

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**  
**Meeting of December 17, 2013**

The Board met at 9:00 a.m. on December 17, 2013 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Robert Anderson, Chair, Christopher Brong, and Doug McKenzie present. Discussion included Washington State Association of Counties 2014 dues increase, an invoice from the Assessor for maps for Wind River Business Park, 2014 Budget, off agenda contracts for consideration, payment of interfund loans, set a date for a supplemental budget for January 2014, the need for clarification of annual leave for Christmas holiday, staff evaluations, and proposals for Wind River Business Park, with no action taken.

The meeting was called to order at 9:30 a.m. December 17, 2013 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Robert Anderson, Chair, Christopher Brong, and Doug McKenzie present, opening with the Pledge of Allegiance.

Larry Mulcihy advised of his concerns regarding his property on Eyman Cemetery Road in Carson and County right of way.

Kathleen Archer advised of her desire to reopen the swimming pool and offered suggestions for generating revenue.

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of December 10, 2013.
2. Extend Interim Noxious Weed Coordinator position up to an additional 90 days.
3. Authorization to purchase appliances for the Underwood rental house to include a dishwasher, range, range hood and refrigerator.
4. Authorization to purchase an Invoice Accounting Report Modification to assist departments with entering invoices into the EDEN Accounting System.
5. Indirect Cost Allocation Policy.
6. Resolution 2013-53 Repay County Road Cumulative Reserve Fund.
7. Contract with Archaeological Services, LLC, amendment #3 to include a cultural resources survey investigation at the Washougal River Road Realignment Project, CRP 2010-03.
8. Interlocal Agreement with the City of Stevenson to provide prosecution services to the City.
9. Interlocal Agreement between Skamania and Klickitat Counties and Klickitat/Skamania Superior Court for providing Klickitat County's Juvenile Court Administrator services and other necessary Juvenile Department support to Skamania County.
10. Lease Agreement with Michael Stillman and Sally Stillman for rental of property located at 951 School House Road in Underwood.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve vouchers for the period ending December 16, 2013 in the total amount of \$472,287.31.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve a contract with Christopher R. Lanz and the firm of W. Todd Pasco, PLLC to provide public defender representation for indigent adults for certain cases filed in Skamania County Superior Court.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve a contract with the Department of Commerce to provide funding from the STOP Violence Against Women Formula Grant Program to improve the community response to violence against women.

The Board gave updates on their attendance at various meetings which included Southwest Washington Behavioral Health, and meetings with the Gifford Pinchot Accountability Group and Shari Hildreth, Deputy District Director for Senator Jaime Herrera Beutler, regarding Wind River Watershed Pilot Project, with no action taken. The Board expressed their appreciation to Scott Pineo, General Services Director, Larry Douglass, Public Works Director and Tim Todd, Auditor for their work in finalizing the Indirect Cost Allocation Policy.

The meeting recessed at 9:50 a.m. and reconvened at 10:00 a.m., with Commissioners Anderson, Brong, and McKenzie present.

Department Heads presented the following reports:

- Kirby Richards, Community Health Director reported on behavioral health, public health, and developmental disabilities.
- Scott Pineo, General Services Director reported on department activities, facilities management, events & recreation, human resources, risk management, senior services and information technology.
- Larry Douglass, Public Works Director reported on Engineering, County Road, ER&R, and Solid Waste.

The meeting recessed at 10:18 a.m. and reconvened at 10:30 a.m., with Commissioners Anderson, Brong, and McKenzie present.

Keith Chamberlain, Columbia River Gorge Commission (CRGC) representative for Skamania County gave an update on the CRGC. Discussion included election of new officers, NSA Management Plan, outdoor recreation, trails, and goals for 2014. Commissioner Brong requested a written report for future meetings.

The meeting recessed at 10:59 a.m. and reconvened at 11:05 p.m., with Commissioners Anderson, Brong, and McKenzie present.

The Board participated in a workshop with Public Works to discuss solid waste revenue shortfalls and radio maintenance charges, with no action taken.

The meeting recessed at 11:30 a.m. and reconvened at 1:30 p.m., with Commissioners Anderson, Brong, and McKenzie present.

Forest Service updates were presented by Mosé Jones-Yellin, Mt Adams District Ranger and Diana Perez, Mt. St. Helen's Deputy District Ranger. Discussion included Pilot Roads Project, Forest Leadership Team, Vegetation Management Plan, recreation programs, Forest Youth Success, South Gifford Pinchot Collaborative involvement in projects, suggested changes to the Gifford Pinchot Collaborative By-Laws to include meeting structure, funding for snow plowing, the need for clarification of the 25% receipts to the County for revenues generated on the National Forest, and Wind River Business Park issues.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to send a memo to elected officials and department heads regarding 2013 Christmas Leave Guidance as follows:

Department Heads and Elected Officials, as appropriate to required services, may close offices to either limited public service, or closed to public service, during the following periods:

- Tuesday, December 24, 2013: Noon to 5:30 PM.
- Thursday, December 26, 2013: All Day.

Employees wishing to have leave during these periods may utilize their Annual Leave for this period, as permitted by their appropriate supervisor and/or the Departmental Head/Elected Official. All Department Heads and Elected Officials wishing to utilize this guidance shall:

Notify the Commissioner's Office and General Services by Thursday, December 19, 2013, no later than noon, in order that public notice may be given through the Skamania County website.

Post a Notice on their respective public entrance to their office for these periods.

The meeting recessed at 2:35 p.m. and reconvened at 5:30 p.m., with Commissioners Anderson, Brong, and McKenzie present.

A public hearing was held to consider an application from Chenowith Forest and Farm Conservancy for a change of designation from Forest Land to Open Space Land. Assessor Gabe Spencer gave a staff report. The applicant was not present. There was no public present. Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve an Open Space Taxation Agreement with Chenowith Forest and Farm Conservancy.

The meeting recessed at 5:33 p.m.

The meeting reconvened at 6:00 p.m. on December 19, 2013 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Robert Anderson, Chair, Christopher Brong, and Doug McKenzie present.

The Board participated in a workshop regarding radio maintenance charges with representatives from Skamania County Fire Districts #1, Skamania County Emergency Medical Services, Skamania County Public Works, and the Sheriff's Office. Dave Cox, Undersheriff and Larry Douglass, Public Works Director gave a presentation on 2014 radio infrastructure maintenance and additional monthly maintenance costs. Discussion included the increase in 2014 costs over 2013 costs, a request from EMS to be part of the process for upgrades to the system, and a change in language in the new contract to comply with State Auditor requirements. It was agreed that Dave Cox and Larry Douglass would meet with individual fire districts to explain the 2014 cost increase.

The meeting adjourned at 7:14 p.m.

**ATTEST:**

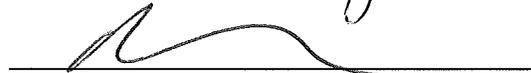


  
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**Clerk of the Board**

**BOARD OF COMMISSIONERS  
SKAMANIA COUNTY, WASHINGTON**

  
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**Commissioner**

  
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**Commissioner**

  
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**Commissioner**

Aye   3    
Nay \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_