**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of April 7, 2015**

The Board met at 9:00 a.m. on April 7, 2015 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin present. The Financial Management Office report was presented by Financial Management Officer, Heidi Penner prior to the meeting. It included information on emails and letters, a training request for Debbie Slack, Financial Management Coordinator to attend the annual Washington Association of County Commissioners/Council Clerks conference, Annual report preparation, County voucher run, Supplemental Budget #2 being processed and ongoing miscellaneous items. Financial Management Coordinator, Debbie Slack asked about her attendance at the WACCC conference, a proposed workshop to be held with Kathleen Arthur and legislative aides to discuss removing federal barriers to Skamania County viability, scheduling, non-agenda proposed personnel actions and Department of Natural Resource tour of trust lands and DNR quarterly updates with the Commissioners. The Board was in agreement that Debbie attend the conference in Wenatchee May 6-8. The Board also agreed to consider a non-agenda personnel pre-hire request during regular meeting. In addition to the report submitted by Arlene Johnson, Senior Services Program Manager, that included vacation schedule, billed Medicaid rides, Senior trips, transit customers, seasonal transit schedule, Human Services Council pricing proposal and Senior Advisory Committee meeting, she also reported that the Authorization to Purchase the new ADA van through the Highly Rural Veteran's is on the agenda, and two new United Way grants that have been received. A report was submitted by Ann Lueders, Manager of Programs and Administration that included, Facilities, summer temporaries staffing, and upcoming events. Ann thanked Stevenson resident Susan Krug for attending the Board meeting and also thanked her for regularly attending Board meetings. In addition to her written staff report presented, Ann also reported on temporary staff that have begun working, and an additional event scheduled. The Skamania County Ministerial Association will hold a Sportsman's show at the Fairgrounds Exhibit Hall on April 18th. Ann also reported that notice of an increase in the State allocation for the Skamania County Fair has been received. She noted fees for fair are in place, and Drano Lake filming will not interfere with fishing. Debi Van Camp, Human Resources Specialist also submitted a weekly written staff report that included union items, personnel policy revision, personnel and safety. She also asked the Board if an Engineering Tech 2 position changing to an Engineering Tech 3 position should be retro to January 1 or April 1 and forward. The Board agreed it should be processed from April 1 forward. County Treasurer, Vicki Clelland, reported that she has been working with the County's CPA and County Auditor to close petty cash and revolving funds. She advised she will be submitting resolutions to close several of those funds. She also advised the Board that the Noxious Weed fund should not be a Current Expense fund. Commissioner Brong will meet with Vicki prior to a workshop with the Board to discuss changing it to a Special Revenue fund or a Junior Taxing District. Commissioner Hamlin and Commissioner McKenzie advised they would each call for an Executive Session during the regular meeting. Commissioner Hamlin to discuss Real Estate(b) for 15 minutes and Commissioner McKenzie to discuss a contract (d)for 15 minutes. Commissioner Brong advised that he and Commissioner Hamlin would be attending the American Forest Resource Council conference on Wednesday and Thursday. Commissioner Brong also advised he would be leaving at noon to attend a Southwest Behavioral Health meeting in Vancouver.

The meeting recessed at 9:26 a.m.

The Commissioners business meeting was called to order at 9:31 a.m. April 7th, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Brong, Chair, Doug McKenzie and Bob Hamlin present, opening with the Pledge of Allegiance led by Gloria Howell, Stevenson resident.

Gloria Howell, Stevenson resident asked the Board if there is any truth that Mr. Pearce has been removed as Chair. Commissioner Brong responded he understands the Director of National Forest Counties and Schools

Coalition has asked for Mr. Pearce to step down from his position with that Coalition. The Chair advised Mrs. Howell to meet with Commissioner Brong after the Commissioners meeting to discuss her question.

Robert Victorino, Skamania County EMS Interim Chief, advised the Board of restructuring in progress, posting of ambulances at either end of Skamania County, Chief's job description, and a meeting with Ben Peeler concerning coverage of the Northwoods area and a contract between North County EMS and Skamania County EMS to cover North Country until extension of Title III funding is extended.

Mary Repar, Grange Master of Grange 121 gave a follow up on a workshop held at the White Salmon Library on native drought tolerant and fire resistant plants. The morning workshop was spent viewing plants at a property where the plants grow and afternoon workshop was held at the Library. She commented that she would like to urge the Board to use native drought tolerant and fire resistant plants in any County landscape plans. She also reminded the Board there will be an event at the Stevenson Library on May 2nd on the same subject which will include a seed exchange. She informed the Board twenty packets of seeds have been donated for the exchange by the gentleman whose property they visited.

Winnie Always, Carson resident, advised the Board she wants a property issue cleaned up. She remarked the County took 10 feet of her property, gave back 5 feet and has never given the other 5 feet back. She mentioned she has been told in the past the County needs the land for sidewalk and asked how that can be so on her property as there aren't even sidewalks in Carson. Commission

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of March 31, 2015
2. Authorization to purchase ADA van through the Highly Rural Veteran's Grant.
3. Special Occasion Liquor License for Johnston Ridge Observatory Amphitheater for various dates for summer 2015.
4. Contract renewal with ESRI to continue software maintenance agreement.
5. Contract Amendment #1 with HCA – Regional medical Enrollment Administrator to utilize office space for HCA community based- Medical Assistance Specialists to assist Skamania County residents with Medicaid enrollment and program questions
6. Letter of Agreement with JD Davies, Producer for the Gorge Outrigger Races
7. Letter to re-appoint Tom Linde to the Boundary Review Board
8. Letter to re-appoint Tamara Cissell to the Homeless Housing Board
9. Letter to re-appoint Nancy Perry to the Homeless Housing Board
10. Letter to re-appoint Lisa Alexander to the Homeless Housing Board
11. Letter to appoint Brenda Bush to Position 2 on the Board of Equalization
12. Letter to appoint James Kennedy to Position 4 on the Board of Equalization
13. Letter to appoint Susan Haynes to Position 5 on the Board of Equalization

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to authorize the Prosecuting Attorney to begin the hiring process for an 80% position for the Victim Witness Coordinator to replace the full time Victim Witness Coordinator. The full time position was laid off due to staff reductions in the 2015 budget.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve payroll for the period March 16 – March 31, 2015 in the total amount of $409,721.48 with $236,183.75 of the total being expended from Current Expense.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve vouchers for the period ending April 2, 2015 in the total amount of $96,508.85 with $27,545.61 of the total being expended from Current Expense.

Commissioner McKenzie advised the Board he would like to see a new tree planted in the large planter on the Courthouse lawn. He also remarked there is a stump that needs to be removed and offered to work with Public Works on its removal. Commissioner McKenzie also noted a species native to the area would be used and recommended that residents Mary Repar and Pat Hood be involved in the project. Commissioner Brong would like the Community Plaza plan reviewed to make sure the planting of a new tree does not interfere with that plan. Commissioner McKenzie will work on the project and bring back information to the Board for review.

The Board gave updates on their attendance at various meetings. Commissioner Brong reported on a Timber Counties meeting where state and federal timber issues were discussed. Also at that meeting Commissioner Brong reported that staff from the Department of Natural Resources gave an update on the planning efforts for sustainable harvest calculation and the marbled murrelet HCP. An important issued is trust beneficiary involvement at Board of Natural Resources meeting for the current planning efforts. Commissioner Brong advised the Board he will be attending the Board of Natural Resource meetings to comment on record the support of work by the DNR . Commissioner Brong also told of contact with Eric Wisch, Region Manager for the DNR to take the Board on a tour of trust lands and meeting with the Board quarterly to give updates. Commissioner Brong also updated the Board on Southwest Behavioral Health Board issues including the interlocal agreement regarding realignment of Cowlitz County to Grays Harbor, Lewis, Wahkiakum and Pacific Counties that have chosen to pursue a Behavioral Health Organization model of service integration; and realignment of Clark and Skamania Counties with Klickitat County that have chosen to pursue an Early Adopter model of service integration. He also gave the Board an update of the High Lakes issue as discussed with Shari Hildreth and the Gifford Pinchot Accountability Group working on the Wind River Watershed Plan. Commissioner Hamlin reported on the Mid Columbia Economic Development District loan advisory board meeting. He reported they met with a private banker from Sandpoint banking in Hood River to discuss the loaning of money as the economy improves. Commissioner Hamlin also reported on the Lower Fish Recovery Board meeting in which a communication plan was approved. He also attended and reported on the Cascadia Subduction Zone meeting hosted by John Carlson, Skamania County Department of Emergency Management. Commissioner Hamlin reported that isolation from landslides created by earthquake in the Cascadia Subduction Zone would be the biggest problem to face. He commented how preparedness is a culture, and a change of mindset is necessary to get through the period of time waiting for EMS responders when they aren't able to respond. In addition to Commissioner McKenzie's plan for the tree replacement, he reported on the Legislative Steering Committee round table session held in Olympia that was also attended by Commissioner Brong He said it was a good session for networking with other Commissioners from around the State. Commissioner McKenzie also met with the designer of the plaza project and left material on the table in the Board room. He also attended the Solid Waste Advisory Committee meeting he said he hear many promising ideas and complimented Larry Douglass and Brad Uhlig on their hard work, and mentioned Mary Repar as being part of the Committee as well. He will inform the Board of progress on the loan extension during the workshop.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director reported on behavioral health, public health, and developmental disabilities.
- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, Solid Waste, and Community Development.

Community Health Director, Kirby Richards also reported that a salary survey is being done for therapist positions as there is difficulty in hiring with wages being set lower than Oregon for those positions, two mangers are out for Spring Break, scheduling conflicts for Board of Health meetings, and personnel hiring. Public Works Director, Larry Douglass reported RFP process complete for survey of Mt. Pleasant property, a Solid Waste workshop to go over Solid Waste Advisory Committee contract recommendations for the Wasco County workshop, tire collection schedule and 38 applications received for front desk position, with interviews starting next week. .

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported a meeting with Umpqua bank is scheduled for next week, including the Treasurer, and Financial Management department.

The Board met in executive session regarding real estate, pursuant to RCW 42.30.110(b), from 10:08 a.m. until 10:16 am, with no action taken.

The Board met in executive session to review negotiations on the performance of a publicly bid contract, pursuant to RCW 42.30.110(d) from 10:16 am until 10:26 am, with no action taken.

The meeting recessed at 10:26 am and reconvened at 10:30 am, with Commissioners Brong, McKenzie and Hamlin present.

The Board participated in a workshop with Public Works Director, Larry Douglass to discuss the license agreement for Underwood Community Center. Discussion included, insurance, maintenance issues, license agreement terms, property acquirement, and possibility of formation of parks and recreation district.

The meeting recessed at 10:36 a.m. and reconvened at 1:43 p.m., with Commissioners McKenzie and Hamlin present. Commissioner Brong was attending a meeting in Vancouver.

A meeting with the Columbia River Gorge Commission Director and Columbia River Gorge National Scenic Area Manager was cancelled, as neither were in attendance.

The meeting adjourned at 1:43 p.m.

**ATTEST:**

BOARD OF COMMISSIONERS SKAMANIA COUNTY WASHINGTON CLERK OF THE BOARD

Debbie Slack

**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

**Commissioner**

Aye 3
Nay 0
Abstain 0
Absent 0

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of April 14, 2015**

The Board met at 9:00 a.m. on April 14, 2015 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present. Discussion on items brought up by Commissioners staff included: request from local classical guitarist to play in Courthouse to check the acoustics, appointment to the Skamania Klickitat Community Network board, Department of Retirement Systems audit, overtime request, Community Garage Sale, Big Cedars campground host, upcoming General Services workshop, Drug Court hours, Probation conference, voucher run during absence of Financial Management Officer for conference, quarterly and midyear budget reviews and 2016 budget scheduling. The Board requested that Andres Ehrlich, classical guitarist be notified and informed he may play in the Courthouse one time to check the acoustics. Commissioner Brong asked that the Prosecutor be consulted before he comes, and check with the courts and Auditor to see if there would be disruption to their recording systems during Mr. Ehrlich's playing and schedule his appointment accordingly. The Board asked the Financial Department to provide them with expenditure and revenue reports to date and hold mid-year budget reviews in July. Robert Waymire, Auditor told the Board his new staff person will be starting work on Wednesday, April 15th. He also mention an email that he sent to the Commissioner asking them to contact the State legislator to support eliminate sections 928 and 929 of Senate Bill 5077 which diverts a funding stream dedicate to local recording and document preservation and redirect it to the state general fund for unspecified purposes. Commissioner Hamlin informed the Board of an issue with the insurance for the license agreement with Underwood Community Council.

The meeting recessed at 9:28 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. April 14, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance, led by Underwood resident Keith Fredrickson.

Patricia Culver, Skamania Landing resident and advocate for senior citizens asked about the reasoning behind Senior Services being moved to another office area at Hegewald Center. The Chair asked that she make an appointment with a Commissioner to discuss her concerns.

Keith Fredrickson, Underwood Community Council President, informed the Board that their insurance carrier will not cover the Underwood Community Center in the present configuration. He thinks it's a technical wording issue. They will be meeting with the insurance carrier and lawyers. He will set up a meeting with Commissioner Hamlin to discuss the issue.

Commissioner Hamlin moved, seconded by Commissioner Brong, Discussion followed pertaining to item 10 of the consent agenda. Commissioner Hamlin asked for history pertaining to contracting with Robert Weidner, Washington DC governmental relations advisor. Commissioner Brong stated that the County has paid Mr. Weidner for the last two years to lobby for PILT, SRS and forest health on their behalf in Washington DC and prior to that the NFCSC. He also mentioned the agreement for 2015 is half of what Mr. Weidner received annually in the past and that amount was approved by the Board in the last Supplemental Budget. Commissioner McKenzie commented that Mr. Weidner's fee was eliminated from the budget for 2015 but even so Mr. Weidner continued to send updates and support the County in DC. After discussion the motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of April 7, 2015

2. Resolution 2015-16 Partially re-pay Current Expense Loan created by Resolution 2014-67
3. Resolution 2015-7 Create Interfund loan from Special Revenue fund, Cumulative Reserve Loan fund, to Current Expense fund, Non-Departmental Revenues
4. Special Occasion liquor license for Stevenson Business Association for a special event to be held on June 27-28, 2015
5. License Agreement with Underwood Community Council to maintain and operate the Underwood Community Center
6. Authorization to Purchase a Skid-Steer with a bucket and a Cold Planer Attachment
7. Contract Amendment with Richardson Group IT to extend contract for a second two (2) year term
8. Ratify signature of Vice Chair, Robert Hamlin to Department of Ecology Grant No. G1400150 Amendment #1 for solid waste enforcement
9. Contract with Weyerhaeuser Columbia Timberlands, LLC for Skamania County Sheriff's Office to provide Law Enforcement services on Timberlands owned by Weyerhaeuser within Skamania County
10. Memorandum of Agreement renewal with Robert Weidner, to serve as Washington, DC governmental relations advisor
11. Letter to re-appoint Sally Newell to serve in Position 1 on the Noxious Weed Control Board
12. Letter to re-appoint Ken Bajema to serve in Position 4 on the Noxious Weed Control Board
13. Letter to re-appoint Larry Willson to serve in Position 5 on the Noxious Weed Control Board
14. Authorize Public Works staff to negotiate terms of a professional services contract with Bell Design Company for On-Call Surveying Services to be adopted by the Board of Commissioners
15. Contract amendment with Department of Health Consolidated Contract for fiscal period 2015-2017 to amend Statements of Work for the Family Planning Program increasing revenue by $540.00
16. Amendment #1 to Interlocal Agreement for a Joint Regional Support Network between Clark, Cowlitz and Skamania Counties to terminate Cowlitz County's membership in Southwest Washington Behavioral Health effective July 1, 2015.

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve vouchers for the period ending April 9, 2015 in the total amount of $56,276.82, with $20,626.72 being from Current Expense funds.

The Chair read the National Public Safety Telecommunications Proclamation. Commissioner Brong moved, seconded by Commission Hamlin and motion carried unanimously to proclaim the week of April 12-18, 2015 Public Safety Telecommunications Week in Skamania County. The Proclamation extends gratitude to the Communications Dispatchers of Skamania County for their dedicated service to the community, and their diligence and professionalism in keeping the County and its citizens safe.

The Board gave updates on their attendance at various meetings. Commissioner Brong reported on an upcoming field tour with the Department of Natural Resources personnel, local lumber mill personnel and suggested County law enforcement may want to attend as well. Commissioner Brong also reported on his attendance at the American Forest Resource Council conference held at Skamania Lodge April 8th and 9th. Commissioner Hamlin reported on attending the American Forest Resource Council conference,

WRTIA 27 &28, and a meeting with a group of residents from Northwestern Lake. Commissioner McKenzie reported on the Regional Transportation Council meeting, regular business and talking with Don Wagner of Washington State Department of Transportation concerning the Prindle Shop.

The meeting recessed at 9:55 a.m. and reconvened at 10:00 a.m., with Commissioners Brong, McKenzie and Hamlin present.

Department Heads presented the following reports:

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste. Larry also reported on issues with the High Bridge traffic control lights being used during bridge work, Shoreline management, and fire extinguisher maintenance contract. Also discussed with the Board was the sign at the information area, removal of the stump in the Courthouse lawn planter so a new tree can be planted. The Board directed Larry to move ahead with getting a new tree planted and engage community members as well.

- Kirby Richards, Community Health Director was absent but submitted a report on behavioral health, public health, and developmental disabilities.

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported a meeting schedule with Umpqua Bank for Wednesday, April 15th to discuss extension options.

The meeting recessed at 10:16 a.m. and reconvened at 10:30 a.m., with Commissioners McKenzie, Hamlin and Brong present.

Pat Albaugh, Skamania County Economic Development Director, meet with the Board to report on his activities. He reported on EDC Micro loans and WIF loans and grants. He also presented the Board with monthly progress reports for 2015. He reported on Micro loans, Washington Investment Funds loans and grants, upcoming Columbia Gorge Economic Symposium and Census Data for Grant Writers Workshop, additional basic grant training that will be offered, WEDC meeting held in Olympia, PUD grant received from Department of Health, CURB grant and SEDS list. He also reported on meeting with Congresswoman Jamie Herrara-Beutler staff, and meetings with Senators Patty Murray and Maria Cantwell's staff for assistance and guidance on receiving authorized but not yet appropriated EDC funding from the Scenic Area Act. He also gave an update on the EDC involvement with OneGorge group.

The meeting recessed at 10:53 a.m. and reconvened at 11:07 a.m.., with Commissioners McKenzie, Hamlin and Brong present.

The Board participated in a workshop with Public Works Director, Larry Douglass, and Solid Waste Supervisor Brad Uhlig to discuss amendments to the Wasco County landfill contract. After discussion the Board agreed to recommendations from the Solid Waste Advisory Committee to establish new waste disposal fee for certified franchise refuse haulers and amend current transport and disposal of refuse contract. Larry said the Brad will turn in the resolution and contract amendment for next week's agenda.

The Board met in executive session regarding personnel, pursuant to RCW 42.30.110(g), from 11:23 am a.m. until 11:28 am, with no action taken.

The meeting recessed at 11:28 p.m. and reconvened at 2:00 p.m., with Commissioners McKenzie, Hamlin and Brong present.

The monthly Board of Health meeting was cancelled.

The Board participated in a workshop to discuss the removing Federal Barriers to Skamania County Viability. Kathleen Arthur, concerned citizen led the workshop. David Hodges, aide to Senator Murray was also in attendance and remarked he was there to listen, will have continuing conversations concerning these issues, and will get back to Kathleen regarding future meeting times requested by her. Kathleen presented the Board with solution pathways to Skamania County Viability that include: Federal, State, and Local legislation, judicial remedy and executive order. She encouraged the Board when problem solving to "think solution down, not problem up." She reported on a trip to Washington DC on March 24th in which she reported that Senators are aware of the plight of Skamania County but frustrated about how to help. Payment in Lieu of Taxes, Rural Secure School Bill, Columbia Gorge Scenic Act, were discussed. Solutions recommended by Kathleen were, Washington State level solutions that include a Skamania Co. same day wedding bill, Skamania Co. license plates, and SR 14 designated as a scenic highway. She also recommended County level solutions that include gazebos in parks to rent out as wedding sites, similar to Portland Rose Gardens. The Board requested keeping dialogue open.

The meeting adjourned at 3:01 p.m.

BOARD OF COMMISSIONERS SKAMANIA COUNTY WASHINGTON CLERK OF THE BOARD

**ATTEST:**

Debbie Slaven
**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

**Commissioner**

Aye 3
Nay 0
Abstain 0
Absent 0

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of April 21, 2015**

The Board met at 9:00 a.m. on April 21, 2015 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present. Discussion included upcoming agenda items, letter of support for Wind River Boimass grant reported by Debbie Slack., Clerk of the Board/Financial Management Coordinator. Arlene Johnson, Senior Services Director, reported on problems that are being looked at by Harlo on a 2year transit bus. Commissioner McKenzie was assured by Arlene that a bus could be used during the Washington State Association of Counties conference to be held next year for tours etc. Ann Lueders, Programs and Administration Manager, reported that the Campground Hosts for Big Cedars will be moving in approximately May 1st. She will coordinate with Building and Grounds for supplies and tools needed for their use. She also advised the Board of problems with fee collection at Drano Lake and Wind River Boat launch. She is investigating payment alternative. Ann reported that she met with the Fair Board president to discuss options for set up. She will contact the Athletic Director to get high school work crews towards June 1st and Fair board will make a donation to the Athletic department in exchange for assistance. She reported the Temporary Support/Maintenance staff position needs to be refilled and current employee is moving to the Noxious Weed department on May 1st. The Board advised that she can us the Building and Grounds applications to replace the position. She reported on upcoming events that include the Community Garage sale this weekend, The Ridge Run, held in conjunction with the Running Club, being held May 16th, Gorge Blues and Brews, June 26-27 and the Columbia Gorge Bluegrass & Fair. She informed the Board that there will not be a shuttle available this year for the Ridge Run. Heidi Penner, Financial Management Officer, informed the Board of an email sent to the Financial Management Department by Umpqua Bank concerning extension of the loan. The Bank would like Pacifica Law Firm to draft the extension and Heidi asked who would negotiate that. Commissioner McKenzie asked that information be forward to the Board. Heidi also reported to the Board that she will be providing them with an updated revenue report that will include supplemental information and also a revenue report with history. She also submitted a reported that included emails and discussions, a payroll issue she worked on concerning retirement and acting out of class pay, annual report preparation, County voucher run, and special voucher run for Junior Taxing District. Debi VanCamp, Human Resources, reported on issues found in a Department of Retirement Systems audit. There will need to be payment made to DNR for under $1000.

The meeting recessed at 9:25 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. April 21, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance, lead by Stevenson resident, Susan Krug.

Ervin Swetnam, local manager of Columbia River Disposal introduced himself to the Commissioners,

Mary Repar, Stevenson resident asked how much the County pays National Association of Counties each year and does the County receive updates or what NACo does to earn their dues. She also remarked that the County should find a different way to provide revenues since the SRS funds are extended for 2 years. She said we have clean water as well as other resources and we should be paid for them, not just waiting for timber revenues. Also, Mary voiced her concerns on the move of the Senior Services department. She said there are safety issues as well as mobility issues and seniors can't go across the building to access their needs. She said it's just not an efficient move and she wishes it would be reversed.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of April 14, 2015.
2. Personnel Pre-Hire request for one additional temporary worker for Noxious Weed
3. Liquor License renewals for Elkridge Golf Course, Home Valley Store and Grapevine Associates
4. Resolution 2015-18 Establishing New Waste disposal Fee for Certificated Franchise Refuse Haulers
5. Contract Amendment with Wasco County Landfill for transportation and disposal of Skamania County refuse
6. Contract Amendment #1 with Department of Social and Health Services, Division of Developmental Disabilities to provide services to eligible County residents by increasing funding
7. Contract Amendment #13 with Department of Social and Health Services, Division of Behavioral Health and Recovery to refine wording to allow additional CJTA billing
8. Contract with Columbia Gorge Fire Equipment Company to maintain fire extinguishers countywide

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve payroll for the period April 1through April 23, 2015 in the total amount of $409,369.36 with $234,913.77 of the total being expended from Current Expense.

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve vouchers for the period ending April 16, 2015 in the total amount of $570,617.63 with $48,254.37 of the total being expended from Current Expense.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on his attendance at the Legislative Steering Committee meeting where the Hwy 14 Junction Improvement Project was discussed, Encumbered Lands, Discovery Pass, and meeting with Representative Johnson and his aide and also Representative McCabe's aide. He also reported on talking to Don Wagner of WSDOT on the land swap and meeting with Umpqua Bank on the loan extension. Commissioner McKenzie reported it was a good meeting with the Bank. Commissioner Hamlin reported that he met with Scott Hogan of Birkenfeld Heritage, Underwood Community Council. He also talked to Doug Charters about signage of Hwy 14 and Dog Mountain. He also had an interview with PhillipWatness of the Pioneer newspaper on the Secure Rural School funding. Commissioner Brong reported he too had talked to Mr. Watness. He said it is reassuring to receive the SRS funding for the next 2 years but after that until Congress changes nothing will happen. He also informed the Board he would like to hold two workshops to discuss the arrival of the SRS funding. Commissioner McKenzie would like to wait until the funds come. Commissioner Brong will also be attending two Board of Natural Resources meetings in Olympia, the first Tuesday in May and the first Tuesday in June. Commissioner Brong asked Commissioner Hamlin to attend the GP Collaborative and Forest Service Joint Workshop in Vancouver, Thursday, April 23rd. Commissioner Brong also talked about a NACO conference in May that he will attend and the Board agreed he should attend. Potentially two-thirds of the conference will be discussing Public Lands issues.

The meeting recessed at 9:57 a.m. and reconvened at 10:01 a.m. with Commissioners McKenzie, Brong and Hamlin present.

- Department Heads presented the following reports:
- Kirby Richards, Community Health Director reported on behavioral health, public health, and developmental disabilities. Kirby reported that a local business, Robbi's Coffee House is very supportive of the Developmentally Disabled program and employs 4 people at minimum wage or better. Kirby was proud to report that a bus of 30 DD supporters from Clark County came to talk with Robbi Onthank, owner, for information on the program. She also discussed indirect rate charged to RSN.

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste. Larry also reported that the painting contract is done for the Courthouse project. Blue Lake is done and in the Planning Department for review. Larry reported there were some safety issues on the High Bridge project, which were fixed before the project had to be shut down. Commissioner McKenzie reported he had numerous comments on the good job Brad Uhlig, Solid Waste Supervisor did during the tire program at the transfer site in Stevenson.

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported that he, Treasurer Vicki Clelland, Financial Management Officer Heidi Penner and Financial Management Coordinator, Debbie Slack met with Joe Storm and Michelle Erickson of Umpqua Bank. He told the Board it was a very positive meeting, and noted Skamania County has been a customer of the bank for 102 years. Discussed were extending payments, principal payment when SRS is received, and surplus property sales. After discussion it was decided the loan could be extended for 90 days until the SRS payments arrive. Commissioner McKenzie said he will talk to the other bank he was dealing with and let them know the County will stay with Umpqua. He also reported he will talk to Adam to contact the Pacificia Law Group to write the extension.

The Board had a request from Debi VanCamp to place her in the Risk Manager position as she has a claim that needs to be processed. The Board decided to discuss it in a workshop with General Services, next week.

The Board met in executive session regarding personnel, pursuant to RCW 42.30.110(g), for from 10:27a.m. until 10:50 am, with no action taken. The executive session was to last 15 minutes after which Commissioner McKenzie came out and announced they would need 10 more minutes.

The meeting reconvened at 10:50 am with Commissioners McKenzie, Hamlin and Brong present. It was announced the Forest Service meeting was cancelled for 2 pm as Forest Service personnel were unable to attend.

The meeting adjourned at 10:54 am.

**ATTEST:**

Debbie Slack

**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

**Commissioner**

Aye 3
Nay 0
Abstain 0
Absent 0

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**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of April 28, 2015**

The Board met at 9:00 a.m. on April 28, 2015, for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present. Debbie Slack, Financial Management Coordinator, requested the Board consider a letter supporting a USDA REAP grant application to United States Department of Agriculture from Wind River Biomass Utility LLC, a request from former Commissioner Bob Talent to have a refresher with the Board on potential wildfire for the upcoming season in the Columbia River Gorge, and the removal from the agenda of the Proclamation declaring May 2015 as Mental Health Month. The Board will consider the letter in their regular meeting, agreed to meet with Commissioner Talent and will move the Proclamation to the May 5th agenda to allow for personnel from National Alliance on Mental Illness of Southwest Washington to be at the Commissioners meeting to accept it. Heidi Penner, Financial Management Officer, informed the Board she is almost done with the first quarter budget review and will hard copies on their desks. She also informed the Board she has been in contact with Pacifica Law Group to handle the 90 day extension on the bank note. She will be receiving quotes on the cost to prepare the extension soon. Heidi also handed out the Current Expense budgeted revenue performance report for 2014 from the Auditor and told of plans to meet with the Treasurer, the Auditor and Financial Management Coordinator to plan the 2016 Budget Schedule. Commissioner Hamlin mentioned he will forward a link to a State Auditor's site that has great reports and charts on counties financials. Arlene Johnson, Senior Services Director informed the Board that Seniors received a Washington Department of Transportation grant for 2015-2017 biennium which will be for the Dial-A-Ride program, transit and to replace two vehicles. She also said she will need additional budget authority in the next supplemental budget and she handed out the weekend transit schedule and invited the Board to ride any time. Ann Lueders, Manager of Programs and Administration reported on internet issues from home computer, Wind River and Drano Lake Boat Ramp problems, and the Community Garage Sale, held April 2th and 25th. She told the Board approximately 190 paid attending people were there on Friday for the event and 150 on Saturday with interest in a Fall Garage Sale. She also reported on an addition to the stock barn for swine. Most of the project will be paid by donations with Building and Ground providing the initial assistance for utility locates. Commissioner McKenzie offered that he or Commissioner Hamlin could drive fee envelopes to Drano Lake when needed. Commissioner Hamlin responded he went to Drano and took envelopes yesterday, and the container was ¾ full. Ann said she will coordinate with Sheriff's Office and Buildings and Grounds to make sure it is well stocked. She also said any change to the process of fee collection would require a Public Hearing to change the Ordinance. Other discussion of the Boat Launches included signage for shallow water, and the need for a pass to park anywhere along the frontage road at Wind River as well as launching. Karen Wyninger of District Court was in attendance and mentioned to the Commissioners that she has talked to people who are taking handfuls of envelopes so they will have them on hand. Vicki Clelland, Treasurer, reported her office is busy posting taxes and bringing in money. Robert Waymire, Auditor, said he needs two items from Debi Van Camp to finish up DRS audit. Heidi thanked Robert for preparing the voucher run last week

The meeting recessed at 9:18 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. April 28, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance, led by Phillip Watness, Skamania County Pioneer.

Mary Repar, private citizen and Stevenson Grange 121 Master, told the Commissioner of the upcoming walk in plant clinic to be held from Noon- 3 pm this Saturday that will include a seed and plant swap. She also asked the Commissioners to consider having an advocate for veterans, and the need to have an active veteran's advisory board. Heidi Penner, Financial Management Officer, responded to Mary that Skamania

County has a veteran's advisory board set up consisting of Gail Branum, representing American Legion Cape Horn Post 122, Kevin Russell, representing American Legion Coy-Catlin Post 137, David Stanton, representing the Veterans Community At-Large and the Skamania County Auditor, a non-voting ex-officio representative. Heidi told Mary the Board meets when they see fit and can be as active as they want. Mary will meet with Heidi for more info if needed.

Dan Boyer, Skamania resident, reported on the state budget windfall and ask the Commissioner to be frugal with requests to keep the State budget small.

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of April 21, 2015.
2. Set Public Hearing to consider the adoption of Resolution 2015-20 that amends the 2015-2020 Six-Year Transportation Improvement Plan
3. Set Public Hearing to consider the adoption of Resolution2015-21 that amends the 2015 Annual County Road Construction Program
4. Liquor License application for Aniche Cellars
5. Resolution 2015-19, Authorizing Director of Public Works to call for bids for the 2015 Skamania County Facility Painting Project
6. Letter to Kirby Richards LICSW, Skamania County Community Health Director, designating Naomi McLaughlin, MSW as a County Designated Mental Health Professional (DMHP) in her capacity as an employee of Skamania County Community Health
7. Letter to Washington State Liquor Control Board in response to marijuana license application for All Good Cannabis
8. Contract Amendment #17 with Maul Foster & Alongi, Inc to add additional time to the contract for MFA to secure Land Use Approval from Skamania County Community Development and an approved DNR Mining and Reclamation plan for Blue Lake Quarry.
9. Agreement to approve Walt Ronish to drive a Skamania County vehicle to transport clients and prospective employers to the Developmental Disability employment conference
10. Memorandum of Understanding with B.C. Ministry of Forest Lands and Natural Resource Operations for Noxious Weed Control Board to perform vegetation and noxious weed control on Forest Service land set aside for research by the British Columbia Ministry of Forest Lands and Natural resource Operations
11. Letter of Appointment for Tammy Manner to serve on the Skamania Klickitat Community Network Board as a Fiduciary Member
12. Letter of Appreciation to Scott Pinco for many years of service on the Skamania Klickitat Community Network Board
13. Contract with GeoComm to update key public safety GIS map data layers to resolve quality and accuracy
14. Contract Amendment #1 with Skamania County Fair Board to allow for increased Fair Funding received from the State of Washington, Department of Agriculture.

No action was taken on a separate agenda item, Resolution 2015-22, Settling Land Dispute with Birkenfeld Heritage, LLC as the Commissioners had not received the completed Resolution or accompanying documents.

The Proclamation declaring May 2015 as Mental Health Month will be considered at the meeting on May 5, 2015 to allow for members of the National Alliance on Mental Illness of Vancouver to be in attendance to accept the proclamation.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve vouchers for the period ending April 24, 2015 in the total amount of $245,135.88.

Todd Murray, WSU Extension Agent reported Administration, 4-H, Economic and Community Development and Natural Resource, Small Farms and Home Gardening. Todd also told the Board there is still interest in a Pest Control Board, that Klickitat County would partner with Skamania County. He will meet with Commissioner Hamlin on the possibility of reactivating that Board. Commissioner Brong asked if there is any possibility of a recreational fire ban this summer. Todd will contact Marlon Morat, Skamania County Fire Marshall. Commissioner McKenzie asked Todd to look at soil in planter on Courthouse lawn to see if any additional compost would be needed for a species of tree native to this area.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on talking to an EMS consultant on the phone, Umpqua Bank issues, and a presentation he made to 11 high school students that participated in the Stand Up For Teen program. Commissioner Hamlin reported on a joint meeting with GP Collaborative Group and the Forest Service he attended in Vancouver. Topics discussed at that meeting were economic assessment of the NEPA process and forest and watershed information. Commissioner Brong reported scoping comments that have been written by the Gifford Pinchot Accountability Group and Saving Skamania County to send when commenting on NEPA. He also reported that he is working on another message to send to Congress in regards to where we are with Secure Rural Schools and Counties funding in 2017 and being in touch with the personnel from ONC counties, and Sustainable Forest Action Coalition.

Department Heads presented the following reports:

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste. Commissioner McKenzie said he will meet with Larry regarding the contract for IT services and also advised Larry to meet with the other two Commissioners to bring them up to speed on the contract. Commissioner Hamlin thanked Larry for having the blackberries cleaned up near the Wilson home in Home Valley.
- Kirby Richards, Community Health Director reported Behavioral Health, Public Health and Developmental Disabilities. She also advised them of the HCA meeting on May 13, 2015 at 1:30 pm and then the final letter will be sent to Board for signature. She also said a power point presentation fro that meeting will be emailed to the Commissioners in advance.

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported that Pacifica Law Firm is working on the 90 day extension.

The meeting recessed at 10:09 a.m. at which time the Board went into Executive Session for 15 minutes, stating item G, "to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee," as their reason. At 10:22 a.m. Commissioner McKenzie came out to say the Board needed 5 more minutes.

The Board came out of Executive Session at 10:26 a.m. with no action taken.

The meeting recessed at 10:27 a.m. and reconvened at 10:30 a.m. the same day with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

Safety Committee report was presented as follows:

- Report #2015-E-01. Commissioner Brong moved, seconded by Commissioner Hamlin and after discussion, motion carried unanimously to agree with the Safety Committee's findings and recommendations.

The meeting recessed at 10:32 a.m. and reconvened at 11:00 a.m. the same day with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present to participate in a workshop with Ann Lueders, Manager of Programs & Administration, General Services to discuss staffing and organizational adjustments. Also in attendance were, Heidi Penner, Financial Management Officer, Larry Douglass, Public Works Director, Vyrle Hill, Washington Counties Risk Pool Director, Debi Van Camp, Human Resource Specialist and Adam Kick, Prosecutor. Ann presented the Board with the workshop objective, background, and current structure and functions. After hearing the considerations and proposal, Commissioner Brong moved to accept the proposal to eliminate General Services department, recreate Community Events and Recreation department, establish the Human Resources department and transfer specific functions to Public Works and hire one full time Administration Assistant for Community Events and Recreation and one part time Administrative Assistant for Human Resources, the motion was seconded by Commissioner Hamlin and motion carried unanimously. Larry Douglass, Public Works Director, said the recommendation to transfer specific functions to Public Works will need to come with additional staff for accounting. After discussion, which included Heidi Penner, Financial Management Officer recommending to the Board to look at the long term fix, not short term when the SRS funds are received, the Board asked Larry to prepare a proposal and present it to the Board. The Board then heard from Vyrle Hill, Washington Counties Risk Pool Director on positions needed per the Pool's Interlocal Agreement and Bylaws. The County shall have a Director/Alternate Director, County Risk Manager, County Safety Officer and County Claims Administrator. Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to have Debi Van Camp as the interim contact, working with the Prosecutor.
Director Hill the presented the Washington Counties Risk Pool Annual report. He also informed the Board he will be stepping down in the near future from his position with the Risk Pool and will bring the new Director to meet the Board.

The meeting adjourned at 12:26 p.m.

**ATTEST:**

Heidi B Penner
**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

**Commissioner**

Aye 3
Nay 0
Abstain 0
Absent 1