered before. He also reported on a grant for One Prevention Alliance in the amount of \$125,000 for five years, a safety report submitted, and the Fair carnival contract for 2021. He also reported on bands for the bluegrass festival. Debbie Slack, Clerk of the Board reported on a public hearing to be held that evening for consideration of approval of Supplemental Budget #6 for 2020. She also reported on a public records request.

The meeting recessed at 9:17 a.m.

The Commissioners' business meeting was called to order at 9:30 a.m. on December 22, 2020 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

The Pledge of the Allegiance was led by Robert Waymire, Skamania County Auditor.

There was no public comment.

Commissioner Mahar moved, seconded by Commissioner Lannen and motion carried unanimously to approve the Consent Agenda as follows:

1. Contract with Infrastructure Software Services for software support for Senior Services financial database
2. Interlocal Agreement with the City of Stevenson for the Sheriff to provide certain law enforcement services in the City's corporate limits
3. Liquor license renewals for Aniche Cellars, American Legion Coy-Catlin Post 137, and Willow Wine Cellars
4. Transmittal Agreement with Washington State Archives for preservation purposes, management of document requests and collection and disbursement of statutory fees to the County Clerk
5. Contract renewal with Washington State Office of Public Defense for improvement of public defense services in Washington State counties
6. Authorize the 2020 ER & R Vehicle Surplus Sale list

Commissioner Mahar moved, seconded by Commissioner Lannen and the motion carried unanimously to approve vouchers for the period dated December 22, 2020 in the total amount of \$146,348.34 with \$56,277.69 being Current Expense, covering warrant numbers 179734 through 179820.

Commissioner Lannen moved, seconded by Commissioner Mahar and the motion carried unanimously to approve payroll for December 25, 2020 with warrant numbers 43010 through 43030 and direct deposit numbers 67471 through 67656.

Commissioner Lannen moved, seconded by Commissioner Mahar and the motion carried unanimously to approve a revised job description for the Chief Deputy Treasurer/FORC/Distrain/ System Specialist, effective January 1, 2021.

Commissioner Mahar moved, seconded by Commissioner Lannen and the motion carried unanimously to approve a Memorandum of Agreement with Skamania County Public Works Collective Bargaining Unit for Cost of Living Wage Adjustment for 2021.

Commissioner Lannen moved, seconded by Commissioner Mahar and the motion carried unanimously to approve a Cost of Living Wage Adjustment for 2021 for Skamania County Non-Bargaining employees, excluding Elected Officials.

The Board reported on various meetings they attended. Commissioner Mahar reported on a media call with Governor Inslee, and a weekly call with Representative Gina Mosbrucker regarding COVID 19. He also reported on the Area Agency on Aging and Disabilities of Southwest Washington. Mike Reardon will be the new Director for AAADSW replacing retiring David Kelly. He also delivered Christmas Baskets and had a conversation with John Mobley of A & J Market regarding COVID 19 navigation. Commissioner Lannen reported on the South Collaborative meeting, a legal call with American Forest Resource Council, letters sent to the State Appropriations Committee regarding Encumbered Lands funding, and a National Forest Counties and Schools Coalition call regarding Secure Schools funding. Commissioner Hamlin met with Kelly McKee of the Stevenson Downtown Association to discuss the Courthouse Plaza project. He also reported on the Community Action Team and .09 Committee meetings, and the Legislative Steering Committee meeting.

The Board met for Department Head reports.

- Tamara Cissel, Community Health Deputy Director submitted a report on Behavioral Health, Public Health, Mental Health and Developmental Disabilities. She also reported on a Regional Capacity Building meeting. Kirby Richard, Community Health Administrative Director discussed a needs assessment, COVID numbers and format changes for data reporting, and website restructuring.
- Tim Elsea, Public Works Director/County Engineer submitted a reported on Engineering, County Road, ER & R, Solid Waste, Planning, Environmental Health, Building & Fire Safety, Information Technology, Buildings and Grounds and Wind River Business Park. He also reported on FEMA funding, year end submission of reports to County Road Administration Board (CRAB), County Road removal of hazard trees, ditch cleaning and plowing. He also let the Board know there will be a large expense, \$70,000-\$80,000, related to elevators in the Jail and Courthouse in the future. He also reported that software at the transfer sites is up and running and consumers will be able to pay by credit card.

The meeting recessed at 10:29 a.m. and reconvened the same day at 10:50 a.m. with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Board met for a Safety Committee report from Debi VanCamp, Human Resources Administrator. Commissioner Lannen moved, seconded by Commissioner Mahar and the motion carried unanimously to approve Safety Report 2020-05. Debi reported on a refund from the retro pool for good safety standards, and discussion included not too many safety issues in 2020.

The meeting recessed at 10:55 a.m. and reconvened the same day at 11:15 a.m. with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Board met for Wind River Advisory Committee updates. Amanda Hertel from the Advisory Committee reported the Committee hadn't met for almost one year. Meetings with Phil Dodd in October, house rentals by Washington Gorge Action Programs, and the appointment of Tiffany of Play Frontier to the tenant position on the Advisory Committee to be considered after the holidays, and a Memorandum of Understanding with a trust group were discussed. It was decided that the at large position on the Committee should be advertised for two more weeks as only one application was received. Commissioner Lannen moved, seconded by Commissioner Mahar and the motion carried unanimously to advertise two more weeks for the at-large position on the Wind River Advisory Committee.

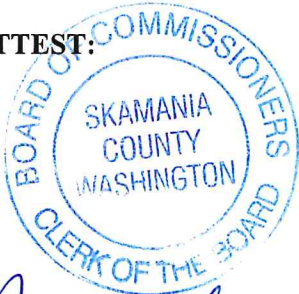
The meeting recessed at 2:55 p.m. and reconvened the same day at 4:50 p.m. with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Board held an Executive Session with the Prosecutor, Adam Kick pursuant to RCW 42.30.110(1)(i), litigation for 15 minutes. At 5:05 p.m. the Chair announced they would need 10 more minutes. The session ended at 5:28 p.m.

The Board held a public hearing to take public comment and consider approval of Resolution 2020-40, Supplemental Budget #6 to the 2020 Budget. Debbie Slack, Financial Management Coordinator/Clerk of the Board gave the staff report on the total amount being requested from the Current Expense fund. There were no questions from the Board. There was no public comment. Commissioner Lannen moved, seconded by Commissioner Mahar and the motion carried unanimously to approve Supplemental Budget #6 with a heading change on page 2 that titled it Supplemental #4 in error. The Clerk of the Board will make the scrivener's correction before recording.

The meeting adjourned at 5:38 p.m.

ATTEST:



Debbie Slack
Clerk of the Board

February 9, 2021

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

J. W. Lannen
Commissioner

Robert Hamlin
Commissioner

Richard Mahar
Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0