
COUNTY DISTRICT COURT
CASE INFORMATION COVER SHEET – SMALL CLAIMS

Court Case Number _____

Plaintiff/Petitioner: _____

Defendant/Respondent: _____

Amount of Suit: \$ _____

Please check one category that best describes this case for indexing purposes. Accurate case indexing saves time in docketing new cases and assists in forecasting needed judicial resources. Cause of action definitions are listed on this form. Thank you for your cooperation.

- | | |
|---|---|
| <input type="checkbox"/> Automobile Damages (AUT) | <input type="checkbox"/> Open Account (OPA) |
| <input type="checkbox"/> Breach of Contract (BRE) | <input type="checkbox"/> Personal Injury (PIN) |
| <input type="checkbox"/> Commercial Electronic Mail (CEM) | <input type="checkbox"/> Property Damages (PRP) |
| <input type="checkbox"/> Damage Deposit (DD) | <input type="checkbox"/> Property Damages-Gangs (PRG) |
| <input type="checkbox"/> Sister State Deposition (DEP) | <input type="checkbox"/> Rent (REN) |
| <input type="checkbox"/> Goods and Services (GS) | <input type="checkbox"/> Restitution (RES) |
| <input type="checkbox"/> Lease Agreement (LA) | <input type="checkbox"/> Services Rendered (SER) |
| <input type="checkbox"/> Loan (LOA) | <input type="checkbox"/> Wages (WAG) |
| <input type="checkbox"/> NSF Check (NSF) | <input type="checkbox"/> Written Instrument (WR) |

See Reverse for Case Information Category Definitions

If you cannot determine the appropriate category, please describe the cause of action below:

Please Note: Public information in court files and pleadings may be posted on a public Web site.

CASE INFORMATION DEFINITIONS

Automobile Damages-Complaint involving damage to an automobile.

Breach of Contract-Complaint involving monetary dispute where a contract is involved.

Commercial Electronic Mail-Complaint involving receipt of unsolicited commercial email

Damage Deposit-Request for return of a damage deposit.

Sister State Deposition -Request for a deposition order for a matter from another state; no Suit Amount.

Goods and Services-Money owed for goods and services rendered.

Lease Agreement-money owed on lease agreement.

Loan-Money due on a loan.

Mental Illness-Petition for involuntary treatment for an adult who is incapacitated by mental illness.

Mental Illness-Juvenile - Petition for involuntary treatment for a juvenile who is incapacitated by mental illness.

NSF Check-Check written with non-sufficient funds in the account.

Open Account-Money due on a revolving account.

Personal Injury-Complaint involving physical injury.

Property Damage-Complaint involving damage to property.

Property Damage -Gangs -Complaint involving damage to property related to gang activity.

Rent-Money due for rent owing.

Restitution-Petition for restoring property or proceeds, not an unlawful detainer.

Services Rendered- Money due for services rendered.

Wages-Money owed for wages earned.

Written Instrument-Money owed based upon a written instrument such as a promissory note, contract, etc.

Other-Used when other cause codes do not apply.

Updated: 4/17/2020