BOARD OF SKAMANIA COUNTY COMMISSIONERS
Meeting of August 4, 2015

The Board met at 9:00 a.m. on August 4, 2015 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin present. Ann Lueders, Programs and Administration Manager reported on Fair set-up, Fair ribbons, Fair food vendors, Exhibit Hall cleaning, scheduling and potential office closure during management training. She also reported the information booth for the Fair needs more volunteers and Commissioners Hamlin and McKenzie ask to be scheduled to man the booth. Toni Farris, Probation Officer reported she will be attending training in August and scheduled office closures during that time. Debi Van Camp, Human Resources Director, asked the Board to sign an appreciation certificate for Elmer Stacy, member of the Board of Equalization. Also discussed was potential training for employees on email use to try and save server space. Debi will research the possibility of the training. Arlene Johnson, Senior Services Director, reported on budgets, quarterly reports, and the 9/80 alternate work schedule. Debbie Slack, Financial Management Coordinator, discussed scheduling. Heidi Penner, Financial Management Officer, updated the Board on items the State Auditors have been working with her on, including grants, annual report, cash balancing, indirect cost allocation plan and Title III. Heidi also informed the Board that the SAO will be working on cash balancing next week and the SAO exit interview will be soon. Heidi also reported on helping with Juvenile and Probation budgets, preparing the Commissioners' office budgets for 2016, preparing a Financial Committee monthly report of revenues and expenditures, supplemental budgets, CE & R budgets, and the need for a workshop to discuss budget and Commissioners' office personnel issues. Vickie Clelland, Treasurer, reported on State Auditor recommendations for processing Title III reimbursement requests.

The meeting recessed at 9:29 a.m.

The Commissioners business meeting was called to order at 9:31 a.m. August 4, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance led by Commissioner McKenzie.

There was no public comment.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried to approve the Consent Agenda as follows:

1. Minutes of July 28, 2015
2. Liquor License renewal Gorge Crest Winery
3. Alternate Work Schedule Agreement for Arlene Johnson, Senior Services
4. Memorandum of Understanding with Washington State Department of Natural Resources to have noxious weeds treated on their property within Skamania County
5. Contract Amendment #14 with Washington State Department of Social and Health Services, Division of Behavioral Health and Recovery for Chemical Dependency Services decreasing the total funding amount
6. Contract Amendment with Washington State Department of Social and Health Services, Division of Development Disabilities, contract #1463-16491 for Skamania County to provide Developmental Disabilities services to eligible County residents by increasing funding
7. Agreement with Washington State Department of Social and Health Services, Juvenile Justice & Rehabilitation Administration to continue to receive funding under a Block Grant to support Juvenile Court services for juvenile offenders

8. Agreement with Department of Social and Health Services to fund a portion of a Juvenile Probation Counselor's salary while facilitating Truancy, Child in Need of Services and At Risk Youth petitions/process before the Juvenile Court.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve vouchers for the period ending July 30, 2015 in the total amount of $151,287. 48 with $31,750.91 being Current Expense.

Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to approve payroll for the pay period July 16-31, 2015 in the total amount of $443,262.99, with $254,902.71 being Current Expense.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on meeting with Pat Albaugh, EDC, about Phase II of Rock Cove property and the need to hire a consultant for $3,000- $5,000 of .09 dollars to write a grant application to the Department of Ecology. He also reported on speaking with Lisa Anderson of the DNR on Encumbered Lands, and the administrative fee on state timber. He also reported on the Commissioner McKenzie also requested an executive session with the Prosecutor, pursuant to RCW 42.30.110 (i) for later in the meeting. Commissioner Hamlin reported on a tour of the High Bridge (Conrad Lundy Bridge) project with Arnold Bell of Public Works. He also reported on meetings with MCEDD, and South Central Workforce and the potential of Google's 23 acre expansion in The Dalles. Commissioner Hamlin also reported he met with Pat Albaugh, EDC at the Rock Cover site and the need for $3,000-$5,000 of .09 dollars for a consultant to write the grant application to DOE for work at that site. Commissioner Hamlin also reported on traveling to Olympia to meet with Lisa Anderson of the DNR, and John Kineo of the Washington Counties Insurance Fund. Commissioner Brong reported on ongoing issues with Southwest Behavioral Health

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The meeting recessed at 9:59 a.m and reconvened the same day at 10:01 a.m. with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

Department Heads presented the following reports:

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fires Safety, Buildings & Grounds and Information Technology. Larry also reported that Chad Hancock will be replacing Don Wagner as the Southwest Regional Administrator of Washington State Department of Transportation. Other items he discussed with the Board were an upcoming workshop to discuss the Bridge of the Gods Outlook sign, the possibility of a roof extension at the transfer site, interviews for positions in IT department, and email training to reduce storage consumption on servers. He also is requesting to surplus one vehicle.

- Kirby Richards, Community Health Director was attending meetings in Olympia. She submitted a written report to the Board on Behavioral Health, Public Health and Developmental Disabilities.

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported we are waiting to receive documents from Umpqua bank for the extension of the loan.

The meeting recessed at 10:08 a.m. and reconvened the same day at 10:30 a.m with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

Proposed Title III Projects for 2014 were presented by the applicants as follows:
Continuing Projects

1. Skamania County Sheriff's Emergency Services, sponsored by Skamania County Sheriff's Department. Continue to enhance and improve emergency response capabilities of law enforcement services, including search and rescue in the Gifford Pinchot National Forest and Columbia River Gorge National Scenic Area, initial response to medical calls, reported wildfires and other emergency services. This project requests funding to maintain Road Deputy wages and overtime, including supporting equipment and services to adequately provide response to emergencies.
2. North Country EMS St. Helen's Project, sponsored by North Country EMS. Continue to provide an ambulance and rescue service staffed with trained emergency medical service personnel to visitors, recreationists, residents, and employees of the northwest area of Skamania County, with special emphasis on certain Mt. St. Helens recreational areas during the months of June, July and August, and response from other stations as needed and available.
3. Skamania County Firewise, sponsored by Underwood Conservation District. Continue an ongoing program designed to reduce wildfire hazards to the lives and property of county residents and carry out the Community Wildfire Protection Plans by planning and implementing collaborative projects to reduce fire fuels in vulnerable locations.
4. Southern Gifford Pinchot and Columbia Gorge Fire, Rescue and EMS, sponsored by Skamania County Fire District #1. Provide response to areas that border taxing district boundaries of the Gifford Pinchot National Forest and Forest Service owned lands in the Columbia Gorge Scenic Area for fire, rescue and medical emergencies, including calls for trail rescue, rope rescue, motor vehicle collisions, hazardous materials, and public assistance calls.
5. EMS and Rescue Response, sponsored by Skamania County Public Hospital District dba Skamania County Emergency Medical Services. Provide emergency medical services, rescue and ambulance transport services on Forest Service lands, including calls for motor vehicle extrication, low and high angle rope rescue, and reach, treat and extrication to injured people on trail systems.

The Board participated in a workshop to discus Title III applications with no action taken.

Skamania County Sheriff, Dave Brown updated the Board on a trip he made to Washington D.C. where he testified before the Subcommittee on Oversight and Investigations of the U.S. House of Representatives Natural Resources Committee. Sheriff Brown spoke on behalf of the Western States Sheriffs Association, of which he is the president. He encouraged federal legislators to restructure how U.S. Forest Service and Bureau of Land Management law enforcement officers interact with local sheriff's offices, and consider restoring supervision of supervision of federal agents to the regional offices of the Forest Service and Bureau of Land Management. He also advocated for creation of Local Law Enforcement Councils which could be chaired by the county sheriff and include officers from the two federal land agencies.

The meeting recessed at 10:59 a.m. and reconvened the same day at 1:31 p.m. with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

Columbia River Gorge National Scenic Area Manager, Lynn Burditt met with the board to update them on Scenic Area issues. She introduced Leanne Veldhuis, Acting Recreation and Public Affairs Staff Officer for the Scenic Area. Lynn reported on Dog Mountain Trailhead, wildfire season, Skamania County PUD project near Dog Mountain, and Federal Land Acquisition.

The meeting recessed at 2:30 p.m.

The Board met in executive session with the Prosecutor, pursuant to RCW 42.30.110 (i) for 28 minutes from 2:32 p.m. until 3:00 p.m. with no action taken.

The meeting reconvened at 3:01 p.m. the same day with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

The meeting adjourned at 3:02 p.m.

ATTEST:

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

Commissioner

Heidi B. Penner
Clerk of the Board

BOARD OF COMMISSIONERS SKAMANIA COUNTY WASHINGTON CLERK OF THE BOARD

Aye 3
Nay 0
Abstain 0
Absent 0

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Meeting of August 18, 2015

The Commissioners business meeting was called to order at 9:30 a.m. August 18, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioner Bob Hamlin present and Commissioner Doug McKenzie, Chair attending via telephone, opening with the Pledge of Allegiance led by Dan Boyes, Skamania resident. Commissioner Brong was absent due to personal business.

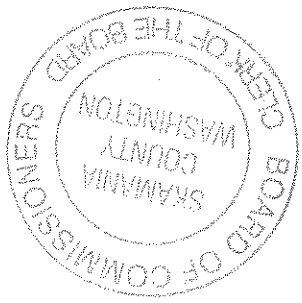
Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to approve the Consent Agenda as follows:

1. Minutes of August 11, 2015.
2. Letter to re-appoint Cyndi Soliz to Position 1-A on Skamania County Planning Commission
3. Letter to re-appoint Dee Bajema to Position 1-B on Skamania County Planning Commission
4. Letter to re-appoint Lesley Apple Haskell to Position 3-B on Skamania County Planning Commission
5. Letter to re-appoint Clifford Nutting to Position 4-At Large on Skamania County Planning Commission
6. Resolution 2015-39 Loan Payment from Solid Waste to County Road per Resolution 2012-03
7. Resolution 2015-40 Establishing Two Petty Cash Drawers for the Sheriff's Office Civil Division
8. Liquor License Renewal Columbia River View Vineyard
9. Inter-Local Agreement with Klickitat County Public Works for equipment rental
10. Lease agreement with Washington Gorge Action Programs for Sections 1 and 2 of the 683 Building
11. Contract with J2 Blueprint Supply Company for inclusive rental agreement of two HP T-2500 MFP combination printer/scanner machines
12. Contract with Thora Enterprises, Inc to provide secured transport services to clients of Skamania County Community Health as required by Mental Health Contract
13. Contract renewal with Department of Social and Health Services, Division of Behavioral Health for Chemical Dependency Services for the period 7/1/15-3/31/16
14. Contract renewal with Northern Oregon Corrections (NORCOR) to provide secure detention facility to house juvenile offenders from Skamania County
15. Contract with Department of Social and Health Services to coordinate and implement prevention programs to prevent the abuse of alcohol, tobacco, marijuana and other drugs
16. Contract with Military Department – Emergency Services Division for eligible E911 Wireline and Wireless costs that are reimbursable by the Military Department

Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried unanimously to approve vouchers for the period ending August 18, 2015 in the total amount of $90,144.23 with $51,995.56 being Current Expense.

The meeting adjourned at 9:33a.m.

ATTEST:



Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Meeting of August 25, 2015

The Board met at 9:00 a.m. August 25, 2015, for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present. Debbie Slack, Financial Management Coordinator, discussed a request from Amanda Hoey of Mid-Columbia Economic Development Council to meet with the Board to discuss membership requests from two counties, an email to the Board from Keith Frederickson, President of the Underwood Community Council concerning the replacement of bathroom fixtures at Underwood Community Center, a request from Val Schaffroth to meet with the Board to discuss happenings and upcoming projects at Camp Wa-Ri-Ki, Resolution 2015-41, Allocation of Title III Funds, and a request from Commissioner Adam Brice of the Skamania County Public Hospital District to discuss the full report from the consultant hired by SCPHD, Fitch & Associates. Debi Van Camp, Human Resources reported on recently held Management training, and upcoming Risk Pool training. She also reported on Boundary Review Board training, Board of Equalization appeals, and Department of Retirement Systems audit. Toni Farris, Probation Officer reported she is now a certified Probation Officer. Ann Lueders, Programs and Administration Manager reported on post Fair clean-up, X-Fest, a request from Skamania County Fair Board Market Sale Committee for the Board to waive 3% of sale proceeds recognized at Youth Market Sale. This waiver would eliminate any deduction from youth proceeds received from market projects. Ann also reported on a request from the Chamber of Commerce to utilize a County van for Chamber Field Trip on Friday, August 28th. Heidi Penner, Financial Management Officer. Reported on State Auditor updates and concerns, loan extension, revenue and expenditure updates, and applications received for temporary position in the Commissioner's office. Ann Lueders also remarked that Prindle Park has been used by Department of Natural Resources during the recent fire event, that they will be leaving on Wednesday, and rent will be received from the DNR for use of the park.

The meeting recessed at 9:20 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. August 25, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance, led by Commissioner Brong.

Mary Repar, Stevenson resident, asked that the Board consider meeting with the Veteran's Service Officer for Klickitat County, Roger Common for a presentation on how Veteran's can receive rightful benefits in the County. She also commented that the Veteran's Advisory Board should advertise their meetings and instead of meeting on an "as needed" basis, meet quarterly or at least every 6 months.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of August 18, 2015
2. Interagency Agreement with Washington State Department of Agriculture for Knotweed Control in Skamania and Klickitat counties
3. Interagency Agreement with Administrative Office of the Courts for support of CASA programs
4. Agreement with Washington State Department of Transportation for State funding for transit, dial a ride and capital projects

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve vouchers for the period ending August 13, 2015 in the total amount of $487,321.86 with $42,132.58 being Current Expense.

Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to approve payroll for the pay period August 1-15, 2015 in the total amount of $448,240.24, with $254,204.39 being Current Expense

Todd Murray, WSU Extension reported on Administration, including budget preparation and WSAC meeting program development. He reported on 4-H activities including Fair, workshop for Club Enrollments, meeting with State Equine Entrants, processing of State Fair Entries and the Forest Youth Success end of season activities and banquet and 2016 Funding and Advisory meeting. He also reported on Natural Resource, Small Farms and Home Gardening that included multiple plant and pest diagnosis at site visits, both residential and commercial, various meetings and trainings, and grant work.

The Board gave updates on their attendance at various meetings. Commissioner Hamlin reported on attending various meetings including, One Gorge, Chamber, Gorge Commission legislative meeting, Forest Youth Success luncheon and GP Collaborative Group field trip. He also met with Carolyn Yela, of Skamania County Hospital District in regards to the Fitch & Associates report, Hank Patton concerning the District 3 road shop, and Jacob Anderson and David McClure from Klickitat County concerning natural resources and fisheries. He also asked the Board to provided information concerning Federal Land Acquisition for an upcoming meeting with aides for Senator Murray, Senator Cantwell and Representative Herrera-Beuttler. Commissioner McKenzie mentioned business to be voted on after Department Head reports that included the waiver of 3% on sale proceeds from market sales, .09 funds for and an agreement with the EDC to hire a grant writer for the Rock Cove property environmental assessment. He also reported on Fair issues, a Department of Natural Resources meeting he attended in Olympia as well as meeting with Kyle Blum of the DNR on the encumbered lands issue. He also commented on an email received from Hank Patton proposing to set up a meeting in regards to a proposed school at the District 3 County Shop.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director reported Behavioral Health, Public Health and Developmental Disabilities. She also reported on Department of Health funding for Senior Services and Community Health through the Healthy Living Collaborative

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fires Safety, Buildings & Grounds and Information Technology. He also reported that he attended a meeting on Earthquake preparedness with Department of Emergency Management, an email from Keith Fredrickson of Underwood Community Council, a historical tree near the annex that was inspected by an arborist, the Highway 14 chip seal project and a meeting he will have with Commissioner Brong on the rock quarry on the west end.

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported we are waiting for information from the Department of Natural Resources to convey to Umpqua Bank concerning the Encumbered Lands funds. He will have more to report after the September 1st deadline to have the note extension in place.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to allow the Chamber of Commerce to use the County van on Friday, August 28th for Chamber Field Trip.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to waive 3% of sale proceeds recognized at Youth Market Sale. This would eliminate any deduction from youths proceeds received from market projects.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to use .09 funds to enter into an agreement with the Economic Development Council to hire a firm to assist with the Washington Department of Ecology Integrated Planning Grant Application for Rock Cove property.

The meeting recessed at 10:10 a.m. and reconvened at 10:30 a.m. the same day with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present for the Safety Committee Report.

Safety Committee reports were presented as follows:

- Report #2015-02, Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to agree with the Safety Committee's findings and recommendations.
- Report 2015-E-04, Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to agree with the Safety Committee's findings and recommendations
- Report #2015-E-05, Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to agree with the Safety Committee's findings and recommendations

The meeting recessed at 10:36 a.m. and reconvened at 10:45 a.m. the same day with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

The Board participated in a workshop with Larry Douglass and Arnold Bell of Public Works to discuss the Bridge of the Gods Overlook sign project. Permits have been submitted to Washington Department of Transportation and the Columbia Gorge National Scenic Area. A drawing of the proposed sign and an itemized price list to construct it was presented to the Board. Construction and donors and other funding were discussed with no action taken.

The meeting recessed at 11:01 a.m. and reconvened at 1:53 p.m. the same day with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

The Board discussed an email received from Hank Patton of Underwood concerning the District 3 Road Shop. No action was taken.

The meeting recessed at 1:58 am and reconvened at 2:30 pm the same day with Commissioner Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

The Board met in executive session regarding potential litigation with Adam Kick, Prosecutor and Debi Van Camp, Human Resources present, pursuant to RCW 42.30.110(i), from 2:30 pm until 2:45 pm. At 2:45 pm, Chairman McKenzie announced they would be in session an additional 15 minutes. At 3:00 p.m. Chairman McKenzie announced they would be in session an additional 15 minutes. No action was taken..

The meeting recessed at 3:15 p.m.

The meeting reconvened at 5:30 pm on the same day with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present.

A public hearing was held to consider Resolution 2015-35, Adopting a development agreement and Memorandum of Understanding with the City of Stevenson and Burlington Northern Santa Fe railroad for review under the Skamania County Shoreline Management regulations. There was no public comment. Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to adopt Resolution 2015-35.

A public hearing was held to consider Resolution 2015-36 Supplemental Budget #4 for 2015. Commissioner McKenzie advised that mandatory training was held that the Financial Management Department attended and the hearing would be continued to September 1m 2015. There was no public comment. Commissioner Bong moved, seconded by Commissioner Hamlin and motion carried unanimously to continue the hearing to September 1, 2015 at 5:30 pm.

The meeting adjourned at 5:34 p.m.

ATTEST:

BOARD OF COMMISSIONERS SKAMANIA COUNTY WASHINGTON CLERK OF THE BOARD

Clerk of the Board

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Commissioner

Commissioner

Commissioner

Aye 3
Nay 0
Abstain 0
Absent 0