

**BOARD OF SKAMANIA COUNTY COMMISSIONERS**  
**Skamania County Courthouse**  
**240 NW Vancouver Ave. Lower Level, Room 18**  
**Stevenson, WA 98648**

**Minutes for Meeting of December 23-24, 2019**

The Board met at 9:00 a.m. on December 23, 2019 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson. Commissioners Robert Hamlin, Tom Lannen and Richard Mahar Chair were present for a staff meeting. Sophie Miller, Senior Services Program Manager reported on field trips, office closure, website updating, and an on-site fire drill. Debbie Slack, Clerk of the Board reported on purchasing a new projector for the Commissioners' Meeting Room, a Library Board appointment, Commissioners' Assignment for 2020 and franchise agreements. The Board discussed closing offices at 2 p.m. on December 24, 2019. It was decided the Courthouse could close at 2 p.m. and if Department Heads and Elected Officials wanted to close their offices it was fine. Toni Farris, Probation Office reported on a Homeless Housing Board meeting she attended, and her schedule for the week. Heidi Penner, Financial Management Administrator, reported computer problems. She also reported reconciling the Debit Card account and entered Supplement Budget #5 into Eden. She also reported on her schedule. The meeting recessed at 9:22 a.m. Kudos were given by the Board to Alex Hays and Sara Slack of Community Events and Recreation for their work on the Christmas Basket program, and to all volunteers that helped, and people that donated.

The meeting recessed at 9:28 a.m.

The Commissioners business meeting was called to order at 9:34 a.m. on December 23, 2019 at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Robert Hamlin, Tom Lannen and Richard Mahar, Chair present.

The Pledge of the Allegiance was led by Sophie Miller, Senior Services Project Manager. There was no public comment.

Commissioner Lannen moved, seconded by Commissioner Hamlin to approve the Consent Agenda as follows:

1. Minutes for Meeting December 10-11, 2019
2. Liquor License renewals for Aniche Cellars, American Legion Coy-Catlin Post 137, Blue Collar Café, Simperts Family Estate
3. Change of location domestic winery license for Willow Wine Cellars
4. Interlocal agreement with the City of Stevenson for lodging tax tourism funds for Dog Mountain Shuttle
5. Contract renewal #3 with Day Wireless Systems for radio maintenance, preventative maintenance, equipment removal and installation
6. Contract renewal with Christopher R. Lanz and W. Todd Pascoe, PLLC for indigent defense of Superior Court defendants
7. Request by Washington Gorge Action Program for funding from the County's Homeless Housing fund to make improvements to an existing County structure and run the warming shelter program for 4 months in 2020
8. Contract Amendment #2 with Health Care Authority to provide treatment and recovery support services within the criminal justice system program

Commissioner Hamlin remarked on item 7 that Homeless Housing funds will be used for the improvements to the building. The motion carried unanimously.

Commissioner Hamlin moved, seconded by Commissioner Lannen and the motion carried unanimously to approve vouchers in the amount of \$170,510.48 with \$82,426.15 being Current Expense, covering warrants numbers 174673-171747.

Commissioner Hamlin moved, seconded by Commissioner Lannen, to approve payroll in the amount of \$591,131.43 with \$339,723.71 being Current Expense, covering warrant numbers 42440-42466 and direct deposit numbers 63266-63439. The motion passed unanimously.

Commissioner Hamlin Moved, seconded by Commissioner Lannen and motion carried unanimously to approve a cost of living wage for non-bargaining employees.

The Board reported on various meetings they attended. Commissioner Hamlin reported on the Homeless Housing meeting, Community Action Team and .09 committee meetings, and a One Gorge meeting. Commissioner Lannen reported on a conference call with Washington Association of Counties on an economic study of the Marbled Murrelet. He also participated in a conference call with National Forest Counties and Schools Coalition to discuss Secure Rural Schools funding, he also reported on Encumbered Lands funds. Commissioner Mahar reported on Fair Board elections, and finishing a course pertaining to professional development.

The Board met for Department Head reports.

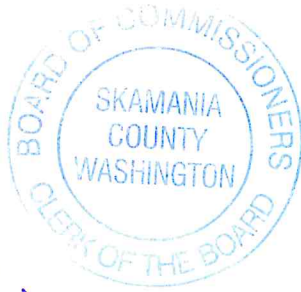
- Kirby Richards, Community Health Director reported on Behavioral Health, Public Health and Developmental Disabilities. Kirby was not in attendance but submitted a written report.
- Tim Elsea, Public Works Director/County Engineer reported on Engineering, County Road, ER & R, Solid Waste, Planning, Environmental Health, Building & Fire Safety, Information Technology, Buildings and Grounds and Wind River Business Park. Tim reported on the Coyote Ridge project, working on reports to submit to CRAB, the County's website, Windows 10 upgrade, and rental of parking spaces at Drano Lake to Burlington Northern Railroad. He also reported on a fire drill held at Hegewald Center, and an upcoming drill for the Courthouse Annex. Other items discussed were heating, Courthouse windows, security, Buildings and Grounds project list, and the Exhibit Hall Roof project.

The meeting recessed at 10:38 a.m. and reconvened the next day, December 24, 2019 at 10:30 a.m. with Commissioners Robert Hamlin, Tom Lannen and Richard Mahar, Chair present.

The Board participated in an Executive Session pursuant to RCW 42.30.110(1)(g), performance of a public employee with Adam Kick, Prosecutor in attendance, as well as Karen Caldwell, Human Resources. Debi VanCamp, Human Resources participated by conference call. The Chair stated the session would be 45 minutes long. At 11:14 a.m. the Chair announced 10 more minutes was needed. At 11:28 a.m. the Chair announced 2 more minutes was needed. The Executive Session ended at 11:33 a.m.

The meeting adjourned at 11:33 a.m.

ATTEST:



*Abbieloo*

Clerk of the Board

BOARD OF COMMISSIONERS  
SKAMANIA COUNTY, WASHINGTON

*[Signature]*  
Commissioner

*J. H. Laruen*  
Commissioner

*[Signature]*  
Commissioner

Aye 3  
Nay 0  
Abstain 0  
Absent 0