

**JOINT RESOLUTION
OF THE CLARK COUNTY COUNCIL AND THE
Klickitat and Skamania Boards of County
Commissioners**

Clark County Resolution # *2022-04-02*
Klickitat County Resolution #
Skamania County Resolution # *2022-14*

A joint resolution of the Clark County Council and the Boards of County Commissioners for Klickitat and Skamania counties relating to the appointment of trustees to the Fort Vancouver Regional Library.

WHEREAS, in 1952, Clark County and Skamania County formed an Interrural Rural Library District; and

WHEREAS, in 1973, the Intercounty Rural Library District was expanded to include Klickitat County; and

WHEREAS, in 1981, the City of Vancouver annexed into the Intercounty Rural Library District; and

WHEREAS, pursuant to RCW 27.12.130 and 27.12.190, the County Council and Boards of County Commissioners of the participating counties within the Intercounty Rural Library District are to appoint a board of trustees through joint action; and

WHEREAS, Klickitat, Clark and Skamania counties have entered into an Interlocal Agreement setting forth the process for the appointment of trustees; and

WHEREAS, the term for Position No. 5 which was held by Brian Carrico representing the City of Vancouver, will expire on December 31, 2023; and

WHEREAS, Brian Carrico has submitted his resignation; and

WHEREAS, Megan Dugan of Vancouver, Washington has expressed a desire and has accepted an invitation for appointment to Position No. 5 representing the City of Vancouver; and

WHEREAS, it is the desire of the Clark County Council and Boards of County Commissioners of Klickitat and Skamania counties to appoint Megan Dugan to Position No. 5 representing the City of Vancouver.

NOW THEREFORE BE IT ORDERED AND RESOLVED by the Clark County Council and the Boards of County Commissioners for Klickitat and Skamania Counties, State of Washington that Megan Dugan is hereby appointed to serve as trustee of the Fort Vancouver Regional Library as the City of Vancouver's designee, effective immediately and expiring December 31, 2023.

DATED this _____ day of _____, 2022.

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

Dan Christopher, Chair

Jacob Anderson, Commissioner

ATTEST:

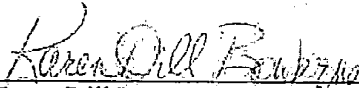
Clerk for the Board

David M. Sauter, Commissioner

in and for the County of Klickitat,
State of Washington

DATED this 5th day of April, 2022.

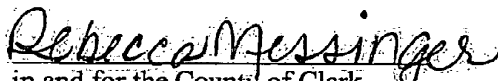
COUNTY COUNCIL
Clark County, Washington



Karen Dill Bowerman, Chair

Attest:

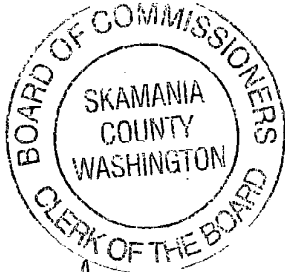
Clerk to the Council


in and for the County of Clark,
State of Washington



Dated this 15th day of March 2022.

ATTEST:



Debbie Slack
Debbie Slack, Clerk of the Board

**BOARD OF COMMISSIONERS
SKAMANIA COUNTY, WASHINGTON**

Richard Mahar
Richard Mahar, Chairman

T. W. Lamm
T. W. Lamm, Commissioner

Robert Hamlin
Robert Hamlin, Commissioner

Approved as to form only:

Adam Kick
Adam Kick,
Skamania County Prosecuting Attorney

Aye
Nay
Abstain
Absent



MEMORANDUM

DATE: March 3, 2022

TO: Clark County Council

FROM: Vancouver City Council

RE: **Nomination for appointment to the Fort Vancouver Regional Library District Board**

CC: Michelle Pfenning, County Councilors Office
Amelia Shelley, Fort Vancouver Regional Library District

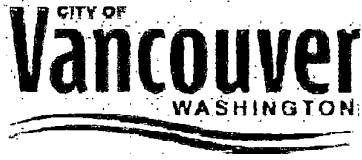
The Fort Vancouver Regional Library District Board is the governing body for the library district and oversees the library system, the service area of which includes the City of Woodland and Clark, Klickitat, and Skamania counties. The City of Vancouver has two representatives on the board.

The Fort Vancouver Regional Library District Board currently has two Vancouver positions up for appointment. On Monday, February 28, 2022, the Vancouver City Council unanimously approved the nomination of Megan Dugan for the mid-term seat expiring December 31, 2023 and Kaitlin Dittmar for the mid-term seat expiring December 31, 2025. The beginning date of these terms are contingent upon final approval by the Clark, Skamania and Klickitat county boards of commissioners.

If you have any questions about the City Council's nomination, please contact Shannon Ripp, Boards and Commissions Coordinator, at (360) 487-8600 or bc_coordinator@cityofvancouver.us.

Vancouver City Council

Mayor Anne McEnerny-Ogle • Bart Hansen • Ty Stober • Erik Paulsen • Sarah J. Fox • Diana Perez • Kim Harless
City Manager Eric J. Holmes



City of Vancouver Boards and Commissions Application Form

City Hall • 415 W. 6th Street • Vancouver, WA 98660
City Manager/Mayor's Office • jill.brown@cityofvancouver.us
Voice 360-487-8641 • Fax 360-487-8625 •
www.cityofvancouver.us/boards

Submitted on Friday, November 19, 2021 - 1:24pm

Board or Commission you are applying for: Fort Vancouver Regional Library District Board of Trustees

Have you served on this board or commission in the past? No

If "Yes" please explain:

First Name: Megan

Last Name: Dugan

Home address: 9708 St Helens Ave

City: Vancouver

State: Washington

Zip: 98664

Mailing address:

City:

State: Washington

Zip:

Business address: 26000 SE Stark St

City: Gresham

State: Oregon

Zip: 97030

Email address: megan.dugan@mhcc.edu

Primary phone: 360-606-7981

Secondary phone: 503-491-7652

Do you reside in the City limits? Yes

Length of residency in Vancouver: 47

Occupational status and background:

I serve as the Library Director/Dean for Mt. Hood Community College since 2013. My first library job was as a part time page at FVRL in 1991 at the Vancouver Library while still a high school student. I have worked as a library assistant at all levels in branches and departments of FVRL including TC, VA, VM, and Telephone Info. After completing college at Clark and WSU Vancouver, I was a Circulation Supervisor floater working at BG, CP, GD, RI, ST, TC, VA, VM, WA, WD, and WS libraries. I became the Circulation Supervisor at Three Creeks in 2004 and

Megan Dugan

9708 St. Helens Ave. • Vancouver, WA 98664 • 360 606-7981 • megan_dugan@hotmail.com

SUMMARY OF QUALIFICATIONS

- Capable in all aspects of managing library services in public and academic libraries.
- Ability to successfully hire, train, supervise, evaluate and motivate employees.
- Experienced in workflow analysis, continuous process improvement and budget management.
- Skilled communicator and confident public speaker.
- Commitment to diversity, equity and inclusion.

EDUCATION

Master of Library Science
Emporia State University; Emporia, KS, 2015
School of Library and Information Management
Beta Phi Mu

Bachelor of Arts, Social Sciences
Washington State University; Pullman, WA, 1998
Major: Political Science; Minor: Sociology, Criminal Justice
Cum Laude; President's Honor Roll

LIBRARY EXPERIENCE

Dean of AVID | Learning Success Center | Library, Mt. Hood Community College • September 2019 - present

Responsible for successful operation of AVID, Learning Success Center, and Library; including math/science tutoring center, writing lab, and academic computing labs. Work with instructional divisions, student services, finance and educational resources to achieve institutional goals. Provide divisional leadership that supports the vision, mission and strategic goals of the College. Responsible for the development, implementation, evaluation and management of assigned instructional programs, division services, budget and division employees. Provides leadership in curriculum, educational assessment, strategic planning and budgeting, and other initiatives as directed by the President. Employs enrollment management and retention strategies. Fosters collaborative working relationships with internal and external counterparts to communicate and coordinate strategies that support College and instructional goals; to assess and resolve academic issues; and to promote programs and services.

Dean of Library, Online Learning and Instructional Services, Mt. Hood Community College • January 2017 - September 2019

Responsible for successful operation of college Library, Online Learning, Instructional Services and the Teaching and Learning Center; including articulation and transfer coordination, curriculum support, class scheduling and resource analysis, faculty workload and classroom assignment. Work with instructional divisions, student services, finance and educational resources to achieve institutional goals. Provide divisional leadership that supports the vision, mission and strategic goals of the College. Responsible for the development, implementation,

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Library Director, Mt. Hood Community College • July 2013 - December 2016

Provide overall leadership and direction to the library operations on all campuses of Mt. Hood Community College in support of the mission, goals, and strategic direction of the College. Assume responsibility through collaborative decision making with three faculty librarians, nine classified employees, six part-time employees, and ten federal work study students working in public services, reference, library instruction, resource sharing, acquisitions, and technical services. Work closely with the MHCC Board of Education, administration, faculty and staff to develop library policies and direct access to library services for a diverse community of users. Manage library budget of approximately 1.6 million dollars. Serve on college-wide joint leadership councils and assist in academic planning for the MHCC district through a model of participatory governance.

Patron Services Manager, Fort Vancouver Regional Library • August 2007 - July 2013

Recruited, interviewed, trained, and supervised on-call library assistants for both public and technical services for 13 library branches to support patron service delivery. Supervised floater circulation supervisors and floater librarians, scheduled and assigned floaters for coverage in absence of branch managers. Responsible for developing and documenting district circulation procedures and training processes. Assisted in planning staff work areas and public service departments of new library building projects and remodeling of existing locations. Led public service aspects of implementing self-service holds pickup and self-checkout, RFID, automated materials handling and online bill payment. Worked directly with the public, solving circulation, billing, and collection agency issues and facilitating access to library services. Collected and analyzed library circulation and use statistics.

Circulation Supervisor, Three Creeks Community Library, FVRL • July 2004 - July 2007

Directly supervised nine classified employees, twenty-five on call substitutes, and volunteers. Budget responsibility for library facility, personnel, and supplies. Wrote branch procedures and trained staff. Assisted with documentation of district circulation procedures. Certified trainer of Respect, Service and Safety in the Workplace. Worked directly with the public; solved complex circulation issues.

Circulation Supervisor Floater, District Services, FVRL • February 2003 - July 2004

Supervised and trained library assistants in all Clark County branches. Resolved patron issues regarding library service. Prepared daily schedules. Tracked circulation statistics.

Page, Library Assistant I-IV, FVRL • September 1991 - February 2003

Held increasingly responsible positions in various branches and departments of FVRL; performing general circulation, reference and children's services. Planned and presented programs for patrons of all ages.

PROFESSIONAL ACCOMPLISHMENTS

- Data Literacy: Incorporating Critical Race Theory (2020)
- Interrupting Organizational Racism: Strategies to Engage Whites in the Work, Facilitator (2019)
- Search Advocacy Training for Diversity, Equity and Inclusion (2019)
- Mental Health First Aid Responder Training (2019)
- Trauma Informed Care Training, Trauma Informed Oregon (2018)
- Peer Evaluator, Regional Accreditation, Northwest Commission on Colleges and Universities (2017-present)
- Identifying and Interrupting Microaggressions (2017)
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- MIXmaster - statistical compiler - for Metropolitan Interlibrary Exchange (2009-2013)
- Graduate (2008) Pacific Northwest Leadership Institute, Schweitzer Mountain, Idaho
- Certified yoga instructor (2005-present) with over 500 hours of continued education
- Presenter, *Yoga in the Workplace*, WALE Conference (2008 and 2010)
- Presenter, *Boards, Foundations and Friends of the Library*, WALE Conference (2009)
- Presenter, *RFID and Automated Materials Handling*, WALE Conference (2010)
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- Speaker Chair; Washington Association of Library Employees Conference (2006)

MEMBERSHIPS

American Association for Women in Community Colleges
American Library Association
Association of College & Research Libraries
Beta Phi Mu - International Library & Information Studies Honor Society
Notary Public - State of Oregon
Orbis Cascade Alliance - Director's Council - Board Member 2021-2023
Oregon Community College Library Association - President 2020-2022
Oregon Library Association

the Patron Services Manager for the district from 2007-2013.

What skills would you contribute to the committee or commission?:

Deep understanding of library policies, procedures and practices. Ability to synthesize and simplify complex information to communicate effectively with members of the public.

Commitment to assessment, evaluation, and continuous improvement. Masters degree in Library Science.

Why are you seeking appointment?:

I would be proud to represent FVRLD as a trustee after the many years of positive workplace and educational experiences I have enjoyed as a past employee and current patron of FVRL libraries. I believe that public libraries are key to civic engagement, development of critical thinking skills, free and open information access, and early literacy in our communities - I would like to contribute to this work as a volunteer.

Are you employed by the City of Vancouver? No

Do you, or does your firm or place of employment do business with the City of Vancouver? No

If yes, please describe:

If your employer does business with the City of Vancouver and you receive compensation other than salary (such as bonus, stock, commission) please explain:

Do you, your firm or place of employment, have business that may involve a contract with the City for land, materials, supplies, or services? No

If yes, please describe:

Organizational affiliations:

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Are you interested in serving on other Boards or Commissions? Yes



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Last Name: Dugan

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City: Vancouver

State: Washington

Zip: 98664

Mailing address:

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