

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Meeting of January 8, 2013

The Board met at 9:00 a.m. on January 8, 2013 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Robert Anderson, Christopher Brong, and Doug McKenzie present. Discussion included consent agenda items, surplus property, Commissioner assignments, and signature stamps, with no action taken.

The meeting recessed at 9:10 a.m.

The meeting was called to order at 9:30 a.m. January 8, 2013 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Robert Anderson, Christopher Brong, and Doug McKenzie present, opening with the Pledge of Allegiance.

Sandy Bacus requested the Board to review all changes made to Title 21 Zoning that were made unlawfully and follow the procedures for providing public notice before action is taken.

Scott Anderson advised that his computer business, ABC Computing, had merged with a White Salmon company, advised of his concern with the lack of process in awarding the contract to Richardson Group IT, and stated he looked forward to participating in the RFP process for IT services.

Joseph Bacus advised of his concern that the previous administration did not respond to comments from the public during the comment period. The Board advised that their doors are always open to meet with citizens.

Mary Repar, Master for Grange #121, advised that the Grange was rechartered in July 2012 and is in need of a Grange Building. She advised she would like to have a discussion about retaking the Grange Building in Stevenson.

George Kolin submitted a letter regarding pending revisions to Skamania County Code Title 21.32.050(D)(3).

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve the Consent Agenda as follows, with the exception of items #4 and #5 that were removed:

1. Minutes of January 2, 2013.
2. Liquor license renewal for Backwood Brewing Company.
3. New job description for Community Health Worker.
4. ~~Agreement with TurnKey Corrections to provide hardware and software related to booking and release of inmates and inmate commissary needs.~~
5. ~~Contract with Amali Consulting, LLC, amendment #5 to extend the term and increase the payment for services for consult and design on Wind River Business Park water system implementation.~~
6. Interlocal agreement with the City of Stevenson to provide GIS services to the City for specific projects to create datasets of flowage easement and legal lots.

Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve payroll for the period ending December 31, 2012 in the total amount of \$1,015,786.41.

John Carlson, Emergency Management Coordinator reported on the Comprehensive Emergency Management Plan, FEMA Community Resilience Innovation Challenge Grant, Columbia River Treaty 2013-2024 Review, Region IV changes, Tabletop Exercise for the Mid Columbia Law Enforcement Council, Tabletop Exercise for the Jail/Dispatch Evacuation Plan, Draft Emergency Response Plan for

Pierce National Wildlife Preserve, Region IV Multiagency Coordination Group, Emergency Management Program Grant, Cascadia Seductions Zone, National Incident Management System compliance, Community Emergency Response Team Program, Search and Rescue, Emergency Operations Center, and volunteers. At the Sheriff's request, the Emergency Management Coordinator will submit his report directly to Commissioner Brong bi-weekly and advise him of all new search and rescues in progress. The Emergency Management report will no longer be presented to the Board.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to exercise the Opt-out/Termination clause in the contract with Richardson Group IT, Inc. approved on December 18, 2012 and to meet with Richardson Group IT, Inc. to advise them of the County's intent and present a letter of intent. The meeting was scheduled for 2:00 p.m. Thursday, January 10, 2013 at the Commissioner's meeting room.

The meeting recessed at 10:12 a.m. and reconvened at 10:22 a.m., with Commissioners Anderson, Brong, and McKenzie present.

Department Heads presented the following reports, which included discussion regarding a contract amendment with Amali Consulting, LLC, sanding the Courthouse parking lot during icy/snowy conditions for safety and liability, and updating current information signs advising of available services on primary roads on SR14.

- Karen Witherspoon, Community Development Director reported on general administration, Planning Division, Environmental Health Division, and Building Division.
- Kirby Richards, Community Health Director reported on behavioral health, public health, and developmental disabilities.
- Scott Pineo, General Services Director reported on department activities, facilities management, events & recreation management, human resources, risk management, senior services and information technology.
- Larry Douglass, Public Works Director reported on Engineering and County Road projects, ER&R, and Solid Waste.

Commissioner McKenzie moved, seconded by Commissioner Brong and motion carried unanimously to approve a contract with Amali Consulting, LLC, amendment #5 to extend the term and increase the payment for services for consult and design on Wind River Business Park water system implementation.

The Board met with the Prosecutor in executive session regarding potential litigation from 10:43 a.m. until 11:07 a.m., with no action taken.

The meeting recessed at 11:07 a.m. and reconvened at 11:13 a.m., with Commissioners Anderson, Brong, and McKenzie present.

The Board participated in a financial management workshop regarding the 2013 Budget. The Auditor gave a presentation, which included proper financial management to build a proper budget, structure to manage finances, tools necessary to monitor performance, attributes of an effective budget, and duties of the Financial Management Committee.

The meeting recessed at 12:03 p.m. and reconvened at 2:00 p.m., with Commissioners Anderson, Brong, and McKenzie present.

The Board met in executive session regarding personnel from 2:00 p.m. until 2:54 p.m., with no action taken.

The meeting recessed at 2:54 p.m. and reconvened at 2:57 p.m., with Commissioners Anderson, Brong, and McKenzie present.

The Board participated in a workshop with Public Works to discuss Forest Service 90 Road/Federal Highways Project, Solid Waste Division, and County Road and ER&R Divisions, with no action taken.

The meeting recessed at 4:06 p.m. and reconvened at 4:14 p.m., with Commissioners Anderson, Brong, and McKenzie present.

Per the Board's motion of January 2, 2013 regarding health insurance benefits, Commissioner Brong moved, seconded by Commissioner McKenzie and motion carried unanimously to approve Resolution 2013-02 regarding Health Insurance Benefits.

The meeting recessed at 4:26 p.m. and reconvened at 2:00 p.m. January 10, 2013 with Commissioners Anderson and McKenzie present and Commissioner Brong present by phone.

Commissioner Anderson announced that the meeting scheduled with Richardson Group IT, Inc. (RGIT) to advise them of the County's intent to exercise the Opt-out/Termination clause in the contract and present a letter of intent was cancelled due to a prior commitment by RGIT, and advised that the letter would be mailed today.

The meeting adjourned at 2:02 p.m.

ATTEST:



Janet Johnson
Clerk of the Board

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

[Signature]
Commissioner

[Signature]
Commissioner

[Signature]
Commissioner *chair*

Aye 3
Nay
Abstain
Absent