

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**  
**Meeting of March 25, 2014**

The Board met at 9:00 a.m. on March 25, 2014 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Chair, Doug McKenzie and Robert Anderson present. Discussion included receipt of State Forest Board funds, payment of loans, supplemental budget, voucher approval, appointment to Human Services Advisory Board, staff training for Public Records Act and Open Public Meeting Act, scheduling, authorization to purchase from the Sheriff, letter to Mount Adams District Ranger regarding support for Forest Youth Success program, the need to move forward with completion of the financial office, letter to Senators asking for assistance in expediting Secure Rural Schools funding, performance plan for staff, and the need for a color printer, with no action taken.

The meeting recessed at 9:20 a.m.

The meeting was called to order at 9:30 a.m. March 25, 2014 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Christopher Brong, Chair, Doug McKenzie and Robert Anderson present, opening with the Pledge of Allegiance.

Rick Jessel asked if the Memorandum of Understanding regarding the Financial Management Office was approved by the Prosecutor, advised that the use of acronyms in a presentation posted on the County website was confusing, and commented about the setting of elected officials' salaries.

Commissioner Brong read a Proclamation for National Sexual Assault Awareness. Lisa Butcher and Rachel Bryan from Skamania County Domestic Violence and Sexual Assault gave a brief presentation regarding sexual assault awareness, statistics, activities and the Teen Prevention Group. Commissioner Anderson moved, seconded by Commissioner McKenzie and motion carried unanimously to approve the Proclamation for National Sexual Assault Awareness Month for April 2014.

Auditor Tim Todd addressed issues of reporting information about the County to the public by Skamania County Pioneer Editor Philip Watness and provided an update on the status of capitalized assets inventory. He provided an overview of RCW 36.32.210 and advised that departments have maintained inventory lists but those lists were not reported to the Auditor. He also advised of working on a draft policy regarding fixed capital assets and stated that the County's goal is to be accountable to the taxpayers.

Commissioner Anderson moved, seconded by Commissioner McKenzie and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of March 18, 2014.
2. Special occasion liquor license for Stevenson Business Association.
3. 2013 Annual Reports and Submittal Certification to the County Road Administration Board.
4. Resolution 2014-21 to allow the carryover of unspent funds diverted from 2013 County Road Budget to the Sheriff's Budget to be applied to the 2014 budgeted diversion funds.
5. Resolution 2014-22 setting Skamania County Community Development Land Use Guidance regarding the implementation of Initiative 502, which allows for the growing, processing and retail sales of recreational marijuana within the State of Washington.
6. Resolution 2014-23 Authorization to purchase and invitation to bidders utilizing the Small Works Vendors List for the purchase of a 9' Platform Bed to include installation.
7. Agreements with American Fidelity Assurance Company for renewal of Section 125 Flexible Benefit Plans for #501 All Other Employees, #502 Law Enforcement Guild, #503 Public Works/Facilities & Recreation Unit, #504 Managers Unit, #505 Office and Professionals Employees Unit, and #507 Commissioners Office Employees Unit.

8. Facility Partner Cooperation Agreement and Lease with the State of Washington Health Care Authority (HCA) to utilize office space for HCA community-based Medical Assistance Specialists to assist residents with Medicaid enrollment and program questions.
9. Memorandum of Understanding between the Auditor and Board of Commissioners formalizing the authority, responsibilities and agreement of duties for the Financial Management Office.

Commissioner McKenzie moved, seconded by Commissioner Anderson and motion carried unanimously to approve vouchers for the period ending March 24, 2014 in the total amount of \$211,145.03.

Commissioner McKenzie moved, seconded by Commissioner Anderson and motion carried unanimously to approve an authorization to purchase an alcohol sniffer flashlight for use at teen dances, parties and events.

Commissioner Anderson moved, seconded by Commissioner McKenzie and motion carried unanimously to approve a letter to Mount Adams District Ranger Mose' Jones-Yellin requesting support for the Skamania County Forest Youth Success program by providing funded stewardship restoration projects as a priority for the program.

Commissioner McKenzie moved, seconded by Commissioner Anderson and motion carried unanimously to approve the amended Prevention Coordinator Job Description and assign pay Range 17.

Commissioner McKenzie moved, seconded by Commissioner Anderson and motion carried unanimously to approve a request from the Sheriff to approve an FTE Prevention Coordinator position at a Range 17C to be a fully grant funded Civil Service position within the Sheriff's Office, and allow a 120-day appointment to the position by the Sheriff to provide time for advertising and civil service formalities.

Sally Mansur, WSU Extension staff reported on administration, 4-H, economic and community development, natural resources, small farms and home gardening.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director reported on behavioral health, public health, and developmental disabilities.
- Scott Pineo, General Services Director reported on department activities, facilities, events & recreation, human resources, risk management, senior services and information technology.
- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, Solid Waste, and Community Development.

The meeting recessed at 10:35 a.m. and reconvened at 10:40 a.m., with Commissioners Brong, McKenzie and Anderson present.

Safety Committee reports were presented for review. Commissioner McKenzie moved, seconded by Commissioner Anderson and motion carried unanimously to agree with the Safety Committee's findings and recommendations for reports #2014-01, #2014-02 and #2014-03.

The Board gave updates on their attendance at various meetings which included utility costs for transitional housing, health insurance, union, Gifford Pinchot National Forest Road Analysis public meeting, South Gifford Pinchot Collaborative, Economic Development Council, Wind River Business Park Vegetation Management Plan, and a new website called Saving Skamania County developed by Tom Lannen, with no action taken.

The meeting recessed at 11:00 a.m. and reconvened at 1:30 p.m., with Commissioners Brong, McKenzie and Anderson present.

The Board participated in workshop to hear a presentation by Carl Hoppel for a development proposal for Wind River Business Park. Interested parties in attendance included representatives from the Port of Skamania County, Forest Service, PUD, Fire District #1, the Sheriff, Prosecutor, General Services Director, and the public. Commissioner Brong gave a brief history of the Business Park. Mr. Hoppel and Matt Martinez advised of their backgrounds in development, and advised of developing a master plan and working with several out of the area businesses to develop recreational activities, including an RV center and store, to promote outdoor recreational activities and attract people to the area. Paul Spencer of the Gifford Pinchot Accountability Group advised of the Group's vision of a campus for forest products for the property. Mose' Jones-Yellin, Mount Adams District Ranger advised that there is room to incorporate projects at the site and expressed his excitement to see visions and proposals supportive of development for the area. Sheriff Dave Brown gave an overview of a previous plan to develop a police, fire, and emergency services training center at the site, which would fit well with Mr. Hoppel's proposal. John McSherry, Executive Director for the Port of Skamania County advised of the Port's improvements to the site, working on issues, and making investments in the infrastructure. Comments and discussion from the Board included the need to resolve water issues, concern with protecting the County, and the willingness of the Port to work with the proponents.

The meeting recessed at 2:30 p.m. and reconvened at 3:00 p.m., with Commissioners Brong, McKenzie and Anderson present.

The Board participated in a workshop with the Prosecutor and Assessor regarding a clouded title to tax parcel #03060000190000. The Prosecutor advised he would research preparing a quit claim deed to clear the matter.

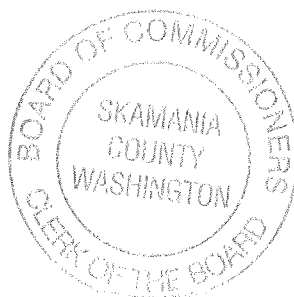
The meeting recessed at 3:30 p.m. and reconvened at 5:30 p.m., with Commissioners Brong and McKenzie present and Commissioner Anderson present by phone.

A public hearing was held to receive comments from interested parties regarding recommended revisions to the Water Resource Inventory Areas (WRIA) 25-26 Grays-Elochoman and Cowlitz Rivers Watershed Management Plan, adopted by the Planning Unit in November 2013. Jeff Breckel, Executive Director for Lower Columbia Fish Recovery Board gave an overview of Washington's Watershed Management Act, the 2006 Management Plan Water Supply and Stream Flow Provisions and proposed revisions to the 2013 Management Plan that address water supply and stream flow provisions set forth in the original plan adopted by the counties in 2006. There was no public present. Mr. Breckel advised that following individual public hearings by each county on the matter, a joint county session would convene to act upon the recommendations, and advised that comments would be accepted by the Lower Columbia Fish Recovery Board until April 30, 2014 and may be emailed to [info@lcfwb.gen.wa.us](mailto:info@lcfwb.gen.wa.us).

The meeting adjourned at 5:50 p.m.

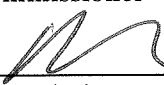
**ATTEST:**

  
Clerk of the Board



**BOARD OF COMMISSIONERS  
SKAMANIA COUNTY, WASHINGTON**

  
Commissioner

  
Commissioner

  
Commissioner

Aye 3  
Nay \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_