

SKAMANIA COUNTY BOARD OF COMMISSIONERS
240 NW Vancouver Ave.
Stevenson, WA 98648
Agenda for January 20, 2021

Commissioner Meetings are open to public attendance only by using ZOOM per Governor's Proclamation 20-28.14, Amending and Extending Proclamations 20-05 and 20-28, et seq. using the following numbers:

1 346 248 7799 US 1 312 626 6799 US
1 646 558 8656 US 1 669 900 9128 US
1 253 215 8782 US
1 301 715 8592 US

Meeting ID: 813 4248 1018

Join Zoom Meeting

- Audio only from your computer <https://us02web.zoom.us/j/81342481018>

WRITTEN PUBLIC COMMENTS ACCEPTED AND ENCOURAGED BY MONDAY PRECEDING THE MEETING AT NOON. If you wish written comments to be listed on the agenda, they need to be submitted to the Clerk of the Board by noon on Thursday preceding the Tuesday/Wednesday meeting, otherwise they will be held for the following Tuesday/Wednesday. slack@co.skamania.wa.us When a holiday falls on Monday, the regular meeting is held on Wednesday of that week.

Wednesday, January 12, 2021

9:30 AM Call to Order, Pledge of Allegiance
 Public Comment (3 minutes)

Consent Agenda Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the agenda prior to approval.

1. Memorandum of Agreement with Evergreen Forest County Group, for 2021 County Annual Dues for Public Land, Environmental & Natural Resources work by Robert K. Weidner on behalf of Skamania County in Washington D.C.
2. Interlocal Agreement with the City of Stevenson for promotion of events and design/engineering of a permanent outdoor theatrical stage
3. Interlocal Agreement with the City of Stevenson for hotel/motel tax funds to use as a match for Federal Lands Act funding and for promotional/marketing costs regarding the Dog Mountain Shuttle
4. 2021 Road Levy Certification
5. Notification from the Washington State Liquor and Cannabis Board of a liquor license renewal application for Backwoods Brewing Company

Voucher Approval

Payroll Approval

Noxious Weed Report, Emily Stevenson, Program Manager

Meeting Updates (May continue updates later in meeting if more time is needed)

10:00 AM Department Head Reports

11:15 AM Workshop to discuss sewer easement with City of Stevenson Administrator, Leana Kinley and Skamania County Public Works Director, Tim Elsea

Lunch

1:30 PM Forest Service Updates

2:30 PM Washington Gorge Action Program Updates, Leslie Naramore, Executive Director

Adjourn

Note: Agenda subject to change. Times listed are estimates only. The Commission reserves the right to move agenda items as needed and during the meeting, and may add and act on any item not included in the above agenda. Minutes are available at www.skamaniacounty.org on the Commissioners web page. If necessary, the Board may hold executive sessions on scheduled meeting days. Board of Commissioner meetings are recorded, and audio may be heard at www.skamaniacounty.org

**MEMORANDUM OF AGREEMENT
ON BEHALF OF SKAMANIA COUNTY, A MEMBER
OF THE EVERGREEN FOREST COUNTY GROUP
A Rural Public Lands County Council Affiliate
2021**

I. PARTIES

This Memorandum of Agreement is by and between Robert K. Weidner, hereinafter “Weidner”, with offices in the Washington, D.C. area and Skamania County, hereinafter “the County”.

II. RESPONSIBILITIES

Pursuant to the terms of this Memorandum of Agreement, Weidner will serve as Washington, D.C. government relation’s advisor to Skamania County and other counties of the Evergreen Forest County Group hereinafter “Evergreen”. In this role, Weidner will report to and receive guidance from Evergreen Group Members & Commissioners of participating counties including:

- A. Monitoring and information gathering with the Administration and Congress with respect to matters in which the counties may have interest. Specifically, Weidner will closely monitor and provide information on matters affecting public lands within member counties.
- B. Lobbying Congress and departments of the executive Branch of the government including the Department of the Interior, the Office of Management and Budget, the Department of Energy, the Environmental Protection Agency, and the Department of Agriculture with respect to matters, which affect member counties. This will involve arranging meetings for officials of the member counties with officials of these departments as necessary; the preparation of testimony and briefing papers; assisting in devising strategy; the implementation of that strategy with respect to House and Senate Committees; and liaison work with key committee members of the House and Senate Committees as well as Committee staff.
- C. In addition to those activities described in “B” above, this will include working with members and staffs of relevant Congressional Committees on an on-going basis on behalf of member counties.
- D. Providing regular briefings to the Evergreen Executive Committee and member counties following the guidelines set forth by the Executive Committee.

Evergreen Forest County Group

September 24, 2020

Dear Commissioners/Council Members:

In what has to be the strangest year of our lives, I am pleased to report that during these unsettled times we are fortunate to be extremely well served by our County Representative in Washington, D.C., Bob Weidner. Bob has worked in our Nation's Capital since 1982 and has established countless relationships during that 38-year period; a fact that has proven invaluable during COVID-19. Anyone starting new in DC would have no chance in the continually changing dynamics of Congress and the Administration especially since the life span of Congressional staffers ranges from eight months in the U.S. House of Representatives to two years in the Senate.

Under the direction of Washington's National Forest counties, Bob has remained laser focused on federal payments both SRS and PILT of which nearly \$60 million dollars is owed to our state's counties and schools annually. Working through the National Forest Counties and Schools Coalition, Bob works cooperatively with like-minded groups including NACo, across the country promoting the interests of National Forest counties and schools. Our Congressional delegation serves us well, but to succeed we need help from other regions of the country so we can protect and promote our Washington state and Pacific Northwest interests. No one does that better than Bob Weidner.


For example, last week, Bob was in contact with Senate Energy and Natural Resources Committee staffers in both parties asking why the Committee's SRS extension bill S. 430, which passed by 19-0 last December has not been enacted. Why? Because, without this bill being enacted, SRS payments which, thanks to Bob, are scheduled for next Spring will be reduced by another 5% and counties will remain locked in a 2012 distribution formula between Titles II & III. Moreover, S. 430 delegates RAC appointment authority to the Forest Service Regions away from the White House which is good for all.

In addition to our bread and butter county payments, Bob has worked closely with the Trump Agriculture and Interior Departments to protect and promote economic development in and around our National Forests and with Democratic members of Congress as well.

Bob has helped craft active National Forest management legislation which remains our best choice to prevent fires and preserve job opportunities going forward. Bob has led the effort to educate eastern members of Congress in both parties about the linkage between SRS payments and PILT payments. Congress has responded and is on the verge of changing federal law to recognize the importance of establishing a permanent Trust Fund for National Forest Counties which in turn, protects PILT.

Bob is working for us full time through COVID-19 and other distractions. I urge each rural county to continue to honor the commitment we made to work together to keep this effort in place as insurance for all National Forest counties.

Sincerely,



Doug England
Chairman, Evergreen Forest County Group
Chelan County

RECEIVED

OCT 12 2020

SKAMANIA COUNTY
COMMISSIONERS

Evergreen Forest County Group

9720 Ironmaster Drive

Burke, VA 22015

703 898-6603

rkw57@msn.com

January 1, 2021

INVOICE

2021 County Annual Dues for Public Land, Environment &
Natural Resources Work by Robert K. Weidner on behalf of
Skamania County in Washington D.C.

Amount Due: \$10,000.00

Please make check payable to:

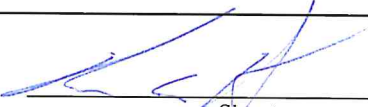
Robert K. Weidner
Chartwell Enterprises

W-9 S Corp. 47-2716989
9720 Ironmaster Drive
Burke, VA 22015

Many Thanks!

A Rural Public Lands County Council Affiliate County

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	CE&R Department	 Signature
<u>AGENDA DATE</u>	Wednesday, January 20 th , 2021	
<u>SUBJECT</u>	Inter-local Agreement for Promotion of Events Skamania County & City of Stevenson	
<u>ACTION REQUESTED</u>	APPROVE CONTRACT	

SUMMARY/BACKGROUND

Inter-local Agreement for Promotion of Events through Lodging Tax. Expenditures are recognized by Community Events and Recreation and reimbursed by the City of Stevenson at the end of the fiscal year. Agreement covers the Skamania County Fair and the Columbia Gorge Bluegrass Festival

FISCAL IMPACT

Promotional costs are budgeted at \$22,500

RECOMMENDATION

Approve contract.

LIST ATTACHMENTS

Inter-Local Agreement

REFERENCE

**INTERLOCAL AGREEMENT BETWEEN
SKAMANIA COUNTY AND THE CITY OF STEVENSON
FOR PROMOTION AND OPERATION OF EVENTS IN STEVENSON
TO ATTRACT TOURISTS - 2021**

THIS AGREEMENT made and entered into this 10th day of December, 2020 between Skamania County, a municipal corporation, hereinafter referred to as “**COUNTY**”, and the City of Stevenson, a municipal corporation, hereinafter referred to as the “**CITY**” for purposes hereinafter mentioned:

WHEREAS, the City is the recipient of Hotel/Motel Funds for the promotion of travel and tourism and the marketing and operation of special events and festivals and related tourist activities in Stevenson,

WHEREAS, the City wishes to increase publicity about the City to attract visitors to the local region, to increase overnight stays at our local hotels, inns and lodges and to encourage tourism expansion,

WHEREAS, the City and the County and its Department of Community Events and Recreation mutually agree that the County can provide promotional information and operation of **events described in Exhibit “A”** that will increase tourism; and

NOW, THEREFORE, BE IT RESOLVED, that the City and the County through this interlocal agreement pursuant to RCW 39.34.080 shall act in consideration of the terms and conditions set forth below:

1. **Performance:** The County shall design and conduct promotion for tourist events/festivals as described on Exhibit A, and operate said events,
2. **Completion:** All work shall be completed by December 31, 2021. To meet reporting requirements set by Substitute Senate Bill 5647 the contractor, the County, must submit to the City a completed copy of the Lodging Tax Report for each of the events described in Exhibit A. Final payment on the contract will be withheld until receipt of report.
3. **Term:** The term of this agreement shall begin January 1, 2021 and end upon the completion of the project, but no later than December 31, 2021.
4. **Payment.**
 - a. The City will reimburse the County up to \$22,500 for services performed under this agreement. Payments will be made on a reimbursement basis only, following submittal of detailed invoices with back up documentation to the City.
 - b. Final invoice for this agreement must be received by the City on or before January 12, 2022. **INVOICES RECEIVED AFTER THIS DATE WILL NOT BE PAID.**
 - c. The Tourism Funding Expenditure Report required by section 2 above shall be submitted before final payment under this contract is made.
5. **Default:** Upon default by either party of any of the terms of this agreement, the non-defaulting party may terminate the agreement after written notice to the defaulting party identifying the default. Failure by the non-defaulting party to exercise the right to terminate or take any action upon default shall not constitute a waiver of any rights of the non-defaulting party hereunder and shall not excuse any such default. However, upon default and termination, the non-defaulting party is excused from further performance hereunder.

6. Termination: This agreement may be terminated by either party giving the other party written notice of its intent to terminate at least thirty (30) days prior to the effective date of termination. Reimbursement for work completed prior to the effective date of termination shall be made in accordance with the terms of this agreement.
7. Financial Records: The County shall maintain financial records of all transactions related to this agreement for six (6) years after contract completion. The financial records shall be made available at all times for auditing by any City, State of Washington or Federal Auditors.
8. Status of Community Events and Recreation Department: It is hereby understood, agreed and declared that the County is an independent contractor and not the agent or employee of City and that no liability shall attach to City by reason of entering into this agreement, except as may be provided herein.
9. Insurance and Liability. The County agrees to indemnify and hold harmless the City from any and all liability arising hereunder, including costs, damages, expenses and legal fees incurred by the City in connection therewith, for injury (including death) to persons or damage to or loss of property (including equipment) caused by or arising out of the work performed under this agreement.

The County further agrees, and has specifically negotiated, to waive its immunity under the State Industrial Insurance Act (RCW Title 51) and acknowledges that this waiver of immunity was mutually and expressly negotiated by the parties, and expressly agrees that this promise to indemnify and hold harmless applies to all claims made against the City by Skamania County employees, agents, contractors, subcontractors or other representatives.

10. Assignment: This agreement shall not be transferred, assigned, or sublet by either party without prior written consent of the other party.
11. Completeness of Agreement and Modification: This document contains all of the terms and conditions of this agreement, and any alterations or variation of the terms of this agreement shall be invalid unless made in writing and signed by both of the parties hereto. There are no other understandings representations, or agreement, written or oral, not incorporated herein.
12. Equal Opportunity and compliance With Laws: The County shall not discriminate against any employee employed under this agreement because of race, color, religion, age, sex or national origin. Further, Community Events and Recreation Department shall comply with all local, state and federal laws and regulations in all aspects of fulfilling this agreement.
13. Governing Law and Venue: The laws of the State of Washington shall govern the construction of this agreement and any dispute arising hereunder. The parties agree that Skamania County shall be the venue for any litigation brought in relation to this agreement.
14. Costs and Attorney Fees: If either party shall be in default under this contract, the non-defaulting party shall have the right, at the defaulting party's expense, to retain an attorney to make any demand, enforce any remedy, or otherwise protect or enforce its rights under this contract. The defaulting party hereby promises to pay all cost and expenses so incurred by the non-defaulting party, including without limitation, reasonable attorney costs and fees and the failure of the defaulting party to promptly pay the same shall constitute a further and additional default. In the event either party hereto institutes, defends, or is involved with any action to enforce the provisions of this contract, the prevailing party in such action shall be entitled to reimbursement

by the losing party for its court costs and reasonable attorney costs and fees.

15. Certification of Authority: The parties hereby certify that the person executing this agreement on behalf of City and County, have legal authority to enter into this agreement on behalf of City and County, and are able to bind City and County, in a valid agreement on the terms herein.

16. Interlocal Agreement Representations

This is an interlocal agreement pursuant to RCW Ch 39.34 and the parties make the following representations:

- a. Duration. This AGREEMENT shall terminate on December 31, 2021 or sooner as provided in paragraph 6.0 above.
- b. Organization. No new entity will be created to administer this agreement.
- c. Purpose. The purpose is to enable the City of Stevenson to contract with Skamania County for event promotion and operation.
- d. Manner of Financing. The City intends to finance this agreement in cash as part of its Tourism Promotion Fund budget.
- e. Termination of Agreement. The parties shall have the right to terminate this agreement as provided in paragraph 6.0 above.
- f. Other. All terms are covered by this Agreement. No additional terms are contemplated.
- g. Selection of Administrator. The City of Stevenson City Administrator shall be the Administrator for this Interlocal Agreement.
- h. Filing. Prior to its entry into force, this agreement shall be filed with the Skamania County Auditor or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

/ / / / / / [Signatures appear on next page] \ \ \ \ \ \

CITY OF STEVENSON

**BOARD OF COUNTY COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

City of Stevenson, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:
City Attorney

Chairman

Commissioner

Commissioner

Clerk of the Board

APPROVED AS TO FORM:
Prosecuting Attorney

EXHIBIT A
Tourism Promotional and Event Operation Services

Skamania County Fair & Timber Festival	\$ 5,000
Columbia Gorge Bluegrass Festival	\$ 10,000
Fourth of July Fireworks	<u>\$ 7,500</u>
Total Award:	<u>\$ 22,500</u>

1. Movement of funds between programs of up to 10% of the total contract amount is allowed.
2. Community Events and Recreation shall plan and operate the above events as described on the respective Tourism Funding Application Forms submitted by Community Events and Recreation for these events, incorporated herein by reference.

COUNTY FACE SHEET FOR CONTRACTS/LEASES/AGREEMENTS

1. Contract Number _____

2. Contract Status: (Check appropriate box) Original Renewal Amendment

3. Contractor Information: Contractor: City of Stevenson
Contact Person: Leana Kinley
Title: City Administrator
Address: P.O. Box 371
Address: Stevenson, WA 98648
Phone: 509-427-5970

4. Brief description of purpose of the contract and County's contracted duties:
Hotel/Motel Tourism funds for Dog Mountain Shuttle

5. Term of Contract: From: 1-1-2021 To: 12-31-2021

6. Contract Award Process: (Check appropriate box) N/A
General Purchase of materials, equipment or supplies - RCW 36.32.245 & 39.04.190

- Exempt (Purchase is \$2,500 or less upon order of the Board of Commissioners)
- Informal Bid Process (Formal Quotes between \$2,500 and \$25,000)
- Formal Sealed Bid Process (Purchase is over \$25,000)
- Other Exempt (explain and provide RCW) _____

Public Works Construction & Improvements Projects – RCW 36.32.250 & 39.04.155 (Public Works, B&G, Capital Improvements Only)

- Small Works Roster (PW projects up to \$200,000)
- Exempt (PW projects less than \$10,000 upon order of the Board of Commissioners)

7. Amount Budgeted in Current Year: \$
Amount Not Budgeted in Current Year: \$
Total Non-County Funds Committed: \$ 2000 Source: TAC Funds
Total County Funds Committed: \$ 0
TOTAL FUNDS COMMITTED: \$ 2000

8. County Contact Person: Name: Sophie Miller
Title: Program Manager

9. Department Approval: 
Department Head or Elected Official Signature

10. Special Comments: _____

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Senior Services  Signature
<u>AGENDA DATE</u>	January 20, 2021
<u>SUBJECT</u>	City of Stevenson TAC grant for Dog Mtn Shuttle
<u>ACTION REQUESTED</u>	Sign agreement for funds

SUMMARY/BACKGROUND

The Dog Mountain Shuttle began in 2016 to alleviate safety concerns at the Dog Mountain Trailhead parking lot. The shuttle will run mid-April to mid-June 2021. This funding will act as a match for Federal Lands Act funding and for promotional/marketing costs.

FISCAL IMPACT

In the current budget, no county funds

RECOMMENDATION

Sign agreement for supporting funds

LIST ATTACHMENTS

City of Stevenson TAC agreement and application



City of Stevenson

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

January 11, 2021

Sophie Miller
PO Box 790
Stevenson, WA 98648-0790

Re: Dog Mountain Shuttle Contract

Dear Sophie,

Enclosed are two copies of the Agreement between the City of Stevenson and the county for the 2021 Dog Mountain Shuttle lodging tax grant (emailed on 12/28/20). Please have both documents signed and return one copy to the city.

Sincerely,

A handwritten signature in blue ink, appearing to be "L. Kinley", with a long horizontal stroke extending to the right.

Leana Kinley, City Administrator

**INTERLOCAL AGREEMENT BETWEEN
SKAMANIA COUNTY AND THE CITY OF STEVENSON
FOR PROMOTION OF TOURISM – SEASONAL PUBLIC TRANSPORTATION**

THIS AGREEMENT is entered into between Skamania County, a municipal corporation, hereinafter referred to as “**Skamania County Senior Services**”, and the City of Stevenson, a municipal corporation, hereinafter referred to as the “**CITY**” for purposes hereinafter mentioned:

WHEREAS, the City is the recipient of Hotel/Motel Funds, for the promotion of travel and tourism, for the marketing and operation of special events and festivals and for related tourist activities in Stevenson,

WHEREAS, the City desires to increase dissemination of information about the City to attract visitors to the local region, to increase overnight stays at our local hotels, inns and lodges and to encourage tourism expansion,

WHEREAS, the City and Skamania County Senior Services mutually agree that the County can provide promotional information **for a tourism service** that will increase tourism;

NOW, THEREFORE, BE IT RESOLVED, that the City and the County through this interlocal agreement pursuant to RCW 39.34.080 shall act in consideration of the terms and conditions set forth below:

1. Skamania County Senior Services shall:
 - a. Design and conduct promotion for and operation of the County transportation service to accommodate tourists and recreation users in accordance with Exhibit A attached hereto and incorporated herein by reference, and in accordance with the 2020 Tourism Funding Application form submitted by Skamania County Senior Services attached hereto as Exhibit B and incorporated herein by reference.
 - b. Complete the tourism funding expenditure report(s) required by the Washington State Legislature. All required reports are to be submitted before final payment under this contract is made.
2. Term: The term of this agreement shall begin January 1, 2021 and end upon the completion of the project, but no later than December 31, 2021.
3. Completion: All work shall be completed by December 31, 2021.
4. Payment:
 - a. The sum to be paid shall not exceed \$2,000 and will be reimbursed as described in Exhibit “A” and as follows.
 - b. Payments will be made on a reimbursement basis only, following submittal of detailed invoices with back up documentation to the City.
 - c. Final invoice for this agreement must be received by the City on or before January 12, 2022. **INVOICES RECEIVED AFTER THIS DATE WILL NOT BE PAID.**
5. Default: Upon default by either party of any of the terms of this agreement, the non-defaulting party may terminate the agreement after written notice to the defaulting party. Failure by the non-defaulting party to exercise the right to terminate or take any action upon default shall not constitute a waiver of any rights of the non-defaulting party hereunder and shall not excuse any

such default. However, upon default and termination, the non-defaulting party is excused from further performance hereunder.

6. Termination. This agreement may be terminated by either party giving the other party written notice of its intent to terminate at least thirty (30) days prior to the effective date of termination. Reimbursement for work completed prior to the effective date of termination shall be made in accordance with the terms of this agreement.
7. Financial Records: Skamania County Senior Services shall maintain financial records of all transactions related to this agreement for six (6) years after contract completion. The financial records shall be made available at all times for auditing by any City, State of Washington or Federal Auditors.
8. Status of Skamania County Senior Services: It is hereby understood, agreed and declared that Skamania County Senior Services is an independent contractor and is not the agent or employee of City and that no liability shall attach to City by reason on entering into this agreement, except as may be provided herein.
9. Insurance and Liability: Skamania County Senior Services shall indemnify and save harmless City from any and all liability arising hereunder, including costs, damages, expenses and legal fees incurred by City in connection therewith, for injury (including death) to persons or damage to or loss of property (including equipment) caused by or arising out of the work performed under this agreement.

Skamania County Senior Services further agrees, and has specifically negotiated, to waive its immunity under the State Industrial Insurance Act (RCW Title 51) and to indemnify and hold the City harmless from any claims made against the City by Skamania County Senior Services employees, agents, contractors, subcontractors or other representatives.

10. Assignment: This agreement shall not be transferred, assigned, or sublet by either party without prior written consent of the other party.
11. Completeness of Agreement and Modification: This document contains all of the terms and conditions of this agreement, and any alterations or variation of the terms of this agreement shall be invalid unless made in writing and signed by both of the parties hereto. There are no other understandings, representations, or agreements, written or oral, not incorporated herein.
12. Equal Opportunity and compliance With Laws: Skamania County Senior Services shall not discriminate against any employee employed under this agreement because of race, color, religion, age, sex or national origin. Further, Skamania County Senior Services shall comply with all local, state and federal laws and regulations in all aspects of fulfilling this agreement.
13. Governing Law and Venue: The laws of the State of Washington shall govern the construction of this agreement and any dispute arising hereunder. The parties agree that Skamania County shall be the venue for any litigation brought in relation to this agreement.
14. Costs and Attorney Fees: If either party shall be in default under this contract, the non-defaulting party shall have the right, at the defaulting party's expense, to retain an attorney to make any demand, enforce any remedy, or otherwise protect or enforce its rights under this contract. The defaulting party hereby promises to pay all cost and expenses so incurred by the non-defaulting party, including without limitation, "reasonable attorney" costs and fees and the failure of the defaulting party to promptly pay the same shall constitute a further and additional default. In the event either party hereto institutes, defends, or is involved with any action to enforce the provisions of this contract, the prevailing party in such action shall be entitled to reimbursement by the losing party for its court costs and reasonable attorney costs and fees.
15. Certification of Authority: The parties hereby certify that the person executing this agreement on behalf of City and Skamania County Senior Services, have legal authority to enter into this

agreement on behalf of City and Skamania County Senior Services, and are able to bind City and Skamania County Senior Services, in a valid agreement on the terms herein.


16. Interlocal Agreement Representations

This is an interlocal agreement pursuant to RCW Ch 39.34 and the parties make the following representations:

- a. Duration. This AGREEMENT shall terminate on December 31, 2021 or sooner as provided in paragraph 6 above.
- b. Organization. No new entity will be created to administer this agreement.
- c. Purpose. The purpose is to enable the City of Stevenson to contract with Skamania County Senior Services for certain tourism services.
- d. Manner of Financing. The parties intend to finance this agreement in cash as part of the Tourism Promotion Fund Budget.
- e. Termination of Agreement. The parties shall have the right to terminate this agreement as provided in paragraphs 5 and 6 above.
- f. Other. All terms are covered by this Agreement. No additional terms are contemplated.
- g. Selection of Administrator. The City of Stevenson City Administrator shall be the Administrator for this Interlocal Agreement.
- h. Filing: Prior to its entry into force, this agreement shall be filed with the Skamania County Auditor or, alternatively, listed by subject on a public agency's web site or other electronically retrievable public source.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CITY OF STEVENSON:



Mayor

**BOARD OF COUNTY COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON:**

Chairman

Commissioner

Commissioner

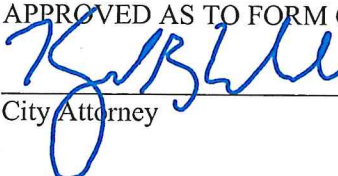
Clerk of the Board

ATTEST:



City Clerk

APPROVED AS TO FORM ONLY:



City Attorney

Skamania County Prosecuting Attorney

EXHIBIT A

Tourism Promotional Services

DELIVERABLES:

The project shall provide seasonal public transportation for tourists and recreation users as described in their 2021 Tourism Funding Application form submitted by Skamania County Senior Services attached hereto as Exhibit B and incorporated herein by reference.

Visitors from the Portland, Oregon and Vancouver/Clark County Washington areas will have access to the Gifford Pinchot National Forest and the Columbia River Gorge National Scenic Area via public transportation on the weekend. Funding has been received from WSDOT and Skamania County to provide the transit runs during the weekdays.

The City will reimburse Skamania County Senior Services for marketing, promotion, and operation of the special seasonal transportation services not to exceed the amount specified in paragraph 4 above.

Whenever possible the promotional pieces will identify the City of Stevenson on the route maps and as a “stop”.



Exhibit B

City of Stevenson
TOURISM FUNDING APPLICATION FORM

Organization/Agency Information

Skamania County Senior Services

91-6001363

Organization/Agency

Federal Tax ID Number

Sophie Miller

Contact Name

PO Box 369 Stevenson, WA 98948

Mailing Address

509-427-3985

miller@co.skamania.wa.us

Phone

Email

Dog Mountain Shuttle

Name of Proposed Event/Activity/Facility

- Tourism Promotion Activities
- Tourism-Related Facility
- Events/Festivals

Amount Requested: \$ 2000.00

Supplemental Questions

You may type your answers in Word below or attach a separate sheet. If you attach a separate sheet, please answer all of the below questions and number your answers to correspond to the below question numbers.

1. Describe your Tourism-Related Activities, Event or Facility:

Skamania County Senior Services (SCSS) provides a Dog Mountain Shuttle during peak wildflower season from mid-April through June. This shuttle provides transportation from Stevenson to the Dog Mountain trailhead Saturdays and Sundays as this is the busiest time of year for the hike. The shuttle was devised to alleviate congestion at the trailhead and address safety concerns from overflow illegal parking along the highway. The goal is to increase visitor safety and promote tourism for Stevenson. Visitors will have access to local maps, business guides (shops, restaurants & food carts) and promotion of the town through bus drivers.

2. Describe your proposal to attract visitors to the City, including dates and expected costs. Please see the *Call for Tourism Promotion Proposals* for criteria and items to be prioritized by the Tourism Advisory Committee.

The Dog Mountain shuttle would begin mid-April and go through June 2021. The shuttle will be stationed at the fairgrounds parking lot and pass through Stevenson on the way to Dog Mountain. This will allow riders to preview the town and see what it has to offer.

3. Identify your top 5 sources of Revenue:

1.	Transit Fares	\$ 3,000
2.	City of Stevenson Lodging Tax	\$ 2000
3.	Skamania County Lodging Tax	\$ 2000
4.	Skamania County	\$ 3,000
5.	Federal Lands Access Program/BNSF Grants	\$ 20,000

4. Do you plan to become self-funded? If yes, please describe your plan and progress to date.

Dog Mountain trailhead is managed by the US Forest Service and SCSS partners with them to help alleviate the parking problems. The USFS is looking into alternative measures at the trailhead but until then the shuttle works to help visitors access the trail. The county is unable to cover 100% of the cost. We look to partner with grantors and other agencies to provide financial support for this program.

5. Describe your plans for advertising and promoting your proposed activity or facility.

SCSS partners with local agencies such as the Skamania County Chamber of Commerce, The Friends of the Columbia River Gorge, Hood River Chamber of Commerce, Gorge Translink and the US Forest Service to assist with marketing and promoting of the Dog Mountain Shuttle.

6. Explain how your activity or facility will result in increased tourism and overnight stays.

The Dog Mountain Trailhead attracts visitors from all over the Pacific Northwest during the peak wildflower season. Providing the shuttle from Stevenson promotes visitors to come to Stevenson and access all the amenities the town has to offer. SCSS informs Skamania Lodge about the shuttle services and our transit bus drivers are trained to promote local business and tourism in the area.

7. List the number of tourists expected to attend your activity or facility in each of these categories:

1. 80 Staying overnight in paid accommodations.
2. 20 Staying overnight in unpaid accommodations (with friends or family) and traveling 50 miles or more from their place of residence or business.
3. 1000 Staying for the day only and traveling 50 miles or more from their place of residence or business.
4. 100 Attend but are not included in any one of the categories above.
5. 1500 Estimated number of participants in any of the above categories that attend from another state or country.

8. Explain how you will coordinate with the Skamania County Chamber of Commerce and/or the Stevenson Business Association for promotion of your proposed activity or facility. Describe any other partnerships you plan to develop to help ensure the success of your project.

SCSS has a very strong relationship with Skamania County Chamber of Commerce. They are an integral part of the Dog Mountain Shuttle. We rely on them for their support and ability to promote and outreach for the shuttle. We also work with the chamber of commerce in Hood River for the same purposes of promoting the shuttle. The Skamania County Pioneer Newspaper usually publishes an article about the shuttle and we would also advertise on our county website and our Facebook page. Parks & Rec for Skamania County would also advertise on their Facebook page.

9. If your proposal is for construction of a tourism-related facility, explain your plans for operation and maintenance of the facility.

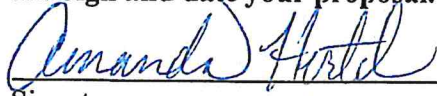
N/A

10. Describe how you will encourage support of Stevenson businesses, restaurants, retail and lodging?

In past years local businesses have partnered with the US Forest Service to offer discounts when hikers/riders show their permits (ride bracelets) at participating businesses. We offer visitor material on the busses from the chamber, local maps and word-of-mouth from our drivers promoting business.

11. Submit an itemized revenue and expense budget. What percentage of your revenue budget does this request for funding represent? List any other expected revenue sources and amounts.

12. Sign and date your proposal.

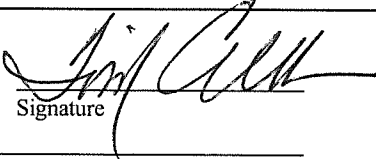

Signature

Amanda Hertel
Printed Name

10/19/20
Date

You may attach additional information to help the Tourism Advisory Committee evaluate your proposal. If multiple activities are planned, please submit a separate application for each activity.

COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Public Works Department ^{20th} January 19, 2021	 Signature
<u>AGENDA DATE</u>		
<u>SUBJECT</u>	CRAB Road Levy Certification	
<u>ACTION REQUESTED</u>	Approve Submittal Certification Signature	

SUMMARY/BACKGROUND

CRAB annually requires submittal of the current year's County Road Levy Certification form by February 1st. County staff has prepared the form for submittal.

FISCAL IMPACT

None

RECOMMENDATION

It is recommended that the Board of Commissioners approve the 2021 Road Levy Certification form and authorize the submittal signatures.

LIST ATTACHMENTS

- Certification Signature Form
- 2021 Road Levy Certification Form

**Skamania County
Calendar Year 2021
Digital Submittal Certification
for Forms Due February 1st**

The documents checked below are hereby submitted from Skamania County for the review and acceptance of the County Road Administration Board.

Road Levy Certification for 2021

I hereby certify that the above reports are true and accurate and that I have reviewed, approved, and submitted said reports to the County Road Administration Board in accordance with WAC 136-04. By my signature below, I acknowledge that I am signing all the documents indicated by the checked boxes.

Chair / Executive Signature

T. W. Lannen, Chair of Skamania Co. Commissioners

Date

1/20/2021



County Engineer Signature

Date

1/13/2021

Skamania County
Certification of the 2021 Road Levy and Estimated Revenue Produced
WAC 136-150-021

	Total County Valuation:	\$1,937,688,735
	(\$/Thousand) Road District Valuation	Amount
Highest Lawful Road Levy: (Include Any Banked Capacity)	\$1.285256	\$1,549,240,983
County Road Levy Shifted to Current Expense (per RCW 84.52.043):	\$0.000000	\$1,549,240,983
Adjusted Highest Lawful Road Levy:	\$1.285256	\$1,549,240,983
Actual Established Road Levy: (Levy Fixed in Accordance with RCW 36.40.090) <u>Do not include any refund levy amounts</u>	\$1.285256	\$1,549,240,983
Banked Capacity to Carryover to 2022:		\$0

**County Road Property Tax Revenues Diverted For Other Unincorporated Purposes in Accordance with
RCW 36.33.220, RCW 39.89, or RCW 84.55.050:**

Service to be Provided	Diverted \$/Thousand	Diverted Levy Amount
Total Diverted Road Levy:	\$	\$0
Road Levy Revenue Remaining for Roads (RCW 36.82.040)	\$1.285256	\$1,991,172

Road Funds Budgeted to be used for Traffic Law Enforcement

Traffic Law Enforcement Funded Through Operating Transfer (per agreement): \$0
Traffic Law Enforcement Funded Through Direct Payment (cost reimbursement): \$0
Total Budgeted Road Fund Expenditures for Traffic Enforcement: \$0

Reporting of Diverted Road Levy and budgeted Road Fund Expenditures for Traffic Law Enforcement amounts are both required in order to ascertain county eligibility for RATA funds. (see [WAC 136-150-030](http://www.wa.gov/wac/136-150-030))

Note: WAC 136-150-021 provides that "The CRABoard will request that every county legislative authority submit a certification showing the amount of the road levy fixed and the amount, if any, budgeted in accordance with RCW 36.33.220 for traffic law enforcement and/or any other purpose from diverted road levy no later than February 1st of each year".

C091080-2

WASHINGTON STATE LIQUOR AND CANNABIS BOARD

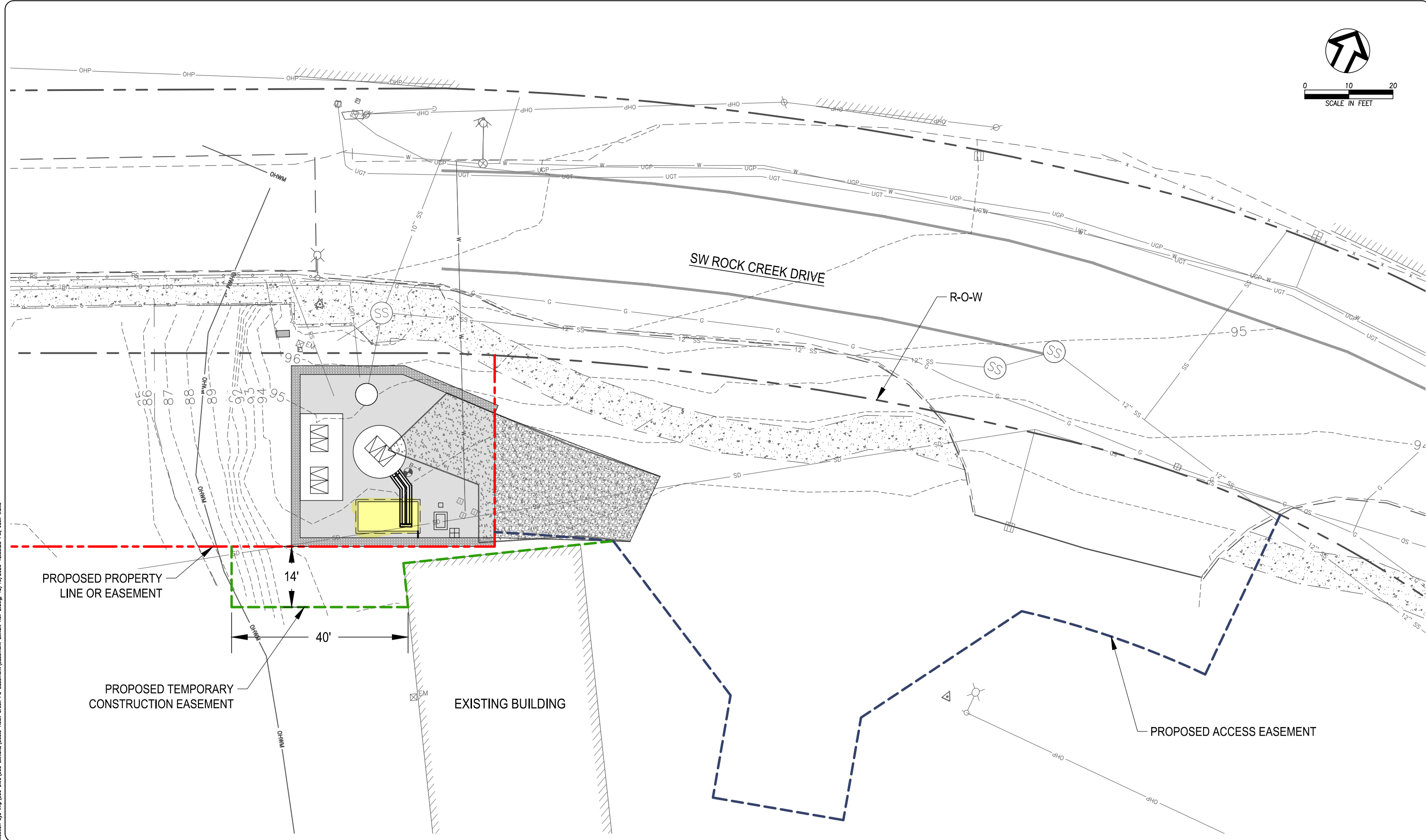
DATE: 01/06/2021

LICENSED ESTABLISHMENTS IN UNINCORPORATED AREAS COUNTY OF SKAMANIA
(BY ZIP CODE) FOR EXPIRATION DATE OF 20210430

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1. BACKWOODS BREWING COMPANY	BACKWOODS BREWING COMPANY 1162 WIND RIVER RD # B CARSON WA 98610 3298	409023	MICROBREWERY DIRECT SHIPMENT RECEIVER-IN/OUT WA BEER/WINE REST - BEER/WINE

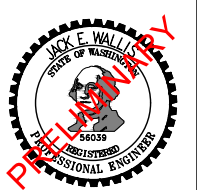


0 10 20
SCALE IN FEET



P:\14\177A WWP and Collection Sys Imp\500 DWG\505 Exhibit\505.9 Rock Creek PS Easement\Exhibit Rev 2.dwg, 12/15/2020 12:35:28 PM, Jack Wallis

P:\14\1477A\WMP and Collection Sys Imp\500 DWG\501 Plan Sheets\501.3 Rock Creek PS and Force Main\9 ELECTRICAL KIOSK DETAILS.dwg, 10/23/2020 10:19:46 AM, Chad Koys

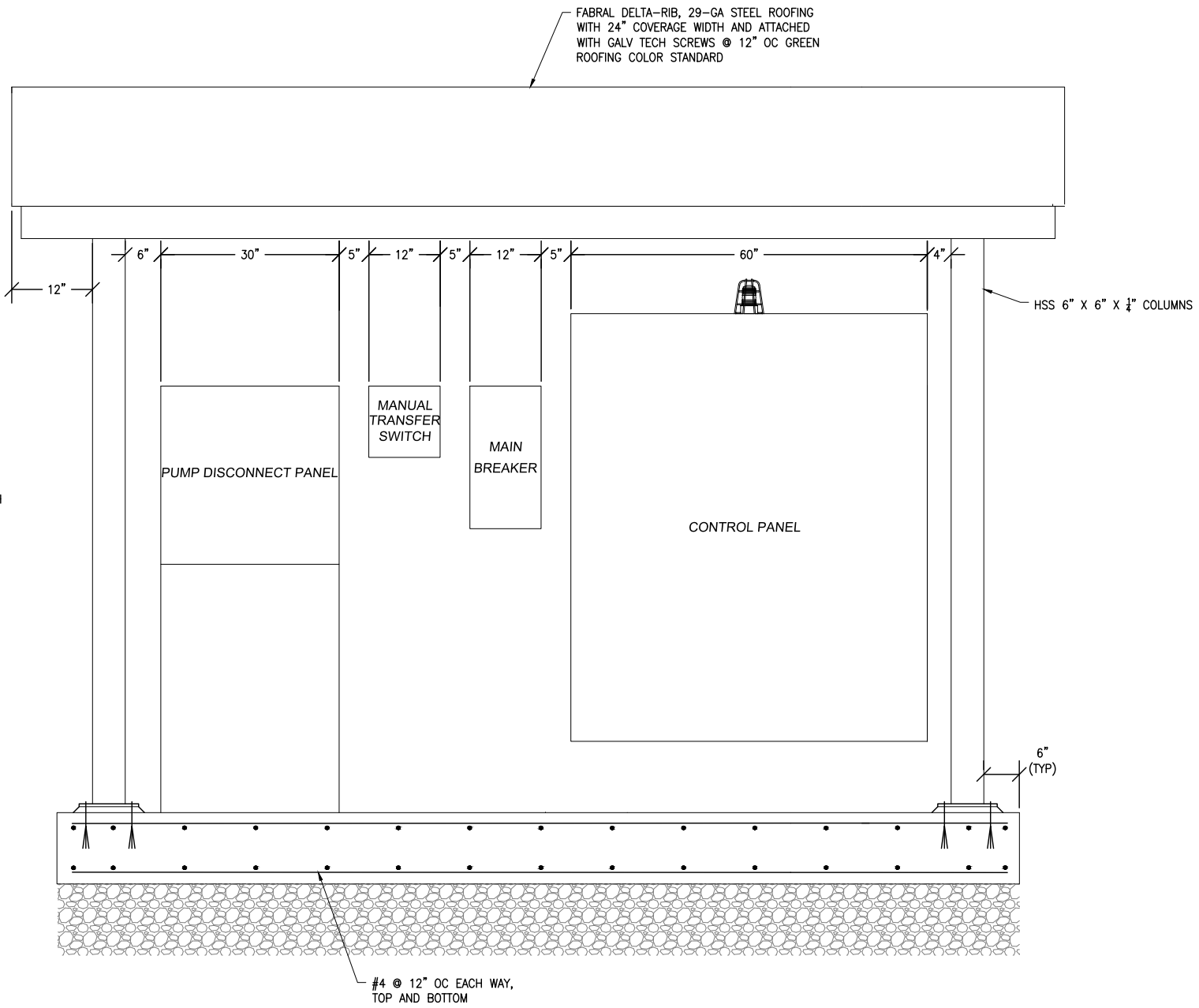
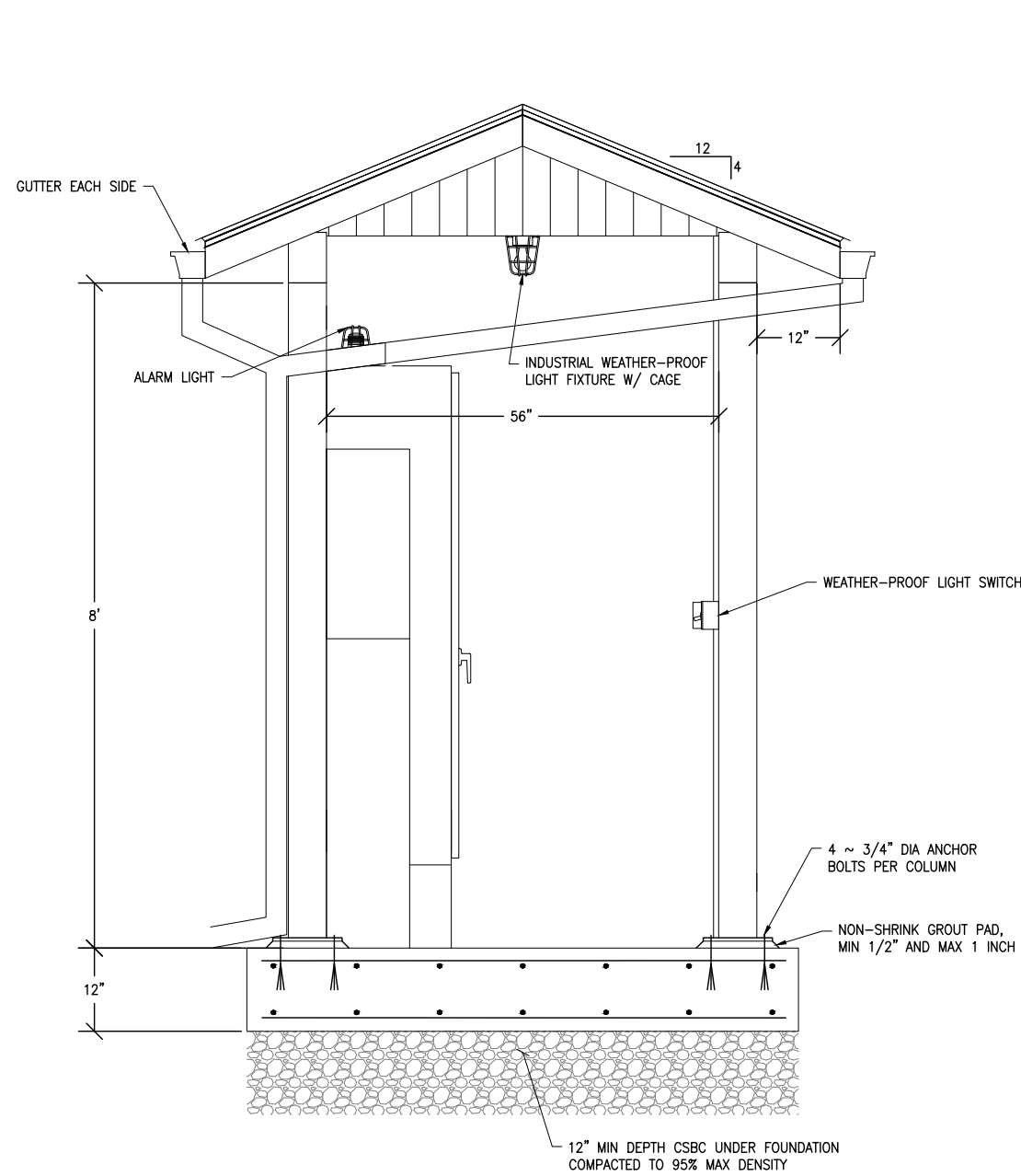


NO.	REVISION	BY	DATE

DESIGNED BY: JW/AP
 DRAWN BY: AP/CK
 REV: WW

ONE INCH AT FULL SCALE.
 ONE INCH AT FULL SCALE.
 ONE INCH AT FULL SCALE.
 IF NOT ONE INCH ADJUST SCALE ACCORDINGLY

- NOTES**
- STRUCTURE SHALL BE A PREFABRICATED SHELTER. CONTRACTOR IS RESPONSIBLE FOR OBTAINING BUILDING PERMIT.
 - ALL METAL FABRICATIONS SHALL BE HOT DIP GALVANIZED AND POWDER COATED BLACK AFTER FABRICATION.
 - CAP ENDS OF ALL BEAMS WITH 1/8" PLATE. SEAL WELDS ALL ROUND TO END OF TUBE, PLATE DIMENSIONS TO MATCH TUBE EXTERIOR.
 - STRUCTURE SHALL BE A ROMTEC 4 POST CONTROL SHELTER OR APPROVED EQUAL.
 - PAINT GUTTERS BLACK TO MATCH STRUCTURE.



PUMP STATION ELECTRICAL KIOSK DETAILS

wallis engineering
 WALLIS ENGINEERING, INC.
 3800 BIRCH HILL
 WASHINGTON, WA 98003

PROJECT NO: 1477A
 DATE: 10/2020

**CITY OF STEVENSON
 ROCK CREEK PUMP STATION & FORCE MAIN IMPROVEMENTS**





Example of the above ground improvements from Kalama, WA.