

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of November 1, 2016

The Commissioners business meeting was called to order at 9:30 a.m. November 1, 2016 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, and Christopher Brong, Vice-Chair present. The meeting opened with the Pledge of Allegiance led by Dan Boyes, Skamania resident.

Mary Repar, Stevenson resident addressed the Board concerning the need to reformat the Veterans Advisory Board. She also expressed concern that the County did not hire a Veterans Service Officer, and her disgust that the American Legion Posts opposed the hiring of a VSO. She also addressed concern that funds in the Veterans Assistance are not being used. She submitted a letter to be entered into the record voicing her concerns.

Darla Wilkerson-Sauls, a resident of Chapman Road in Stabler, addressed the Board concerning eviction from housing at the Wind River Business Park. Her concerns included, no repairs or inspections being done after letters were submitted to the Port of Skamania County, no housing available to rent, housing uses after maintenance is completed, and the number of families and disabled people being homeless because of a 30 day eviction notice.

Andreas Ehrlich, a resident of Chapman Road in Stabler addressed the Board concerning eviction from housing at the Wind River Business Park. His concerns included homelessness, and the effect on children he provides bus service for.

Pamela Seaman, Stabler, addressed the Board concerning the affect an eviction from housing at the Wind River Business Park will have on residents, including disabled tenants.

Andreas Ehrlich, also told the Board repairs can be done to the exterior while residents are living in the houses.

Pamela Seaman asked the Board where the revenue from rent has been going and why it hasn't been used.

Public comment was closed.

Commissioner McKenzie moved, seconded by Commissioner ^{Brong}Hamlin and motion carried unanimously to approve warrant numbers 158056 through 1578056 for the period ending October 27, 2016 in the total amount of \$43,325.40 with \$7,477.76 being Current Expense.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to amend a 2.5% wage adjustment to all employees excluding, OPEIU Bargaining units' members, Guild union members and Elected Officials effective November 1, 2016. Commissioners' Clerk of the Board/Finance management Coordinator will receive a .5 % wage adjustment.

The meeting adjourned at 9:44 a.m.

ATTEST:



Debbie Slav
Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]
Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of November 8, 2016

The Board met at 9:00 a.m. on November 8, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present. Alex Hays, Manager of Cultural Events and Recreation reported on the Pumpkin Patch event, Kids Crafts event, winterizing of the Fairgrounds, Lodging Tax Advisory Committee and preparing a Thank You to Rosauer's Super Market of Hood River for donating forty dozen cupcakes to the Pumpkin Patch. Arlene Johnson, Senior Services Director, reported on contract renewals, and MCEDD information. Heidi Penner, Financial Management Administrator reported on budget work, Journal Entry's and Reduction of Expenditures, and extra voucher run she prepared, and the most recent spreadsheet of expenditures and revenues by department. Debbie Slack, Financial Management Coordinator/Clerk of the Board discussed swearing in of Newly Elected Commissioners, interfund loans, and a correction to the Board Minutes of November 1, 2016.

The meeting recessed at 9:11 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. November 8, 2016 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present. The meeting opened with the Pledge of Allegiance led by Paul Spencer, Stevenson resident.

Paul Spencer, Stevenson resident requested that the Board consider asking the Forest Service to put the "cone sheds" at Wind River Nursery on the list of properties to turn over. He knows of businesses interested in renting the sheds.

Mary Repar, Stevenson resident invited the Board to attend the Birthday lunch at the Senior Center and a fundraiser being held at the Eagles Lodge to fund the high school drug and alcohol free graduation party. She also urged the Board to re-think eviction of tenants at the Wind River Business Park, and stressed that more affordable housing is needed in the County.

Commissioner Hamlin pointed out there was an error in the minutes of the November 1, 2016. The minutes read that Commissioner Hamlin seconded a motion to approve the vouchers for the period ending October 27, 2016. Commissioner Hamlin was absent. Commissioner Brong seconded the motion to approve Commissioner Brong moved, seconded by Commissioner McKenzie with the correction to the minutes of November 1, 2016. The motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of October 25, 2016
2. Minutes of November 1, 2016
3. Liquor License new application for Meddyglyn Mead
4. Special Board of Commissioners meeting notice for Monday, November 14, 2016
5. Set public hearing to consider Resolution 2016-40 Supplemental Budget #5 for 2016
6. Resolution 2016-39, Establishing Legal Holidays for 2017
7. Set Payroll dates for calendar year, 2017
8. Authorize Board of Commissioners' Chair to sign the Title VI annual report for 2016, that includes projects for October 2015 through September 2016
9. Contract with PacificCorp for supplemental funding for Forest Service Roads, 90 and 25 for fiscal year 2016-2017

10. Contract Amendment #6 with Department of Health, amending Statement of Work for Emergency Preparedness & Response, effective July 1, 2016 and Maternal and Child Health Block Grant, effective October 1, 2016
11. Contract Amendment #8 with BergerBAM for Professional Planning Services, to cover Project #2 work assignments for Skamania County
12. Contract Amendment #2 with Department of Social and Health Services for County to provide coordination and implement prevention programs to delay or prevent the misuse and abuse of alcohol, tobacco, marijuana, and other drugs

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve voucher numbers 158150 through 158205 for the period ending November 3, 2016 in the total amount of \$250,593.48 with \$108,384.92 being Current Expense.

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve voucher number 158206 for the period ending November 8, 2016 in the total amount of \$1375.59.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve payroll warrant numbers 40175 through 40209, and direct deposit numbers, 51190 through 51337 for the pay period October 16th through October 31st in the total amount of \$470,522.90 with \$273,248.36 being Current Expense.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on an Interpretive Center meeting, and Regional Transportation Committee. He shared information with the Board concerning the Bridge of the Gods, and Hood River Bridge structural issues. Commissioner Brong also discussed RTC and issues for a new Commissioner to consider. He also told of meeting with David Kelly of Area Agency on Aging and Disabilities of Southwest Washington, and a meeting he attended in Kent, WA of the Washington Wildlife and Recreation program. Commissioner Hamlin reported on meetings with Mid Columbia Economic Development District, Southwest Clean Air, South Central Workforce Council, and a Board of Natural Resources meeting.

The meeting recessed at 9:46 a.m and reconvened the same day at 10:00 a.m. with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair in attendance.

Department Heads presented the following reports:

Kirby Richards, Community Health Department reported on Behavioral Health, Public Health and Developmental Disabilities. Kirby reported she will be in Spokane next week for meetings. She also told the Board she is interviewing for an Office Assistant 5 position in her department, and re-doing job descriptions, and chronic pain training her and staff are attending.

The meeting recessed at 10:05 am and reconvened at 10:30 am the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Board participated in a workshop with Community Health Director Kirby Richards, and Allen Eisaacson of Community Health to discuss Public Health cost allocations. The department versus County paying certain direct charges was discussed. No action was taken.

The meeting recessed at 10:37 am and reconvened at 11:00 am the same day Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Board participated in a workshop with the Financial Management Office, Elected Officials and a Department Head to discuss County finances. Heidi Penner, Financial Management Administrator, presented a report showing the Current expense fund balance as of the end of October. She also presented the Board with responses received from Departments in regards to their Revenues and Expenditures from the September report. She also discussed revenue and expenditures for October. Commissioner McKenzie remarked that the results look much better than in years past. Commissioner Hamlin reported the Skamania County will receive \$1.27 million from the Washington Department of Natural Resources, through a bill that reimburses three Washington counties for loss of timber revenues. It is unknown exactly when the funds will be received. Options of including it in the 2017 budget or adding it to the 2016 budget through supplemental budgets was discussed. The funds must be used for Current Expense indebtedness and ideas were discussed concerning interfund loans.

The meeting recessed at 11:25 a.m. and reconvened at 11:30 a.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair in attendance.

The Board participated in a workshop to discuss a Planning Commission vacancy of an unexpired term. Applications from interested parties were reviewed. No action was taken.

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to appoint Paul Hendricks to the Planning Commission for an unexpired term, to expire August 31, 2018.

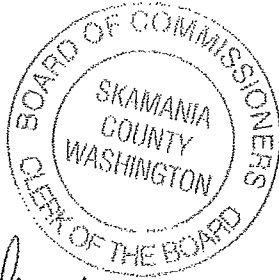
The Board held an Executive Session with the Prosecutor and Community Development staff, Debbie Cazare beginning at 11:36 am to discuss litigation, pursuant to RCW 42.30.110(1)(i) for fifteen minutes. At 11:51 am the Chair announced they would be in session for ten additional minutes. At 12:01 pm the Chair announced they would be in session an additional five minutes.

The meeting recessed at 12:06 pm and reconvened at 1:20 pm that same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair in attendance.

The Board participated in a workshop with Stevenson-Carson School District Superintendent, Karen Douglass, to discuss the County swimming pool. Karen Douglass provided information on a consultant that the school district is working with to get the pool open. She gave information to the Board on local entities that are willing to share in the cost of the consultant, and asked Skamania County to return to the partnership with the school as well. Several County funding sources were discussed as a means to provide the school with funding as requested. Karen also reported to the Board that she will be visiting Washington D.C. November 30-December 2nd to lobby for Secure Rural School funding to be reauthorized. No action was taken.

The meeting adjourned at 1:59 a.m.

ATTEST:



Debbie Clark
Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

[Signature]
Commissioner

[Signature]
Commissioner

absent
Commissioner

Aye	<u>2</u>
Nay	<u>0</u>
Abstain	<u>0</u>
Absent	<u>1</u>

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of November 14-15, 2016

The Board met at 8:30 a.m. on November 14, 2016 for a Special Meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop with the Senior Services Director to discuss the 2017 Final Budget. Changes from the Preliminary Budget were discussed including cost allocation amounts, L & I, potential retirements, grants and BARS numbers. No action was taken.

The meeting recessed at 8:38 a.m. and reconvened the same day at 9:00 a.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop with the Public Works Director to discuss various budgets for the 2017 Final Budget. Information discussed, included maintenance at the Wind River Business Park, expenditures for REET and .09 funds, and County Road projects. No action was taken.

The meeting recessed at 10:04 a.m. and reconvened the same day at 10:15 a.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop with the Auditor to discuss the 2017 Final Budget. Cost Allocation fees were discussed and personnel hiring. No action was taken.

The meeting recessed at 10:16 a.m. and reconvened the same day at 10:30 a.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop with the Treasurer to discuss the 2017 Final Budget. Cost Allocation fees were discussed. No action was taken.

The meeting recessed at 10:31 a.m. and reconvened the same day at 10:45 a.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop with the Clerk to discuss the 2017 Final Budget. Revenues, expenditures, cost allocation fees, and personnel was discussed. The Board agreed that the Clerk could change the budget to reflect changing a part time employee to full time.

The meeting recessed at 10:58 a.m. and reconvened the same day at 11:15 a.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop with the Manger of Cultural Events and Recreation to discuss 2017 Final Budgets. Lodging tax awards, cost allocation fees, and revenues and expenditures were discussed. No action was taken.

The meeting recessed at 11:26 a.m. and reconvened the same day at 11:31 a.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop to discuss Human Resource 2017 Final Budgets. Cost allocations, Boundary Review budget changes, and LEOFF budget were discussed. No action was taken.

The meeting recessed at 11:38 a.m. and reconvened the same day at 11:48 a.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop to discuss WSU Extension 2017 Final Budget. Cost allocation fees and the new Extension Agent were discussed. No action was taken.

The meeting recessed at 11:49 a.m. and reconvened the same day at 1:04 p.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop to discuss District Court 2017 Final Budget. Revenues and expenditures were discussed. No action was taken.

The meeting recessed at 1:09 p.m. and reconvened the same day at 1:30 p.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop to discuss the Juvenile 2017 Final Budget. Cost allocation fees, personnel and workspace were discussed. No action was taken.

The meeting recessed at 1:43 p.m. and reconvened the same day at 2:00 p.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The workshop with Probation was postponed until November 22, 2016 at 11:15 a.m.

The Board participated in a workshop to discuss the Sheriff's 2017 Final Budgets. Cost allocation fees, computer service replacement costs, small tools and equipment line items, salaries, wages and benefits, expenditures, revenues, expenditures, and personnel were discussed. No action was taken.

The meeting recessed at 2:19 p.m. and reconvened the same day at 2:34 p.m. with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present.

The Board participated in a workshop to discuss the Noxious Weed 2017 Final Budget. Cost allocation fees, salaries, wages, benefits, BARS codes, revenues, and expenditures were discussed. No action was taken.

The meeting recessed at 2:39 p.m.

The Board met at 9:00 a.m. on November 15, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, and Christopher Brong, Vice-Chair present.

Alex Hays, Manager of Cultural Events and Recreation reported on a craft camp, winterizing and cleaning the fairgrounds, and budget preparation. Debi VanCamp, Human Resources Director, reported on working during vacation, and union negotiations. Debbie Slack, Financial management Coordinator/Clerk of the Board discussed training for newly elected Commissioners, and WSAC conference. Heidi Penner, Financial Management Administrator, reported on budget workshops, responding to inquiries from Pioneer Editor Philip Watness, and cancelling an FMO workshop for November 22, 2016. Commissioner Brong mentioned noticing Probation clients signing in while Toni Farris, Probation Officer was away from the office. He asked staff to coordinate time off/share calendars with Debbie Slack.

The meeting recessed at 9:09 a.m. and reconvened the same day at 9:30 a.m. with Commissioners Doug McKenzie, and Christopher Brong, Vice-Chair present.

The Commissioners business meeting was called to order at 9:30 a.m. November 15, 2016 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, and Christopher Brong, Vice -Chair present. The meeting opened with the Pledge of Allegiance led by Ted Salka , North Bonneville resident.

Ted Salka, North Bonneville resident presented the Board with a proposal to purchase 8.6 acres of County property.

Mary Repar, Stevenson resident urged the Board to revamp the Veteran's Advisory Board. She would like to see a new board with more Veteran's representatives, and for the Board to meet more regularly. She also urged the Board to consider approving budget to hire more employees for the Clerk's office.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of November 8, 2016
2. Contract with nCourt to update outdated technology for payment processing
3. Interagency agreement with Administrative Office of the Courts to reimburse the County Clerk for necessary overtime, backfill work, and other related implementation costs to ensure that the Odyssey case management system is successfully implemented in Superior Court
4. Contract Amendment with Washington Department of Veterans Affairs for operations in 2017

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve warrant numbers 158207 through 158272 for the period ending November 9, 2016 in the total amount of \$165,892.29 with \$11,260.73 being Current Expense.

Emily Stevenson, Noxious Weed Coordinator reported on the 2016 Season Treatment Acreage. She also reported on 2016 funding, 2017 planning and hiring, Farm Bill funding and noxious weed treatment. Emily gave the Board pamphlets on Butterfly Bush, and other gardening topics, magnets and boot brushes.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on meetings to prepare for budget workshops and business as usual. Commissioner Brong reported on activities of the National Forest Counties and Schools Coalition and SRS funding.

The meeting recessed at 9:48 am and reconvened the same day at 10:01 am, with Commissioners Doug McKenzie and Christopher Brong, Vice-Chair present.

Department Heads presented the following reports:

- Larry Douglass, Public Works reported on Engineering, County Road, HR&R, and Solid Waste as well as Planning, Environmental Health, Building & Fire Safety, Buildings & Grounds and Information Technology. He also gave updates on the Wind River Boat Launch project, bridge inspections, Environmental Health contract with Klickitat County, and Wind River Business Park issues, Prindle shop transfer, and building permits.

The meeting recessed at 10:09 am. and reconvened the same day at 10:30 a.m. with Commissioners Doug McKenzie and Christopher Brong, Vice-Chair present.

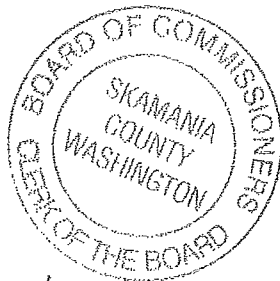
The Board met with representatives of the Washington Counties Insurance Fund to hear a health insurance proposal. No action was taken.

The meeting recessed at 11:36 am. and reconvened the same day at 1:31 p.m.. with Commissioners Doug McKenzie and Christopher Brong, Vice-Chair present.

The Board met in workshop with Emily Platt, Mt. Adams District Ranger, and Tedd Huffman, Mt. St. Helen's National Volcanic Monument Manager, for Forest Service updates. Monument Manager Huffman, reported on the Spirit Lake Outlet, Monument operations, Facilities, Cave Management, and Cowlitz Economic Development Council goals and objectives of their partnership. Ranger Platt reported on Wind River Business Park plan, recreation and Peterson Prairie Cabin rental, Mt. Adams Climb, and safety issues at Lower Falls. She also discussed Veg Management and various Forest projects including, Bear Creek Thin, Upper White Salmon, and Grouse project. She also discussed RAC funding and the Collaborative, interagency agreement with the Elders, firewood, Christmas Tree, and Sno-Park permits. The newly elected officials were introduced to Ranger Platt and Manager Huffman. Also the Rainbow group activities were discussed, and the Sheriff offered to talk about the Lower Falls issue with the Forest Service personnel.

The meeting adjourned at 1:58 p.m.

ATTEST:



Debbie Alach
Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]
Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of November 22, 2016

The Board met at 9:00 a.m. on November 22, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present. Alex Hays reported on Craft Camp, Lodging Tax Contracts, clean up in the Barn and upstairs, and Pickle Ball. Toni Farris, Probation Officer, asked the Board if they would like her to begin presenting a weekly staff report. Arlene Johnson, reported on Powerful Tools contract, Western Federal Lands grant and grant matches. Debi VanCamp, Human Resources Director reported on union negotiations, the need for a union meeting and no safety committee report. Heidi Penner, Financial Management Administrator reported on budget workshops, preliminary budget updates, capital items being submitted to compile a list for budget book. Debbie Slack, Financial Management Coordinator/Clerk of the Board, reported the Prosecutor asked for an Executive Session. It will be held with the Board at 11:30 a.m. this same day. She also told the Board County computer profiles have been created for newly elected Commissioners, and discussed the Final Budget resolution with them.

The meeting recessed at 9:16 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. November 22, 2016 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present. The meeting opened with the Pledge of Allegiance led by former County Commissioner Bob Talent.

Bob Talent, Stevenson, thanked the Board for their hard work for Skamania County.

Paul Keating, Prindle, told the Board he is concerned about the eviction of tenants of the Wind River Nursery residences. He said he feels it is not morally right to evict them with such a short 30 day notice this time of year. He urged the Board to look further in to it and take it easy on the folks that reside there.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of November 14-15, 2016
2. Resolution 2016-42, Re-pay and partially re-pay Current Expense loans
3. Job Description for Assistant Community Development Director
4. Set Public Hearing for 5:30 PM, Tuesday, December 20, 2016 to consider the 2017-2022 Six-Year Transportation Improvement Program.
5. Contract with Skamania Lodge to provide food and beverages for the Stand Up for Teens Healthy Youth Summit
6. Contract amendment with City of Battle Ground to extend terms and conditions of the contract for incarceration services through December 31, 2017
7. Contract renewal with Area Agency on Aging and Disabilities of Southwest Washington for health promotion and disease prevention.
8. Contract renewal with Area Agency on Aging and Disabilities of Southwest Washington for nutrition and aging and disabled resource center
9. Contract renewal with Area Agency on Aging and Disabilities of Southwest Washington for senior transportation
10. Contract with Military Department Management Division to provide funds to support and enhance emergency management programs

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve warrant numbers 158362 through 158436 for the voucher period ending November 21, 2016 in the total amount of \$357,586.44 with \$56,384.53 being Current Expense.

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve payroll warrant numbers 40210 through 40238, and direct deposit numbers, 51338 through 51487 for the pay period November 1st through November 23rd in the total amount of \$472,286.48 with \$266,392.06 being Current Expense.

Missy Cummins, Washington State University Extension 4-H Regional Specialist, reported on Forest Youth Success Program planning meeting to be held in December, 4-H, Natural Resources, Small Farms, Home Gardening and Administration, and personnel.

Commissioner McKenzie moved, seconded by Commissioner Brong, and motion carried unanimously to accept the recommendations of the Lodging Tax Advisory Committee for 2017 Lodging Tax Contracts.

The Board gave updates on their attendance at various meetings. Commissioner Brong reported on a National Forest Counties and Schools Coalition conference call in which the National Budget was discussed and the possibility of the County receiving SRS funding. He also recommended that the new Board of Commissioner had Commissioner-Elect Tom Lannen take over duties with NFCSC and he also recommends Commissioner-Elect Mahar, take over the assignment with the Area Agency on Aging and Disabilities of Southwest Washington. Commissioner McKenzie reported on an Economic Development Council meeting, the need to put out a Request for Proposal for a real estate firm to handle sale of County surplus properties and working on the 2017 Budget. Commissioner Hamlin reported on meeting with Joel Madsen to discuss Affordable Housing, Wind River Nursery tenants, and future affordable housing developments. He also reported on the Washington State Association of Counties conference and timber counties meeting.

The meeting recessed at 9:53 a.m. and reconvened at 10:00 a.m. with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

Department Heads presented the following reports:

- Kirby Richards, Community Health reported on Behavioral Health, Public Health and Developmental Disabilities. Kirby also reported meetings attended personnel issues, and new Health Officer.
- Larry Douglass, Public Works reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fire Safety, Buildings & Grounds and Information Technology. Larry also reported there are major plumbing repairs needed at the Courthouse, expenditures and revenues for Environmental Health, employee retirement, and options to address the SR 14 Carson Junction project. An option that includes a roundabout is the favored option and the Board will send a concurrence letter to the Washington State Department of Transportation.

The meeting recessed at 10:21. and reconvened at 11:18 a.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Safety Committee report was cancelled as there was nothing to report.

The Board participated in a workshop with the Probation Officer to discuss the 2017 Final Budget. Cost Allocation fees and expected additional revenue was discussed. No action was taken.

The meeting recessed at 11:19. and reconvened at 11:32 a.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Board met in Executive Session with Adam Kick, Prosecutor, and Larry Douglass, Public Works Director, to discuss potential litigation, pursuant to RCW 42.30.1010(1)(i) for 20 minutes. At 11:52 a.m. the Chair announced they would remain in session for another 8 minutes. At 12:00 noon the Chair announced they would remain in session for an additional 5 minutes.

The meeting recessed at 12:02 p.m. and reconvened at 1:01 p.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Board participated in a workshop with Superior Court to discuss the 2017 Final Budget. No action was taken.

The meeting recessed at 1:04 p.m. and reconvened at 2:00 p.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Board participated in a workshop with Community Health to discuss the 2017 Final Budget. Shared costs, personnel, and BARS numbering adjustments were discussed.

The meeting recessed at 2:06 p.m. and reconvened at 2:34 p.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Board participated in a workshop with the Prosecutor to discuss the 2017 Final Budget. Cost allocations, union negotiation affects on budget, and Wind River Business Park billing was discussed as well as the future of the Law Library.

A letter to the Washington Department of Transportation supporting the proposed Carson Junction project design was read by Commissioner Hamlin. Commissioner McKenzie wanted safety issues incorporated in the letter before signing. No action was taken.

The meeting recessed at 2:42 p.m. and reconvened at 2:47 p.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

The Board participated in a workshop with the Financial Management Office to discuss the 2017 Final Budget. Cost Allocations, encumbered lands funds, American Lands Council fees, health insurance versus stipend for new commissioners, cell phones and meeting with Human Resources were discussed. The Board advised the Financial Management Administrator to include \$30,000 for the Seniors, Inc of North Bonneville contract in the External Services budget.

The meeting recessed at 3:07 p.m. and reconvened at 5:30 p.m. the same day with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

A public hearing was held to receive public comment and consider adoption of resolution 2016-36, Supplemental Budget #4 to the 2016 Budget. The Chair opened the hearing and asked for public comment. There was no comment from the public. Public comment was closed. Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve Resolution 2016-36, Supplemental Budget #4 to the 2016 Budget.

A public hearing was held to receive public comments and consider adoption of the 2017 Preliminary Budget. The Chair opened the hearing and asked for public comment. There was no comment from the

public. Public comment was closed. Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to adopt the 2017 Preliminary Budget.

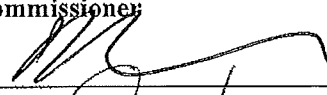
Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to set a public hearing for 5:30 p.m., Tuesday, December 20, 2016 to consider adoption of the 2017 Final Budget, and consider setting the 2017 Current expense, and County Road Property Tax Levies.

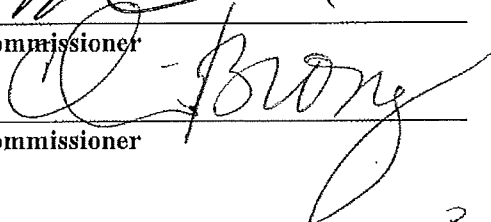
The meeting adjourned at 5:35 p.m.

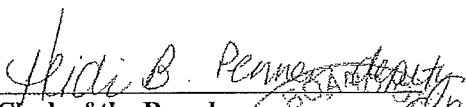
ATTEST:

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON


Commissioner


Commissioner


Commissioner


Clerk of the Board



Aye	<u>3</u>
Nay	<u>0</u>
Abstain	<u>0</u>
Absent	<u>0</u>

BOARD OF SKAMANIA COUNTY COMMISSIONERS

Minutes for Meeting of November 29, 2016

The Board met at 9:00 a.m. on November 29, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Christopher Brong, and Bob Hamlin, Chair present. Alex Hays, Manager of Community Events and Recreation reported on weekly happenings, new tape for the pickle ball court, Christmas Basket preparations, etc. He mentioned there are a few leaks in the exhibit hall roof and that he has put in some help desk tickets for it. On December 14th they will assemble the Christmas Baskets and on December 16th they will deliver. Debi Van Camp, Human Resources, gave info about union negotiations and the upcoming Risk Pool conference. Arlene Johnson, Senior Services Manager mentioned WSDOT sent back a couple of grants for scope of work information. Heidi Penner, Financial Management Officer gave the BOCC a revised 2017 budget spreadsheet, a letter from a constituent and an email from WSDOT concerning excess right-of-way. Toni Farris, Adult Probation Officer, verified that the report she submitted was what the BOCC was looking for.

The meeting recessed at 9:07 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. November 29, 2016 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Christopher Brong., and Bob Hamlin, Chair present. The meeting opened with the Pledge of Allegiance led by Tom Lannen.

Mary Repar, Stevenson resident invited the Board to attend a harvest feast on December 3rd and mentioned a letter she sent to the Board via email yesterday.

Darla Wilkerson, Hemlock (Stabler) resident mentioned the 5 families that are being displaced from the WRBP homes. She said there are no rentals and no storage options in the area.

Commissioner Brong made a motion, Commissioner McKenzie seconded the motion and the motion passed unanimously to approve the consent agenda as follows:

1. Joint resolution with Klickitat and Clark County relating to appointment of Portia Masterson to Position 6 on the Fort Vancouver Regional Library Board of Trustees
2. Resolution 2016-49 cancelling Unclaimed Warrants
3. Special Occasion Liquor License for Cape Horn American Legion Post 122 for event on December 31, 2016
4. Contract with Skamania County Chamber of Commerce to promote tourism, using Lodging Tax funds
5. Contract with Skamania County of Chamber of Commerce to promote tourism, using Lodging Tax funds
6. Contract with Skamania County Senior Services to promote tourism using Lodging Tax funds
7. Contract with Skamania County Historical Society and Columbia Gorge Interpretive Center to promote tourism, using Lodging Tax funds
8. Contract with Community Events and Recreation for the Bluegrass and Fair events, to promote tourism, using Lodging Tax funds
9. Contract with Community Events and Recreation for the Shabby Chic event, to promote tourism, using Lodging Tax funds
10. Contract with Area Agency on Aging and Disabilities of Southwest Washington for Powerful Tools for Caregiving Class Facilitation

Commissioner Hamlin read a brief description of a walk-in item presented from Human Resources. Commissioner Brong made a motion to approve the walk-in item for a Community Health Manager, Commissioner McKenzie seconded it and the motion passed unanimously.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve warrant numbers 158437 through 158473 for the voucher period ending November 29, 2016 in the total amount of \$97,643.05 with \$48,542.49 being Current Expense.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on his attendance of an Interpretive Center meeting. Commissioner Brong reported on the Saving Skamania County meeting he attended, mentioned there were a few more attendees and that they were updating their website and Facebook page. He also mentioned he received a complaint from a constituent who lives on Sky Rd and that he would forward the information onto Larry Douglass, PW Director. Commissioner Hamlin reported that he attended union negotiations yesterday.

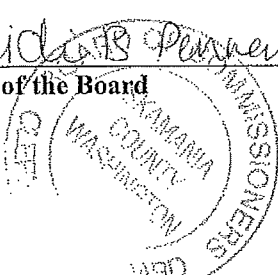
The meeting recessed at 9:41 a.m. and reconvened at 10:00 a.m. with Commissioners Doug McKenzie, Christopher Brong and Bob Hamlin, Chair present.

Department Heads presented the following reports:

- Larry Douglass, Public Works reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fire Safety, Buildings & Grounds and Information Technology. Larry mentioned the email from WSDOT concerning the SR 14 excess right-of-way and said it not worth anything to the county. Per all three Commissioners, we should prepare a response to WSDOT letting them know we are not interested in the right-of-way for the December 13th meeting.
- Kirby Richards, Community Health reported on Behavioral Health, Public Health and Developmental Disabilities. Kirby also reported that she will be attending the 1st advisory meeting coming up with Commissioner Brong. Kirby suggested another Commissioner attend as well.

The meeting adjourned at 10:16 a.m.

ATTEST:

Heidi B. Parker, deputy
Clerk of the Board
COB


BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

[Signature]
Commissioner
[Signature]
Commissioner
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Commissioner

Aye	<u>3</u>
Nay	<u>0</u>
Abstain	<u>0</u>
Absent	<u>0</u>