

BOARD OF SKAMANIA COUNTY COMMISSIONERS
Skamania County Courthouse
240 NW Vancouver Ave. Lower Level, Room 18
Stevenson, WA 98648
Minutes for Meeting of September 26 - 29, 2022

The Board of County Commissioners met at the Commissioner's Meeting Room, 240 NW Vancouver Avenue, Stevenson, WA for a Special Meeting at 10:30 a.m. on Monday, September 26, 2022, with Commissioners T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Grace Cross, County Clerk.

The meeting recessed at 10:56 a.m. and reconvened at 11:04 a.m. with Commissioners T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Adam Kick, County Prosecutor.

Commissioner Robert Hamlin joined the workshop at 11:17 a.m.

The meeting recessed at 11:40 a.m. and reconvened at 11:45 a.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a workshop with Adam Kick, County Prosecutor and Debi VanCamp, Human Resources Administrator for a workshop to discuss the Washington Rural Counties Insurance Program.

Commissioner Lannen moved, seconded by Commissioner Hamlin and the motion carried unanimously to send a letter to our current provider and Washington Rural Counties Insurance Program to notify them that Skamania County would like to move forward with comparing insurance programs.

The meeting recessed at 12:01 p.m. and reconvened at 2:30 p.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Tim Elsea, Public Works Director/Engineer.

The Board met for a preliminary budget workshop with Debi VanCamp, Human Resources Administrator.

The meeting recessed at 3:57 p.m.

The Board met for a staff meeting at 9:00 a.m. on Tuesday, September 27, 2022, with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present. Reports were presented from Alex Hays, Community Events and Recreation Manager, Chris Wood, Probation Officer, Sophie Miller, Senior Services Manager, Debi VanCamp, Human Resources Administrator, Heidi Penner, Financial Management Administrator, and Debbie Slack, Clerk of the Board/Financial Management Coordinator.

The meeting recessed at 9:27 a.m. and reconvened at 9:33 a.m.

The Commissioners' business meeting was called to order at 9:33 a.m. on Tuesday, September 27, 2022, at the Commissioners' Meeting Room, 240 NW Vancouver Avenue in Stevenson, with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Pledge of the Allegiance was led by Debbie Slack, Clerk of the Board/Financial Management Coordinator.

Mary Repar, Stevenson resident commented on public records requests.

Commissioner Hamlin moved, seconded by Commissioner Lannen, and the motion carried unanimously to approve the Consent Agenda as follows:

1. Resolution 2022-42 Establishing a Fee Schedule for Short-term Vacation Rental Licenses
2. Resolution 2022-43, Adopting the 2022 Parks and Recreation Master Plan
3. Resolution 2022-44, Joint Resolution of the Clark County Council, and Klickitat and Skamania County Commissioners relating to the appointment of trustees to the Fort Vancouver Regional Library
4. Acknowledge liquor license approval for Regal GA, LLC at Carson Hot Springs Resort, for sale of Spirits, Beer and Wine at restaurant and lounge and sale of wine for off-premises consumption
5. Contract Amendment #8 with Washington Department of Veterans Affairs for Vet Van operations in 2022 and 2023
6. Grant Agreement with the State of Washington, Office of the Secretary of State, Archives and Records Management Division for award of \$10,400.56 to assist the Community Development Department organization of building permit files and storage room files
7. Capital Agreement with Washington State Department of Commerce for installation of a well at the fairgrounds
8. Authorization for a volunteer driver to operate a Senior Services vehicle to provide shuttle service for the Wind River Trust Open House at the Wind River Business Park on October 1, 2022

The Board approved item #1 as presented on the consent agenda listed above but would like to revisit again next quarter.

Commissioner Lannen moved, seconded by Commissioner Hamlin and the motion passed unanimously to approve vouchers for the period dated September 27, 2022, in the total amount of \$164,338.13 with \$58,80997 being Current Expense, covering warrant numbers 188943 through 189010.

The Board met with Hannah Brause, WSU Extension Director for updates.

Commission Hamlin moved, seconded by Commissioner Lannen and the motion passed unanimously to approve the request from Public Works to fill a vacant Administrative Assistant position with an Office Manager, using the same job description as the previous Office Manager position.

The Board reported on various meetings they attended.

The Board met for Department Head reports.

- Tim Elsea, Public Works Director reported on Engineering, County Road, ER & R, Solid Waste, Buildings and Grounds, Information Technology and Wind River Business Park.
- Tamara Cissell, Community Health Director reported on Behavioral Health, Public Health, Developmental Disabilities, Mental Health, and Housing.
- Alan Peters, Community Development Director reported on Planning, Building and Environmental Health.

The meeting recessed at 10:34 a.m. and reconvened at 10:44 a.m. with Commissioners Robert Hamlin, T.W. Lannen, and Richard Mahar, Chair present.

The Board continued with their report of various meetings they attended.

The Board met for a workshop with the Financial Management Office, Elected Officials, Department Heads and Managers to discuss County finances.

The meeting recessed at 11:15 a.m. and reconvened at 11:30 a.m. with Commissioners Robert Hamlin, T.W. Lannen, and Richard Mahar, Chair present.

The Board met with Brian Poehlein and Erik Wish for Department of Natural Resources updates.

The meeting recessed at 11:51 a.m. and reconvened at 1:33 p.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Sophie Miller, Senior Services Manager.

Commissioner Hamlin moved, seconded by Commissioner Lannen and the motion passed unanimously to approve a letter to Washington Counties Risk Pool and to look at the Washington Rural Counties Risk Pool.

The meeting recessed at 1:53 p.m. and reconvened at 3:30 p.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met with Tamara Kaufman, Columbia River Gorge Commissioner for updates.

The meeting recessed at 3:40 p.m. and reconvened at 4:00 p.m.

The Wind River Advisory Board updates discussion was canceled for lack of a quorum.

The meeting recessed at 4:01 p.m. and reconvened at 9:30 a.m. on Wednesday, September 28, 2022, with Commissioner Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Sheriff Dave Brown.

The meeting recessed at 10:09 a.m. and reconvened at 10:30 a.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Alan Peters, Community Development Director.

The meeting recessed at 11:00 a.m. and reconvened at 11:15 a.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Gabe Spencer, Assessor.

The meeting recessed at 11:36 a.m. and reconvened at 2:00 p.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Heidi Penner, Financial Management Administrator for Commissioner's Office budgets.

The meeting recessed at 3:02 p.m. and reconvened at 3:03 p.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Tamara Cissell, Community Health Director and Allen Esaacson, Data and Finance Manager.

The meeting recessed at 3:33 p.m. and reconvened at 9:30 a.m. on Thursday, September 29, 2022, with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Robert Waymire, Auditor.

The Board met for a preliminary budget workshop with Vickie Clelland, Treasurer.

The meeting recessed at 10:20 a.m. and reconvened at 11:00 a.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop the External Services contractors.

The meeting recessed at 11:25 a.m. and reconvened at 11:30 a.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Emily Stevenson, Noxious Weed Manager.

The meeting recessed at 11:46 a.m. and reconvened at 12:15 p.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Superior Court Judge Randy Krog, Superior Court Administrator Pam Bell, and Juvenile Court Administrator Angie Hollis.

The meeting recessed at 12:46 p.m. and reconvened at 1:30 p.m. with Commissioners Robert Hamlin, T.W. Lannen and Richard Mahar, Chair present.

The Board met for a preliminary budget workshop with Alex Hays, Community Events and Recreation Manager.

The Board met for a preliminary budget workshop with Chris Wood, Probation Officer.

The meeting adjourned at 2:30 p.m.

ATTEST:



Lisa Sachos
Clerk of the Board Lisa Sachos

BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON

Richard Mahan
Commissioner Richard Mahan

Robert Hankin
Commissioner Robert Hankin

Absent
Commissioner T.W. Lannen

Aye 2
Nay 0
Abstain 0
Absent 1