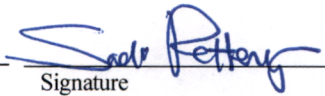


COMMISSIONER'S AGENDA ITEM COMMENTARY

<u>SUBMITTED BY</u>	Public Works Department	 Signature
<u>AGENDA DATE</u>	<u>12/20/2022</u>	
<u>SUBJECT</u>	<u>Call for RFQ for On-Call Consultant Services</u>	
<u>ACTION REQUESTED</u>	<u>Approve advertisement for RFQ for on-call consultant services</u>	

SUMMARY/BACKGROUND

Public Works is asking to re-enlist On-Call Consultant Services specialized in:

- Surveying
- Archeological
- Civil Engineering
- Structural Engineering
- Geotechnical Engineering

FISCAL IMPACT

Public Works would budget for the on-call services in its annual budget.

RECOMMENDATION

That the Board of County Commissioners sign the call for advertisement of RFQs for on-call consultant services.

LIST ATTACHMENTS

RFQ for On-call Consultant Services



Skamania County Notice to Consultants

On-call Consultants

Skamania County (COUNTY) solicits interest for five (5) on-call consultant firms specializing in archeological, surveying and/or multiple engineering disciplines listed below in Services Description. These agreements will be one year in duration with the option for the COUNTY to extend the agreement for one additional year, provided the original dollar amount was not exceeded.

The COUNTY reserves the right to amend terms of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time, regardless of how much time and effort consultants have spent on their responses.

Services Description

Skamania County will engage in a variety of task orders that require on-call consultants with expertise in the following disciplines:

- Civil Engineering – transportation, hydrology & hydraulics, geotechnical, and structural guidance, assistance as needed with regulations, reporting etc.
- Structural Engineering – bridge inspection assistance, structural and scour analysis, load rating, oversize load permits etc.
- Geotechnical Engineering –geotechnical investigation, studies and reports as needed, design recommendations, slope stability inspection and monitoring, soil testing, method reviews and guidance, etc.
- Surveying – monument locating and preservation, right-of-way research and determination, recommendations, and assistance with various surveying tasks as needed.
- Archeological – permitting, cultural resource studies, adverse impacts, inspections, inadvertent discovery, reports, and recommendations etc.

The COUNTY requires the successful respondent will commence work immediately upon contract issuance. The COUNTY encourages disadvantages, small, minority, veteran, and women-owned consultant firms to respond to this RFQ.

Evaluation Criteria

Submittals will be evaluated and ranked based on the following criteria:

- 1) Qualifications / Certifications
- 2) Expertise within firm
- 3) Approach to availability and commitment for COUNTY tasks
- 4) Familiarity with WSDOT, FHWA, other relevant standards
- 5) Past Performance & References

After the COUNTY reviews the submittals, consultant firms will be short-listed and invited to interview. The interview score will be based on the team’s ability to demonstrate their combined experience, capabilities, and approach to availability. Final selection from the short-listed firms shall be made based upon combined results of



Skamania County Notice to Consultants

On-call Consultants

the submittal and the “Live” Interview / additional qualifying information scoring. The COUNTY is substituting Zoom or Teams meetings for In-Person meetings.

Submittal

Consultants are invited to submit their Statement of Qualifications at their own cost. The COUNTY assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. A Statement of Qualifications shall be submitted for each separate discipline and meet the following requirements or be deemed non-responsive and will not be eligible for consideration.

- Title of the RFQ: “Skamania County On-Call Consultant For: <enter discipline>”
- Firm clearly identified (Firm name, phone, and fax number).
- Name of Principal-in-Charge and contact person.

Please submit five (5) copies of your Statement of Qualifications to:

Skamania County Department of Public Works
PO Box 1009, Stevenson, WA 98648-1009
170 NW Vancouver Ave., Stevenson, WA 98648

Submittals must arrive no later than **10:00 A.M. Thursday, January 19th, 2023**. Submittal will not be accepted after that time and date.

Any questions regarding this project should be directed to Sadi’ Pettenger at 509-427-3910 or pwengineering@co.skamania.wa.us. All questions submitted to the email by January 11th, 2023, 5:30 P.M. will receive a reply via the COUNTY’s website on January 12th, 2023, at the following link:

[Link to Consultants RFQ Web Page.](#)

Americans with Disabilities Act (ADA) Information

The COUNTY in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Sadi Pettenger at pwengineering@co.skamania.wa.us or by calling collect at 509-427-3910.

Title VI Statement

The COUNTY, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprise will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Date of publication in the Skamania County Pioneer: Wednesday, December 28th, 2022, Wednesday, January 4th, 2023, and Wednesday, January 11th, 2023.

Dated this 20th day of December 2022.

ATTEST:



**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

A handwritten signature in blue ink, appearing to read "Richard Mahar".

Richard Mahar, Chairman

A handwritten signature in blue ink, appearing to read "Thomas R. Lannen".

T.W. Lannen, Commissioner

A handwritten signature in blue ink, appearing to read "Robert Hamlin".

Robert Hamlin, Commissioner

A handwritten signature in blue ink, appearing to read "Lisa Sackos".

Lisa Sackos, Clerk of the Board

Approved as to form only:

A handwritten signature in blue ink, appearing to read "Adam Kick".

Adam Kick,
Skamania County Prosecuting Attorney

Aye	<u>3</u>
Nay	<u>0</u>
Abstain	<u>0</u>
Absent	<u>0</u>