BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of February 2, 2016

The Board met at 9:00 a.m. on February 2, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie and Bob Hamlin, Chair present. The Chair cancelled the staff meeting in order for the Board to discuss updates on management and operations in the Community Health Department. The Board agreed Commissioner Brong will be the Commissioner responsible for oversight of the Community Health Department during the extended leave of the Community Health Department Director.

Emily Stevenson, Noxious Weed Coordinator discussed staffing issues and a policy to address bees and pollinators with the Board.

The meeting recessed at 9:10 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. February 2, 2016 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie and Bob Hamlin, Chair present, opening with the Pledge of Allegiance led by Robert Waymire, Skamania County Auditor.

Mary Repar, Stevenson resident, told the Board she had positive thoughts for the morning. She said she is ":positive" the Community can accomplish great things in the future. She is "positive" the Community is good and honest people of integrity that can agree to disagree. She is "positive" the two Commissioners that are not seeking re-election will enjoy retirement. She said she is upbeat about the Community and what can be accomplished.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes January 26, 2016
2. Resolution 2016-05 Order Canceling Uncollectible Personal Property Tax
3. Revised Job Description for on call Community Events & Recreation Support & Operations Administrative Staff position
4. Revised Job Description for part-time temporary Community Events & Recreation Support & Operations Staff position
5. Pre-hire request for one 40% part time position with no benefits for the Treasurer's Office.
6. Authorization to Purchase hardware and software for offsite data storage
7. Contract with Area Agency on Aging and Disabilities of Southwest Washington to purchase laptop and supply staff time to assist people with Medicare to sign up for Low-Income Subsidy Program, Medicare Saving Program, and Medicare Part D Prescription drug Program.
8. Contract Amendment with the United States Forest Service that allows for continued use of the domestic water and septic systems at the Wind River Business Park
9. Contract Renewal with Connie Clark. BSN, MSN, ANP to provide family planning services for Public (personal) Health and limited Behavioral Health programs.
10. Contract Amendment #6 with Credible Wireless, Inc. to increase contract total for support, secure back-up storage and training for Clinical Electronic Health Records software.

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve vouchers for the period ending January 28, 2016 in the total amount of $176,095.20 with $89,386.20 being Current Expense.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie discussed the Veteran's program with the Board and asked that Board hold a workshop to discuss the potential to bring a Veteran's Service Officer on board, to see if it is successful, and if not chose an alternate course. Commissioner Brong reported he is working on a date for a workshop with aides of Senators Murray and Cantwell and Congresswoman Herrara-Beutler. He also reported that he has spoken with Senator Walden's aide about Secure Rural Schools and Payment in lieu of Taxes funding. He also discussed the Gillett Lakes issue and remarked he is looking forward to the workshop to see a presentation on Coordination versus Collaboration later in the morning. Commissioner Hamlin reported on a Legislative Steering Committee meeting he attended. He also reported on the Council of Governments meeting he attended and that he met with Forest Supervisor, Gina Owens to discuss Forest issues, including Federal Land Acquisition.

The meeting recessed at 9:46 a.m. and reconvened at 10:00 a.m. the same day with Commissioners Christopher Brong, Doug McKenzie, and Bob Hamlin, Chair present.

Department Heads presented the following reports:

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fires Safety, Buildings & Grounds and Information Technology. He also reported meeting with Washington State Department of Transportation to view Sand Hill, and discuss the Carson Junction project. He also discussed the shop trade. Commissioner Hamlin mentioned he met with Underwood Community Council concerning a parks and recreation district.

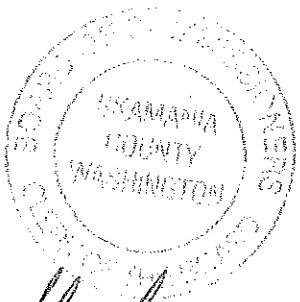
The Board participated in a workshop to discuss the Note Fund. There was nothing new to reports, still waiting for the Encumbered Lands and SRS funds to arrive.

The meeting recessed at 10:08 a.m. and reconvened at 10:30 a.m. the same day with Commissioners Christopher Brong, Doug McKenzie and Bob Hamlin, Chair present. The meeting was reconvened at Hegewald Center for a workshop.

The Board participated in a workshop for a presentation "Introduction to Coordination. A slide show was presented by Commissioner Hamlin and Tom Lannen of Saving Skamania County introducing the Board to the "Coordination Process". The items discussed were the 4 C's of Government Interaction, and The Hierarchy of the "C"s, Why choose one over the other, summarize and compare the differences of Cooperation vs. Coordination, why is Coordination the preferred path for local governments, criteria of coordination, three reasons to like NEPA, equality of coordination, choosing the coordination process, and what's next in the process. It was mentioned that agencies prefer the path of Cooperation while local government prefer Coordination. Discussion was had on what it takes to follow the path of Coordination. The possibility of holding additional workshops in the future was discussed. Commissioner McKenzie left the meeting at 11:10 am. The audience and Commissioners continued with questions and answers and discussed the "Stick", Forest Service land management plan, visitor use to the County, and federal regulations written in the 70's that need to be changed.

The meeting adjourned at 11:33 a.m.

ATTEST:



Debbie Slack

Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of February 9. 2016

The Board met at 9:00 a.m. on February 2, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, and Bob Hamlin, Chair present. Commissioner Doug McKenzie participated via conference call. Alex Hays, Manager of Cultural Events reported on the Bluegrass logo, Wintergrass event, Community Garage Sale, and Gorge Summit Tours. Debi Van Camp, Human Resource Director, reported on new job postings. Arlene Johnson, Senior Services Director, reported on the final Western Federal Lands seasonal transit schedule, the variable message sign, and parking plan for Dog Mountain. Heidi Penner, Financial Management Officer reported that Toni Farris was in Court, and not able to attend staff meeting. She also reported that she will be attending a mandatory first aid class at Hegewald Center on Thursday, February 11, 2016. Debbie Slack, Financial Management Coordinator reported on scheduling, an invitation for the Commissioners to attend a Stand Up for Teens conference, a non agenda item, EMS District One quarterly meeting, scheduling, and a request from Jerry Sauer to talk to the Board about zoning.

The meeting recessed at 9:11 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. February 9, 2016 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, and Bob Hamlin, Chair present, and Commissioner Doug McKenzie attending via conference call, opening with the Pledge of Allegiance led by Jim Selkirk.

Mary Repar, Grange Master of Stevenson Grange 121 told the Board of various Community Resiliency sessions that will be held in 2016. She invited them to attend the events, co-sponsored by the Stevenson Community Library. The next event is a winter weather survival session with Jonathan Erickson. There will also be an orienteering class, learning how to use a compass, plant and seed session and a plant clinic held in 2016. She said they are always looking for good, loyal, volunteers who like to work.

Vickie Clelland, Stevenson resident thanked the Board of Commissioners, Debbie Slack, and Financial Management Officer, Heidi Penner for their hard work bringing things together for a good cohesive County.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes February 2, 2016
2. New marijuana application for Marijuana Producer Tier 3, and Marijuana Processor for Spoiled Gardens
3. Letter to Washington State Liquor and Cannabis Board regarding new marijuana application for Marijuana Producer Tier 2, and Marijuana Processor for Pond's Land Management Services.
4. Memorandum of Understanding with Port of Skamania County so that current contract and business needs can be conducted and move forward in good faith while negotiating and implementing a long-term agreement for the management and ownership of the Wind River Business Park
5. Contract renewal with Western Federal Lands to continue the seasonal weekend transit program

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve vouchers for the period ending February 4, 2016 in the total amount of $94,554.91 with $55,677.15 being Current Expense.

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve payroll for the period January 16-31, 2016 in the total amount of $449,443.53 with $259,001.72 being Current Expense.

Commissioner Brong moved, to approve a letter of support to Washington State Department of Transportation for the proposed shared agency use of the Prindle Shop, and Stevenson WSDOT shop and County Shop in Stevenson. Discussion followed when Commissioner McKenzie asked if the letter mentioned a trade as well. Commissioner Brong replied that the letter didn't specifically address a trade but mentioned work to be done, and that the Commissioners fully support a facility trade with the agency owning the lesser appraised facility paying the difference. .Commissioner McKenzie then seconded the motion and it carried unanimously.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on negotiations with the Port for the facility use at Wind River Business Park, and the appraisal by the State of the Prindle Shop. Commissioner Brong reported on meeting with a Hood River County forester to discuss how the county can manage forest lands, including the management plan, labor costs with limited staffing, and involvement with the public. Commissioner Brong also reported on a Southwest Behavioral Health meeting he attended, where the Early Adopter program, surplus equipment, and closure of SWBH were discussed. He attended an Area Agency on Aging and Disabilities meeting and discussed personnel issues. Commissioner Brong reported to the Board that he attended a North Country Emergency Management Services board meeting where personnel and union activity was discussed. Commissioner Hamlin reported on issues discussed at a Legislative Steering Committee meeting that included progress on the Discovery Pass bill, and Inmate and County access to health care. He also reported on attending a meeting of the Southwest Clear Air Agency where recent poor air quality was discussed. He met with Lynn Burditt, Columbia Gorge National Scenic Area Director to discuss building a relationship of trust. Commissioner Hamlin also attended a Lower Fish Recovery Board meeting and reported that funding is being lowered for that entity.

The Board participated in a workshop to discuss the Note Fund. It was reported that the Encumbered Lands funds have been received from the Washington State Department of Natural Resources. A principal only payment will now be made to Umpqua Bank.

The meeting recessed at 9:50 a.m. and reconvened at 10:00 a.m. the same day with Commissioners Christopher Brong, and Bob Hamlin, Chair present. Commissioner McKenzie participated via conference call.

Department Heads presented the following reports:

- Tamara Cissell attended the meeting for the Community Health Department. The written report submitted by Allen Esaacson, Amanda Cole and Tamara reported on Behavioral Health, Public Health and Developmental Disabilities.

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fire Safety, Buildings & Grounds and Information Technology. He also reported on meetings with the Washington State Department of Transportation, Deborah Terrion, leasing agent for WSDOT to discuss Bridge of the Gods project. He also discussed potential boundary line adjustment at the Wind River

Business Park, boat launch issues, the potential to rent the Underwood Shop and the Prindle Shop appraisal.

The meeting recessed at 10:08 a.m. and reconvened at 10:30 a.m. the same day with Commissioners Christopher Brong, and Bob Hamlin, Chair present. Commissioner Doug McKenzie participated via conference call. The meeting was reconvened at Hegewald Center for a workshop.

The Board participated in a workshop with the Financial Management Office, Auditor, Assessor, and Treasurer to discuss County finances. Heidi Penner, Financial Management Officer presented the Board with a summary of the indirect cost billing for 2015 she finished. She also reported to the Board that she provided Elected Officials and Department Heads with a historical revenue and expenditure recap of their budgets. They were asked to respond to the Board with narratives to explain why projected revenue and expenditure targets were not met. Heidi reported she had received four responses. The group also discussed repayment of the note, as the Encumbered Lands funds have been received. The Board decided that a principal only payment due on April 30, 2016 in the amount of $500,000 could be paid now in the amount of $550,000. Treasurer, Vickie Clelland thanked Auditor, Robert Waymire and Assessor, Gabe Spencer of taking the initiative to work with her and for being team players. She also reported tax statements will be sent out on or about February 22, 2016. Other items of discussion were ER & R funds being returned to Sheriff, Eden issues, supplemental budget, interfund loan re-payments to Community Health and CAPP funds, the annual report to State Auditor's office, and the 2016 audit season.

The meeting adjourned at 11:02 a.m.

BOARD OF COMMISSIONERS SKAMANIA COUNTY WASHINGTON CLERK OF THE BOARD

ATTEST:

Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of February 17. 2016

The Board met at 9:00 a.m. on February 17, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, and Bob Hamlin, Chair present. Commissioner Doug McKenzie was attending a Skamania County Economic Development Council meeting. Alex Hays, Manager of Cultural Events reported that Bluegrass tickets will go on sale next week, and a new Bluegrass logo has been developed. He also reported that there is headway being made on the Agricultural Expo being planned for September. He also let the Board know that the Fair Board has selected the theme for the 2016 Skamania County Fair. The theme is "Skamania County Fair, the Place to Bee". Debi Van Camp, Human Resources Director, has been working through new hires. Heidi Penner, Financial Management Officer reported that the FTR Gold system is up and running. She also reported she attended training for CPR, blood borne pathogens, and First Aid, obtaining a two year card. She also reported on the annual report, grant information, and the Treasurer's office financial and revenue report balanced with the Certified Public Accountant for 2015. Debbie Slack, Financial Management Coordinator discussed scheduling of various events, and meetings with the Board.

The meeting recessed at 9:08 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. February 17, 2016 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie and Bob Hamlin, Chair present, opening with the Pledge of Allegiance led by Teresa Robbins, west end resident.

Stevenson High School students, and members of the SU4T-2016 Youth Planning Committee, Ari Morris, Brittany Martin, and Air Morris along with Chief Deputy David Waymire, invited the Commissioners to attend the 2016 Stand Up 4 Teens (SU4T) event to be held at the Skamania Lodge Conference Center on February 26, 2016. It is an event for local youth geared toward providing information, lectures and activities highlighting healthy living and healthy alternatives to drug and alcohol use and other destructive behaviors. The Skamania County Sheriff's Office in partnership with One Prevention Alliance Community Coalition are hosting the event.

Mary Repar, Stevenson resident, and Grange Master of Stevenson Grange 121 invited the Board to a Winter Preparedness and Survival event by John Erickson of the Forest Service, and on April 2, a Seed and Plant Exchange. She also said a film series will be held on environment and food safety and security and when the flyer is ready with dates and times she will give it to the Board. Mary also commented on Chip Seal on Highway 14. She said the road is ruddy with loose chips and her windshield was hit. She would like Larry Douglass, Public Works Director to mention when he meets with Washington State Department of Transportation that cheaper in the short term doesn't always work in the long term, and ask them to look at the road. Also, she said there are many ruts which causes hydroplaning even at low speeds.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes February 9, 2016
2. Memorandum of Understanding with Cape Horn Conservancy for Skamania County Noxious Weed Control Program to provide for control of vegetation and noxious weeds at the Cape Horn overlook site.
3. Contract with Skamania Lodge to provide food and beverages for the Stand Up for Teens Healthy Youth Summit

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve vouchers for the period ending February 11, 2016 in the total amount of $677,942.40 with $46,596.35 being Current Expense. It was mentioned by Debbie Slack, Financial Management Coordinator, that the voucher run included a $550,000 principal only payment on the County bank loan.

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve a letter to the Washington State Liquor and Cannabis Board approving a special event liquor license application from American Legion Post 122, Washougal, WA to hold a St. Patrick's Day event.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on attending an Economic Development Council meeting and reported on proposed rate increase for the Bridge of the Gods presented by Port of Cascade Locks. There are various fees increases proposed with no increase for local residents. Commissioner McKenzie also reported that he attended the Gorge-Ous event in Olympia and talked to Washington State Legislators, Norm Johnson, Curtis King and Gina McCabe there. He requested and received information from Chief Deputy, David Waymire on trail rescues which he will share with the Board. Commissioner Hamlin reported that he met with Tom Lannen and Mike Mabes on the Coordination efforts and is sending information to the Western States Sheriff's Conference. Commissioner Brong told of have a one on one meeting with David Kelly, Executive Director of Area Agency on Aging and Disabilities on internal matters. He also met with Alex Hays, Cultural Events Manager, on a new web page on the Skamania County site to give the public information on conserving Skamania County with a slide show booklet he will be passing out in Washington DC this week. He met with Karen Douglass, Stevenson-Carson School District Superintendent and Brian Howe, Principal of Carson Elementary and the Columbia Gorge School who will also going to Washington DC. this week. Information they will be distributing will include, Secure Rural Schools and Counties funding, Payment in Lieu of Taxes, Land Conservation, Coordination, and a link to the Hood River County Forest Management and Recreation plans.

Department Heads presented the following reports:

- Amanda Cole, attended the meeting for the Community Health Department. The written report submitted by Allen Esaacson, Amanda Cole and Tamara reported on Behavioral Health, Public Health and Developmental Disabilities. Commissioner Brong met with the Community Health Department n February 15, 2016 to go over department functions.

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fire Safety, Buildings & Grounds and Information Technology. He also reported on a grant application for a FLAP project of paving the Upper Wind River Highway, and a meeting with US Cellular on the Woodard Creek project. He also discussed electrical upgrades at the Fairgrounds, snow removal budget and the Bridge of the Gods pull out project. He informed the Board an ordinance to establish a new code for recreational marijuana regulations will be ready for a public hearing and their consideration will be done soon.

The Board participated in a workshop to discuss the Note Fund. It was noted that the principal only payment scheduled to be paid by the end of April has been processed.

The meeting recessed at 10:11a.m. and reconvened at 10:30 a.m. the same day with Commissioners Christopher Brong, Doug McKenzie, and Bob Hamlin, Chair present.

The Board participated in a workshop with the Skamania County Clerk to discuss Clerk's office operations. The Clerk, Sharon Vance announced her retirement effective April 1, 2016. Issues discussed were Clerk's bond, nominations presented from the County Democratic Central committee, and personnel changes and transitions within the office. The people under consideration for the appointment are Jamie Tolfree, Paula Diaz and Grace Cross. After discussion of the process of appointing someone to fill the vacancy of County Clerk until the election, personnel promotions, and other office operations, the Board decided they will interview the three candidates in March.

The meeting recessed at 11:05 a.m.

The meeting reconvened at 1:02 pm with Commissioner Christopher Brong, Doug McKenzie and Bob Hamlin, Chair present.

Forest Service updates were presented by Mosé Jones-Yellin, Mt Adams District Ranger and Tedd Huffman, Mount St Helens Monument Manager. Mr. Jones-Yellin reported on planned timber sales for 2016-202, Upper White Veg Management Project, Wind River Nursery facilities, and snow parks. Mr. Huffman reported on storm damage and road closures, Spirit Lake Tunnel repairs, Region 6 funding for buildings, Ape Cave plans, and Bigfoot 200, a ultra marathon being planned that will go from Cougar to Randle.

The meeting adjourned at 2:00 p.m.

ATTEST:

BOARD OF COMMISSIONERS SKAMANIA COUNTY WASHINGTON CLERK OF THE BOARD

Debbie Slack

Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

absent

Commissioner

Aye 2
Nay 0
Abstain 0
Absent 1

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Minutes for Meeting of February 23, 2016

The Board met at 9:00 a.m. on February 23, 2016 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, and Bob Hamlin, Chair present. Commissioner Christopher Brong was attending a National Association of Counties (NACO) meeting. Alex Hays, Manager of Cultural Events reported Bluegrass and Wintergrass events. He also reported a Committee has been set up to start markets for the Agricultural Expo being planned for September. He also reported that Buildings and Grounds has surveyed electrical boxes at the fairgrounds and anything not up to code has been fixed. Arlene Johnson, Senior Services Director reported to the Board that an Authorization to Purchase portable message sign for Doug Mountain will be on the next consent agenda. She also reported on the final plan for the parking lot at Dog Mountain and that she will be attending a Veteran Service Officer workshop with the Board later in the day. Heidi Penner, Financial Management Officer reported on emails sent to the Certified Public Accountant, grant info that has been collected, Current Expense being balanced, journal entries, and helping junior taxing districts. She also reported she received previously donated leave back which put her over the maximum annual leave limit of 360 hours. She requested the Board allow her to carry over the additional hours to 2016. The Board agreed that she can carry over the additional hours until March 2016. Debbie Slack, Financial Management Coordinator, ask the Board who would respond to a request from the City of White Salmon to write a letter of support to the Department of Ecology over a concern that the Department of Ecology is accepting information from one party outside of the public comment period which closed May 15, 2015. Commissioner Hamlin will write the letter. Debbie also discussed scheduling, with the Board.

The meeting recessed at 9:13 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. February 23, 2016 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners, Doug McKenzie and Bob Hamlin, Chair present. Commissioner Christopher Brong was attending a NACO meeting. The meeting opened with the Pledge of Allegiance led by Susan Krug, Stevenson resident.

Commissioner McKenzie moved, seconded by Commissioner Hamlin and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes February 17, 2016
2. Acknowledge receipt of Capital Asset Inventory list
3. Contract with City of North Bonneville for incarceration services
4. Contract with Clark Regional Emergency Services (CRESA) to enhance Region IV's preparedness against threat of domestic & foreign terrorist activities
5. Approve 2016 Federal Lands Access Program proposal for consideration in the 2016 Request for Proposals
6. Annual approval for Section 125 program with American Fidelity Plan 501
7. Annual approval for Section 125 program with American Fidelity Plan 502
8. Annual approval for Section 125 program with American Fidelity Plan 503
9. Annual approval for Section 125 program with American Fidelity Plan 504
10. Set public hearing to consider Ordinance 2016-01, Establishing a new Skamania County Code, Chapter 8.81, Recreational Marijuana Regulations

Commissioner McKenzie moved, seconded by Commissioner Hamlin and after discussion in which Commissioner McKenzie thanked Ann Lueders for her hard work in preparing the plan, the motion carried unanimously to approve Resolution 2016-26, 2016 Parks and Recreation Master Plan.

Commissioner McKenzie moved, seconded by Commissioner Hamlin and motion carried unanimously to approve vouchers for the period ending February 18, 2016 in the total amount of $84,816.86 with $37,889.19 being Current Expense.

Commissioner McKenzie moved, seconded by Commissioner Hamlin and motion carried unanimously to approve Payroll for the period February 1- February 15, 2016 in the total amount of $447,309.46, with $258,402.78 being Current Expense.

Missy Cummins, reported on WSU Extension activities. Missy Cummins is the 4-H Regional Specialist and Interim County Director. She reported on Administration, 4-H, and Natural Resource, Small Farms and Home Gardening. Community Gardens were discussed as well.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported attending Legislative Steering Committee meeting and lobbying for the County to get a certain portion of Discovery Pass fees for administration work. He also reported on meeting with a Wahkiakum County Commissioner and Senator Honeyford to discuss the Encumbered Lands issue and proposed land swap. Another meeting he attended was Economic Development Council. Commissioner Hamlin reported on attending Legislative Steering Committee meeting and a Yes for Vets meeting. He reported that Skamania County Community Health has hire a vet for which a sticker was receives as part of the Yes for Vets program, He reported on meeting with Jerry Sauer on zoning issues and the need for a workshop and Planning Department to discuss those issues. He also bet with Sally Stillman of Underwood concerning garden space.

The meeting recessed at 9:46 a.m.

The meeting reconvened at 10:00 am with Commissioners Doug McKenzie, and Bob Hamlin, Chair in attendance. Commissioner Brong was attending a National Association of Counties meeting.

Department Heads presented the following reports:

- Allen Esaacson attended the meeting for the Community Health Department. The written report submitted by Allen Esaacson, Amanda Cole and Tamara reported on Behavioral Health, Public Health and Developmental Disabilities. Allen also reported on attending an Early Adopter event. He mentioned that Sarah Present, Health Officer and Amanda Cole would be unable to attend the Board of Health Meeting that afternoon.

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fire Safety, Buildings & Grounds and Information Technology. He also reported that 2 people have been selected to come back to work after being laid off in 2012. He also requested a workshop to discuss hiring structure and retirement, and a workshop to discuss zoning. Also discussed was FEMA funding, surplus computers, and garden area leasing request in Underwood.

The Board participated in a workshop to discuss the Note Fund. It was noted that the principal only payment was processed and sent to Umpqua Bank and waiting to hear on when the County will receive the SRS funding.

The meeting recessed at 10:15a.m. and reconvened at 10:47 a.m. the same day with Commissioners' Doug McKenzie, and Bob Hamlin, Chair present. Commissioner Christopher Brong was attending a NACO Conference.

The Board participated in a workshop with the Financial Management Office, Auditor, Treasurer and Assessor to discuss County Finances. Heidi Penner, Financial Management Officer, presented the Board with the end of January 2016 Revenue and Expenditure report. Percentages of budgets used and revenues received should be around 8%. She reported to the Board that seven current expense budgets do not match what was approved. She has been working to get those cleaned up. The Treasurer commented that the State Auditor will like that the Committee is meeting monthly with the Board of Commissioners to go over the revenue and expenditures, and there have been major improvements tracking the budget , and that as far as she knows Current Expense has never balanced to the penny. The Auditor reported that there are two new reports that can be used with retirement information, and training has taken place on how to use those reports.

The meeting recessed at 11:14 a.m.

The meeting reconvened at 2:00 pm with Commissioner Doug McKenzie and Bob Hamlin, Chair present. Commissioner Brong was attending a NACO conference.

The Board participated in a workshop to discuss obtaining the services of a Veteran's Service Officer to assist Veterans of the County. Discussion included how it is working in Klickitat County, legalities of using Veteran's Relief fund to pay for the services of a Veteran's Service Officer, amount of time the Veteran's Service Officer would spend in Skamania County each month, terms of a contract with the Veteran's Service Officer, and transportation issues. Several representatives of American Legion Posts in Skamania County were on hand to discuss pros and cons of hiring a Veteran's Service Officer. Also, Veterans, members of the public and members of the VFW voiced opinions on the subject. It was mentioned that a one year contract could be approved with 3 month reports to see what is being accomplished. No decision was made.

The meeting adjourned at 2:55 p.m.

ATTEST:

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

Clerk of the Board

Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0

BOARD OF SKAMANIA COUNTY COMMISSIONERS
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Commissioner McKenzie moved, seconded by Commissioner Hamlin and motion carried unanimously to approve the Consent Agenda as follows:

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2. Acknowledge receipt of Capital Asset Inventory list
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10. Set public hearing to consider Ordinance 2016-01, Establishing a new Skamania County Code, Chapter 8.81, Recreational Marijuana Regulations

Commissioner McKenzie moved, seconded by Commissioner Hamlin and after discussion in which Commissioner McKenzie thanked Ann Lueders for her hard work in preparing the plan, the motion carried unanimously to approve Resolution 2016-26, 2016 Parks and Recreation Master Plan.

Commissioner McKenzie moved, seconded by Commissioner Hamlin and motion carried unanimously to approve vouchers for the period ending February 18, 2016 in the total amount of $84,816.86 with $37,889.19 being Current Expense.

Commissioner McKenzie moved, seconded by Commissioner Hamlin and motion carried unanimously to approve Payroll for the period February 1- February 15, 2016 in the total amount of $447,309.46, with $258,402.78 being Current Expense.

Missy Cummins, reported on WSU Extension activities. Missy Cummins is the 4-H Regional Specialist and Interim County Director. She reported on Administration, 4-H, and Natural Resource, Small Farms and Home Gardening. Community Gardens were discussed as well.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported attending Legislative Steering Committee meeting and lobbying for the County to get a certain portion of Discovery Pass fees for administration work. He also reported on meeting with a Wahkiakum County Commissioner and Senator Honeyford to discuss the Encumbered Lands issue and proposed land swap. Another meeting he attended was Economic Development Council. Commissioner Hamlin reported on attending Legislative Steering Committee meeting and a Yes for Vets meeting. He reported that Skamania County Community Health has hire a vet for which a sticker was receives as part of the Yes for Vets program, He reported on meeting with Jerry Sauer on zoning issues and the need for a workshop and Planning Department to discuss those issues. He also bet with Sally Stillman of Underwood concerning garden space.

The meeting recessed at 9:46 a.m.

The meeting reconvened at 10:00 am with Commissioners Doug McKenzie, and Bob Hamlin, Chair in attendance. Commissioner Brong was attending a National Association of Counties meeting.

Department Heads presented the following reports:

- Allen Esaacson attended the meeting for the Community Health Department. The written report submitted by Allen Esaacson, Amanda Cole and Tamara reported on Behavioral Health, Public Health and Developmental Disabilities. Allen also reported on attending an Early Adopter event. He mentioned that Sarah Present, Health Officer and Amanda Cole would be unable to attend the Board of Health Meeting that afternoon.

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fire Safety, Buildings & Grounds and Information Technology. He also reported that 2 people have been selected to come back to work after being laid off in 2012. He also requested a workshop to discuss hiring structure and retirement, and a workshop to discuss zoning. Also discussed was FEMA funding, surplus computers, and garden area leasing request in Underwood.

The Board participated in a workshop to discuss the Note Fund. It was noted that the principal only payment was processed and sent to Umpqua Bank and waiting to hear on when the County will receive the SRS funding.

The meeting recessed at 10:15a.m. and reconvened at 10:47 a.m. the same day with Commissioners' Doug McKenzie, and Bob Hamlin, Chair present. Commissioner Christopher Brong was attending a NACO Conference.

The Board participated in a workshop with the Financial Management Office, Auditor, Treasurer and Assessor to discuss County Finances. Heidi Penner, Financial Management Officer, presented the Board with the end of January 2016 Revenue and Expenditure report. Percentages of budgets used and revenues received should be around 8%. She reported to the Board that seven current expense budgets do not match what was approved. She has been working to get those cleaned up. The Treasurer commented that the State Auditor will like that the Committee is meeting monthly with the Board of Commissioners to go over the revenue and expenditures, and there have been major improvements tracking the budget , and that as far as she knows Current Expense has never balanced to the penny. The Auditor reported that there are two new reports that can be used with retirement information, and training has taken place on how to use those reports.

The meeting recessed at 11:14 a.m.

The meeting reconvened at 2:00 pm with Commissioner Doug McKenzie and Bob Hamlin, Chair present. Commissioner Brong was attending a NACO conference.

The Board participated in a workshop to discuss obtaining the services of a Veteran's Service Officer to assist Veterans of the County. Discussion included how it is working in Klickitat County, legalities of using Veteran's Relief fund to pay for the services of a Veteran's Service Officer, amount of time the Veteran's Service Officer would spend in Skamania County each month, terms of a contract with the Veteran's Service Officer, and transportation issues. Several representatives of American Legion Posts in Skamania County were on hand to discuss pros and cons of hiring a Veteran's Service Officer. Also, Veterans, members of the public and members of the VFW voiced opinions on the subject. It was mentioned that a one year contract could be approved with 3 month reports to see what is being accomplished. No decision was made.

The meeting adjourned at 2:55 p.m.

ATTEST:

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

Clerk of the Board

Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0