

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**  
**Skamania County Courthouse**  
**240 NW Vancouver Ave. Lower Level, Room 18**  
**Stevenson, WA 98648**  
**Minutes for Meeting of February 11, 2020**

The Board of Commissioners met in a Special Meeting at 8:02 a.m. on February 11, 2020 for the purpose of holding an Executive Session pursuant to RCW 42.30.110(1)(g), Performance of a public employee. Commissioners in attendance were Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair. The Chair announced they would be in session for 30 minutes. At 8:34 a.m. the Chair announced they would need 15 more minutes. They concluded the session at 8:48 a.m.

The Board met at 9:00 a.m. on February 11, 2020 for a staff meeting at the Commissioner's Meeting Room, 240 NW Vancouver Avenue in Stevenson. Toni Farris, Probation Officer reported on a high traffic week, Drug Court, and ankle bracelets. Sophie Miller, Senior Services Project Manager reported on vehicles, funding for the Dog Mountain Shuttle, and a position on a Board she may be joining. Alex Hays, Manager of Cultural Events and Recreation reported on events and programs, camping reservations, Fair Board meeting and the carnival contract. Debi VanCamp, Human Resources Director reported on the Personnel Policy, and Washington Counties Risk Pool Conference. Debbie Slack, Clerk of the Board asked the Board for permission to put a Notice of Public Hearing on the next agenda for Supplemental Budget #1 for 2020. She reported they would be seeing a contract amendment for Seniors Inc. of North Bonneville on a future agenda. They would like to change their hours of operation. She also reported on information regarding a new compact computer to replace the tower in the Commissioners' Meeting room for the Clerk of the Board. Heidi Penner, Financial Management Administrator reported on financial documents for January and February, the EMS District #1 Annual Report, reconciliation of debit card, Bonds for Duplicate for 2 warrants, and her upcoming schedule.

The meeting recessed at 9:19 a.m.

The Commissioners business meeting was called to order at 9:30 a.m. on February 11, 2020 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Pledge of the Allegiance was led by Bob Talent, Stevenson resident and former County Commissioners.

Bob Talent thank the Commissioners for their services. He commented on a concern near the Rock Creek Bridge and County Shops.

Commissioner Mahar moved, seconded by Commissioner Lannen and the motion carried unanimously to approve the Consent Agenda as follows:

1. Minutes of meeting for January 14, 2020
2. Minutes of meeting for January 21-22, 2020
3. Minutes of meeting for January 28, 2020
4. Minutes of meeting for February 4, 2020
5. Special Occasion Liquor License permit for American Legion Post 122
6. Contract with Rainier Amusements, LLC for carnival during Fair and Timber Carnival
7. Contract with Western Federal Lands to provide shuttle service for Dog Mountain Trailhead during peak season

8. Contract with K & K Contracting for Home Valley Park Bathroom remodel
9. Contract Amendment #22 with Maul Foster & Alongi, Inc. for Blue Lake Quarry, and Home Valley Pit reclamation plans
10. Lease renewal with Narcotics Anonymous for meeting room, Building 683
11. Interagency Agreement with Washington State Department of Commerce for assistance in administering the National Scenic Area Act in Skamania County
12. Contract with Community Health Plan of Washington to receive payment from CHPW for Behavioral Health Enhancement Funds.
13. Five Year Homeless Housing Plan

Commissioner Lannen moved, seconded by Commissioner Mahar and the motion carried unanimously to approve Resolution 2020-09, Declaring an emergency regarding the failure of the Skamania County Jail Control System and authorize them to waive the competitive bid process requirement to expediate a remedy.

Commissioner Lannen moved, seconded by Commissioner Mahar and motion carried unanimously to approve vouchers in the amount of \$229,056.01 with \$66,640.67 being Current Expense, covering warrants 175230-175212.

The Board reported on various meetings they attended. Commissioner Mahar reported on Community Partners, Senior Advisory Board, and Lower Fish Recovery Board. Commissioner Lannen reported on Scenic Area Allowances in Underwood. He also reported on a conference call to discuss Secure Rural Schools funding, meeting with staff of Jaime Herrera Beutler's office regarding the conveyance, Skamania County Regional Transportation committee meeting, Forest Youth Success, Tom Torres, Acting Forest Supervisor, and meeting with Bob Weidner, and Bill Peach of the Department of Natural Resources in Port Angeles. Commissioner Hamlin reported on Mid-Columbia Economic Development Council, and Legislative Steering Committee.

The meeting recessed at 10:01 a.m. and reconvened the same day at 10:19 a.m. with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

The Board met for Department Head reports.

Tim Elsea, Public Works Director/County Engineer reported on Engineering, County Road, ER & R, Solid Waste, Planning, Environmental Health, Building & Fire Safety, Information Technology, Buildings and Grounds and Wind River Business Park.

Kirby Richards, Community Health Director reported on Behavioral Health, Public Health, Mental Health and Developmental Disabilities. Kirby reported on the new Public Health Nurse. She also reported on the Coronavirus, and a contract with Klickitat County.

The meeting recessed at 10:40 a.m. and reconvened the same day at 11:01 a.m. with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

Gabe Spencer, County Assessor updated the Commissioners on the Brownfield Grant. He reported on two sites that are being assessed. He also reported on the amount of the grant remaining.

The meeting recessed at 11:12 a.m. and reconvened the same day at 11:30 a.m. with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

The Board held a workshop to discuss Resolution 2020-08, Establishing Community Development guidance regarding implementation of Skamania County Code 22.06.060. After discussion the Board agreed that the resolution could be included in the next consent agenda, February 19, 2020 for their consideration.

The meeting recessed at 11:52 a.m. and reconvened the same day at 3:31 p.m. with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

The Board met to review the new Personnel Policy. Debi VanCamp, Human Resources gave an overview of the process of creating the new policy. She also discussed paid family leave, and annual leave hours change.

The meeting recessed at 3:55 p.m. and reconvened the same day at 4:34 p.m. with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

The Board met to review procedures for employee evaluations. Guidelines, process, 360 survey, tracking of the process, leader performance evaluations, and who to include in the evaluations.

At 4:57 p.m. the Board held an Executive Session pursuant to RCW 42.30.110(1)(g), Performance of a public employee for 15 minutes. The session ended at 5:18 p.m.

The meeting recessed at 5:20 p.m.

The meeting reconvened the next day, February 13, 2020 at 8:59 a.m. with Commissioners Richard Mahar, Tom Lannen and Robert Hamlin, Chair present.

The Board met in an Executive Session pursuant to RCW 42.30.110(1)(g), Performance of a public employee for 15 minutes. At 9:20 p.m. the Chair announced they would need 10 more minutes. The session ended at 9:27 a.m.

The meeting recessed at 9:27 a.m. and reconvened the same day at 10:01 a.m. with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Board met for a Community Health Succession Planning meeting. The organizational chart, job descriptions, Department Head reports, union issues, and Director projects were discussed. Duties to be completed by the Director are a contract with Klickitat County, Transformation Plan, and Public Health clean up. The revised 2020 budget was also discussed. Job descriptions, Succession Communication Plan, Departmental Board of Commissioners assignment, job duty clarification by Human Resources and hiring were also discussed.

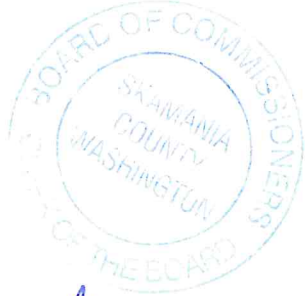
The meeting recessed at 10:47 a.m. and reconvened the same day at 11:00 a.m. with Commissioners Richard Mahar, Tom Lannen, and Robert Hamlin, Chair present.

The Board met in an Executive Session pursuant to RCW 42.30.110(1)(i), Litigation for one hour. Adam Kick, Prosecutor was present. The session ended at 11:37 a.m.

The meeting adjourned at 11:36 a.m.

Approved this 10<sup>th</sup> day of March, 2020.

ATTEST:



*Debbie Diao*

Clerk of the Board

BOARD OF COMMISSIONERS  
SKAMANIA COUNTY, WASHINGTON

*Debbie Diao*

Commissioner

*J. W. Lannan*

Commissioner

*Debbie Diao*

Commissioner

Aye 3  
Nay \_\_\_\_\_  
Abstain \_\_\_\_\_  
Absent 0