

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**  
**Meeting for Week of May 12, 2009**

The Board held a special meeting at 9:00 a.m. on Monday, May 11, 2009 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners James D. Richardson, Chair, Jamie Tolfree and Paul Pearce present.

The Board met with the Prosecutor to discuss disciplinary action procedures, with no action taken.

The Board participated in a pre-disciplinary hearing from 9:07 a.m. until 9:21 a.m., with no action taken.

The Board met in executive session regarding personnel from 9:21 a.m. until 9:50 a.m., with no action taken.

The meeting recessed at 9:50 a.m. and reconvened at 10:15 a.m. the same date, with Commissioners Richardson, Tolfree and Pearce present.

The Board met with representatives from the Department of Corrections and the Sheriff's Department to discuss offender housing, with no action taken.

Commissioner Pearce moved, seconded by Commissioner Tolfree and motion carried unanimously to continue housing a Department of Corrections supervised client until alternative options become available.

The meeting recessed at 11:00 a.m., Monday, May 11, 2009.

The Board met at 8:40 a.m. on Tuesday, May 12, 2009 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners James D. Richardson, Chair, Jamie Tolfree and Paul Pearce present.

Commissioner Pearce moved, seconded by Commissioner Tolfree and motion carried unanimously to discontinue the employment of Gary Daubenspeck based on the information before the Board.

The Board participated in a staff meeting to discuss scheduling, offender housing, union grievance, contract for accounting services, the budget, and phone system, with no action taken.

The meeting was called to order at 9:35 a.m. Tuesday, May 12, 2009 at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners James D. Richardson, Chair, Jamie Tolfree and Paul Pearce present, opening with the Pledge of Allegiance.

Commissioner Pearce moved, seconded by Commissioner Tolfree and motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes for week of April 7, 2009.
2. Acknowledge receipt of Claim for Damages from Jeff and Angela Cummings.
3. Authorization to purchase an upgrade to the camera monitoring system in the Jail.
4. Notice of completion of Public Works contract for Creagan Excavating, Inc for snow plowing service for Forest Service 90 and 25 Roads.
5. Notice of completion of Public Works contract for McNealy Excavating, Inc for snow plowing service for Skamania Mines Road.
6. Reclassify one Senior Services .59 FTE Bus Driver position at Range 10 to a .59 FTE CDL Bus Driver position at Range 11.

7. Rename two Senior Services Bus Driver job classifications from Assistant Bus Driver to Bus Driver I at Range 10 and Bus Driver to Bus Driver II at Range 11.
8. Resolution 2009-23 Invitation to Bidders for the installation of a cement treated base at the Port's Industrial Site in Stevenson utilizing the Small Works Roster.
9. Agreement with USDA Forest Service Gifford Pinchot National Forest, modification #5, to provide additional projects and funding for the Title III Inmate Work Crew Program.
10. Agreement with Washington State Patrol to define the roles and expectations in regards to the Statewide Electronic Collision and Ticket Online Records processes.
11. Contract with BTG Holding Group, Inc for MS Access Database development for tracking Community Health grants.
12. Contract with Mulligan & Associates Appraisal Company, Inc to provide an appraisal of commercial property.
13. Contract with Pacific River, LLC to provide security services for renters of county facilities and county sponsored events.
14. Contract with Southwest Washington Agency on Aging and Disabilities, amendment #1, to incorporate revised General Terms and Conditions into the Senior Services Case Management, Senior Information and Assistance, and Nutrition Services contract.
15. Contract with Southwest Washington Agency on Aging and Disabilities, amendment #1, to extend the term for an additional six-months for Senior Transportation Services.
16. Contract with Southwest Washington Agency on Aging and Disabilities, amendment #2, to incorporate revised General Terms and Conditions into the Senior Transportation Services contract.
17. Contract with Wilson & Associates, amendment #6, to correct arithmetical errors carried forth from amendments #1, #3, and #5 for architectural and engineering services for the remodel of the Courthouse Annex and project design and coordination of the Rock Creek Community Services Building.

The meeting recessed at 9:37 a.m. Tuesday, May 12, 2009 and reconvened at 9:45 a.m. the same date, with Commissioners Richardson, Tolfree and Pearce present.

Commissioner Tolfree moved, seconded by Commissioner Pearce and motion carried unanimously to declare the week of May 10-16, 2009 as National Police Week and to designate May 15, 2009 as Peace Officer's Memorial Day.

Commissioner Tolfree moved, seconded by Commissioner Pearce and motion carried unanimously to approve a contract with JWC Construction, LLC for construction and remodel of the Rock Creek Community Services Building.

The meeting recessed at 9:50 a.m. Tuesday, May 12, 2009 and reconvened at 10:05 a.m. the same date, with Commissioners Richardson and Tolfree present. Commissioner Pearce was present via conference phone.

Department Heads presented the following reports.

- Terry Blaisdell, Central Services Director reported on various projects.
- Karen Witherspoon, Community Development Director reported on the National Scenic Area, weekly permit meeting, and a vacant Office Assistant position.
- Kirby Richards, Community Health Director reported on chemical dependency, mental health, developmental disabilities, and public health.
- Scott Pineo, Facilities and Recreation Director reported on various projects and programs.
- Larry Douglass, Public Works Director reported on slides, State Route 14 Pedestrian Tunnels, Engineering and County Road projects, and ER&R.

- Marilyn Butler, Senior Services Director/Risk Manager reported on training, evaluating case management files, contracts, and risk management.

The meeting recessed at 10:30 a.m. Tuesday, May 12, 2009 and reconvened at 10:35 a.m. the same date, with Commissioners Richardson and Tolfree present. Commissioner Pearce was present via conference phone.

The Board participated in a workshop with Facilities and Recreation to discuss the Courthouse Annex Remodel, energy conservation for new facilities, on-call job descriptions, and Home Valley Park, with no action taken.

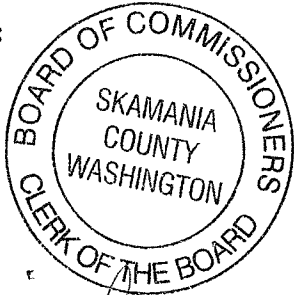
The Board participated in a workshop with the Firewise Coordinator and WSU Cooperative Extension Agent to discuss the Firewise Program, with no action taken.

The meeting recessed at 11:57 a.m. Tuesday, May 12, 2009 and reconvened at 9:40 a.m. Thursday, May 14, 2009, with Commissioner Richardson present. Commissioner Tolfree was present via conference phone.

Commissioner Richardson moved, seconded by Commissioner Tolfree and motion carried to approve vouchers for the period ending May 13, 2009 in the total amount of \$138,580.42.

The meeting adjourned at 9:41 a.m. Thursday, May 14, 2009.

ATTEST:



*Debbie Slack*  
Deputy Clerk of the Board

**BOARD OF COMMISSIONERS  
SKAMANIA COUNTY, WASHINGTON**

*Jim Richardson*  
Commissioner

*Paul J. ...*  
Commissioner

*James Tolfree*  
Commissioner

Aye 3  
Nay \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent \_\_\_\_\_