

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Meeting of January 14, 2014

The Board met at 9:00 a.m. on January 14, 2014 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Chair, Doug McKenzie and Robert Anderson present. Discussion included payment of liability insurance, WRIA meeting, consent agenda items, payroll approval on February 6, 2014, Columbia Gorge Housing authority appointment, open public meetings, defensive driving, and a letter to senators regarding payment in lieu of taxes, with no action taken.

The meeting recessed at 9:12 a.m.

The meeting was called to order at 9:30 a.m. January 14, 2014 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Chair, Doug McKenzie and Robert Anderson present, opening with the Pledge of Allegiance.

Gloria Howell submitted a letter and advised of her concern with consent agenda items #4 Resolution 2014-04 creating a Financial Management Office and #5 Financial Management Administrator new job description.

Rick Jessel advised the he wants what is best for the County regarding financial management.

Commissioner McKenzie moved, seconded by Commissioner Anderson and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of January 7, 2014.
2. Certification of Property Tax Levies for Taxing Districts.
3. Reappointments to Mosquito Control District – Jay Russo, Position #2 and Dave Kuhn, Position #4.
4. Resolution 2014-04 Creating a Financial Management Office within the Board of County Commissioners Department.
5. Financial Management Administrator new job description.
6. Agreement with Administrative Office of the Courts to provide reimbursement for the purchase of two desktop computers, two monitors and two laptops for District Court.
7. Authorization to purchase two desktop computers, two monitors and two laptops for District Court, per State specifications, to be reimbursed by the Administrative Office of the Courts.
8. Contract with Department of Social & Health Services, Division of Behavioral Health and Recovery to provide funding for chemical dependency services.
9. Contract with Laura Foster for tourism promotion funded from Hotel/Motel Funds.
10. Contract with Skamania County Chamber of Commerce for tourism promotion funded from Hotel/Motel Funds.
11. Contract with Skamania County Historical Society and Columbia Gorge Interpretive Center for tourism promotion funded from Hotel/Motel Funds.
12. Contract with Skamania County Senior Services to provide tourism promotion for seasonal public transportation to tourists and recreational users May 1 – October 15 funded from Hotel/Motel Funds.
13. Contract with Mark Day to instruct a Tae Kwan Do fitness program.
14. Contract with Skamania County Fair Board to produce the Skamania County Fair and Timber Carnival, the Columbia Gorge Bluegrass Festival, and Stevenson's Barnstorming Bluegrass Concert and Dance.
15. Contract with Senior Services, Inc to operate and maintain a Senior Services Center in North Bonneville.
16. Contract with Skamania County Council on Domestic Violence and Sexual Assault to provide assistance and counseling to residents.

17. Contract with Underwood Conservation District to provide natural resource technical assistance, workshops and services to landowners and residents.
18. Contract with Washington Gorge Action Programs for the operation of a food bank in Stevenson open to the public.
19. Contract with Washington State University Extension to provide an extension program.

The Board gave updates on their attendance at various meetings which included Regional Transportation Commission, Legislative Steering Committee, Columbia River Gorge Commission Director and National Scenic Manager, Mid-Columbia Economic Development District, Senior Advisory, Chamber of Commerce, Southwest Clean Air, Columbia River Gorge Regional Meeting, Gifford Pinchot Accountability Group and WKO, upcoming meeting with Gifford Pinchot Forest Supervisor, and individual meetings with Department Heads and staff, with no action taken.

Commissioner Anderson moved, seconded by Commissioner McKenzie and motion carried unanimously to approve a letter to Senators Murray and Cantwell asking for full support for the Payment in Lieu of Taxes (PILT) program.

The meeting recessed at 9:50 a.m. and reconvened at 10:00 a.m., with Commissioners Brong, McKenzie and Anderson present.

Department Heads presented the following reports:

- Karen Witherspoon, Community Development Director reported on general administration, planning information, environmental health information, and building and fire safety information.
- Kirby Richards, Community Health Director reported on behavioral health, public health, and developmental disabilities.
- Scott Pineo, General Services Director reported on department activities, facilities, events and recreation, human resources, risk management, senior services and information technology.
- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste.

The meeting recessed at 10:13 a.m. and reconvened at 11:00 a.m., with Commissioners Brong, McKenzie and Anderson present.

The Board met with the Financial Management Committee to discuss the 2014 Budget, with no action taken.

The meeting recessed at 12:07 p.m. and reconvened at 1:35 p.m., with Commissioners Brong, McKenzie and Anderson present.

The Board participated in a workshop with Department Heads and staff to discuss reorganization of Community Development, Public Works and Community Health Departments due to the resignation of the Community Development Director. Recommendations were reviewed and discussed as follows:

1. Environmental Health –will be consolidated into Public Works, with the exception of restaurant and temporary food event inspections and licenses and food handler card testing that will be consolidated into Community Health. The Environmental Health Specialist will be supervised by the Public Works Director.
2. Planning Positions – will be consolidated into Public Works. Planner I will provide planning services for outside of the National Scenic Area and be supervised by the Planning Manager. Planning Manager will provide services inside the National Scenic Area and oversight of the Planning Division and will be supervised by the Public Works Director.

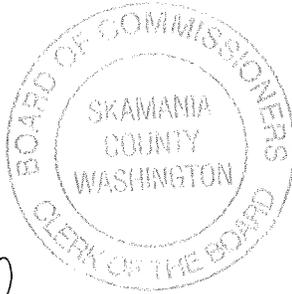
3. Building Positions –The Building Inspector/Fire Marshal and Permit Technician positions will be consolidated into Public Works and will supervised by the Public Works Director. A permit status chart for permit tracking will be developed and updated weekly on the County web site.
4. Monthly reporting on reorganizations will be submitted to the Board of Commissioners.
5. Start date for reorganization of departments as stated above will be February 1, 2014.

Commissioner Anderson moved, seconded by Commissioner McKenzie and motion carried unanimously to accept the above recommendations from Department Heads.

Commissioner Anderson moved, seconded by Commissioner McKenzie and motion carried unanimously to approve Resolution 2014-05 Interfund Loan from Cumulative Reserves County Road Fund to Current Expense, Non-Departmental Revenues Fund.

The meeting adjourned at 2:43 p.m.

ATTEST:



Jamela Johnson
Clerk of the Board

**BOARD OF COMMISSIONERS
 SKAMANIA COUNTY, WASHINGTON**

[Signature]
Commissioner

[Signature]
Commissioner

Robert Anderson
Commissioner

Aye 3
 Nay
 Abstain
 Absent