

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Meeting of September 7, 2011

The Board met at 9:00 a.m. on September 7, 2011 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Paul Pearce, Chair, Jim Richardson and Robert Anderson present for a staff meeting. Discussion included appointments, scheduling, and payroll approval, with no action taken.

The Board met in executive session regarding personnel from 9:12 a.m. until 9:19 a.m., with no action taken.

The meeting recessed at 9:19 a.m.

The meeting was called to order at 9:30 a.m. September 7, 2011 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Paul Pearce, Chair, Jim Richardson and Robert Anderson present, opening with the Pledge of Allegiance.

Mary Repar advised of her concern with federal requirements on the county and the use of the Chamber's postage permit for political purposes.

Commissioner Richardson moved, seconded by Commissioner Anderson and motion carried unanimously to approve the Consent Agenda as follows:

1. Set a public hearing for 5:30 PM Tuesday, September 27, 2011 to receive public comments on the adoption of Ordinance 2011-06 establishing for six months a moratorium on medical marijuana facilities and the use of land for the same.
2. Contract with Vancouver Guidance Clinic to provide evaluation services for youth referred by Juvenile Court to determine if youth is amenable for treatment under the Special Sex Offender Disposition Alternative.
3. License Agreement with Stevenson Fraternal Order of Eagles #1744 to provide beverage and food services for various events at the Fairgrounds.

Commissioner Anderson moved, seconded by Commissioner Richardson and motion carried unanimously to approve a request from Auditor's Office to require all county departments to submit a signed copy of all approved grant applications to the Chief Deputy Auditor and Clerk of the Board in order to create an internal tracking mechanism for grant awards and for preparing annual reports.

Commissioner Richardson moved, seconded by Commissioner Anderson and motion carried unanimously to approve payroll for the period ending August 31, 2011 in the total amount of \$1,297,814.85.

Commissioner Richardson moved, seconded by Commissioner Anderson and motion carried unanimously to approve an additional payroll for County Road for the period ending August 31, 2011 in the total amount of \$1,589.17.

The meeting recessed at 9:38 a.m. and reconvened at 10:05 a.m., with Commissioners Pearce, Richardson and Anderson present.

Department Heads presented the following reports:

- Terry Blaisdell, Central Services Director reported on various projects.
- Karen Witherspoon, Community Development Director reported on training, upcoming workshop, general administration, Planning Division, Environmental Health Division and Building Division.

- Kirby Richards, Community Health Director reported on Behavioral Health, Public Health and Developmental Disabilities.
- Scott Pineo, Facilities and Recreation Director reported on agenda items, maintenance activities, Fairgrounds, and upcoming Fairgrounds events.
- Larry Douglass, Public Works Director reported on slides, Engineering and County projects, ER&R, and Solid Waste.
- Marilyn Butler, Senior Services Director/Risk Manager reported on personnel, audits, updating program policies, coordinating volunteer instructor for new low-impact exercise and nutrition program, and risk management.

The meeting recessed at 10:22 a.m. and reconvened at 10:30 a.m., with Commissioners Pearce, Richardson and Anderson present.

Linda Schneider, Director for Washington Gorge Action Programs gave an overview of grant applications for a Consolidated Homeless Grant and a Housing and Essential Needs Grant. Commissioner Anderson moved, seconded by Commissioner Richardson and motion carried unanimously to sign the application and certification for a Consolidated Homeless Grant. Commissioner Anderson moved, seconded by Commissioner Richardson and motion carried unanimously to sign the application and certification for a Housing and Essential Needs Grant.

The meeting recessed at 10:40 a.m. and reconvened at 11:00 a.m., with Commissioners Pearce, Richardson and Anderson present.

The Board gave updates on their attendance at various meetings, with no action taken.

The meeting recessed at 11:30 a.m. and reconvened at 1:00 p.m., with Commissioners Pearce, Richardson and Anderson present.

The Board attended an Elected Official Retreat at the Forest Service Training Center in Stabler to discuss budget issues, with no action taken.

The meeting recessed at 3:30 p.m. and reconvened at 8:00 a.m. on Thursday, September 8, 2011 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson,, with Commissioners Pearce, Richardson and Anderson present.

The Board met with District Court, Superior Court and Juvenile Court to discuss budget issues, with no action taken.

The meeting recessed at 8:52 a.m. and reconvened at 1:00 p.m., with Commissioners Pearce, Richardson and Anderson present.

The Board attended a Department Head Retreat at the Forest Service Training Center in Stabler to discuss budget issues, with no action taken.

The meeting recessed at 2:35 p.m. and reconvened at 4:12 p.m. at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson,, with Commissioners Pearce, Richardson and Anderson present.

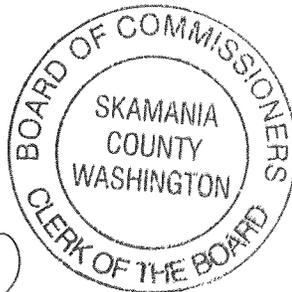
Commissioner Richardson moved, seconded by Commissioner Anderson and motion carried unanimously to revise the allocation percentages in Resolution 2011-33 Allocating Federal Fiscal Year 2011 Title II and Title III Funds to 8% for Title II projects and 7% for Title III projects.

Commissioner Anderson moved, seconded by Commissioner Richardson and motion carried unanimously to approve the following budget directives, effective immediately through the remainder of the year:

1. No interfund payments or expenditures without Board approval.
2. All vouchers must be approved by Elected Official or Department Head and must be mission critical.
3. Contractual obligations for uniforms or safety equipment replacement only must be mission critical.
4. Mission critical travel only, authorized by Elected Official or Department Head.
5. Overtime must be mission critical.
6. No capital expenditures for the remainder of the year – budgeted or otherwise.
7. All part-time temporary, part-time intermittent, and part-time seasonal employees final date of employment is September 12, 2011, except those that are fully grant funded.
8. No further use of on-call help.
9. All new contracts must be presented to the Board for review and consideration.
10. All vehicle and cell phone stipends for Elected Officials and Department Heads are suspended until further notice.

The meeting adjourned at 4:40 p.m.

ATTEST:



Danella Johnson
Clerk of the Board

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Commissioner
Jim Richardson
Commissioner
Robert Anderson
Commissioner

Aye 2
Nay _____
Abstain _____
Absent 1