**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of November 3, 2015**

The Board met at 9:00 a.m. on November 3, 2015 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin present. Arlene Johnson, Senior Services, mentioned that the transit route is available on Google Maps and that with their last capital grant they were able to provide wifi on their transit bus now. Debi Van Camp, Human Resources is working on the affordable health act that has to be done in February. Ann Lueders, Programs and Administration Manager reported on another successful Pumpkin Patch, having served approximately 300 school children. She brought up some upcoming events including a water fowl event, Christmas in the Gorge and the Christmas Basket Program. This year the Skamania County PUD is partnering with Skamania County and will accept nominations for the Christmas Basket Program at their office. Heidi Penner, Financial Management Officer discussed the next round of 2016 preliminary budget meetings. Debi Van Camp also mentioned that she will need a supplemental for the LEOFF1 payments for the rest of the year.

The meeting recessed at 9:11 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. November 3, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance led by Susan Krug.

Dan Boyes, Skamania was happy to know that the Treasurer and Auditor are working together to rectify outstanding warrants. Dan also mentioned that he is concerned about liberty being taken away because of more and more regulations and he would like to keep the authority local for more local influence.

Mary Repar, Stevenson Grange 121, Grange Master invited the Commissioners to two upcoming events, Dirt Hugger, that talks about composting, and a class on weaving, by Mary Davis. Mary also mentioned there will be a harvest feast on December 5th put on by a few local organizations. The event is open to the public and all are welcome to the potluck.

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes October 27-29, 2015
2. Set public hearing for 5:30 PM Tuesday, November 24, 2015 to consider application to change land classification to open space open space
3. Resolution 2015-52 cancelling outstanding warrants
4. Resolution 2015-53 Updating the Skamania County Community Action Plan
5. Contract with Washington State Department of Commerce to administer the National Scenic Area Act in Skamania County
6. Contract Renewal #2 with PacifiCorp for snow plowing FS 90 & 25 roads
7. Amendment #3 with BergerABAM to provide professional planning services for the Shoreline Master Program Update
8. Boating Facilities Program Authorizing Resolution for the Wind River Boat Launch Facility Design
9. Agreement with U.S. Department of Agriculture, Forest Service for an extension of our indirect cost allocation rate, effective January, 1, 2016 through December, 31, 2019

10. Amendment with Port of Skamania County for Wind River Business Park management

Commissioner Hamlin moved to approve filling the Manager of Cultural Events and Recreation position via a promotional in department transfer, to fill the vacated Administrative Assistant position utilizing applications submitted within the prior six months and to assign the aforementioned duties of the departing Manager of Programs and Administration to the Human Resources/Safety Officer. Commissioner Hamlin further moved to appoint the departing Manager of Programs and Administration to a 20% FTE to provide assistance during the transition period. Commissioner McKenzie stepped down and seconded the motions. Commissioner Hamlin and Commissioner McKenzie approved the motions, Commissioner Brong did not.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve vouchers for the period ending November 3, 2015 in the total amount of $171,681.21 with $20,721.03 being Current Expense.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie attended a Community Action meeting at the Chamber. Commissioner Hamlin had a meeting with MCEDD and the EDC, discussing loans, loan modifications, loan collections, etc. Commissioner Brong had an FMO meeting with Heidi, Robert and Vickie where they discussed the final voucher run of 2015. He also attended a One Community Health meeting with Adam, Kirby and Larry to talk about establishing a full Medicaid facility here in Skamania County that would provide full medical and dental care.

The meeting recessed at 9:47 a.m. and reconvened at 10:00 a.m. for Department Head reports with all present.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director reported on Behavioral Health, Public Health and Developmental Disabilities. She also reported that she was pleased with the One Community Health meeting.

- Larry Douglass, Public Works Director reported on Engineering, County Roads, ER & R, Solid Waste, Planning, Environmental Health, Building & Fire Safety, Building and Grounds and Information Technology. He mentioned that this weekend they had a lot more plugged culverts than expected, that they will try to patch the High Bridge tomorrow weather permitting and that there was 12.5 inches of rain at Swift this weekend.

There was nothing new to discuss at the Note Fund Workshop.

The meeting recessed at 10:05 a.m. and reconvened at 10:15 a.m. the same day with Commissioners Doug McKenzie, Chair, Christopher Brong and Bob Hamlin, in attendance.

The Board participated in a workshop with Larry Douglass, PW Director to discuss the Underwood Rental Agreement. Larry presented the Board with a suggested new lease agreement that has a few changes from the last agreement. Larry also presented a few options for the Board to consider surrounding this agreement with the current tenants. No action was taken.

The meeting recessed at 10:23 a.m. and reconvened the same day at 11:00 a.m. with Commissioners Doug McKenzie, Chair, Christopher Brong and Bob Hamlin, in attendance.

The Board participated in workshop with Val Schaffroth and Mike Richards from Camp Wa-Ri-Ki. Val and Mike updated the Board with the projects they have undertaken over the last two (2) years, mentioning they have spent $52 thousand on repairs and upkeep. They also presented the Board with a list of upcoming projects they would like to do over the next 5 years. Val and Mike would like the Board to keep them on their radar in case funding options come up or in case in-like-kind options are available. Val is concerned that she cannot obtain fire insurance for the buildings and Larry Douglass, PW Director will look into whether or not the buildings are already covered under the Risk Pool Policy with the county. Commissioner Brong would like to set up a meeting with Mike Richards, Larry Douglass and himself, to tour the site and see what improvements are on the upcoming schedule. Mike will get a hold of Heidi to schedule a meeting.

The meeting recessed at 11:28 am and reconvened the same day at 1:00 p.m. with all three Commissioners present.

The Board attended a workshop with Ann Lueders, Programs and Administration Manager to discuss her 2016 preliminary budgets: Community Events and Recreation, Hotel/Motel and Capital Improvements.

The meeting adjourned at 4:39 p.m.

**ATTEST:**

BOARD OF COMMISSIONERS SKAMANIA COUNTY WASHINGTON CLERK OF THE BOARD

**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

**Commissioner**

Aye 3
Nay 0
Abstain 0
Absent 0

APPROVED AS TO FORM:

Skamania County Prosecutor

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of November 10-12, 2015**

The Board met at 9:00 a.m. on November 10, 2015 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin present. Arlene Johnson, Senior Services Director reported that the Veteran's van is being used to transfer people from Rock Cove to the American Legion for their dinner. She also asked the Boards approval to change one driver from 75% to 80% for the month of December. The Board agreed that the driver can be used more for the month of December. Heidi Penner, Financial Management Officer, reported on filling in for Clerk of the Board the previous week, and completing the budget worksheet before workshops begin. Debbie Slack, Financial Management Coordinator reported to the Board the need for a workshop with Public Works Director, Larry Douglass to discuss the Voluntary Stewardship Program. The Board advised her to schedule the workshop. Alex Hays, of Community Events and Recreation advised the Board of usage of the Hegewald Center and facilities for November and December. He also reported to the Board that preliminary planning has started for Bluegrass, Fair and other events for 2016. He reported Ann Lueders, Manager of Community Events and Recreation is on leave for the week. He also told the Board that the new hire has been training for 1 hour each day in anticipation of her start date to full time employment on November 23rd. Alex also told the Board there is already a lot of time and funds being donated toward the Christmas Basket Program for this year. Debi Van Camp, Human Resources, reported advertisements are closing out for new positions. She also reported on upcoming Risk Management training at Skamania Lodge and Risk Management training being held in Longview later in the month. She informed the Board the Safety Committee report will be cancelled for November as there is nothing to report.

The meeting recessed at 9:09 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. September 9, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance led by Susan Krug.

Helen Paulus, resident and taxpayer from Underwood, told the Board she is a 34 year resident and taxpayer and that she is very concerned about the County hiring yet another highly paid County employee. She said she concurs with Commissioner Brong's Op Ed in the recent local newspaper. She remarked to the Board that she feels she is wasting her time and that the Board will do as they chose. She also stated that she has said many times before there are people who no longer have faith in our government leaders and are being slowly bled to death from rising taxes. She went on to say that she cannot fathom at this disastrous point in County finances management would even consider taking on yet another questionable employee. She remarked that Commission McKenzie when campaigning said he was very well versed in union negotiating, so why would we need someone to do that. She also said the state has pointed out the County is severely in debt and the federal gravy train will stop eventually. She told the Board they all three willingly came into a bad situation and she believes the Board has done a good job with one significant incident of the creation of the financial administrator. She went on to tell the Board she admires and respects their work and efforts but not to dig the hole deeper. She also told the Board they don't want to pass another mess onto their successors as was done to them.

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of November 3, 2015
2. American Fidelity Assurance Company Cobra Benefit Rider
3. Revised job description for Buildings and Ground Custodian

4. Contract with WSDOT for Skamania County Senior Services
5. Interlocal agreement with City of Bingen for a part-time building inspector
6. 2016 funding recommendations for lodging tax projects

Commissioner Brong moved, seconded by Commissioner Hamlin and motion carried unanimously to approve vouchers for the period ending November 5, 2015 in the total amount of $115,005.91 with $53,459.36 being Current Expense.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve payroll for the pay period October 16-31, 2015 in the total amount of $433,537.79 with $246,863.84 being Current Expense.

The Board gave updates on their attendance at various meetings. Commissioner Brong reported on meeting with Lewis County Commissioner Stamper to discuss forestry issues, RAC projects, and collaborative work. Commissioner Hamlin reported on attending Southwest Clean Air and the potential of obtaining an air quality monitoring device. He also reported on attending MCEDD and Lower Fish Recovery Board. In addition he attending a Veteran's Advisory Board meeting where hiring a contractor to represent County veterans was discussed. Commissioner McKenzie attended a Regional Transportation Council meeting where there was discussion of rates and dues that will take place in January if approved. He also reported on meeting with the County Auditor to discuss Eden issues concerning Junior Taxing districts. He also informed the Board that the new tree will be planted this day on the Courthouse lawn planter.

The meeting recessed at 9:40 a.m. and reconvened at 10:00a.m. the same day with Commissioners Christopher Brong, Doug McKenzie, Chair, and Bob Hamlin present.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director reported behavioral health, public health and developmental disabilities. She also thanked the Treasurer for holding a Fraud Prevention Seminar at Hegewald Center that was local and free. She reported on the recent E Coli outbreak and the E Bola outbreak. She also reported on upcoming WSAC conference that she will attend and mention there will be flu shots given at the training. She reminded the Board of a workshop with One Community Health CEO Dave Edwards.

- Larry Douglass, Public Works Director was absent but sent in a written report. He reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fires Safety, Buildings & Grounds and Information Technology.

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported there is nothing new to report, just waiting for the SRS and Encumbered Lands funds to pay the loan off.

The meeting recessed at 10:00 a.m. and reconvened at 11:00 p.m. the same day with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin.

The Board participated in a workshop with Kirby Richards, Community Health Director and Dave Edwards, CEO of One Community Health. Kirby made introductions. Mr. Edwards gave a brief description of One Community Health. NorthShore Medical Group will no longer be serving Medicaid patients and One Community Health would like to provide that service to Skamania County. One Community Health has been in Hood River, Oregon for 30 years serving those patients unable to be served elsewhere. He explained the background, vision, values, organizational chart, and mission of One

Community Health. The organization is interested in being location in Stevenson and locations were discussed.

The meeting recessed at 11:38 a.m. and reconvened the same day at 1:31 p.m. with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin in attendance.

The Board participated in a workshop with the Financial Management Officer, Financial Management Coordinator and Treasurer to discuss the 2016 Budget. The Auditor was unable to attend. Anticipated non-departmental and departmental revenues and expenditures for 2016 were discussed as well as carryover funds from 2015 to 2016. Indirect and direct cost rates were discussed, as well as the diversion funds and a levy shirt. The loan payoff was also discussed.

The meeting recessed at 3:08 p.m.

The Board of Commissioners meeting reconvened at 1:00 p.m. on Thursday, November 12, 2015 with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin in attendance.

The Board participated in a workshop with Superior Court Administrator discuss their budget for 2016. Departmental revenues were discussed.

The Board recessed at 1:02 p.m.

The Board reconvened at 1:20 p.m. the same day with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin in attendance.

The Board participated in a workshop with the Sheriff to discuss Sheriff's office budgets for 2016. Revenues, expenditures, new hires, diversion funds, reductions, and potential budget changes were discussed. No action was taken.

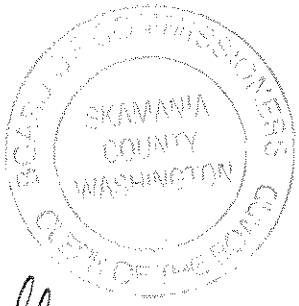
The Board discussed sending a letter in support of the proposed boundary expansion of Stevenson Ridge NRCA near Stevenson to the Department of Natural Resources. Commissioner McKenzie will send the letter.

The Board discussed Commissioner Brong writing a letter in support of a bill to modernize the Land and Water Conservation fund. Commissioner Brong will write the letter.

Commissioner McKenzie asked that the Board also be updated on the arrival of SRS funds after Commissioner Brong speaks to Robert Weidner next week at the WSAC conference.

The meeting adjourned at 2:26 pm.

**ATTEST:**




**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

**Commissioner**

Aye 3
Nay 0
Abstain 0
Absent 0

APPROVED AS TO FORM:

Skamania County Prosecuter

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of November 17-19, 2015**

The Board met at 9:00 a.m. on November 17, 2015 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Doug McKenzie, Chair and Bob Hamlin present. Debi Van Camp, Human Resources reported to the Board that she will be attending the Risk Pool Conference November 19th and 20th at the Skamania Lodge. Alex Hays, Events Manager, reported that the County has been awarded Lodging tax funds by the City of Stevenson for the Bluegrass Festival, Fair and an agriculture expo being planned. He told the Board the committee liked the idea of the expo and gave $1,000 more than was asked for. Arlene Johnson, Senior Services Director reported that the meal site is being moved to the exhibit hall for the November 18th meal and invited the Board to come to lunch and enjoy chili dogs. Debbie Slack, Financial Management Coordinator, asked the Board if they would allow a non agenda item to be brought to the Board meeting for their consideration. It is a pre-hire request for 2.5 fifty percent part-time Buildings and Grounds Custodians. The Board agreed to consider the request in Board meeting. Heidi Penner, Financial Management Officer discussed budget packets for workshops this week, revenue and expenditures, potential carry over funds to 2016, and line item adjustments. She asked the Board if they would allow departments to do line item adjustments for the operating portion of the budget to salaries, wages and benefits rather than do supplemental budgets. The Board agreed to allow that for this part of the budget year. She also discussed the need for payroll and human resources to be involved in the budgeting process next year to make sure departments are using the correct rates for payroll taxes, including L & I are being used. Debi Van Camp, Human Resources also asked the Board if the LEOFF budget could have a deficit balance until the next supplemental and the Board agreed that was fine.

The meeting recessed at 9:25 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. November 17, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, Bob Hamlin and Christopher Brong present, opening with the Pledge of Allegiance led by Vickie Clelland, Skamania County Treasurer.

Commissioner McKenzie called for a moment of silence for France.

John McSherry, Port of Skamania County told the Board of a new 15,000 square foot flex industrial building be built in North Bonneville that will support job retention/creation and private investment in the County. He asked the Board to submit a letter of support committing match funds from .09 dollars in the amount of $200,000.

Mary Repar, Stevenson resident and Grange Master for Post 121 invited the Board to a potluck, sponsored by several local groups, at the Methodist Church in Stevenson on December 5th. It will be held from 5-7 pm. Mary also urged the Board to hire the Veterans Advisory Officer. She said the local Posts are opposing the hiring of the Advisory Officer. She said a trained person is needed to help the veterans, not volunteers. She said the RCW is clear on what the funds can be used for and the Veteran's Advisory Board is out of line with the County's resolution that created the Board and the RCW. She urged the Board to make it legal. She also pointed out that the local Posts do not speak for all veterans of the community.

Robert Victorino, Interim Chief of Skamania County EMS reported on various work that has been accomplished, including restructuring fees, waiving co-pays for residents, capital purchase of ambulance, and meeting levy commitments. He "introduced" new Office Manager, Ann Lueders, and said while he knows she will be missed by the County she will continue to serve the County in her new position with

Skamania County EMA. He also introduced the new Chief, Pat Nicholson, coming from Sequim, WA. He said Pat has new good ideas and commended the entire EMS staff for their hard work in the past year.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of November 10-12, 2015
2. Set payroll dates for calendar year 2016
3. Resolution 2015-54 Establishing Legal Holidays for 2016
4. Contract Amendment #1 with Department of Social and Health Services to provide coordination and implement prevention programs designed to prevent or delay the misuse and abuse of alcohol, tobacco and marijuana and other drugs
5. Contract renewal with Daniel E. Ferber MD PC to provide medication management to mental health clients
6. Contract renewal with Transcription Solutions to transcribe psychiatrists' dictated clinical notes

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve vouchers for the period ending November 12, 2015 in the total amount of $63,393.54 with $27,304.82 being Current Expense.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to approve a Pre-Hire Request for 2.5 fifty percent part-time Buildings and Grounds Custodians and to approve lowering the advertisement timeline to the public from 3 weeks to 2 weeks.

Emily Stevenson, Noxious Weed Coordinator reported on the 2015 season, and winter projects.

Commissioner Hamlin moved, seconded by Commissioner Brong and motion carried unanimously to send a letter to the Port of Skamania County authorizing the use of $200,000 of .09 Sales and Use Tax Funds, as they become available for the Port of Skamania County's project to construct a new 15,000 square foot flex industrial building in North Bonneville.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported that Commissioner Hamlin attended a Department of Natural Resources meeting for him. He also reported that he met with several people to discuss budgets. Commissioner Hamlin reported on attending two meeting, the Chamber retreat, and a DNR hearing that discussed moving trust land to encumbered land status on Stevenson Ridge. Commissioner Brong attended pre meetings for Southwest Behavioral Health and Area on Aging and Disabilities.

The Board participated in a workshop to discuss the Note Fund. Commissioner McKenzie reported there is nothing new to report, just waiting for the SRS and Encumbered Lands funds to pay the loan off.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director submitted a written report on behavioral health, public health and developmental disabilities. She was attending ACHS and WSALPHO meetings this week at the WSAC Annual Conference at Skamania Lodge.

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fires Safety, Buildings & Grounds and Information Technology. He also updated the Board on traffic on SR14, and traffic enforcement at the weigh station in Home Valley that will re-open this week. He also

discussed the new tree planted on the Courthouse lawn, the new planning employee, and the savings from that will be realized from non-renewal of the janitorial contract.

The meeting recessed at 10:05 a.m.

The Board met in Executive Session at 10:07 a.m. to discuss potential litigation pursuant to RCW 42.30.110 (i) for 5 minutes.

The Board met in Executive Session at 10:12 a.m. to discuss litigation pursuant to RCW 42.30.110(i) for 20 minutes.

The meeting reconvened at 10:30 a.m. with Commissioners Chris Brong, Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with the Auditor. Budgets discussed were Auditor, Veteran's Relief, Auditor's O & M, and Elections. Expenditures, revenues, and funds for the elections conference were discussed. Also discussed were an operating transfer to the Clerk from the Auditor's O & M budget, and an Ending Dedicated Cash amount. No action was taken.

The meeting recessed at 10:45 am. and reconvened at 11:00 a.m. the same day with Commissioners Chris Brong, Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with the Treasurer. Budgets discussed were Treasurer, Treasurer's O & M and REET. Commissioner McKenzie voiced non support of a part time position for the Treasurer's office. Commissioners' Brong and Hamlin support the addition of the requested part time position. The Board supports a change in job description for the Revenue Officer. Also discussed was the potential for an increase in revenue for the Treasurer's O & M budget from foreclosure fees.

The meeting recessed at 11:13 a.m. and reconvened at 11:15 a.m. the same day with Commissioners Chris Brong, Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with the County Clerk. Budgets discussed were Clerk and Clerk's Collection fund. The Clerk presented information in support of an additional full time position in the Clerk's office. After discussion the Board supports the addition of a full time position to the Clerk's office.

The meeting recessed at 11:45 a.m. and reconvened at 1:00 pm the same day with Commissioners Chris Brong, Doug McKenzie, Chair and Bob Hamlin present.

The Board met for budget presentations with representatives from Domestic Violence, Economic Development Council, Stevenson Food Bank, Underwood Conservation District, and Senior Services, Inc. of North Bonneville. No action was taken.

The meeting recessed at 1:17 p.m. and reconvened at 1:45 p.m. the same day with Commissioners Chris Brong, Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a workshop to discuss carryover of leave balances from benefited to non benefited positions. Discussion included whether a policy should be written to address the topic, including who it would affect, or decide on a case by case basis if leave balances can be carried over from benefited to non benefited positions. No action was taken.

The meeting recessed at 2:18 p.m. and reconvened at 10:00 a.m. on Wednesday, November 18, 2015 with Commissioners Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with the Prosecutor. Budgets discussed were Prosecutor, Coroner, Law Library, Crime Victim's Comp, and Support Enforcement. Revenue and expenditures were discussed. No action was taken.

The Board discussed WSAC conference meeting currently being held at the Skamania Lodge. No action was taken.

The Board discussed revenue from a contract with Clark County for Jail services. No action was taken.

The meeting recessed at 10:17 a.m. and reconvened at 10:30 a.m. the same day with Commissioners Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with the Assessor. L & I rates were discussed, as well as revenues, expenditures. The Assessor presented the Board with information comparing Skamania County to other counties in the state on FTE's, budget amount and percent of change over the last 3 years. He also presented sheets of comparison sheets on total staff, with real and personal property valuations for 2014, comparison of workloads by parcel count per appraiser, and property tax ratios by county for the last 3 years.

The meeting recessed at 10:47 a.m. and reconvened at 11:00 a.m. the same day with Commissioners Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with Probation. Revenues were discussed. No action was taken.

The meeting recessed at 11:18 a.m. and reconvened at 11:30 a.m. the same day with Commissioners Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with Human Resources. Budgets discussed were Risk Management, Human Resources, Boundary Review and Board of Equalization. Discussion was held on revenues and expenditures, travel and training. The Board requested the Boundary Review Board budget be cut by $1,200.

The meeting recessed at 11:59 a.m. and reconvened the same day at 2:00 p.m. with Commissioner Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a budget workshop with Juvenile. Revenues and expenditures were discussed as was a raise for the Probation Officer. Commissioner McKenzie stated he is not in favor of the raise at this time. Commissioner Hamlin stated he is in favor of the raise. The issue will be discussed with Commissioner Brong and Juvenile will work with Financial Management Officer, Heidi Penner to update their budget accordingly.

The meeting recessed at 2:07 p.m. and reconvened the same day at 2:30 p.m. with Commissioner Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with Noxious Weed. Discussion included a newer vehicle in 2016 for the Weed Department, and revenue and expenditures.

The meeting recessed at 2:34 p.m. and reconvened the same day at 3:00 p.m. with Commissioner Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop with Senior Services. Discussion included hiring an additional driver, increase in food costs and the Veteran's van. The Board agreed that the requested operating transfer for 2016 from Current Expense should be reduced to $81,000.

The meeting recessed at 3:08 p.m. and reconvened the same day at 4:00 p.m. with Commissioner Doug McKenzie, Chair and Bob Hamlin present.

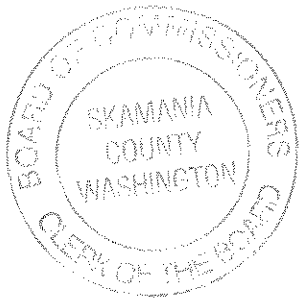
The Board participated in a Budget Workshop with District Court. Discussion included Discovery Pass tickets and problems in processing those. Also discussed were minor changes to make for retirement and health benefits to the 2016 budget. Also conferences to attend in 2016 were discussed.

The meeting recessed at 4:10 p.m. and reconvened at 9:00 am on Thursday, November 19, 2015 with Commissioners Doug McKenzie, Chair and Bob Hamlin present.

The Board participated in a Budget Workshop for Public Works. Budgets discussed were: Buildings and Grounds, Information Technology, Community Development, Cable TV, County Round, Cumulative Reserves County Road, CAPP, Solid Waste, ER & R and Capital Improvement. Items discussed were Levy Shift, Indirect and Direct costs, and Diversion. Also discussed was the janitorial contract for Buildings and Grounds, computer replacements, vehicle replacements, and ER & R radio payments, and tracking of purchases through ER & R Stores, and new hires for County Road. Other items discussed were taking responsibility for the Capital Improvement budget January 1, 2016, eligible expenditures from the REET fund, and landscaping concerns near the north entrance of the annex.
It was decided by the Board that a Levy Shift will be considered for 2016.

The meeting adjourned at 10:09 a.m.

**ATTEST:**




**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

Absent

**Commissioner**

Aye 2
Nay 0
Abstain 0
Absent 0

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**
**Meeting of November 24, 2015**

The Board met at 9:00 a.m. November 24, 2015, for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, and Bob Hamlin present. Debi Van Camp, Human Resources Director reported on the Risk Pool conference, employee sick leave, EEOC report, custodial positions and salary comparisons. Alex Hays, Events Manager, reported on groups using the facilities, Bluegrass line up for 2016, new Administrative Assistant, lodging tax revenue received from City of Stevenson for Fair, Bluegrass and Agriculture Expo and schedule for 20% position for Ann Lueders. Debbie slack, Financial Management Coordinator, discussed Resource Advisory Committee information for 2016. Heidi Penner, Financial Management Officer, reported on budget meetings, and Commissioner McKenzie commended the FMO on the budget work she's been doing.

The meeting recessed at 9:13 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. November 24, 2015 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Doug McKenzie, Chair, and Bob Hamlin present, opening with the Pledge of Allegiance, led by Mary Repar of Stevenson.

Mary Repar, Stevenson, wished the Board a Happy Thanksgiving and safe and healthy Holiday season. She also remarked that it is the civic duty of all to participate in government, and to stay civil as we need government instead of a shoot out as in the old days.

Larry Mulchy, Carson, remarked that he had attended a Board meeting a few weeks ago and asked that the 3 minute timer be check for accuracy as he purchased one and his eggs were undercooked. He felt the Chair had no problem jumping in to admonish him for language he used when addressing the Board.

Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to approve the Consent Agenda as follows:

1. Minutes of November 17-19, 2015
2. Set a public hearing for 5:30 PM December 22, 2015 to consider establishing a comprehensive Six-Year Transportation Improvement Program for road and bridge construction work for the years 2016-2021
3. Resolution 2015-56 WRIA 29A Watershed Planning Detailed Implementation Plan Adoption
4. Interlocal Agreement for Skamania County and Skamania County Sheriff to provide for dissemination of information received by the Skamania County Sheriff's Office Public Safety Access Point
5. Interlocal Cooperative Purchasing Agreement with Spokane County in order to utilize each other's existing contracts under the Interlocal Act.
6. Contract with State of Washington Department of Commerce for funding for improvement of criminal justice and community response to violence against women
7. Contract extension with the City of Battle Ground for incarceration services for city inmates
8. Contract renewal with the Washington State Office of Public Defense to make appreciable demonstrable improvements in public defense services.
9. Contract renewal Washington State Military Department to provide DHS Emergency Management Performance Grant funds to local emergency management.

Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to approve vouchers for the period ending November 19, 2015 in the total amount of $795,878.13 with $33,464.75 being Current Expense.

Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to approve payroll for the pay period November 1-15, 2015 in the total amount of $454,949.43, with $271,135.33 being Current Expense

Todd Murray, WSU Extension, reported on Administration, and 4-H. He reported on the WSAC Annual conference, and preparation for civil rights audit in 2016. He reported to the Board that he has been reassigned to Pullman, WA as ARN Unit Director, and that Sally Mansur has resigned effective November 30, 2015. He is working on developing an interim plan and development of a new Administrative Professional position.

The meeting recessed at 9:43 a.m. and reconvened at 9:47 a.m. the same day with Commissioner McKenzie, Chair and Commissioner Hamlin present.

The Board gave updates on their attendance at various meetings. Commissioner McKenzie reported on the Risk Pool conference and WSAC conference both held at Skamania Lodge. Commissioner Hamlin reported on his attendance at the WSAC conference and also a collaborative meeting. He also talked about an upcoming collaborative workshop with the Forest Service and other governmental agencies to be held in January.

The meeting recessed at 9:55 a.m. and reconvened at 10:00 a.m. the same day with Commissioner McKenzie, Chair and Commissioner Hamlin present.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director reported Behavioral Health, Public Health and Developmental Disabilities. She also reported on the WSAC conference, a free screening of a documentary film, Paper Tigers, to be held December 3, 2015 at 4:00 pm and 6:30 pm at the Hegewald Center Auditorium, and food inspections.

- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste as well as Planning, Environmental Health, Building & Fires Safety, Buildings & Grounds and Information Technology. He also reported on the Sand Hill and Carson Junction projects, Clean World Maintenance contract, surplus list, and contract negotiations with Spillmans.

The Board participated in a workshop to discuss the Note fund. There is nothing to report, still waiting for funds to come in to pay loan off.

The meeting recessed at 10:18 a.m. and reconvened at 10:30 a.m. the same day with Commissioner McKenzie, Chair and Commissioner Hamlin present.

The Board participated in a workshop with the Financial Management Officer, Auditor, Treasurer and Assessor to discuss County Finances. Financial Management Officer, Heidi Penner told the Board that Gabe Spencer, Assessor will be attending the workshops from here forward. The Current Expense carryover amount and what is needed to balance the Current Expense fund for the 2016 budget were discussed.

The meeting recessed at 10:50 a.m. and reconvened at 11:01 a.m. the same day with Commissioners McKenzie, Chair, and Commissioner Bob Hamlin present.

The Board participated in a workshop to discuss boat launches. Larry Douglass, Public Works Director presented considerations for 2016 boat launch fees and rules. The Board agreed with the presented information and a resolution will be considered on a future agenda.

The meeting recessed at 11:11 a.m. and reconvened at 11:32 a.m. the same day with Commissioner McKenzie, Chair, and Commissioner Hamlin present.

The Board participated in a workshop to discuss the 2016 WSU Extension Budget. No action was taken.

The meeting recessed at 11:42 a.m. and reconvened at 3:30 p.m. the same day with Commissioner McKenzie, Chair, and Commissioner Hamlin present.

The Board participated in a workshop to discuss the 2016 Community Health Budget. Commissioner McKenzie is not in favor of an increase in the Director's salary. Commissioner Hamlin is in favor of an increase in the Director's salary. No action was taken.

The meeting recessed at 3:32 p.m. and reconvened at 5:30 p.m. the same day with Commissioner McKenzie, Chair, and Commissioner Hamlin present.

A public hearing was held to consider an application from Vince W. Good, Trustee of the Virginia A. Good Revocable Trust to change land classification from designated forest land to open space, open space on tax parcels #02060000260100 & 02062100010000. A staff report was given by Gabe Spencer, Assessor. There was no public comment. Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to approve the application from Vince W. Good, Trustee of the Virginia A. Good Revocable Trust to change the land classification on tax parcels #02060000260100 & 02062100010000 from forestry to open space, open space.

A public hearing was held to receive public comments and to consider adoption of the 2016 Preliminary Budget. There was no public comment. Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to adopt the 2016 Preliminary Budget.

Commissioner Hamlin moved, seconded by Commissioner McKenzie and motion carried to set a public hearing for 5:30 PM, Tuesday, December 22, 2015 to consider adoption of 2016 Final Budget and to consider setting 2016 Current Expense and County Road Property Tax Levies.

The meeting adjourned at 5:36 p.m.

**ATTEST:**

**Clerk of the Board**

**BOARD OF COMMISSIONERS**
**SKAMANIA COUNTY, WASHINGTON**

**Commissioner**

**Commissioner**

**Commissioner**

Aye 3
Nay 0
Abstain 0
Absent 0