



SKAMANIA COUNTY PLANNING COMMISSION

AGENDA

Tuesday, January 7, 2020 @ 6:00 PM

SKAMANIA COUNTY COURTHOUSE ANNEX, LOWER MEETING ROOM
170 NW VANCOUVER AVENUE, STEVENSON, WA 98648

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA ITEMS

1. Approval of minutes from the December 17, 2019, Planning Commission Meeting.
2. Election of Planning Commission Officers.

IV. PLANNING COMMISSION BUSINESS

1. 2020 Work Program

V. ADJOURN



Skamania County Planning Commission

PLANNING COMMISSION MEETING MINUTES

Tuesday, December 17, 2019
Skamania County Annex
170 NW Vancouver Avenue
Stevenson, WA 98648

Planning Commission Members:
Present: John Prescott, Cyndi Soliz, Ken Bajema, Adam King, Mathew Joy (arrived after meeting start)

Community Development Department Staff
Present:
Alan Peters, Andrew Lembrick, Mike Beck
Teri Wyckoff

Absent: Tony Coates, Sue Davis

AUDIENCE

See attached sign-in sheet.

PROCEEDINGS

Meeting was called to order at 6:02 P.M. by Chair, John Prescott
Quorum was met.

AGENDA ITEMS

1. Approve Minutes from the November 19, 2019 Planning Commission meeting.
 - a. Motion was made by Ken Bajema and seconded by Adam King to approve the minutes of the November 19, 2019 Planning Commission Meeting.
 - b. Motion passed 4-0.
 2. PUBLIC WORKSHOP on proposed Critical Areas code updates. Alan Peters, Assistant Planning Director, gave a presentation and recommended scheduling a public hearing on the proposed Critical Areas code updates. Mr. Peters discussed code sections that had been revised since the last workshop, including wetland buffers and fish and wildlife habitat conservation measures.
 - a. Chair Prescott opened the meeting to public comment. Mitch Patton, county resident, provided public comment.
 - b. The Planning Commissioners discussed the proposed changes with regard to enforcement actions. Mr. Peters said he would discuss options with the County Prosecuting Attorney.
 - c. A motion was made by Cyndi Soliz to accept the proposed changes including adoption of the new rating system and proposed hybrid buffers as presented by Staff and to set a Public Hearing date, recognizing that a hearing will allow for
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additional public comment to be received and that additional changes may be made. Adam King seconded the motion. Motion passed 5-0.

- d. Staff will schedule a Public Hearing for January 21, 2020.
- 3. 2020 Meeting Calendar & Work Plan Discussion. Staff explained that the January 7, 2020 Planning Commission meeting will be a planning meeting for 2020 to discuss long-range planning projects. John Prescott stated that this would be his last meeting as Chair.
- 4. MEETING ADJOURNED

ATTEST

Planning Commission Chair

Secretary



Skamania County

Community Development Department

Building/Fire Marshal • Environmental Health • Planning

Skamania County Courthouse Annex

Post Office Box 1009

Stevenson, Washington 98648

Phone: 509-427-3900 Inspection Line: 509-427-3922

MEMORANDUM

TO: Skamania County Planning Commission
FROM: Planning Staff
DATE: January 7, 2020
RE: Election of Officers

The January 7, 2020, Planning Commission Meeting will include the election of officers which consist of a Chair and Vice-Chair according to the Planning Commission's Bylaws.

Please review the following excerpt from the bylaws prior to the meeting:

ELECTION, POWERS, AND DUTIES OF OFFICERS

1. ELECTION

- a. The Officers of the Planning Commission shall consist of a Chair and Vice-Chair, elected from the appointed members of the Planning Commission.
- b. The election of officers shall take place once a year on the occasion of the first meeting of the year. The term of officers shall run until the subsequent election; provided however, any officer may be removed at any time by vote of a majority of the total members of the Planning Commission.
- c. If, for any reason, officers are not elected during the first meeting of the year, the existing officers shall continue to serve until an election is held.
- d. The vacancy of an officer position caused by the resignation, removal, or expiration of term of any officer of the Commission during the term of office shall be filled for the remaining term of office by the vote of a majority of the Planning Commission.

2. POWERS AND DUTIES OF CHAIR

- a. Preside at all meetings of the Planning Commission;
- b. Call the Planning Commission to order at the hour appointed;
- c. To announce in proper sequence the business that comes before the Planning Commission in accordance with the prescribed agenda;
- d. May participate in all deliberations of the Planning Commission in the same manner as any other member;
- e. To state and to put to vote all questions that legitimately come before the Planning Commission as motions or that otherwise arise in the course of proceedings, and to announce the result of each vote or, if a motion that is not in order is made, to rule it out of order;

- f. To protect the Planning Commission from obviously frivolous or dilatory motions by refusing to recognize them;
 - g. To enforce the rules relating to debate and those relating to order and decorum within the Planning Commission;
 - h. In the interest of efficiency, the Chair, may impose time limits for testimony and comment by the public;
 - i. The Chair shall have the same rights and privileges as all other members including the right to make motions, speak in debate, and to vote on all questions;
 - j. To authenticate by signature, when necessary, all acts, orders, and proceedings of the Planning Commission;
 - k. To declare the meeting adjourned when the Planning Commission so votes or, where applicable, at the time prescribed in the agenda, or at any time in the event of a sudden emergency affecting the safety of those present.
3. VICE-CHAIR

The Vice-Chair shall, in the absence of the Chair perform all the duties incumbent upon the Chair. The Chair and Vice-Chair both being absent, the members present may elect for the meeting a temporary Chair who shall have full powers of the Chair during the absence of the Chair and Vice-Chair.



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MEMORANDUM

TO: Skamania County Planning Commission
FROM: Planning Staff
DATE: January 7, 2020
RE: 2020 Work Program

The Planning Commission's Bylaws require that a work program be prepared that consists of a list of the projects and activities to be undertaken by the Planning Commission and Staff during the current year. The work program includes a list of long-range planning items that Staff hopes to complete with the Planning Commission during 2020. These include projects carried over from 2019 and those initiated by the Board of County Commissioners.

Project	Description	Tentative Date
Critical Areas Ordinance	The County is required to complete a periodic review of its critical areas ordinance. A revised Planning Commission draft of the updated ordinance will be considered at a public hearing on January 21, 2020.	Ongoing; anticipated completion by February 2020.
Short-term Vacation Rentals	Staff will work with the Board of County Commissioners and Planning Commission to develop regulations and permitting requirements regarding short-term vacation rentals.	February – August 2020, with adoption by August 2020.
Home Valley Subarea Plan	Staff is working area residents, the Board of County Commissioners, and Planning Commission to develop a long-range subarea plan for the Home Valley Urban Area	Planning Commission review and adoption June-September 2020.
Recreational Facilities/Retreat Centers/Event Centers	Staff would like the Planning Commission to consider revisions to the Zoning Code definition of "recreational facilities" and develop regulations for rural retreat centers and event centers.	February – April 2020
Unmapped Lands	The Planning Commission directed Staff to prepare text amendments to allow dwellings in the CRL-40 zone in the High Lakes area.	TBD
Recreational Vehicle/Tiny Home Occupancy	The Planning Commission may consider possible revisions to regulations regarding recreational vehicle and tiny home occupancy.	TBD

Project	Description	Tentative Date