

SKAMANIA COUNTY BOARD OF COMMISSIONERS
240 NW Vancouver Ave.
Stevenson, WA 98648
Agenda for October 3rd, 2023

Commissioner meetings are open to public attendance with limited available seating. If you would like to attend remotely, you may do so by using ZOOM with the following numbers:

To Join with Audio Only:

1 346 248 7799 US 1 312 626 6799 US
 1 646 558 8656 US 1 669 900 9128 US
 1 301 715 8592 US

Meeting ID: 889 0632 1210

Join Zoom Meeting - <https://us02web.zoom.us/j/88906321210>

If you wish written comments to be listed on the agenda, they need to be submitted to the Clerk of the Board by noon on Wednesday preceding the Tuesday/Wednesday meeting, otherwise they will be held for the following Tuesday/Wednesday. Email comments to: sackos@co.skamania.wa.us When a holiday falls on Monday, the regular meeting is held on Wednesday of that week.

Tuesday, October 3rd, 2023

9:30 AM Call to Order
 Pledge of Allegiance
 Public Comment (3 minutes)

Voucher Approval
 Payroll Approval

Meeting Updates

10:00 AM Preliminary Budget Workshop – External Contracts

11:00 AM Executive Session Pursuant to RCW 42.30.110(1)(i) Discussion with legal counsel about current or potential litigation

Adjourn

Note: Agenda subject to change. Times listed are estimates only. The Commission reserves the right to move agenda items as needed and during the meeting, and may add and act on any item not included in the above agenda. Minutes are available at www.skamaniacounty.org on the Commissioners web page. If necessary, the Board may hold executive sessions on scheduled meeting days. Board of Commissioners meetings are recorded and audio may be heard at www.skamaniacounty.org.

Checklist FOR LOCAL GOVERNMENTS



The Open Public Meetings Act (OPMA) requires specific steps be taken in order to hold an executive session. Use this checklist to guide your agency’s compliance with the OPMA as it applies to executive sessions. For more information and resources visit mrsc.org/opma.

REQUIREMENT	COMPLETED
<p>Meeting</p> <p>An executive session can only be held as part of a regular or special meeting.</p>	<input type="checkbox"/>
<p>Purpose</p> <p>The presiding officer announces in open session the purpose/topic of the executive session.</p>	<input type="checkbox"/>
<p>End Time</p> <p>The presiding officer announces in open session the time the executive session will end. Note: Announce a specific time – announcing a length of time is not sufficient.</p>	<input type="checkbox"/>
<p>Legal Counsel</p> <p>Legal counsel is present during the executive session, if required.</p>	<input type="checkbox"/>
<p>Confidentiality</p> <p>At the start of the executive session, participants are reminded that discussions are confidential.</p>	<input type="checkbox"/>
<p>Discussion topics for local governments as set forth in RCW 42.30.110(1). (See Notes for Specific Discussion Topics in Practice Tips section.)</p> <ul style="list-style-type: none"> • Matters affecting national security (RCW 42.30.110(1)(a)(i)). • Infrastructure and security of agency computer and telecommunications network (RCW 42.30.110(1)(a)(ii)). Note: Requires presence of legal counsel. • Consideration of site selection or acquisition of real estate purchase or lease if likelihood that disclosure would increase price (RCW 42.30.110(1)(b)). • Consideration of the minimum offering price for sale or lease of real estate if there’s a likelihood that disclosure would decrease the price (RCW 42.30.110(1)(c)). Only minimum price may be discussed; factors influencing price must be discussed in public session. See Columbia Riverkeeper v. Port of Vancouver. Note: Final action selling or leasing public property must also be taken in open session. • Complaints or charges brought against a public officer or employee (RCW 42.30.110(1)(f)). Note: At respondent’s request, discussion must be in open session. • Qualifications of an applicant for public employment (RCW 42.30.110(1)(g)). • Performance of a public employee (RCW 42.30.110(1)(g)). • Qualifications of an applicant/candidate for appointment to elective office (RCW 42.30.110(1)(h)). Any interviews or votes must be held in open session. • Discussions with legal counsel regarding agency enforcement actions (RCW 42.30.110(1)(i)). • Discussion with legal counsel about current or potential litigation (RCW 42.30.110(1)(i)). • Discussion with legal counsel about legal risks of current or proposed action (RCW 42.30.110(1)(i)). 	<input type="checkbox"/> <input type="checkbox"/>

REQUIREMENT	COMPLETED
<p>Minutes</p> <p>The minutes of the regular or special meeting at which the executive session is held states the announced purpose of the executive session.</p>	<input type="checkbox"/>
<p>Extended End Time</p> <p>If the executive session is not completed by the originally announced end time, the presiding officer announces the extended end time in open session before returning to executive session.</p>	<input type="checkbox"/>
<p>Resumption</p> <p>Open session is not resumed until after the announced end time.</p>	<input type="checkbox"/>

MEETING DATE

FORM COMPLETED BY

ATTENDEES

DISCLAIMER: This checklist is meant to provide summary information on executive sessions; the checklist is not intended to be regarded as specific legal advice. Consult with your agency's attorney for guidance on specific situations.